



Memorial Hospital of Sweetwater County

Board of Trustees Regular Meeting

Wednesday - April 4, 2018

2:00 PM

Classrooms 1, 2 & 3

Meeting Book - Wednesday - April 4, 2018 Board of Trustees Regular Meeting

Board Meeting Agenda

Agenda

I. Call to Order

A. Pledge of Allegiance

Richard
Mathey

Richard
Mathey

II. Minutes

For Approval

Richard
Mathey

Minutes for March 7 2018.docx - Page 5

III. Community Communication

Richard
Mathey

IV. Executive Session (W.S. 16-4-405(a)(ii&iii))

Richard
Mathey

V. Credentials

For Approval

Richard
Mathey

Confidential information available for review in the Board Portal.

VI. Medical Staff Report

No report included in the meeting packet.

Dr. David
Dansie,
Medical Staff
President
Richard
Mathey

VII. Old Business

A. Wyoming State Statute RE: Confidentiality of Quality Committee Meeting Documents

Suzan
Campbell,
Chief Legal
Executive/General
Counsel
Richard
Mathey

VIII. New Business

A. 2018-2021 Strategic Plan

For Approval

Irene
Richardson,
Chief
Executive
Officer

Strategic Planning Retreat Strategies to Board 2018.pdf - Page 11

B. Organization Chart

For Approval

Irene
Richardson

Organizational chart - 2018.doc - Page 12

IX. Chief Executive Officer Report

No report included in the meeting packet.

Irene
Richardson

X. Committee Reports

A. Building & Grounds Committee

Richard
Mathey

Taylor Jones

meeting book - tuesday - march 20, 2018 building & grounds
committee meeting.pdf - Page 13

Jim Horan's B&G Report to the F&A Committee - Page 25

B. Foundation Board

Marty Kelsey

C. Finance and Audit Committee

Taylor Jones

meeting book - wednesday - march 28, 2018 finance & audit

1. Narratives - Pages 28, 50, 68

Tami Love,
Chief
Financial
Officer
Tami Love

2. Investment Recommendation - Page 86

For Approval

3. Bad Debt

Final numbers distributed near or on meeting date.

For Approval

Ron Cheese,
Patient
Financial
Services
Director
Richard
Mathey

D. Human Resources Committee

March 2018 Meeting Packet HR Committee.pdf - Page 110

E. Quality Committee

Taylor Jones

3 21 18 Quality Minutes.doc - Page 120

Quality Committee-Hospital Quality Summary.docx - Page 122

XI. Contract Review

Richard
Mathey

A. Contract Consent Agenda

For Approval

Suzan
Campbell

1. Caps IV

Caps IV.pdf - Page 126

2. Cardinal Health/Intalere

Cardinal Health Intalere.pdf - Page 131

3. Clinical Computer Systems

Clinical Computer Systems.pdf - Page 137

4. Front Range Mobile Imaging

Front Range Mobile Imaging.pdf - Page 139

5. Medex Tray Safe

Medex Tray Safe.pdf - Page 144

6. PET/CT Mile High Mobile PET

PET CT Mile High Mobile PET.pdf - Page 153

7. Varian

Varian.pdf - Page 155

8. Wasatch Controls

Wasatch Controls.pdf - Page 188

9. Young at Heart Center

Young at Heart Center.pdf - Page 190

B. Contracts Approved by CEO since Last Board Meeting

For Your Information

Contracts & Check Lists available for review in the Board Portal.

1. Cardinal Health

2. Crimson Market Advantage

3. Savin Copier

XII. Good of the Order

Richard
Mathey

XIII. Executive Session as needed

Richard
Mathey

XIV. Adjourn

Richard
Mathey

**MINUTES FROM THE REGULAR MEETING
MEMORIAL HOSPITAL OF SWEETWATER COUNTY
BOARD OF TRUSTEES**

March 7, 2018

The Board of Trustees of Memorial Hospital of Sweetwater County met in regular session on March 7, 2018, at 2:00 PM with Mr. Richard Mathey, President, presiding.

CALL TO ORDER

Mr. Mathey called the meeting to order and asked that the minutes reflect there was a quorum. The following Trustees were present: Mr. Marty Kelsey, Mr. Taylor Jones, Mr. Richard Mathey, Dr. Barbara Sowada, and Mr. Ed Tardoni.

Officially present: Ms. Irene Richardson, CEO; Dr. David Dansie, Medical Staff President; Mr. Jim Phillips, Legal Counsel; and Mr. John Kolb, Sweetwater County Board of County Commissioners.

Mr. Mathey led the audience in the Pledge of Allegiance.

Mr. Mathey asked if there were any changes to the agenda. The motion to approve the agenda as presented was made by Mr. Jones; second by Dr. Sowada. Motion carried.

APPROVAL OF MINUTES

The motion to approve the minutes of the February 7, 2018, regular meeting as presented was made by Dr. Sowada; second by Mr. Jones. Motion carried. The motion to approve the minutes of the February 27, 2018 special meeting as presented was made by Mr. Kelsey; second by Mr. Tardoni. Mr. Jones abstained. Motion carried.

COMMUNITY COMMUNICATION

Mr. Mathey invited members of the community to address the Board. There were no comments.

EXECUTIVE SESSION

Mr. Mathey said there would be an Executive Session to discuss litigation and personnel matters. The motion to go into Executive Session was made by Mr. Jones; second by Dr. Sowada. Motion carried.

RECONVENE INTO REGULAR SESSION

The Board of Trustees reconvened into Regular Session at 4:35 PM. Mr. Phillips left the meeting.

The motion to approve the February 13, 2018 Credentials Committee Recommendations as follows for appointment to the Medical Staff was made by Dr. Sowada; second by Mr. Tardoni. Motion carried.

1. Initial Appointment to Associate Status (1 years)
 - Dr. Weston Jones, Pediatric Dentistry
2. Initial Appointment to AHP Status (1 year)
 - Alisha Hardin, First Assistant Surgery
3. Initial Appointment to Locum Tenens Staff (1 year)
 - Dr. Ludwig Kroner, Orthopaedic Surgery
 - Dr. Robert Lipscomb, Orthopaedic Surgery
 - Dr. Elizabeth Wuerslin, Pediatrics
 - Dr. Joy Neyhart, Pediatrics
4. Initial Appointment to Consulting Staff (1year)
 - Dr. Muhammad Chauhan, Tele Stroke (U of U)
5. Reappointment to Active Staff (2 years)
 - Dr. Charles Knight, Hospitalist
6. Reappointment to Consulting Staff (2 years)
 - Dr. David Renner, Tele Stroke (U of U)
7. Reappointment to Locum Tenens Staff (1 year)
 - Dr. Thomas Barclay, Radiation Oncology

MEDICAL STAFF REPORT

Dr. Dansie reported a hospital health fair is scheduled March 24. Testing will be offered at the Rock Springs Senior Center March 14 and on-site at the hospital March 15 and 16. The profile of tests has been expanded. Dr. Dansie said March 30 is Doctor's Day. A celebration luncheon will be held March 28. Dr. Dansie referenced the information provided in the meeting packet and reported the medical staff committees are full and staffed. One more change is needed. Dr. Dansie said he will update the Board when that is complete. The Medical Executive Committee plans to meet March 20 with a Bylaws meeting immediately after. Dr. Dansie said the hope is to finish the bylaws work that night and invite legal counsel to attend a meeting in the following month.

OLD BUSINESS

Mission and Vision Statements

Mr. Mathey said draft information was presented to the Board at the February meeting. The information was given to review with an eye to discuss and vote at the March meeting. Dr. Kristy Nielson, Chief Nursing Officer, said she sent out a survey to employees and trustees for input via survey monkey. She said many good responses were received. Dr. Nielson reviewed the information included in the meeting packet. The motion to approve the mission and vision statements as presented was made by Dr. Sowada; second by Mr. Jones. Motion carried.

NEW BUSINESS

Unemployment Claims

Mr. Mathey said we have a situation at the Hospital he personally found confining for the Hospital to be able to protect its interests. Mr. Mathey reviewed the unemployment claims

process and said when we let someone else respond for us, it is not always as clearly in focus. He said the proposal is to be self-insured but handle our own claims. The motion to approve the proposal as presented by Mr. Mathey was made by Mr. Tardoni; second by Mr. Kelsey. Motion carried. Ms. Tami Love, Chief Financial Officer, said she will communicate the change to the Wyoming Hospital Association on behalf of the Hospital.

Cancer Center Update

Ms. Kari Quickenden, Chief Clinical Officer, introduced Ms. Tasha Harris, Director of the Cancer Center. Ms. Harris distributed information and reviewed a PowerPoint program. Mr. Jones said the center is doing a great job. Mr. Mathey said we are justifiably proud of this affiliation. Mr. Mathey expressed his concern about Salt Lake City doctors not having any idea the affiliation exists. Ms. Harris said it has been a frustration and we continue to communicate and re-enforce getting information out to everyone involved. She said this is one of the reasons we are so excited about the new breast cancer project. Ms. Harris said it is a work in progress. She thinks it will take time. Ms. Harris said we are already seeing it getting better. Ms. Quickenden said Dr. Banu Symington participated in the recent symposium and networked with other providers. Dr. Zachary Nicholas is also working on networking peer-to-peer. Ms. Harris said she thinks that is what will make the biggest difference.

CEO REPORT

Ms. Richardson thanked everyone for their hard work in February. Ms. Richardson spoke at a recent Enterprise Committee meeting. Town Hall meetings were held in February. Future sessions will be held in April, July, October, and January. Ms. Richardson said we received the Standard and Poor's credit report and we were downgraded from a BBB- rating with a negative outlook to a BB+ with a stable outlook rating. Ms. Richardson said we have had a steady decline in our rating since it was first awarded. The Joint Commission will be here to conduct a survey in March or April. Ms. Richardson thanked everyone for preparing for the visit. We want everyone to be Joint Commission-ready every day. Mr. Mathey said Dr. Sowada has been busy working to make sure the Trustees are ready. Ms. Richardson said a strategic planning retreat was held March 5. She thanked everyone who attended. Ms. Richardson said five "pillars" or strategies were identified. The Executive Leaders will take the information gathered and develop the three to five initiatives for each strategy to present to the Board for approval. The Executive Leaders will then meet with workgroups and report progress regularly to the Board. Ms. Richardson said we are working on next year's budgets. The plan is to present to the Board for approval at the June meeting. Ms. Richardson said the Health Fair is scheduled March 24. She said weekly health fairs are offered monthly on the second, third, and fourth Wednesdays. Ms. Richardson invited the Trustees to attend the Doctor's Day luncheon on March 28.

COMMITTEE REPORTS

Building and Grounds Committee

Mr. Jim Horan, Facilities Director, reviewed the report in the meeting packet. Ms. Richardson thanked Mr. Horan and his staff for their work in the administration area to help get people moved into offices. Mr. Mathey thanked Mr. Tardoni for his work in the laundry area. Mr. Tardoni said it was pleasant working with the staff in the laundry.

Foundation Board

Mr. Kelsey said the February 14 meeting was canceled. Mr. Mathey referenced an email sent by Ms. Tiffany Marshall, Foundation Director, regarding a \$200,000 grant for the cancer center. Ms. Quickenden said the grant is to help with cancer awareness and prevention. She said it is a huge honor to be awarded the grant. She said there were a lot of people involved in developing the grant paperwork on short notice. Mr. Mathey reminded everyone we have a Sweetwater County grant writer, Ms. Krisena Marchal, wanting to help us anytime she can. Mr. Jones asked if there is a final report available on the recent Red Tie Gala. Mr. Kelsey said the report is not available yet.

Finance and Audit Committee

Capital Expenditures Requests: The motion to approve capital expenditure FY18-18 for a ventilator replacement for \$34,342 as presented was made by Mr. Jones; second by Mr. Kelsey. Motion carried.

Narratives: Ms. Love reviewed the narratives included in the packet. She reported a loss in January compared to a gain in the budget. She noted last year at the seven month mark we had a loss of almost \$3M. Ms. Love reported expenses were under budget and were \$4.8M more last year at this time. She said days of cash on hand went up ten days from December to 118. Ms. Love reported we continue to see a shift from outpatient to inpatient. She said the average daily census was up but still below budget.

Investment Recommendation: The motion to approve the investment recommendation of \$17,002,869.41 as requested was made by Mr. Kelsey; second by Mr. Jones. Motion carried.

Bad Debt: The motion to approve the net potential bad debt for \$511,452.11 as presented by Mr. Ron Cheese, Patient Financial Services Director, was made by Mr. Jones; second by Dr. Sowada. Motion carried.

Human Resources Committee

Ms. Amber Fisk, Human Resources Director, said the next meeting is scheduled March 19. She reported we experienced approximately 21% turnover with 116 separations in 2017. She said the national rates are between 25-26%. Ms. Fisk said the Position Control Team still meets to approve job postings. Team Bravo is a new group incorporating the former Code of Caring Committee and Culture Committee. They have only had one meeting so far. All staff members throughout the hospital will be involved. Ms. Fisk said the intent is to put together some fun things to get people engaged. HR has started check-ins with new hires at periodic times. They are meeting with them in person to see if there is anything they need. The feedback has been very positive. Ms. Fisk said the Committee is working on two policies involving exempt and non-exempt staff. Mr. Mathey asked if the most recent drafts are available. Ms. Fisk said she would load them into the board portal for review. Mr. Mathey said health insurance at the hospital is a self-insured program. He said it came to light at the last Committee meeting we do not exactly know the plan being administered for us by University of Utah Health. Mr. Mathey said we are looking into this. He said it appears the precise terms of the plan appear to not be anywhere including the administrator resulting in increasing costs to the employer. He said their

performance as administrator is hard to follow if we don't know how it's being administered. Mr. Tardoni asked if we have checks and balances in place. Ms. Fisk said we have some flexibility because we are self-insured. Mr. Tardoni said there is some concern that this plan is costing us more than the former plan. Ms. Fisk said our third-party administrator, J. Gallagher, is helping us analyze and we are in the process of going out to look at options. Mr. Mathey said this is an area where work needs to be done so we will hear more on this as the Committee works on it.

Quality Committee

Dr. Sowada reported February information is included in the meeting packet. She said quality is the Board's ethical and legal responsibility. Dr. Sowada outlined some changes in the meeting format. In February, the Committee test-drove a new agenda format. She said there are about 108 individual core measures. Dr. Sowada thanked staff for their assistance in making the changes. The Committee is focusing on The Joint Commission, Hospital Compare star ratings (MHSC is currently ranked three stars out of five), and Merit Based Incentive Payment System (MIPS), which is based on value rather than volume. Dr. Sowada reported the staff believes we are ready for The Joint Commission visit. The Committee discussed opportunities to improve in the star ratings. Dr. Sowada said the Committee recommends having this become part of the strategic plan. Dr. Sowada referenced Wyoming Statute 35-2-910 regarding quality information not being part of the public meeting packet. She has noticed other hospitals include their data on their website and she is wondering why they can and we can't. Mr. Mathey said he feels we should be as transparent as possible and if committee meetings could be more open, he is in favor of it. He asked Ms. Suzan Campbell, Chief Legal Executive/General Counsel, to research and report at the next regular meeting.

CONTRACT REVIEW

Contract Consent Agenda

The motion to approve the CEO signing the agreements under the consent agenda on behalf of the Hospital was made by Mr. Tardoni; second by Dr. Sowada. Motion carried.

GOOD OF THE ORDER

Mr. Tardoni said he submitted his name for consideration for appointment to the Wyoming Miner's Board and his application was approved by the Governor.

Mr. Jones thanked Dr. Sowada and Mr. Tardoni for covering for him at Committee meetings. He said he will miss the next Board meeting due to being out of town. Mr. Jones thanked the Board for their help with the auction item for the Gala and thanked the County Commissioners for their support in accepting the challenge.

Mr. Kolb referenced the financial report in the packet and said you can see how the margins have changed and those are things that happen because of leadership. He said that is something to be proud of. Changes happened, not because you just hoped, but because you worked on it every day. He said people aren't going to thank themselves so he wanted to do that publicly.

ADJOURNMENT

There being no further business to discuss, the motion was made, second and carried to adjourn.
The meeting adjourned at 6:30 PM.

Mr. Richard Mathey, President

Attest:

Mr. Marty Kelsey, Secretary

DRAFT

OUR VISION
To be our community's trusted healthcare leader.
2018 – 2021 STRATEGIC PLAN

Patient Experience *(Irene Richardson)*

1. Customer Service in Healthcare Training
2. Improve Star Rating
 - Improve Communication with Doctors & Nurses (HCAHPS “Hospital Consumer Assessment of Healthcare Providers and Systems”)
 - Improve Perception of Hospital & Emergency Department
3. Guide to Your Stay

Workplace Experience *(Suzan Campbell)*

1. Staff Communication Improvement at All Levels
2. Become Employer of Choice
3. Professional Development

Quality & Safety *(Kristy Nielson)*

1. Improve Star Rating
 - Mortality, Safety of Care, Readmissions, Effectiveness of Care, Timeliness of Care, Efficient Use of Medical Imaging
2. Universal Training (LEAN)

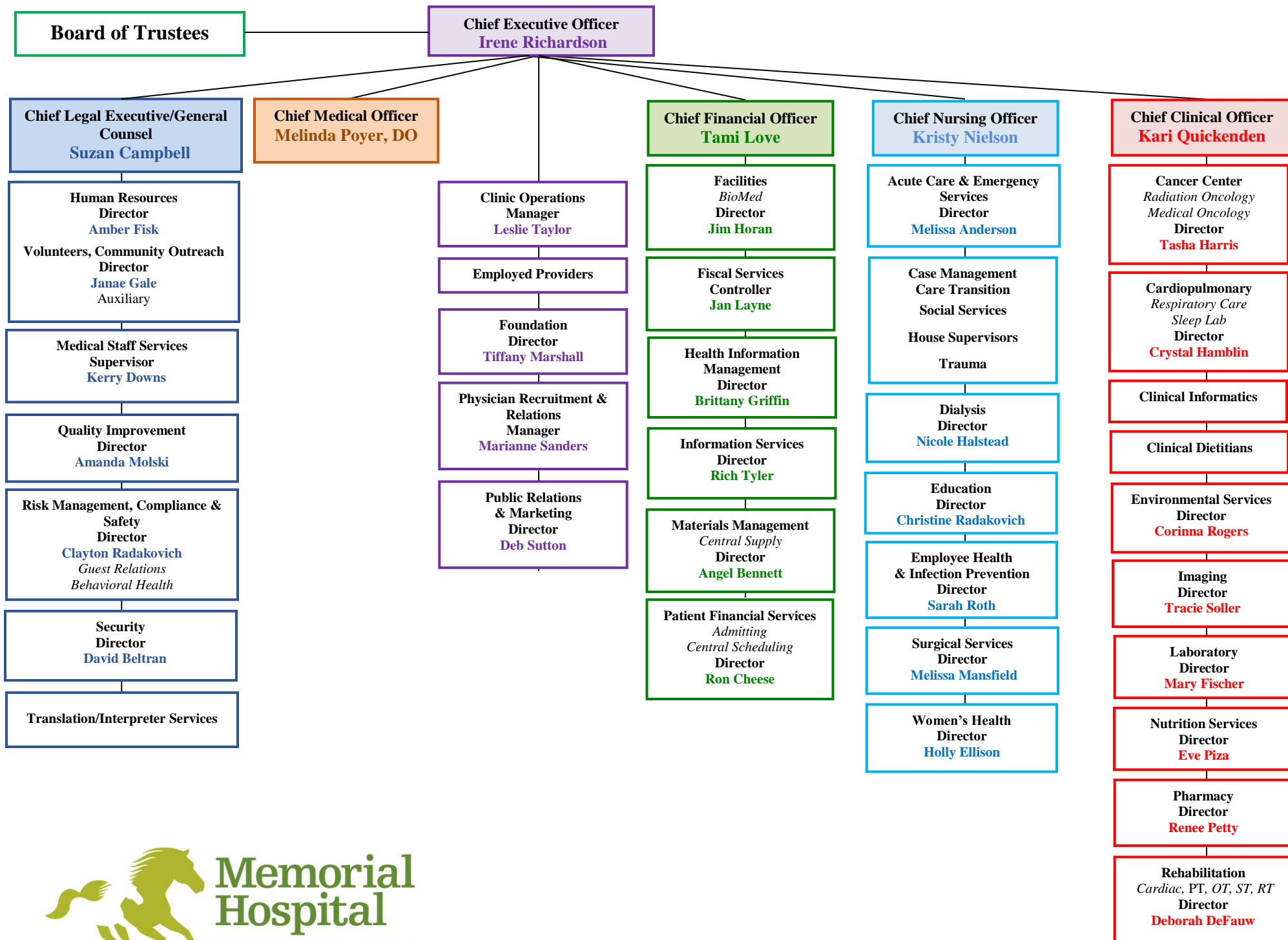
Growth/Opportunity/Community *(Kari Quickenden)*

1. Clinic Improvements
 - Contact with Patients (before, after, reminders, etc.)
 - Telemedicine Visits
 - Concierge Service/Membership
2. Explore Avenues to Improve Access to Care (i.e., patient transportation service)
3. Collaborate with Chamber and College to Research Options for Performing a Community Needs Assessment

Financial Stewardship *(Tami Love)*

1. Improve Bond Rating
2. Increase Profit Margin Within Benchmarks
 - Improve Gross Revenue
 - Decrease Expenses
3. Decrease Reduction of Revenue
 - Utilization Review
4. 6 Cent Tax Project







Memorial Hospital of Sweetwater County Board of Trustees

Building & Grounds Committee Meeting

Tuesday - March 20, 2018

5:00 PM

Classrooms 1 & 2

**Memorial Hospital of Sweetwater County
Building & Grounds Committee
Classrooms 1 & 2
5:00 PM**

Tuesday – March 20, 2018

Board Committee Members

**Taylor Jones, Chair
Ed Tardoni**

Staff Committee Members

**Irene Richardson
Jim Horan
Tami Love**

Guests

Gerry Johnson – *Facilities*

Stevie Nosich – *Facilities*

John Kolb – *Board of Sweetwater County Commissioners*

Agenda

- 1. Approve February 20, 2018 Minutes**
- 2. Project(s) Review**
 - A. Laundry Update**
 - B. CT Project Update**
 - C. Prioritized Projects List**
- 3. Old Business**
- 4. New Business**
- 5. Meeting Schedule**

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
Building & Grounds Committee Meeting
February 20, 2018

Trustee Committee Member Present: Mr. Ed Tardoni

Trustee Committee Member Excused: Mr. Taylor Jones

Staff Committee Members Present: Mr. Jim Horan
Ms. Tami Love
Ms. Irene Richardson

Guests: Mr. Gerry Johnston
Ms. Stevie Nosich

Call Meeting to Order

Mr. Tardoni called the meeting to order.

Meeting Minutes

The motion to approve the minutes of the January 16, 2018, regular meeting as presented was made by Ms. Richardson; second by Mr. Horan. Motion carried.

Projects Review

Storage

Mr. Horan reported we will schedule a site visit to tour the old hospital in spring.

Laundry Project

Mr. Tardoni reviewed his findings and made some recommendations. He discussed some possible options. Mr. Horan thanked Mr. Tardoni.

CT Project Update

Mr. Horan reported everything is now in motion. We have a signed contract. April 1 is the tentative start date following a six-week order time. Ms. Nosich reviewed the tentative plan and said we should be patient-ready May 14. The dates in the plan were developed by Siemens and Plan One. Ms. Love said we will pay for it with cash instead of financing.

Prioritized Projects List

Mr. Horan said the Board approved to have engineering done for the return ducts in the Medical Office Building identified by the Wyoming Department of Health during their inspection. The work has been scaled down to eleven rooms. Mr. Horan said we don't believe we will be done with the work by the May 1 extension date and plan to request and obtain another extension. Ms.

Richardson said she met with the Wyoming Hospital Association President and he encouraged us to investigate to see if we have to go through this process. She then spoke with Mr. Clayton Radakovich, Director of Accreditation, and will follow up again. Mr. Horan asked Ms. Richardson to let him know to pull the plug on the engineering if possible if it is not needed and same some costs.

Mr. Horan does not have an update on the collapsing retaining wall project.

Mr. Horan said we have changed the sprinkler heads and now need to replace the ceiling to meet smoke barrier requirements.

Ms. Nosich reviewed the Accruent TMS software managed services package to keep track of work orders, equipment inspections, current codes and standards, etc. She said it has great resources and reporting capabilities.

Mr. Horan said we are working to complete the work on double latching for doors.

Old Business

Mr. Horan said the plaque for Sunroc is ready. He said he spoke to them and they do not want to come to a meeting for recognition. They said they would be fine with us visiting their office but they do not want publicity. Mr. Horan said Ms. Nosich will work to set up a time. Mr. Tardoni said he would like to go. Mr. Horan said he will invite Commissioner Kolb to attend. Ms. Richardson said she would like to join the group.

New Business

Mr. Horan thanked Ms. Richardson and Ms. Love for approving the part time carpenter position. With this position, we hope to start knocking some of the work out.

Mr. Horan said we continue to work on preparing the CEO office for Ms. Richardson to move in.

Mr. Tardoni said each Trustee brings something – a set of skills – to the Board. He said he thinks if we don't have a maintenance backlog, then we have too many people. Mr. Tardoni asked the Committee to consider starting to review the number of work orders over thirty days. If we have those charts in these meetings, as a Board, then decisions are made in facts. He said it would help with budgets, too. Mr. Horan said the Hospital doesn't run as smoothly as it does by accident; it takes a huge effort.

The next meeting is scheduled March 20 at 5:00 PM.

Submitted by Cindy Nelson.



Wednesday - March 28, 2018 Finance & Audit Committee Meeting

%date

Classrooms 1 & 2

Meeting Book - Wednesday - March 28, 2018 Finance & Audit Committee Meeting

Agenda

Agenda

Agenda Finance Comm March 28, 2018.docx

I. Call Meeting to Order

Taylor
Jones
Taylor
Jones

II. Approve Meeting Minutes

Finance and Audit Comm Draft Minutes February 28 2018.doc

III. Capital Requests FY18

Taylor
Jones

18 CAPITAL.pdf

IV. Building & Grounds Committee Report

James
Horan

Building & Grounds March 2018.doc

V. IT Report

Rich Tyler

IT Report fo Finance March 2018.docx

VI. Financial Report

A. Monthly Financial Statements & Statistical Data

Tami Love

1. Financial Statements

Tami Love

NARRATIVE TO FEBRUARY 2018 FINANCIALS.doc

FY18 FINANCIALS COMBINED - FEBRUARY 2018.pdf

FY18 Other Operating Revenue Detail-Feb.pdf

CLINIC NARRATIVE TO FEBRUARY 2018
FINANCIALS.doc

FY18 FINANCIALS CLINIC - FEBRUARY 2018.pdf

FY18 FINANCIALS HOSPITAL ONLY - FEBRUARY
2018.pdf

Narrative to Wamsutter Financials - February 2018.pdf

Wamsutter - Feb.pdf

Key Financial Ratios - Definitions.pdf

2. Statistics

Tami Love

18 Board Graphs February.pdf

18 MHSC STATISTICS-February 2018.pdf

18 FTE REPORT - 030418.pdf

3. Accounts Receivable report

Tami Love

18 PAYOR MIX February 2018.pdf

FY18 DAYS IN AR February 2018.pdf

4. Budget Adherence	Tami Love
B. Approve Investment Report	Tami Love
18 INVESTMENT SUMMARY 02-28-18.pdf	
18 DAYS OF CASH ON HAND-FEB 18.pdf	
C. Other Business	
1. Preliminary Bad Debt	Ron Cheese
2. Title 25 County Voucher	Ron Cheese
FY18 County Maintenance & Title 25 Voucher February 2018.pdf	
3. Legal Summary	Tami Love
18 BOARD LEGAL EXPENSE HISTORY.pdf	
4. Cash Disbursements	Tami Love
FY18 CASH DISBURSEMENTS - February 2018.pdf	
VII. New Business	
A. Financial Forum Discussions	Taylor Jones
VIII. Adjournment	Taylor Jones

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
FINANCE & AUDIT COMMITTEE AGENDA**

Wednesday ~ March 28, 2018

4:00 p.m.

Classrooms 1 & 2

Voting Members:

Taylor Jones, Chairman
Marty Kelsey
Irene Richardson
Tami Love
Jan Layne

Non-Voting Members:

Ron Cheese	Kristy Nielson
Angel Bennett	Kari Quickenden
Rich Tyler	Dr. Larry Lauridsen
	Dr. Augusto Jamias

Guests:

John Kolb, Commission	Jim Horan	Leslie Taylor
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|---|--------------|
| I. Call Meeting to Order | Taylor Jones |
| II. Approve February 28 th Meeting Minutes | Taylor Jones |
| III. Capital Requests FY 18 | Taylor Jones |
| IV. Building Project Review | Jim Horan |
| V. IT Report | Rich Tyler |
| VI. Financial Report | |
| A. Monthly Financial Statements & Statistical Data | Tami Love |
| 1. Financial Statements | Tami Love |
| 2. Statistics | Tami Love |
| 3. Accounts Receivable report | Tami Love |
| 4. Department Budget Adherence | Tami Love |
| B. Approve Investment Report | Taylor Jones |
| C. Other Business | |
| 1. Preliminary Bad Debt | Ron Cheese |
| 2. Title 25 County Voucher | Ron Cheese |
| 3. Legal Summary | Tami Love |
| 4. Cash Disbursements | Tami Love |
| VII. New Business | |
| A. Wells Fargo Investments | Tami Love |
| B. Financial Forum Discussion | Taylor Jones |
| VIII. Adjournment | |

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

Finance & Audit Committee Meeting

February 28, 2018

Voting Members Present: Mr. Taylor Jones, *Trustee Chair*
Mr. Marty Kelsey, *Trustee*
Ms. Irene Richardson, *CEO*
Ms. Tami Love, *CFO*
Ms. Jan Layne, *Controller*

Non-Voting Members Present: Dr. Kristy Nielson, *CNO*
Mr. Ron Cheese, *Director of Patient Financial Services*
Mr. Rich Tyler, *Director of Information Technology*
Ms. Angel Bennett, *Director of Materials Management*
Dr. Larry Lauridsen

Non-Voting Members Absent: Dr. Augusto Jamias
Ms. Kari Quickenden, *CCO*

Guests: Mr. Jim Horan, *Facilities Director*
Mr. John Kolb, *County Commissioner Liaison*
Ms. Leslie Taylor, *Interim Clinic Operations Manager*
Ms. Crystal Hamblin, *Director of Cardiopulmonary Services*

Call Meeting to Order

Mr. Jones called the meeting to order.

Approve Meeting Minutes

A motion to approve the meeting minutes of January 24, 2018, as presented was made by Mr. Kelsey; second by Ms. Love. Motion carried.

Capital Requests FY 18

Ms. Hamblin reviewed capital expenditure request FY18-03 for a ventilator replacement for \$34,342. She said there will be requests for other replacement ventilators in the future. The motion to approve forwarding FY18-03 for \$34,342 to the full Board for review and consideration as presented was made by Mr. Kelsey; second by Ms. Love. Motion carried.

Building and Grounds Committee Report

Mr. Horan reviewed the report included in the meeting packet. Ms. Love said we decided not to lease the CT to avoid adding additional debt to our balance sheet right now. She said we have funds remaining in the capital budget. Mr. Horan said the latching doors work has been completed. Mr. Tyler thanked Mr. Horan for the hard work at snow removal with the recent bad weather.

IT Report

Mr. Tyler reviewed the report included in the meeting packet. He said he will work to get a quote for security hack services by the next Committee meeting.

Financial Report

Monthly Finance Statements & Statistical Data

Ms. Love reviewed the narrative and financial highlights. She reported a loss for January. She said we had some high claims for employee health benefits in January. She has asked HR to review. Ms. Love said the claims are much higher than prior year claims. Ms. Love reported on the outlook for February. Mr. Kelsey asked for discussion on the decline of inpatient census. Ms. Richardson said it is going that way because reimbursement for inpatient is going down. She said we get penalized for readmissions. Ms. Richardson said we are working really hard with our care transition program so patients don't come back. She said we are in the business of trying to put ourselves out of business. Ms. Richardson said there are many rules now regarding reimbursement that work to keep patients out of the hospital. Ms. Taylor gave an example of pneumonia and the requirements to have to meet to qualify for an inpatient stay. She said our care coordination program is new. Mr. Cheese said most detention patients are now classified as outpatients where they were considered inpatients for the same period last year. Mr. Jones asked Ms. Love to include the detail information on the clinic narrative similar to the format of the hospital narratives. Ms. Kelsey noted the payer mix information. Ms. Love said she and Ms. Layne are starting the FY19 budget and plan to budget based on prior year information. Ms. Love said she has obtained examples of productivity models. The Committee discussed the difficulty of comparing our numbers to other Wyoming hospitals numbers. Ms. Love said we are confident we are using good numbers and said we are getting close to bringing the productivity model to the Board.

Approve Investment Report

The motion to approve to forward to the full Board for review and consideration the investment report of \$17,002,869.41 as presented was made by Mr. Kelsey; second by Ms. Love. Motion carried.

Other Business

Mr. Cheese distributed the preliminary bad debt information for review. He said the final number would be provided to the Board at their regular meeting. Mr. Cheese said we are waiting longer to turn accounts to collections to try to help patients, especially in light of higher deductible plans. We are looking at color-coding bills to differentiate the Clinic, Ortho Clinic and Hospital statements. Mr. Kolb said he hears comments about confusion on our bills. He said there is a big disconnect out there with confusion on our billing. Mr. Kolb said people who don't work in healthcare don't really know what's going on and he suggested a sticker or color on the outside of the envelope. The Committee discussed working to improve our communication on what to expect following a visit.

Mr. Cheese reported \$49,036.98 has been submitted to the County for vouchers. Mr. Kolb said to tell them the urgency of reimbursement if it's urgent. Ms. Love said we may need to do a budget

amendment to move some detention funds to maintenance. Mr. Kolb said to wait until the end of the year to come to the Board of County Commissioners. Ms. Love said she has a maintenance voucher to submit.

Ms. Love said the legal summary is year-to-date. Mr. Kelsey asked for the budget numbers and she said she would provide that information. Ms. Richardson said Mr. Jim Phillips, Legal Counsel, said the typical amount for a month should be \$5,000.

New Business

FY19 Budget Timeline

Ms. Love said once we close January, we send a 7-month proforma to departments with all of the detail for the last 12 months. They have until March 30 to get operation budgets submitted to Finance. Then we meet in April with every department head and review in detail what was submitted. We will bring the draft budget to Finance and Audit to workshop outside of the regular meeting and then to the Committee in May. The budget is presented to the full Board in June for approval. The budget must be approved by July 1. Mr. Kelsey asked Ms. Love to calendar the May workshop.

Financial Forum Discussion

With no further business, the meeting was adjourned.

Submitted by Cindy Nelson

MHSC Capital Budget for FYE 6/30/2018

[illegible]

Capital Expenditure Dollars Authorized

1,538,268

Net Capital Outlay FYTD 2018

1,538,268

Remaining Balance FY2018 Capital Budget

461,732

BUILDING AND GROUNDS COMMITTEE
Memorial Hospital of Sweetwater County
3/20/2018

Trustee Committee Members Present: Taylor Jones
Committee Members Present: Tami Love, Jim Horan
Guests Present: Gerry Johnston, John Kolb
Minutes taken by: Cindy Nelson
Location: Classrooms 1 & 2
Time Started: 5PM

TOPIC	DISCUSSION	RESPONSIBLE	ACTION	TIMELINE
Offsite storage	Discussed option to use part of the old hospital complex for storage.	J. Horan	Schedule trip to re-assess suitability of any of the ancillary buildings at that site.	Tentative: May 15 5:00P in place of May's B&G meeting.
CT Replacement	ICRA discussion has taken place with contractors. Long lead times for equipment will push start date into April. All dates are approximate: <ul style="list-style-type: none"> April 1 = last scan date April 2-4 = Removal of existing CT machine/ Start renovation. May 7-11 = Installation of new CT machine. May 14 = Start scanning with new machine. 	J. Horan	Monitor work, meet with contractors daily to assure a smooth operation.	Review progress next meeting.
Laundry upgrade	No new initiatives have been started to alleviate heat conditions.	J. Horan	T. Jones encouraged Facilities' to attempt resolutions as soon as possible.	Report progress next meeting.
Itemized Maintenance projects.	<ol style="list-style-type: none"> Failed steam expansion joint Collapsing retaining wall. Replace original ceilings and sprinkler heads. Seal mechanical room floor. 	J. Horan	<ol style="list-style-type: none"> Work in progress Another engineering firm will be contacted. Sprinkler heads have been replaced. Ceiling work has been approved and will take place in May. No discussion. 	Review progress next meeting.
Wyoming Department of Health (WDH) inspection of our Medical Office Building (MOB) and 3000 College Hill (CH)	Several items will need to be addressed for licensing by WDH: <ol style="list-style-type: none"> Return-air ducts for invasive procedure rooms. Work will be phased. Dislocated practices may be able to operate in vacated Pediatric suite Temp-limiting devices on handwashing faucets. Aerator removal from handwashing faucets. Continuous exhaust in restrooms and soiled/wet areas. Sprinkler remediation and signage at CH 	J. Horan/ C. Radakovich	<ol style="list-style-type: none"> MOB – Design in progress CH—apply for variance Completed Completed MOB completed/ CH in progress Completed 	Review progress next meeting.
TJC findings review	Positive latching completed. TMS/ Accruent software upgrade to manage PM, WO and utility inventories has been approved and full implementation will happen in the next few weeks.	S. Nosich/ J. Horan	Work to update as soon as possible.	Review progress next meeting.
"Thank you" plaque for donated stone.	A presentation will be made to "SunRoc" at the company's headquarters in Green River.	S. Nosich/ J. Horan	Still attempting to contact interested parties and set-up date/ time for presentation.	Date/ time for presentation TBD.
CEO office	Essentially completed. After CEO move is final, CFO can move-in after a small amount of work is completed.	J. Horan	Finish office move as soon as possible.	Review progress next meeting.
Capital Budget	Summary was presented for review. Perhaps 6-penny tax can help in the future.	J. Horan	Further discussion next meeting.	Review progress next meeting.

Time Adjourned: 6:00P

Next Meeting: April 24, 2018; 5PM

Respectfully Submitted: Jim Horan

Finance and Audit Committee

IT report

March 2018

Rich Tyler

1. The T-Systems migration is going well. The hardware is ready and currently being built out by T-systems staff.
2. The OBIX upgrade is going well. We are currently on schedule and are looking at a go-live date in June/July time frame.
3. The Nuance software migration has been put on hold. Nuance has found an issue with their software not being compatible with the latest version of Microsoft Server, so it will be placed on hold until later in the summer.
4. We continue to research and investigate an off-site backup solution. We have been finalizing the details of the proposal and are working on gathering quotes for proposed purchase.
5. We continue to work on updating the state immunization registration interface. We are doing testing, and communicating with Public Health at the state level, and with our EMR vendor (Quadramed). Not sure on a go-live date, but the testing is going well.
6. We are researching possible third party vendors that can provide penetration testing services as well as cyber-attack mitigation services.
7. We are finishing up our department budget for next fiscal year, and also working to plan possible capital budget items for submission.

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY**

To: Finance & Audit Committee
From: Tami Love, CFO

March 22, 2018

NARRATIVE TO FEBRUARY 2018 FINANCIAL STATEMENT

THE BOTTOM LINE. The bottom line from operations for February was a loss of \$388,637, compared to a gain of \$107,380 in the budget. This yields a -5.75% operating margin for the month compared to 1.51% in the budget. The YTD net operating loss is \$239,550, compared to a gain of \$1,245,776 in the budget. This represents a YTD operating margin of -0.42% compared with 2.08% in the budget.

The total net loss for the month was \$101,206, compared to a gain of \$302,485 in the budget. The YTD total net gain is \$1,693,395, compared to a gain of \$2,806,615. This represents a YTD total profit margin of 2.93% compared with 4.68% in the budget.

Annual Debt Service Coverage came in at 3.29. The existing bond covenants require that we maintain Debt Service Coverage of 1.25 for compliance.

VOLUME. Average inpatient census for the month was 11.7; under budget by 6.4. YTD average census is 11.3 compared to 18.5 in the budget and prior year.

Inpatient surgeries were 1 under budget at 23 and outpatient surgeries were 2 over budget at 114. There were 6,004 outpatient visits, under budget by 442.

Total ER visits were 1,259, which was over budget by 61. There were 35 newborns in February, under budget by 4. Births are under budget by 15 year to date.

REVENUE. Revenue for the month was \$11,959,881, under budget by \$615,136. Inpatient revenue was under budget by \$1,261,799, outpatient revenue was over budget by \$933,174 and the employed Provider Clinic was under budget by \$286,511.

YTD total revenue was \$104,945,465, under budget by \$3,724,516. Inpatient revenue is under budget by \$10,490,180, outpatient revenue is over budget by \$8,272,495 and the Provider Clinic is under budget by \$1,506,830. We are experiencing a shift from inpatient care to outpatient care. YTD inpatient revenue is 21.3% of total revenue compared to 30.2% in the prior year.

Net patient revenue for the month was \$6,509,087, under budget by \$424,290. YTD net patient revenue was \$56,083,616, under budget by \$2,555,896.

Deductions from revenue were booked at 45.6% for February compared to 44.9% in the budget. YTD deductions from revenue are 46.6%, compared to 46% in the budget and 44.6% for the same period in FY 2017.

EXPENSES. Total expenses for the month were \$7,144,081 over budget by \$127,736. Salary & Wage, Purchased Services, Utilities, Insurance, Other Operating Expenses and Depreciation were under budget for February. The following categories were over budget for February:

Fringe Benefits-This expenses is over budget by \$172,853. Group Health was over budget by \$176,163.

Contract Labor – This expense is over budget by \$79,857. Behavior Health, Surgery, Dialysis, Emergency Room and Ultrasound are over budget for the month.

Physician Fees – This expense is over budget by \$82,691. Locum tenens fees for Oncology, Pediatrics and Orthopedics are over budget.

Supplies – This expense is over budget by \$17,914. Oxygen, Lab supplies, Med/Surg supplies, Drugs, Minor equipment and Outdates are over budget.

Repairs & Maintenance - This expense is over budget by \$87,334. Contract maintenance, Maintenance and repair service and Bio Med maintenance are all over budget for the month.

Leases and Rentals – This expense is over budget by \$4,923. Equipment rent lease is over budget for the month.

Monthly expenses were back down in February with the decrease in revenue. Through eight months, the daily cash expense is at \$216,000, down from a high of \$236,000 in last fiscal year.

BALANCE SHEET. Operating cash at month end was \$15,314,805, down \$487,710 from January. Collections for the month of February were \$6,313,570. The Days of Cash on Hand for February are 115, down three days from January. The existing bond covenants require that we maintain 75 days of cash on hand for compliance.

Gross receivables at month end were \$20,919,448, up \$298,594 from the prior month. Net patient receivables at month end were \$10,596,838, up \$86,969 from last month. Days in Receivables are 46 for February, up 3 days from January.

OUTLOOK FOR MARCH. Gross revenue is projected to come in right at budget in the Hospital and slightly under budget for the Clinic. Patient days, admits and discharges are all projecting to come in under budget. Births are projecting to come in at budget. Outpatient services, including ER visits, are projecting to be over budget in March. Gross patient revenue is projecting to come in at \$13.2M, which is under budget with net revenue projecting to \$7.1M. Collections are projecting to come in at \$5.8M, which is under budget.



**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY**

Unaudited Financial Statements

for

Eight months ended February 28, 2018

Certification Statement:

To the best of my knowledge, I certify for the hospital that the attached financial statements do not contain any untrue statement of a material fact or omit to state a material fact that would make the financial statements misleading. I further certify that the financial statements present in all material respects the financial condition and results of operation of the hospital and all related organizations reported herein.

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Certified by:

Tami Love

Chief Financial Officer

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ROCK SPRINGS, WY

Eight months ended February 28, 2018

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MEMORIAL HOSPITAL OF SWEETWATER COUNTY

EXECUTIVE FINANCIAL SUMMARY

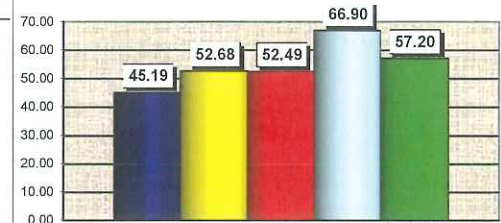
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Eight months ended February 28, 2018

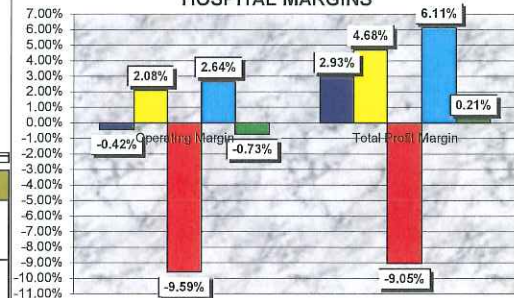
BALANCE SHEET

	YTD 2/28/2018	Prior FYE 6/30/2017
ASSETS		
Current Assets	\$31,640,493	\$28,430,788
Assets Whose Use is Limited	15,414,790	15,912,634
Property, Plant & Equipment (Net)	69,374,721	73,152,948
Other Assets	251,180	259,415
Total Unrestricted Assets	116,681,184	117,755,785
Restricted Assets	428,393	75,515
Total Assets	\$117,109,577	\$117,831,300
LIABILITIES AND NET ASSETS		
Current Liabilities	\$9,480,596	\$9,201,224
Long-Term Debt	27,935,231	30,738,726
Other Long-Term Liabilities	1,155,318	1,122,980
Total Liabilities	38,571,145	41,062,930
Net Assets	78,538,432	76,768,370
Total Liabilities and Net Assets	\$117,109,577	\$117,831,300

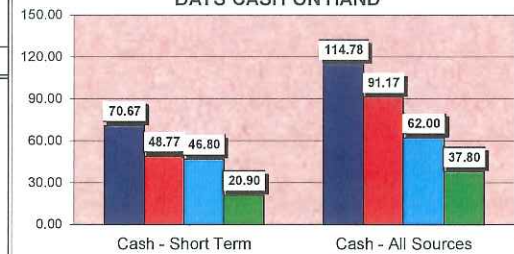
NET DAYS IN ACCOUNTS RECEIVABLE



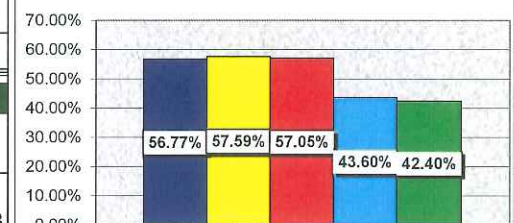
HOSPITAL MARGINS



DAYS CASH ON HAND



SALARY AND BENEFITS AS A PERCENTAGE OF TOTAL EXPENSES



KEY STATISTICS AND RATIOS

	02/28/18 ACTUAL	02/28/18 BUDGET	YTD ACTUAL	YTD BUDGET
Total Acute Patient Days	328	507	2,750	4,506
Average Acute Length of Stay	2.4	3.0	2.7	3.3
Total Emergency Room Visits	1,259	1,198	10,910	11,273
Outpatient Visits	6,004	6,446	51,281	55,349
Total Surgeries	137	136	1,429	1,479
Total Worked FTE's	418.97	442.90	407.44	442.90
Total Paid FTE's	448.25	486.41	453.23	486.41
Net Revenue Change from Prior Yr	7.54%	13.40%	-2.02%	1.75%
EBIDA - 12 Month Rolling Average			5.01%	14.42%
Current Ratio			3.34	
Days Expense in Accounts Payable			30.94	

MEMORIAL HOSPITAL OF SWEETWATER COUNTY	02/28/18
Budget	06/30/17
Prior Fiscal Year End	All Hospitals
WYOMING	Rural
< \$90M Net Rev.	

FINANCIAL STRENGTH INDEX - (0.15)

Excellent - Greater than 3.0	Good - 3.0 to 0.0
Fair - 0.0 to (2.0)	Poor - Less than (2.0)

Key Financial Ratios

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eight months ended February 28, 2018

↓ ↑ - DESIRED POSITION IN RELATION TO BENCHMARKS AND BUDGET

		Month to Date 2/28/2018	Year to Date 2/28/2018	Prior Fiscal Year End 06/30/17	WYOMING All Hospitals (See Note 1)	National Rural < \$90M Net Rev. (See Note 2)
Profitability:						
Operating Margin	↑	-5.75%	-0.42%	-9.59%	2.64%	-0.73%
Total Profit Margin	↑	-1.50%	2.93%	-9.05%	6.11%	0.21%
Return on Assets	↑	-0.13%	2.17%	-6.59%	4.21%	0.23%
Inpatient Gross Revenue Percentage		21.24%	23.29%	31.08%	36.90%	28.70%
Outpatient Gross Revenue Percentage		68.71%	76.71%	68.92%	64.10%	71.70%
Liquidity:						
Days of Cash on Hand, Short Term	↑	N/A	70.67	48.77	46.80	20.90
Days Cash, All Sources	↑	N/A	114.78	91.17	62.00	37.80
Net Days in Accounts Receivable	↓	45.58	45.19	52.49	66.90	57.20
Average Payment Period	↓	40.63	42.03	40.28	44.80	49.20
Current Ratio	↑	3.34	3.34	3.08	3.66	1.74
Capital Structure:						
Average Age of Plant (Annualized)	↓	10.34	10.34	8.42	9.50	12.40
Capital Costs as a % of Total Expense		7.17%	7.61%	8.08%	5.19%	5.47%
Long Term Debt to Equity	↓	35.57%	35.57%	40.11%	13.71%	4.42%
Long Term Debt to Capitalization	↓	26.24%	26.24%	28.63%	16.80%	10.00%
Debt Service Coverage Ratio	↑	N/A	3.29	1.33	N/A	2.64
Productivity and Efficiency:						
Paid FTE's per Adjusted Occupied Bed	↓	8.13	8.52	8.07	6.60	4.63
Salary Expense per Paid FTE		N/A	\$86,853	\$90,170	\$62,436	\$48,150
Salary and Benefits as a % of Total Operating Exp		57.05%	56.77%	57.05%	43.60%	42.40%
Inventory Ratio	↑	N/A	33.05	32.16	52.24	49.04
		MTD - Actual 2/28/2018	YTD - Actual 2/28/2018	Prior FYE 6/30/2017	YTD - Budget 2/28/2018	
Other Ratios:						
Gross Days in Accounts Receivable	↓	48.98	48.52	46.55	53.68	
Net Revenue per Adjusted Discharge	↑	\$10,627	\$11,888	\$12,261	\$13,260	
Operating Expenses per Adj. Discharge	↓	\$11,238	\$11,937	\$13,438	\$12,984	

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Note 1 - 2017 Ingenix report (2015 median data), for all hospitals within the state regardless of size.

Note 2 - 2017 Ingenix report (2015 median data), for all U. S. hospitals that match this type and size.

Balance Sheet - Assets

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

ROCK SPRINGS, WY

Eight months ended February 28, 2018

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	Current Month 2/28/2018	Prior Month 1/31/2018	ASSETS Positive/ (Negative) Variance	Percentage Variance	Prior Year End 6/30/2017
Current Assets					
Cash and Cash Equivalents	\$15,314,805	\$15,802,515	(\$487,710)	-3.09%	\$11,368,899
Gross Patient Accounts Receivable	20,919,448	20,620,854	298,594	1.45%	19,972,096
Less: Bad Debt and Allowance Reserves	(10,322,610)	(10,110,985)	(211,625)	-2.09%	(9,329,712)
Net Patient Accounts Receivable	10,596,838	10,509,869	86,969	0.83%	10,642,384
Interest Receivable	0	0	0	0.00%	0
Other Receivables	1,131,976	960,086	171,890	17.90%	1,750,578
Inventories	2,622,385	2,623,682	(1,297)	-0.05%	2,664,302
Prepaid Expenses	1,974,489	2,053,117	(78,628)	-3.83%	2,004,625
Due From Third Party Payers	0	0	0	0.00%	0
Due From Affiliates/Related Organizations	0	0	0	0.00%	0
Other Current Assets	0	0	0	0.00%	0
Total Current Assets	31,640,493	31,949,269	(308,776)	-0.97%	28,430,788
Assets Whose Use is Limited					
Cash	5,574	4,242	1,332	31.40%	328,882
Investments	0	0	0	0.00%	0
Bond Reserve/Debt Retirement Fund	0	0	0	0.00%	0
Trustee Held Funds - Project	3,258,326	3,137,668	120,658	3.85%	3,017,205
Trustee Held Funds - SPT	2,597,458	2,218,112	379,346	17.10%	3,013,114
Board Designated Funds	1,300,000	1,300,000	0	0.00%	1,300,000
Other Limited Use Assets	8,253,433	8,253,433	(0)	0.00%	8,253,433
Total Limited Use Assets	15,414,790	14,913,455	501,335	3.36%	15,912,634
Property, Plant, and Equipment					
Land and Land Improvements	2,928,057	2,928,057	(0)	0.00%	2,928,057
Building and Building Improvements	38,033,185	38,033,185	0	0.00%	38,027,734
Equipment	107,264,876	107,278,978	(14,102)	-0.01%	105,824,759
Construction In Progress	521,214	520,546	668	0.13%	483,257
Capitalized Interest	0	0	0	0.00%	0
Gross Property, Plant, and Equipment	148,747,332	148,760,766	(13,434)	-0.01%	147,263,807
Less: Accumulated Depreciation	(79,372,611)	(78,774,624)	(597,987)	-0.76%	(74,110,859)
Net Property, Plant, and Equipment	69,374,721	69,986,142	(611,421)	-0.87%	73,152,948
Other Assets					
Unamortized Loan Costs	251,180	252,209	(1,029)	-0.41%	259,415
Other	0	0	0	0.00%	0
Total Other Assets	251,180	252,209	(1,029)	-0.41%	259,415
TOTAL UNRESTRICTED ASSETS	116,681,184	117,101,075	(419,891)	-0.36%	117,755,785
Restricted Assets	428,393	398,742	29,651	7.44%	75,515
TOTAL ASSETS	\$117,109,577	\$117,499,817	(\$390,240)	-0.33%	\$117,831,300

Balance Sheet - Liabilities and Net Assets

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

ROCK SPRINGS, WY

Eight months ended February 28, 2018

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	LIABILITIES AND FUND BALANCE				Prior Year End 6/30/2017
	Current Month 2/28/2018	Prior Month 1/31/2018	Positive/ (Negative) Variance	Percentage Variance	
Current Liabilities					
Accounts Payable	\$3,740,110	\$4,262,520	\$522,411	12.26%	\$4,177,439
Notes and Loans Payable	0	0	0	0.00%	0
Accrued Payroll	1,426,716	1,404,128	(22,588)	-1.61%	1,026,503
Accrued Payroll Taxes	0	0	0	0.00%	0
Accrued Benefits	1,756,294	1,654,741	(101,553)	-6.14%	2,001,046
Accrued Pension Expense (Current Portion)	0	0	0	0.00%	0
Other Accrued Expenses	0	0	0	0.00%	0
Patient Refunds Payable	0	0	0	0.00%	0
Property Tax Payable	0	0	0	0.00%	0
Due to Third Party Payers	0	0	0	0.00%	0
Advances From Third Party Payers	0	0	0	0.00%	0
Current Portion of LTD (Bonds/Mortgages)	1,939,318	1,939,318	0	0.00%	1,585,000
Current Portion of LTD (Leases)	0	0	0	0.00%	0
Other Current Liabilities	618,158	499,733	(118,425)	-23.70%	411,236
Total Current Liabilities	9,480,596	9,760,440	279,844	2.87%	9,201,224
Long Term Debt					
Bonds/Mortgages Payable	29,874,549	29,879,361	4,812	0.02%	32,323,726
Leases Payable	0	0	0	0.00%	0
Less: Current Portion Of Long Term Debt	1,939,318	1,939,318	0	0.00%	1,585,000
Total Long Term Debt (Net of Current)	27,935,231	27,940,043	4,812	0.02%	30,738,726
Other Long Term Liabilities					
Deferred Revenue	0	0	0	0.00%	0
Accrued Pension Expense (Net of Current)	0	0	0	0.00%	0
Other	1,155,318	1,239,987	84,669	6.83%	1,122,980
Total Other Long Term Liabilities	1,155,318	1,239,987	84,669	6.83%	1,122,980
TOTAL LIABILITIES	38,571,145	38,940,470	369,326	0.95%	41,062,930
Net Assets:					
Unrestricted Fund Balance	74,418,512	74,367,872	(50,640)	-0.07%	81,992,892
Temporarily Restricted Fund Balance	1,959,119	1,959,119	(0)	0.00%	1,959,119
Restricted Fund Balance	467,406	437,755	(29,651)	-6.77%	441,378
Net Revenue/(Expenses)	1,693,395	1,794,601	N/A	N/A	(7,625,019)
TOTAL NET ASSETS	78,538,432	78,559,347	20,915	0.03%	76,768,370
TOTAL LIABILITIES AND NET ASSETS	\$117,109,577	\$117,499,817	\$390,240	0.33%	\$117,831,300

Statement of Revenue and Expense

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

ROCK SPRINGS, WY

Eight months ended February 28, 2018

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	CURRENT MONTH				Prior Year 02/28/17
	Actual 02/28/18	Budget 02/28/18	Positive (Negative) Variance	Percentage Variance	
Gross Patient Revenue					
Inpatient Revenue	\$2,539,861	\$3,801,661	(\$1,261,799)	-33.19%	\$3,590,451
Outpatient Revenue	8,217,125	7,283,950	933,174	12.81%	6,666,860
Clinic Revenue	1,119,761	1,160,765	(41,004)	-3.53%	944,366
Specialty Clinic Revenue	83,134	328,641	(245,507)	-74.70%	281,416
Total Gross Patient Revenue	11,959,881	12,575,017	(615,136)	-4.89%	11,483,092
Deductions From Revenue					
Discounts and Allowances	(4,779,964)	(4,523,289)	(256,675)	-5.67%	(4,084,991)
Bad Debt Expense (Governmental Providers Only)	(510,331)	(869,829)	359,498	41.33%	(773,015)
Charity Care	(160,500)	(248,522)	88,023	35.42%	(419,538)
Total Deductions From Revenue	(5,450,794)	(5,641,640)	190,846	3.38%	(5,277,545)
Net Patient Revenue	6,509,087	6,933,377	(424,290)	-6.12%	6,205,548
Other Operating Revenue	246,357	190,347	56,010	29.43%	76,528
Total Operating Revenue	6,755,443	7,123,724	(368,281)	-5.17%	6,282,076
Operating Expenses					
Salaries and Wages	3,005,037	3,272,764	267,727	8.18%	3,501,778
Fringe Benefits	990,578	817,725	(172,853)	-21.14%	880,624
Contract Labor	79,857	0	(79,857)	0.00%	285,056
Physicians Fees	255,063	172,373	(82,691)	-47.97%	218,016
Purchased Services	421,063	417,895	(3,167)	-0.76%	518,367
Supply Expense	972,465	954,551	(17,914)	-1.88%	808,882
Utilities	81,728	93,394	11,666	12.49%	127,027
Repairs and Maintenance	440,924	353,590	(87,334)	-24.70%	385,413
Insurance Expense	56,861	65,472	8,611	13.15%	81,497
All Other Operating Expenses	154,373	161,039	6,666	4.14%	209,026
Bad Debt Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Leases and Rentals	75,743	70,820	(4,923)	-6.95%	82,935
Depreciation and Amortization	610,388	636,722	26,334	4.14%	730,416
Interest Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Total Operating Expenses	7,144,081	7,016,344	(127,736)	-1.82%	7,829,037
Net Operating Surplus/(Loss)	(388,637)	107,380	(496,017)	-461.93%	(1,546,961)
Non-Operating Revenue:					
Contributions	0	0	0	0.00%	0
Investment Income	4,898	7,100	(2,202)	-31.02%	10,327
Tax Subsidies (Except for GO Bond Subsidies)	379,346	279,743	99,603	35.61%	290,366
Tax Subsidies for GO Bonds	0	0	0	0.00%	0
Interest Expense (Governmental Providers Only)	(105,421)	(111,593)	(6,172)	5.53%	(109,112)
Other Non-Operating Revenue/(Expenses)	8,609	19,855	(11,246)	-56.64%	(34,351)
Total Non Operating Revenue/(Expense)	287,431	195,105	92,326	47.32%	(93,292)
Total Net Surplus/(Loss)	(\$101,206)	\$302,485	(\$403,690)	-133.46%	(\$1,640,254)
Change in Unrealized Gains/(Losses) on Investments	0	0	0	0.00%	0
Increase/(Decrease in Unrestricted Net Assets)	(\$101,206)	\$302,485	(\$403,690)	-133.46%	(\$1,640,254)
Operating Margin	-5.75%	1.51%			-24.62%
Total Profit Margin	-1.50%	4.25%			-26.11%
EBIDA	8.42%	13.83%			-8.01%

Statement of Revenue and Expense

MEMORIAL HOSPITAL OF SWEETWATER COUNTY ROCK SPRINGS, WY Eight months ended February 28, 2018

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	YEAR-TO-DATE				Prior Year 02/28/17
	Actual 02/28/18	Budget 02/28/18	Positive (Negative) Variance	Percentage Variance	
Gross Patient Revenue					
Inpatient Revenue	\$22,334,535	\$32,824,715	(\$10,490,180)	-31.96%	\$31,415,770
Outpatient Revenue	72,083,621	63,811,126	8,272,495	12.96%	60,536,959
Clinic Revenue	9,061,105	9,545,931	(484,826)	-5.08%	9,462,951
Specialty Clinic Revenue	1,466,204	2,488,209	(1,022,004)	-41.07%	2,661,467
Total Gross Patient Revenue	104,945,465	108,669,981	(3,724,516)	-3.43%	104,077,146
Deductions From Revenue					
Discounts and Allowances	(41,882,522)	(40,235,107)	(1,647,415)	-4.09%	(38,252,156)
Bad Debt Expense (Governmental Providers Only)	(5,524,263)	(7,618,615)	2,094,351	27.49%	(6,780,011)
Charity Care	(1,455,063)	(2,176,747)	721,684	33.15%	(1,415,409)
Total Deductions From Revenue	(48,861,849)	(50,030,469)	1,168,620	2.34%	(46,447,577)
Net Patient Revenue	56,083,616	58,639,512	(2,555,896)	-4.36%	57,629,569
Other Operating Revenue	1,619,517	1,282,790	336,727	26.25%	1,261,138
Total Operating Revenue	57,703,133	59,922,302	(2,219,169)	-3.70%	58,890,707
Operating Expenses					
Salaries and Wages	25,094,134	27,465,606	2,371,473	8.63%	28,290,115
Fringe Benefits	6,685,064	6,466,326	(218,738)	-3.38%	6,426,463
Contract Labor	1,112,831	576,125	(536,706)	-93.16%	1,823,990
Physicians Fees	1,675,435	1,504,101	(171,334)	-11.39%	1,970,534
Purchased Services	3,417,785	3,436,347	18,562	0.54%	4,211,508
Supply Expense	8,535,902	7,686,053	(849,849)	-11.06%	7,888,855
Utilities	728,741	784,457	55,716	7.10%	813,153
Repairs and Maintenance	2,953,237	2,824,317	(128,920)	-4.56%	2,765,530
Insurance Expense	499,784	521,231	21,447	4.11%	646,553
All Other Operating Expenses	1,432,153	1,432,843	690	0.05%	1,883,871
Bad Debt Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Leases and Rentals	525,558	497,126	(28,431)	-5.72%	753,156
Depreciation and Amortization	5,282,058	5,481,993	199,935	3.65%	5,944,227
Interest Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Total Operating Expenses	57,942,683	58,676,526	733,843	1.25%	63,417,955
Net Operating Surplus/(Loss)	(239,550)	1,245,776	(1,485,325)	-119.23%	(4,527,248)
Non-Operating Revenue:					
Contributions	0	0	0	0.00%	0
Investment Income	31,694	56,800	(25,106)	-44.20%	6,865
Tax Subsidies (Except for GO Bond Subsidies)	2,721,459	2,237,944	483,515	21.61%	2,194,920
Tax Subsidies for GO Bonds	0	0	0	0.00%	0
Interest Expense (Governmental Providers Only)	(947,468)	(892,744)	(54,724)	6.13%	(867,936)
Other Non-Operating Revenue/(Expense)	127,259	158,840	(31,581)	-19.88%	(472,224)
Total Non Operating Revenue/(Expense)	1,932,944	1,560,840	372,104	23.84%	861,625
Total Net Surplus/(Loss)	\$1,693,395	\$2,806,616	(\$1,113,221)	-39.66%	(\$3,665,623)
Change in Unrealized Gains/(Losses) on Investments	0	0	0	0.00%	0
Increase/(Decrease) in Unrestricted Net Assets	\$1,693,395	\$2,806,616	(\$1,113,221)	-39.66%	(\$3,665,623)
Operating Margin	-0.42%	2.08%			-7.69%
Total Profit Margin	2.93%	4.68%			-6.22%
EBIDA	12.85%	14.42%			5.91%

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Statement of Revenue and Expense - 13 Month Trend

MEMORIAL HOSPITAL OF SWEETWATER COUNTY ROCK SPRINGS, WY

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	Actual 2/28/2018	Actual 1/31/2018	Actual 12/31/2017	Actual 11/30/2017	Actual 10/31/2017
Gross Patient Revenue					
Inpatient Revenue	\$2,539,861	\$3,482,532	\$2,372,167	\$2,557,222	\$2,788,873
Inpatient Psych/Rehab Revenue					
Outpatient Revenue	\$8,217,125	\$9,046,087	\$9,332,424	\$9,091,002	\$9,761,390
Clinic Revenue	\$1,119,761	\$1,215,537	\$1,048,027	\$1,212,089	\$1,220,406
Specialty Clinic Revenue	\$83,134	\$157,597	\$191,061	\$176,581	\$205,457
Total Gross Patient Revenue	\$11,959,881	\$13,901,753	\$12,943,679	\$13,036,894	\$13,976,126
Deductions From Revenue					
Discounts and Allowances	\$4,779,964	\$5,865,394	\$4,987,914	\$5,399,047	\$5,490,404
Bad Debt Expense (Governmental Providers Only)	\$510,331	\$432,591	\$595,394	\$298,556	\$945,198
Charity Care	\$160,500	\$105,168	\$261,972	\$188,422	\$196,604
Total Deductions From Revenue	5,450,794	6,403,153	5,845,280	5,886,024	6,632,206
Net Patient Revenue	\$6,509,087	\$7,498,600	\$7,098,399	\$7,150,870	\$7,343,920
Other Operating Revenue	246,357	202,830	219,842	360,875	226,027
Total Operating Revenue	6,755,443	7,701,430	7,318,241	7,511,744	7,569,947
Operating Expenses					
Salaries and Wages	\$3,005,037	\$3,269,915	\$3,145,250	\$2,875,383	\$3,195,966
Fringe Benefits	\$990,578	\$1,119,679	\$854,959	\$865,713	\$899,647
Contract Labor	\$79,857	\$166,621	\$111,766	\$183,557	\$129,775
Physicians Fees	\$255,063	\$250,758	\$292,891	\$210,531	\$188,302
Purchased Services	\$421,063	\$427,741	\$364,808	\$505,848	\$412,633
Supply Expense	\$972,465	\$1,200,722	\$1,032,955	\$1,088,388	\$1,087,098
Utilities	\$81,728	\$95,685	\$94,092	\$91,389	\$85,365
Repairs and Maintenance	\$440,924	\$389,140	\$368,249	\$358,456	\$325,228
Insurance Expense	\$56,861	\$58,940	\$58,919	\$61,018	\$63,804
All Other Operating Expenses	\$154,373	\$177,214	\$139,568	\$172,447	\$215,922
Bad Debt Expense (Non-Governmental Providers)					
Leases and Rentals	\$75,743	\$78,591	\$68,724	\$72,622	(\$50,868)
Depreciation and Amortization	\$610,388	\$612,267	\$617,326	\$618,625	\$738,261
Interest Expense (Non-Governmental Providers)					
Total Operating Expenses	\$7,144,081	\$7,847,273	\$7,149,507	\$7,103,978	\$7,291,132
Net Operating Surplus/(Loss)	(\$388,637)	(\$145,843)	\$168,734	\$407,767	\$278,815
Non-Operating Revenue:					
Contributions					
Investment Income	4,898	(2,148)	1,833	902	4,510
Tax Subsidies (Except for GO Bond Subsidies)					
Tax Subsidies for GO Bonds	379,346	322,567	334,349	338,547	308,743
Interest Expense (Governmental Providers Only)	(105,421)	(105,774)	(120,482)	(106,298)	(170,996)
Other Non-Operating Revenue/(Expenses)	8,609	26,104	11,269	23,279	20,605
Total Non Operating Revenue/(Expense)	\$287,431	\$240,749	\$226,968	\$256,429	\$162,862
Total Net Surplus/(Loss)	(\$101,206)	\$94,906	\$395,702	\$664,196	\$441,677
Change in Unrealized Gains/(Losses) on Investments					
Increase/(Decrease in Unrestricted Net Assets)	(\$101,206)	\$94,906	\$395,702	\$664,196	\$441,677
Operating Margin	-5.75%	-1.89%	2.31%	5.43%	3.68%
Total Profit Margin	-1.50%	1.23%	5.41%	8.84%	5.83%
EBIDA	3.28%	6.06%	10.74%	13.66%	13.44%

Actual 9/30/2017	Actual 8/31/2017	Actual 7/31/2017	Actual 6/30/2017	Actual 5/31/2017	Actual 4/30/2017	Actual 3/31/2017	Actual 2/28/2017
\$2,847,824	\$2,623,367	\$3,122,689	\$2,539,451	\$3,335,977	\$3,639,447	\$3,160,524	\$3,590,451
\$8,831,699	\$9,336,438	\$8,467,456	\$8,682,306	\$8,442,688	\$7,816,452	\$8,521,842	\$6,666,860
\$1,103,975	\$1,181,300	\$960,010	\$1,369,601	\$1,168,237	\$1,327,433	\$1,063,097	\$944,366
\$236,113	\$206,155	\$210,106	\$259,241	\$217,138	\$244,602	\$386,301	\$281,416
\$13,019,611	\$13,347,260	\$12,760,261	\$12,850,599	\$13,164,040	\$13,027,934	\$13,131,764	\$11,483,092
\$5,069,104	\$5,202,389	\$5,088,307	\$5,712,822	\$6,333,953	\$5,339,351	\$4,920,041	\$4,084,991
\$982,992	\$976,726	\$782,476	\$747,176	\$802,116	\$692,173	\$724,002	\$773,015
\$63,706	\$195,376	\$283,316	\$317,868	\$301,201	\$124,361	\$353,391	\$419,538
6,115,802	6,374,491	6,154,099	6,777,866	7,437,270	6,155,885	5,997,435	5,277,544
\$6,903,809	\$6,972,769	\$6,606,162	\$6,072,733	\$5,726,770	\$6,872,049	\$7,134,330	\$6,205,548
132,021	98,430	133,136	137,619	491,885	147,263	213,499	76,528
7,035,830	7,071,199	6,739,298	6,210,352	6,218,655	7,019,312	7,347,829	6,282,076
\$2,960,550	\$3,386,967	\$3,255,066	\$3,247,880	\$3,364,610	\$3,195,654	\$3,401,381	\$3,501,778
\$620,573	\$663,774	\$670,142	\$790,698	\$858,790	\$844,352	\$750,155	\$880,624
\$137,000	\$102,834	\$201,421	\$119,467	\$150,585	\$128,602	\$177,922	\$285,056
\$157,462	\$157,081	\$163,346	\$175,409	\$284,816	\$305,224	\$256,701	\$218,016
\$480,197	\$404,375	\$401,121	\$406,476	\$399,760	\$571,988	\$534,922	\$518,367
\$1,086,034	\$1,092,210	\$976,030	\$1,471,285	\$1,063,925	\$982,868	\$953,347	\$808,882
\$106,004	\$93,656	\$80,822	\$99,366	\$93,475	\$89,300	\$60,718	\$127,027
\$343,702	\$385,354	\$342,184	\$371,836	\$386,767	\$342,089	\$341,838	\$385,413
\$66,589	\$66,544	\$67,107	\$67,671	\$67,671	\$74,540	\$79,014	\$81,497
\$169,070	\$241,806	\$161,754	\$186,813	\$171,802	\$162,144	\$232,805	\$209,026
\$89,248	\$119,792	\$71,706	\$82,688	\$92,824	\$85,156	\$84,643	\$82,935
\$682,349	\$698,636	\$704,205	\$706,240	\$718,016	\$728,887	\$727,168	\$730,416
\$6,898,778	\$7,413,029	\$7,094,904	\$7,725,829	\$7,653,041	\$7,510,804	\$7,600,615	\$7,829,037
\$137,052	(\$341,830)	(\$355,606)	(\$1,515,477)	(\$1,434,386)	(\$491,492)	(\$252,786)	(\$1,546,961)
10,888	9,201	1,610	43,218	10,494	92,646	4,623	10,327
420,876	310,001	307,031	302,717	246,405	233,796	232,770	290,366
(107,709)	(124,049)	(106,739)	(129,860)	(109,196)	(108,951)	(130,517)	(109,112)
1,481	19,418	16,495	(232,314)	(264,249)	(286,531)	(300,886)	(284,874)
\$325,536	\$214,571	\$218,397	(\$16,239)	(\$116,546)	(\$69,040)	(\$194,010)	(\$39,293)
\$462,588	(\$127,259)	(\$137,209)	(\$1,531,716)	(\$1,550,932)	(\$560,532)	(\$446,796)	(\$1,640,254)
			10,679		97,892		
\$462,588	(\$127,259)	(\$137,209)	(\$1,521,037)	(\$1,550,932)	(\$462,640)	(\$446,796)	(\$1,640,254)
1.95%	-4.83%	-5.28%	-24.40%	-23.07%	-7.00%	-3.44%	-24.62%
6.57%	-1.80%	-2.04%	-24.66%	-24.94%	-7.99%	-6.08%	-26.11%
11.65%	5.05%	5.17%	-13.03%	-11.52%	3.38%	6.46%	-13.00%

Statement of Cash Flows

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY
Eight months ended February 28, 2018

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	CASH FLOW	
	Current Month 2/28/2018	Current Year-To-Date 2/28/2018
CASH FLOWS FROM OPERATING ACTIVITIES:		
Net Income (Loss)	(\$101,206)	\$1,693,395
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities:		
Depreciation	610,388	5,282,058
(Increase)/Decrease in Net Patient Accounts Receivable	(86,969)	45,546
(Increase)/Decrease in Other Receivables	(171,890)	618,602
(Increase)/Decrease in Inventories	1,297	41,917
(Increase)/Decrease in Pre-Paid Expenses	78,628	30,136
(Increase)/Decrease in Other Current Assets	0	0
Increase/(Decrease) in Accounts Payable	(522,411)	(437,329)
Increase/(Decrease) in Notes and Loans Payable	0	0
Increase/(Decrease) in Accrued Payroll and Benefits	124,141	155,461
Increase/(Decrease) in Accrued Expenses	0	0
Increase/(Decrease) in Patient Refunds Payable	0	0
Increase/(Decrease) in Third Party Advances/Liabilities	0	0
Increase/(Decrease) in Other Current Liabilities	118,425	206,922
Net Cash Provided by Operating Activities:	50,405	7,636,708
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of Property, Plant and Equipment	1,032	(1,503,831)
(Increase)/Decrease in Limited Use Cash and Investments	(500,003)	174,536
(Increase)/Decrease in Other Limited Use Assets	(1,332)	323,308
(Increase)/Decrease in Other Assets	1,029	8,235
Net Cash Used by Investing Activities	(499,273)	(997,752)
CASH FLOWS FROM FINANCING ACTIVITIES:		
Increase/(Decrease) in Bond/Mortgage Debt	(4,812)	(2,449,177)
Increase/(Decrease) in Capital Lease Debt	0	0
Increase/(Decrease) in Other Long Term Liabilities	(84,669)	32,338
Net Cash Used for Financing Activities	(89,481)	(2,416,839)
(INCREASE)/DECREASE IN RESTRICTED ASSETS	50,640	(276,211)
Net Increase/(Decrease) in Cash	(487,710)	3,945,906
Cash, Beginning of Period	15,802,515	11,368,899
Cash, End of Period	\$15,314,805	\$15,314,805

Patient Statistics

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

ROCK SPRINGS, WY

Eight months ended February 28, 2018

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Current Month				Year-To-Date				
Actual 02/28/18	Budget 02/28/18	Positive/ (Negative) Variance	Prior Year 02/28/17					
STATISTICS				Actual 02/28/18	Budget 02/28/18	Positive/ (Negative) Variance	Prior Year 02/28/17	
Discharges								
135	168	(33)	168	Acute	1,033	1,365	(332)	1,365
135	168	(33)	168	Total Adult Discharges	1,033	1,365	(332)	1,365
35	39	(4)	39	Newborn	333	348	(15)	348
170	207	(37)	207	Total Discharges	1,366	1,713	(347)	1,713
Patient Days:								
328	507	(179)	507	Acute	2,750	4,506	(1,756)	4,506
328	507	(179)	507	Total Adult Patient Days	2,750	4,506	(1,756)	4,506
57	56	1	56	Newborn	582	550	32	550
385	563	(178)	563	Total Patient Days	3,332	5,056	(1,724)	5,056
Average Length of Stay (ALOS)								
2.4	3.0	(0.6)	3.0	Acute	2.7	3.3	(0.6)	3.3
2.4	3.0	(0.6)	3.0	Total Adult ALOS	2.7	3.3	(0.6)	3.3
1.6	1.4	0.2	1.4	Newborn ALOS	1.7	1.6	0.2	1.6
Average Daily Census (ADC)								
11.7	18.1	(6.4)	18.1	Acute	11.3	18.5	(7.2)	18.5
11.7	18.1	(6.4)	18.1	Total Adult ADC	11.3	18.5	(7.2)	18.5
2.0	2.0	0.0	2.0	Newborn	2.4	2.3	0.1	2.3
Emergency Room Statistics								
158	157	1	157	ER Visits - Admitted	1,109	1,230	(121)	1,230
1,101	1,041	60	1,041	ER Visits - Discharged	9,801	10,043	(242)	10,043
1,259	1,198	61	1,198	Total ER Visits	10,910	11,273	(363)	11,273
12.55%	13.11%		13.11%	% of ER Visits Admitted	10.16%	10.91%		10.91%
117.04%	93.45%		93.45%	ER Admissions as a % of Total	107.36%	90.11%		90.11%
Outpatient Statistics:								
6,004	6,446	(442)	6,446	Total Outpatients Visits	51,281	55,349	(4,068)	55,349
96	99	(3)	99	Observation Bed Days	936	818	118	818
3,871	4,251	(380)	4,195	Clinic Visits - Primary Care	32,174	34,601	(2,427)	35,251
269	593	(324)	535	Clinic Visits - Specialty Clinics	3,301	4,361	(1,060)	4,510
23	24	(1)	24	IP Surgeries	226	291	(65)	291
114	112	2	112	OP Surgeries	1,203	1,188	15	1,188
Productivity Statistics:								
418.97	442.90	(23.93)	468.90	FTE's - Worked	407.44	442.90	(35.46)	449.30
448.25	486.41	(38.16)	503.47	FTE's - Paid	453.23	486.41	(33.18)	493.70
1.4518	1.2987	0.15	1.2987	Case Mix Index -Medicare	1.3560	1.0435	0.31	1.4429
0.7741	0.8989	(0.12)	0.8989	Case Mix Index - All payers	0.8671	0.8446	0.02	0.8695

Accounts Receivable Tracking Report

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY
02/28/18

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	<u>Current Month Actual</u>	<u>Current Month Target</u>
Gross Days in Accounts Receivable - All Services	48.52	46.55
Net Days in Accounts Receivable	45.19	52.49
Number of Gross Days in Unbilled Revenue	3.20	3.0 or <
Number of Days Gross Revenue in Credit Balances	0.00	< 1.0
Self Pay as a Percentage of Total Receivables	31.42%	N/A
Charity Care as a % of Gross Patient Revenue - Current Month	1.34%	1.98%
Charity Care as a % of Gross Patient Revenue - Year-To-Date	1.39%	2.00%
Bad Debts as a % of Gross Patient Revenue - Current Month	4.27%	6.92%
Bad Debts as a % of Gross Patient Revenue - Year-To-Date	5.26%	7.01%
Collections as a Percentage of Net Revenue - Current Month	97.00%	100% or >
Collections as a Percentage of Net Revenue - Year-To-Date	98.98%	100% or >
Percentage of Blue Cross Receivable > 90 Days	14.16%	< 10%
Percentage of Insurance Receivable > 90 Days	15.16%	< 15%
Percentage of Medicaid Receivable > 90 Days	22.57%	< 20%
Percentage of Medicare Receivable > 60 Days	10.39%	< 6%

Variance Analysis

MEMORIAL HOSPITAL OF SWEETWATER COUNTY ROCK SPRINGS, WYOMING Eight months ended February 28, 2018

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Monthly Variances in excess of \$10,000 as well as in excess of 10% explained below.

Year-To-Date Variances in excess of \$30,000 as well as in excess of 5% explained below.

	Current Month		Year-to-Date	
	Amount	%	Amount	%
PROFIT & LOSS STATEMENT				
Gross Patient Revenue	(615,136)	-4.89%	(3,724,516)	-3.43%
Gross patient revenue is under budget for the month and under budget year to date. Patient statistics under budget include Discharges, Patient Days, Surgeries and Clinic Outpatient visits. Average Daily Census is 11.7 in February which is under budget by 6.4.				
Deductions from Revenue	190,846	3.38%	1,168,620	2.34%
Deductions from revenue are under budget for February and under budget year to date. They are currently booked at 46% for February and 47.0% year to date. This number is monitored closely each month and fluctuates based on historical write-offs and current collection percentages.				
Bad Debt Expense	359,498	41.33%	2,094,351	27.49%
Bad debt expense is booked at 4% for February and 5% year to date.				
Charity Care	88,023	35.42%	721,684	33.15%
Charity care yields a high degree of variability month over month and is dependent on patient needs. Patient Financial Services evaluates accounts consistently to determine when charity adjustments are appropriate in accordance with our Charity Care Policy.				
Other Operating Revenue	56,010	29.43%	336,727	26.25%
Other Operating Revenue is over budget for the month and is over budget year to date.				
Salaries and Wages	267,727	8.18%	2,371,473	8.63%
Salary and Wages are under budget for February and remain under budget year to date. With the lower census, departments have been very mindful of sending employees home to balance staffing and patient needs. Paid FTEs are under budget by 38.16 FTEs for the month and 33.18 FTEs year to date.				
Fringe Benefits	(172,853)	-21.14%	(218,738)	-3.38%
Fringe benefits are over budget in February but remain under budget year to date. Group Health was over budget in February.				
Contract Labor	(79,857)	0.00%	(536,706)	-93.16%
Contract labor is over budget for February and remains over budget year to date. Behavioral Health, Surgery, Dialysis, Ultrasound and Emergency Room are over budget for the month.				

Variance Analysis

MEMORIAL HOSPITAL OF SWEETWATER COUNTY ROCK SPRINGS, WYOMING Eight months ended February 28, 2018

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Monthly Variances in excess of \$10,000 as well as in excess of 10% explained below.

Year-To-Date Variances in excess of \$30,000 as well as in excess of 5% explained below.

	Current Month		Year-to-Date	
	Amount	%	Amount	%
Physician Fees	(82,691)	-47.97%	(171,334)	-11.39%
Physician fees are over budget in February and remain over budget year to date. Costs for Radiology are under February and costs for locum Medical Oncology, Locums and locum Pediatrics are over budget.				
Purchased Services	(3,167)	-0.76%	18,562	0.54%
Purchased services are under budget for February and under budget year to date. Services over budget include Consulting fees, Legal Fees, Bank Card fees, Collection Agency and Pharmacy mgmt.				
Supply Expense	(17,914)	-1.88%	(849,849)	-11.06%
Supplies are over budget for February and remain over budget year to date. Line items over budget include Oxygen, Lab Supplies, Other Med/Surg Supplies, Drugs, Minor Equipment and Outdated and Unused Supplies.				
Repairs & Maintenance	(87,334)	-24.70%	(128,920)	-4.56%
Repairs and Maintenance are over budget for February and over budget year to date.				
All Other Operating Expenses	6,666	4.14%	690	0.05%
This expense is under budget in February and over budget year to date. Other expenses over budget are Physician Recruitment and Education and Travel.				
Leases and Rentals	(4,923)	-6.95%	(28,431)	-5.72%
This expense is over budget for February and remains over budget year to date.				
Depreciation and Amortization	26,334	4.14%	199,935	3.65%
Depreciation is under budget for February and remains under budget year to date.				
BALANCE SHEET				
Cash and Cash Equivalents	(\$487,710)	-3.09%		
Cash decreased in February. Cash collections for February were \$6.3 million. Days Cash on Hand decreased to 114.8 days.				
Gross Patient Accounts Receivable	\$298,594	1.45%		
This receivable increased in February.				

Variance Analysis

MEMORIAL HOSPITAL OF SWEETWATER COUNTY ROCK SPRINGS, WYOMING Eight months ended February 28, 2018

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Monthly Variances in excess of \$10,000 as well as in excess of 10% explained below.

Year-To-Date Variances in excess of \$30,000 as well as in excess of 5% explained below.

	Current Month		Year-to-Date	
	Amount	%	Amount	%
Bad Debt and Allowance Reserves	(211,625)	-2.09%		
Bad Debt and Allowances increased due to the adjustment made to better reflect historical write-offs, decreased revenue and the continuing trend of increased Self Pay patients.				
Other Receivables	171,890	17.90%		
Other Receivables increased in February due to Occ Med and Cty Maintenance invoices outstanding.				
Prepaid Expenses	(78,628)	-3.83%		
Prepaid expenses decreased due to the normal activity in this account.				
Limited Use Assets	501,335	3.36%		
These assets increased due to the special purpose tax.				
Plant Property and Equipment	(611,421)	-0.87%		
The decrease in these assets is due to the increase in Capital equipment and the normal increase in accumulated depreciation.				
Accounts Payable	522,411	12.26%		
This liability decreased due to the normal activity in this account.				
Accrued Payroll	(22,588)	-1.61%		
This liability increased in February. The payroll accrual for February was 10 days.				
Accrued Benefits	(101,553)	-6.14%		
This liability increased in February with the normal accrual and usage of PTO .				
Other Current Liabilities	(118,425)	-23.70%		
This liability increased due to accrued bond interest.				
Other Long Term Liabilities	84,669	6.83%		
This liability decreased due to the normal monthly lease payments.				
Total Net Assets	20,915	0.03%		

The net loss from operations for February is \$388,637

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
OTHER OPERATING REVENUE - Detail
YEAR TO DATE JANUARY 2018

JULY		MONTHLY	FYTD
DESCRIPTION	AMOUNT	TOTAL	TOTAL
Collection Agency interest income	9,938.82		
Medical Records	919.99		
Document Copy Service	140.25		
Pharmacy sales	14.22		
Prenatal Reimbursement	(31.88)		
HPSA	35,411.30		
PALS Class	110.00		
BLS Classes	279.00		
Vending machine commissions	433.32		
Hampton & Newman Deposition	500.00		
Interlare	1,819.62		
Lifeline reclass	(40.00)		
Reduction SCHHC (from Corrected Reversal)	(1,110.56)		
Pacific Steel	33.21		
Sports Physicals	1,025.00		
County Maintenance Fund	1,187.70		
UOFU Payment - sent to wrong venue	141.55		
Reverse Sw. Peds Dup Inv.	(2,100.00)		
Solvay Occupation Med retainer	900.00		
Castle Rehab Transport	780.00		
Rocky Mountain Home Care	80.00		
Jim Bridger Retainer	800.00		
Foundation Reimbursement Pointer	2,715.00		
Jim Bridger Physician Services	14,875.00		
Mission at Castle Rock Physician Services-Reverse Dup	3,846.00		
Tata Occupation Medicine on site	15,150.00		
Shriners Hospital	346.36		
High Desert Rural Health Clinic District Wamsutter	21,222.87		
Cafeteria sales	23,749.88		
July Totals		133,136.65	133,136.65

AUGUST		MONTHLY	FYTD
DESCRIPTION	AMOUNT	TOTAL	TOTAL
Collection Agency interest income	9,750.93		
Medical Records	113.20		
Document Copy Service	20.00		
Radiology Film Copies	5.00		
HPSA	604.84		
BLS Classes	155.00		
Black Butte Coal	494.11		
Central Supply	34.29		
Disproportionate Share	179.00		
Pacific Steel	169.02		
BCBS Refund Check	1,774.28		
Sports Physicals	1,300.00		
County Maintenance Fund	512.64		
UOFU Payment - sent to wrong venue will be reversed	206.00		
Solvay Occupation Med retainer	900.00		
Castle Rehab Lab Courier	260.00		
Prenatal Classes	60.00		
Jim Bridger Retainer	1,600.00		
Jim Bridger Physician Services	16,480.00		
Tata Occupation Medicine on site	13,050.00		
High Desert Rural Health Clinic District Wamsutter	18,438.39		
Cafeteria sales	32,323.35		
August Totals		98,430.05	231,566.70

SEPTEMBER		MONTHLY	FYTD
DESCRIPTION	AMOUNT	TOTAL	TOTAL
Collection Agency interest income	7,161.16		
Medical Records	628.70		
Radiology Film Copies	5.00		
Pharmacy sales	86.05		
ACLS/BLS Classes	555.00		
HEALTH CARE SERVICES	0.03		
Reclass Black Lung/Clinic	(494.11)		
Central Supply	626.68		
Meaningful Use	19,208.52		
Interlare	12,489.95		
BCBS Refund Check	(747.80)		
U OF U Payment - sent to us by mistake.	41.20		
Sports Physicals	100.00		
County Maintenance Fund	10,297.70		
Vending Machine Refunds	158.99		
Shriners	346.36		
Solvay Occupation Med retainer	900.00		
Castle Rock	3,749.85		
Jim Bridger Retainer	800.00		
Jim Bridger Physician Services	11,730.00		
Sweetwater Peds	1,280.00		
Tata Occupation Medicine on site	13,050.00		
High Desert Rural Health Clinic District Wamsutter	23,604.96		
Foundation	1,123.66		
Cafeteria sales	25,319.18		
SEPTEMBER Totals		132,021.08	363,587.78

OCTOBER		MONTHLY	FYTD
DESCRIPTION	AMOUNT	TOTAL	TOTAL
Collection Agency interest income	7,266.90		
Medical Records	559.20		
Pharmacy sales	77.98		
ACLS/BLS/PALS Classes	186.00		
Prenatal Classes	99.22		
Cache Valley Oil Rebate	10.00		
Castle Rock Lab Courier	260.00		
Affiliated Insurance Claim	44,949.01		
HPSA	30,730.96		
Law Office Cullmore	25.00		
Interlare	2,714.30		
County Maintenance Fund	43,489.18		
Vending machine commissions	663.13		
Shriners	346.36		
Solvay Occupation Med retainer	900.00		
Jim Bridger Retainer	800.00		
Castle Rock	2,403.95		
Jim Bridger Physician Services	12,230.00		
Tata Occupation Medicine on site	15,150.00		
High Desert Rural Health Clinic District Wamsutter	25,979.19		
Cafeteria sales	37,186.41		
OCTOBER Totals		226,026.79	589,614.57

NOVEMBER		MONTHLY	FYTD
DESCRIPTION	AMOUNT	TOTAL	TOTAL
Collection Agency interest income	14,110.32		
Medical Records	80.85		
Prenatal Classes	136.10		
Castle Rock Lab Courier	260.00		
BCBS take back	(206.00)		
Inmar Rebates	127.29		
Red Tie Gala	2,300.00		
Supplies	3.72		

Copies	40.00		
Grants	(393.81)		
Rocky Mountain Home Care	480.00		
HPSA	335.04		
County Maintenance Fund	269,311.46		
Jim Bridger Retainer	1,600.00		
Castle Rock	2,980.65		
Jim Bridger Physician Services	10,412.50		
Tata Occupation Medicine on site	15,150.00		
High Desert Rural Health Clinic District Wamsutter	17,172.80		
Cafeteria sales	26,973.80		
NOVEMBER Totals		360,874.72	950,489.29

DECEMBER		MONTHLY	FYTD
DESCRIPTION	AMOUNT	TOTAL	TOTAL
Collection Agency interest income	9,195.29		
Medical Records	487.70		
Pharmacy sales	36.24		
BLS Classes	159.00		
Cache Valley Oil Rebate	10.00		
Pacific Steel	37.79		
WWB Comission	158.14		
BCBS	333.40		
Disproportionate share	46,082.11		
Grants	(180.89)		
Pacificorp Rebate	16,997.90		
Murance & Bostwock	320.36		
Red Tie Gala	2,918.00		
Foundation - Tree of Light	20.00		
County Maintenance Fund	2,352.82		
County Maintenance Fund	43,000.00		
Rocky Mountain Home Care	400.00		
Shriners	346.36		
Solvay	1,800.00		
Jim Bridger Retainer	800.00		
Jim Bridger Physician Services	9,860.00		
Tata Occupation Medicine on site	9,000.00		
Castle Rock	2,211.45		
High Desert Rural Health Clinic District Wamsutter-November	24,407.63		
High Desert Rural Health Clinic District Wamsutter-December	27,000.00		
Cafeteria sales	22,088.27		
DECEMBER Totals		219,841.57	1,170,330.86

JANUARY		MONTHLY	FYTD
DESCRIPTION	AMOUNT	TOTAL	TOTAL
Collection Agency interest income	9,171.37		
Medical Records	127.00		
Pharmacy sales	13.92		
Document Copy Service	88.87		
Radiology Film	5.00		
Prenatal Classes	100.86		
University of Washington	3,000.00		
Wind River Vending	172.32		
WWB Comission	576.39		
Supplies	393.39		
Interlare	358.83		
Red Tie Gala	3,175.00		
HPSA	32,359.41		
Sports Physicals	50.00		
Flu Clinic	4,905.00		
E-Waste	10.00		
BCBS take back	(101.00)		
County Maintenance Fund	(43,000.00)		
County Maintenance Fund	43,689.71		
Castle Rock-PACS Storage	2,224.00		

Lab Courier	520.00		
Shriners	346.36		
Solvay	900.00		
Jim Bridger Retainer	800.00		
Jim Bridger Physician Services	13,302.50		
Tata Occupation Medicine on site	15,750.00		
Castle Rock	3,076.80		
Sage View	4,800.00		
Foundation	37,084.87		
High Desert Rural Health Clinic District Wamsutter- December			
Accrual	(27,000.00)		
High Desert Rural Health Clinic District Wamsutter- December	27,229.15		
High Desert Rural Health Clinic District Wamsutter - January	25,799.74		
Catering/Dietary	8,142.00		
Cafeteria sales	34,758.07		
JANUARY Totals		202,829.56	1,373,160.42

FEBRUARY		MONTHLY	FYTD
DESCRIPTION	AMOUNT	TOTAL	TOTAL
Collection Agency interest income	14,128.42		
Medical Records	1,143.10		
Pharmacy sales	27.68		
Radiology Film	5.00		
WWB Comission	131.67		
Coca Cola Commission	131.48		
Supplies	2,278.81		
Reclass Rent	(393.39)		
Red Tie Gala	46,886.00		
Reimburse Foundation/Red Tie Gala	(55,299.00)		
HPSA	198.20		
Airmed	3,223.02		
Lab Courier	260.00		
Foundation	42,429.96		
Rocky Mountain Home Care	80.00		
Jim Bridger Retainer	800.00		
Jim Bridger Physician Services	11,677.50		
Tata Occupation Medicine on site	14,400.00		
Castle Rock	2,884.50		
Sage View	2,400.00		
County Maintenance Fund	100,352.13		
High Desert Rural Health Clinic District Wamsutter - January	34,792.80		
Catering/Dietary	1,696.20		
Cafeteria sales	22,122.61		
FEBRUARY Totals		246,356.69	1,619,517.11

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY**

To: Finance & Audit Committee
From: Tami Love, CFO

March 22, 2018

PROVIDER CLINIC – FEBRUARY 2018

THE CLINIC BOTTOM LINE. The bottom line for the Provider Clinic for February was a loss of \$865,019, compared to a loss of \$546,114 in the budget. The YTD net operating loss is \$5,023,967, compared to a loss of \$5,028,469 in the budget.

VOLUME. Total visits were 4,340 for February, under budget by 504 visits. YTD patient visits are 36,675, under budget by 3,379 visits.

REVENUE. Revenue for the Clinic for February was \$1,202,895, under budget by \$286,511. YTD revenue was \$10,527,310, under budget by \$1,506,829. The Clinic physicians also generate hospital revenue in addition to their office revenue. This is called enterprise revenue, which consists of various sources, including Lab, Medical Imaging and Surgery. The amount of gross enterprise revenue generated for February from the Clinic is \$3,404,368. This equates to \$1,804,315 of net enterprise revenue with an impact to the bottom line from enterprise revenue of \$139,474. The gross enterprise revenue represents 28% of the total Hospital revenue for February.

Net patient revenue for the Clinic for February was \$498,759, under budget by \$381,052. YTD net patient revenue was \$5,701,926, which was under budget by \$1,028,045.

Deductions from revenue for the Clinic were booked at 59% for February. In February, the YTD payer mix was as follows; Commercial Insurance and Blue Cross consisted of 52.8% of revenue, Medicare and Medicaid consisted of 40.9% of revenue and Self Pay consisted of 5.7% of revenue.

EXPENSES. Total expenses for the month were \$1,456,533, which was under budget by \$21,392. YTD expenses were \$11,199,373, which was under budget by \$975,067. The majority of the expenses consist of Salaries and Benefits; which are about 85.8% of YTD total expenses. The following categories were over budget for February:

Fringe Benefits-This expenses is over budget by \$26,546. Group Health was over budget by \$26,157.

Physician Fees – This expense is over budget by \$30,463. Locum tenens fees for Pediatrics are over budget.

Repairs & Maintenance - This expense is over budget by \$15,668. Contract maintenance is over budget due to recoding of the x-ray equipment in Orthopedics.

OVERALL ASSESSMENT. The Provider Clinic revenue plus enterprise revenue makes up 38.5% of total hospital gross patient revenue for February.



**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY**

PHYSICIAN CLINICS

Unaudited Financial Statements

for

Eight months ended February 28, 2018

Certification Statement:

To the best of my knowledge, I certify for the hospital that the attached financial statements do not contain any untrue statement of a material fact or omit to state a material fact that would make the financial statements misleading. I further certify that the financial statements present in all material respects the financial condition and results of operation of the hospital and all related organizations reported herein.

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Certified by:

Tami Love

Chief Financial Officer

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Key Financial Ratios

MEMORIAL HOSPITAL OF SWEETWATER COUNTY ROCK SPRINGS, WY Eight months ended February 28, 2018

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↓ ↑ - DESIRED POSITION IN RELATION TO BENCHMARKS AND BUDGET

		Month to Date 2/28/2018	Year to Date 2/28/2018	Prior Fiscal Year End 06/30/17	MGMA Hospital Owned Rural
Profitability:					
Operating Margin	↑	-146.24%	-81.35%	-108.66%	-36.58%
Total Profit Margin	↑	-146.24%	-81.35%	-108.66%	-36.58%
Contractual Allowance %	↓	58.54%	45.84%	45.28%	
Liquidity:					
Net Days in Accounts Receivable	↓	74.79	60.97	48.86	39.58
Gross Days in Accounts Receivable	↓	59.88	60.01	50.23	72.82
Productivity and Efficiency:					
Patient Visits Per Day	↓	131.32	133.23	247.20	
Total Net Revenue per FTE	↑	N/A	\$134,882	\$124,265	
Salary Expense per Paid FTE		N/A	\$182,423	\$179,022	
Salary and Benefits as a % of Net Revenue		211.91%	155.58%	164.96%	91.26%
Employee Benefits %		19.99%	15.04%	14.50%	6.10%

Statement of Revenue and Expense

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eight months ended February 28, 2018

	CURRENT MONTH				Prior Year 02/28/18
	Actual 02/28/18	Budget 02/28/18	Positive (Negative) Variance	Percentage Variance	
Gross Patient Revenue					
Clinic Revenue	1,119,761	1,160,765	(41,004)	-3.53%	944,366
Specialty Clinic Revenue	83,134	328,641	(245,507)	-74.70%	281,416
Total Gross Patient Revenue	1,202,895	1,489,406	(286,511)	-19.24%	1,225,782
Deductions From Revenue					
Discounts and Allowances	(704,136)	(609,595)	(94,541)	-15.51%	(530,700)
Total Deductions From Revenue	(704,136)	(609,595)	(94,541)	-15.51%	(530,700)
Net Patient Revenue	498,759	879,811	(381,052)	-43.31%	695,082
Other Operating Revenue	92,755	52,000	40,755	78.37%	33,589
Total Operating Revenue	591,514	931,811	(340,297)	-36.52%	728,671
Operating Expenses					
Salaries and Wages	1,044,644	1,117,019	72,374	6.48%	1,394,959
Fringe Benefits	208,855	182,310	(26,546)	-14.56%	224,546
Contract Labor	0	0	0	0.00%	0
Physicians Fees	35,838	5,375	(30,463)	-566.75%	32,063
Purchased Services	6,909	15,970	9,061	56.74%	49,315
Supply Expense	13,586	20,112	6,526	32.45%	16,519
Utilities	1,292	2,535	1,244	49.05%	1,982
Repairs and Maintenance	44,024	28,356	(15,668)	-55.25%	26,846
Insurance Expense	17,762	21,143	3,381	15.99%	30,034
All Other Operating Expenses	52,427	53,249	822	1.54%	82,429
Bad Debt Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Leases and Rentals	5,658	5,663	5	0.09%	78,112
Depreciation and Amortization	25,537	26,193	656	2.50%	30,392
Interest Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Total Operating Expenses	1,456,533	1,477,925	21,392	1.45%	1,967,199
Net Operating Surplus/(Loss)	(865,019)	(546,114)	(318,905)	58.40%	(1,238,528)
Total Net Surplus/(Loss)	(\$865,019)	(\$546,114)	(\$318,905)	58.40%	(\$1,238,528)
Change in Unrealized Gains/(Losses) on Investments	0	0	0	0.00%	0
Increase/(Decrease in Unrestricted Net Assets	(\$865,019)	(\$546,114)	(\$318,905)	58.40%	(\$1,238,528)
Operating Margin	-146.24%	-58.61%			-169.97%
Total Profit Margin	-146.24%	-58.61%			-169.97%
EBIDA	-141.92%	-55.80%			-165.80%

Statement of Revenue and Expense

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

ROCK SPRINGS, WY

Eight months ended February 28, 2018

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	YEAR-TO-DATE				Prior Year 02/28/18
	Actual 02/28/18	Budget 02/28/18	Positive (Negative) Variance	Percentage Variance	
Gross Patient Revenue					
Clinic Revenue	9,061,106	9,545,932	(484,826)	-5.08%	9,462,950
Specialty Clinic Revenue	1,466,204	2,488,207	(1,022,003)	-41.07%	2,661,466
Total Gross Patient Revenue	10,527,310	12,034,139	(1,506,829)	-12.52%	12,124,417
Deductions From Revenue					
Discounts and Allowances	(4,825,384)	(5,304,168)	478,784	9.03%	(5,457,334)
Total Deductions From Revenue	(4,825,384)	(5,304,168)	478,784	9.03%	(5,457,334)
Net Patient Revenue	5,701,926	6,729,971	(1,028,045)	-15.28%	6,667,083
Other Operating Revenue	473,480	416,000	57,480	13.82%	455,205
Total Operating Revenue	6,175,405	7,145,971	(970,566)	-13.58%	7,122,288
Operating Expenses					
Salaries and Wages	8,352,028	9,313,889	961,860	10.33%	10,453,888
Fringe Benefits	1,255,972	1,292,626	36,655	2.84%	1,436,279
Contract Labor	0	0	0	0.00%	0
Physicians Fees	157,207	55,850	(101,357)	-181.48%	492,592
Purchased Services	90,777	128,525	37,748	29.37%	528,291
Supply Expense	91,218	163,092	71,874	44.07%	225,170
Utilities	12,692	20,281	7,589	37.42%	17,381
Repairs and Maintenance	248,091	222,648	(25,443)	-11.43%	235,873
Insurance Expense	151,041	166,599	15,558	9.34%	240,739
All Other Operating Expenses	590,755	556,026	(34,729)	-6.25%	752,118
Bad Debt Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Leases and Rentals	43,487	44,579	1,092	2.45%	611,245
Depreciation and Amortization	206,105	210,325	4,220	2.01%	228,272
Interest Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Total Operating Expenses	11,199,372	12,174,440	975,068	8.01%	15,221,847
Net Operating Surplus/(Loss)	(5,023,967)	(5,028,469)	4,502	-0.09%	(8,099,559)
Total Net Surplus/(Loss)	(5,023,967)	(5,028,469)	\$4,502	-0.09%	(\$8,099,559)
Change in Unrealized Gains/(Losses) on Investments	0	0	0	0.00%	
Increase/(Decrease) in Unrestricted Net Assets	(5,023,967)	(5,028,469)	\$4,502	-0.09%	(\$8,099,559)
Operating Margin	-81.35%	-70.37%			-113.72%
Total Profit Margin	-81.35%	-70.37%			-113.72%
EBIDA	-78.02%	-67.42%			-110.52%

Statement of Revenue and Expense - 13 Month Trend
MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY

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	Actual 2/28/2018	Actual 1/31/2018	Actual 12/31/2017	Actual 11/30/2017	Actual 10/31/2017
Gross Patient Revenue					
Clinic Revenue	\$1,119,761	\$1,215,537	\$1,048,027	\$1,212,089	\$1,220,406
Specialty Clinic Revenue	\$83,134	\$157,597	\$191,061	\$176,581	\$205,457
Total Gross Patient Revenue	\$1,202,895	\$1,373,134	\$1,239,088	\$1,388,670	\$1,425,863
Deductions From Revenue					
Discounts and Allowances	704,136	623,009	543,305	612,876	692,936
Total Deductions From Revenue	704,136	623,009	543,305	612,876	692,936
Net Patient Revenue	\$498,759	\$750,126	\$695,783	\$775,795	\$732,927
Other Operating Revenue	92,755	39,205	75,425	47,316	57,810
Total Operating Revenue	591,514	789,330	771,208	823,111	790,737
Operating Expenses					
Salaries and Wages	\$1,044,644	\$1,050,815	\$1,074,475	\$911,619	\$1,011,079
Fringe Benefits	\$208,855	\$229,329	\$150,556	\$141,429	\$154,715
Contract Labor	\$0	\$0	\$0	\$0	
Physicians Fees	\$35,838	\$49,360	\$27,509	\$8,750	\$13,500
Purchased Services	\$6,909	\$6,934	\$3,674	\$16,060	\$14,349
Supply Expense	\$13,586	\$11,743	\$13,090	\$6,673	\$12,143
Utilities	\$1,292	\$1,924	\$1,576	\$1,293	\$1,885
Repairs and Maintenance	\$44,024	\$24,693	\$44,360	\$27,672	\$25,772
Insurance Expense	\$17,762	\$17,762	\$17,762	\$19,353	\$18,963
All Other Operating Expenses	\$52,427	\$58,416	\$67,389	\$60,479	\$75,621
Bad Debt Expense (Non-Governmental Providers)					
Leases and Rentals	\$5,658	\$5,487	\$4,823	\$5,002	\$4,831
Depreciation and Amortization	\$25,537	\$25,690	\$25,820	\$25,820	\$25,820
Interest Expense (Non-Governmental Providers)					
Total Operating Expenses	\$1,456,533	\$1,482,153	\$1,431,033	\$1,224,150	\$1,358,677
Net Operating Surplus/(Loss)	(\$865,019)	(\$692,823)	(\$659,824)	(\$401,039)	(\$567,940)
Total Net Surplus/(Loss)	(\$865,019)	(\$692,823)	(\$659,824)	(\$401,039)	(\$567,940)
Change in Unrealized Gains/(Losses) on Investments	0	0	0	0	0
Increase/(Decrease in Unrestricted Net Assets)	(\$865,019)	(\$692,823)	(\$659,824)	(\$401,039)	(\$567,940)
Operating Margin	-146.24%	-87.77%	-85.56%	-48.72%	-71.82%
Total Profit Margin	-146.24%	-87.77%	-85.56%	-48.72%	-71.82%
EBIDA	-141.92%	-84.52%	-82.21%	-45.59%	-68.56%

Actual 9/30/2017	Actual 8/31/2017	Actual 7/31/2017	Actual 6/30/2017	Actual 5/31/2017	Actual 4/30/2017	Actual 3/31/2017	Actual 2/28/2017
\$1,103,975	\$1,181,300	\$960,010	\$1,369,601	\$1,168,237	\$1,327,433	\$1,063,097	\$944,366
\$236,113	\$206,155	\$210,106	\$259,241	\$217,138	\$244,602	\$386,301	\$281,416
\$1,340,088	\$1,387,455	\$1,170,116	\$1,628,842	\$1,385,376	\$1,572,035	\$1,449,397	\$1,225,781
555,237	608,792	485,094	760,859	633,239	696,587	674,925	530,700
555,237	608,792	485,094	760,859	633,239	696,587	674,925	530,700
\$784,851	\$778,663	\$685,022	\$867,983	\$752,136	\$875,448	\$774,472	\$695,081
55,461	50,468	55,040	39,611	56,796	52,177	58,889	33,589
840,312	829,131	740,062	907,594	808,932	927,625	833,362	728,670
\$981,413	\$1,231,456	\$1,046,527	\$1,214,764	\$1,195,299	\$1,111,333	\$1,295,287	\$1,394,959
\$115,658	\$129,549	\$125,879	\$193,095	\$181,519	\$200,857	\$203,069	\$224,546
\$8,000	\$5,500	\$8,750	\$5,250	\$37,370	\$36,162	\$33,662	\$32,063
\$14,339	\$13,213	\$15,299	\$30,068	\$16,317	\$60,702	\$85,726	\$49,315
\$12,121	\$12,785	\$10,087	\$10,932	\$15,371	\$13,857	\$28,457	\$16,519
\$1,574	\$1,566	\$1,584	\$1,564	\$1,684	\$780	\$5,604	\$1,982
\$28,910	\$26,427	\$26,233	\$27,118	\$25,153	\$30,199	\$29,953	\$26,846
\$19,406	\$19,406	\$20,627	\$21,360	\$21,360	\$29,117	\$29,788	\$30,034
\$65,091	\$137,030	\$74,302	\$56,952	\$71,115	\$57,325	\$91,004	\$82,429
\$5,018	\$5,391	\$7,277	\$75,265	\$76,910	\$77,311	\$78,130	\$78,112
\$25,747	\$25,747	\$25,924	\$27,194	\$30,719	\$30,719	\$30,392	\$30,392
\$1,277,277	\$1,608,070	\$1,362,489	\$1,663,563	\$1,672,816	\$1,648,362	\$1,911,070	\$1,967,199
(\$436,964)	(\$778,939)	(\$622,427)	(\$755,969)	(\$863,885)	(\$720,737)	(\$1,077,708)	(\$1,238,529)
0	0	0	0	0	0	0	0
(\$436,964)	(\$778,939)	(\$622,427)	(\$755,969)	(\$863,885)	(\$720,737)	(\$1,077,708)	(\$1,238,529)
-52.00%	-93.95%	-84.10%	-83.29%	-106.79%	-77.70%	-129.32%	-169.97%
-52.00%	-93.95%	-84.10%	-83.29%	-106.79%	-77.70%	-129.32%	-169.97%
-48.94%	-90.84%	-80.60%	-80.30%	-103.00%	-74.39%	-125.67%	-165.80%

Patient Statistics

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eight months ended February 28, 2018

Current Month				STATISTICS	Year-To-Date			
Actual	Budget	Positive/ (Negative)	Prior Year		Actual	Budget	Positive/ (Negative)	Prior Year
02/28/18	02/28/18	Variance	02/28/18		02/28/18	02/28/18	Variance	02/28/18
Outpatient Statistics:								
4,071	4,251	(180)	4,195	Clinic Visits - Primary Care	32,374	34,578	(2,204)	35,251
269	593	(324)	535	Clinic Visits - Specialty Clinics	3,301	4,476	(1,175)	4,510
Productivity Statistics:								
64.86	75.74	(10.88)	85.16	FTE's - Worked	60.99	75.74	(14.75)	78.36
68.47	83.23	(14.76)	89.73	FTE's - Paid	68.77	83.23	(14.46)	86.89



**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY**

HOSPITAL ONLY

Unaudited Financial Statements

for

Eight months ended February 28, 2018

Certification Statement:

To the best of my knowledge, I certify for the hospital that the attached financial statements do not contain any untrue statement of a material fact or omit to state a material fact that would make the financial statements misleading. I further certify that the financial statements present in all material respects the financial condition and results of operation of the hospital and all related organizations reported herein.

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Certified by:

Tami Love

Chief Financial Officer

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MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eight months ended February 28, 2018

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Key Financial Ratios

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eight months ended February 28, 2018

↓ ↑ - DESIRED POSITION IN RELATION TO BENCHMARKS AND BUDGET

		Month to Date 2/28/2018	Year to Date 2/28/2018	Prior Fiscal Year End 06/30/17	WYOMING All Hospitals (See Note 1)	National Rural < \$90M Net Rev (See Note 2)
Profitability:						
Operating Margin	↑	7.73%	9.29%	6.04%	2.64%	-0.73%
Total Profit Margin	↑	12.39%	13.04%	11.04%	6.11%	0.21%
Contractual Allowance %	↓	37.89%	39.25%	31.23%	34.31%	53.86%
Inpatient Gross Revenue Percentage		23.61%	23.65%	34.51%	36.90%	28.70%
Outpatient Gross Revenue Percentage		76.39%	76.35%	65.49%	64.10%	71.70%
Liquidity:						
Net Days in Accounts Receivable	↓	43.16	43.52	53.22	66.90	57.20
Gross Days in Accounts Receivable	↓	47.76	47.19	52.36		
Productivity and Efficiency:						
Paid FTE's per Adjusted Occupied Bed	↓	8.47	8.04	7.35	6.60	4.63
Total Net Revenue per FTE	↑	N/A	\$201,315	\$176,393	\$132,369	\$109,053
Salary Expense per Paid FTE		N/A	\$69,758	\$63,287	\$62,436	\$48,150
Salary and Benefits as a % of Net Revenue		45.78%	45.19%	46.65%	43.60%	42.40%
Employee Benefits %		39.88%	32.43%	30.51%	22.98%	29.27%

Note 1 - 2017 Ingenix report (2015 median data), for all hospitals within the state regardless of size.

Note 2 - 2017 Ingenix report (2015 median data), for all U. S. hospitals that match this type and size.

Statement of Revenue and Expense

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

ROCK SPRINGS, WY

Eight months ended February 28, 2018

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	CURRENT MONTH				Prior Year 02/28/17
	Actual 02/28/18	Budget 02/28/18	Positive (Negative) Variance	Percentage Variance	
Gross Patient Revenue					
Inpatient Revenue	\$2,539,861	\$3,801,661	(\$1,261,799)	-33.19%	\$3,590,451
Outpatient Revenue	8,217,125	7,283,950	933,174	12.81%	6,666,860
Clinic Revenue	0	0	0	0.00%	0
Specialty Clinic Revenue	0	0	0	0.00%	0
Total Gross Patient Revenue	10,756,986	11,085,611	(328,625)	-2.96%	10,257,311
Deductions From Revenue					
Discounts and Allowances	(4,075,828)	(3,913,694)	(162,134)	-4.14%	(3,554,291)
Bad Debt Expense (Governmental Providers Only)	(510,331)	(869,829)	359,498	41.33%	(773,015)
Charity Care	(160,500)	(248,522)	88,023	35.42%	(419,538)
Total Deductions From Revenue	(4,746,658)	(5,032,045)	285,386	5.67%	(4,746,845)
Net Patient Revenue	6,010,328	6,053,566	(43,239)	-0.71%	5,510,466
Other Operating Revenue	153,602	138,347	15,255	11.03%	42,939
Total Operating Revenue	6,163,930	6,191,913	(27,983)	-0.45%	5,553,405
Operating Expenses					
Salaries and Wages	1,960,393	2,155,746	195,353	9.06%	2,106,819
Fringe Benefits	781,722	635,415	(146,307)	-23.03%	656,078
Contract Labor	79,857	0	(79,857)	0.00%	285,056
Physicians Fees	219,225	166,998	(52,228)	-31.27%	185,952
Purchased Services	414,154	401,925	(12,228)	-3.04%	469,053
Supply Expense	958,879	934,439	(24,440)	-2.62%	792,364
Utilities	80,437	90,859	10,422	11.47%	125,045
Repairs and Maintenance	396,900	325,234	(71,666)	-22.04%	358,567
Insurance Expense	39,099	44,329	5,230	11.80%	51,463
All Other Operating Expenses	101,946	107,790	5,844	5.42%	126,596
Bad Debt Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Leases and Rentals	70,085	65,157	(4,928)	-7.56%	4,822
Depreciation and Amortization	584,851	610,529	25,678	4.21%	700,024
Interest Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Total Operating Expenses	5,687,548	5,538,420	(149,128)	-2.69%	5,861,838
Net Operating Surplus/(Loss)	476,382	653,494	(177,112)	-27.10%	(308,433)
Non-Operating Revenue:					
Contributions	0	0	0	0.00%	0
Investment Income	4,898	7,100	(2,202)	-31.02%	10,327
Tax Subsidies (Except for GO Bond Subsidies)	379,346	279,743	99,603	35.61%	290,366
Tax Subsidies for GO Bonds	8,609	0	8,609	0.00%	0
Interest Expense (Governmental Providers Only)	(105,421)	(111,593)	(6,172)	5.53%	(109,112)
Other Non-Operating Revenue/(Expenses)	0	19,855	(19,855)	-100.00%	(19,855)
Total Non Operating Revenue/(Expense)	287,431	195,105	92,326	47.32%	(93,292)
Total Net Surplus/(Loss)	\$763,813	\$848,599	(\$84,785)	-9.99%	(\$401,726)
Change in Unrealized Gains/(Losses) on Investments	0	0	0	0.00%	0
Increase/(Decrease) in Unrestricted Net Assets	\$763,813	\$848,599	(\$84,785)	-9.99%	(\$401,726)
Operating Margin	7.73%	10.55%			-5.55%
Total Profit Margin	12.39%	13.70%			-7.23%
EBIDA	22.02%	23.85%			11.67%

Statement of Revenue and Expense

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

ROCK SPRINGS, WY

Eight months ended February 28, 2018

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	YEAR-TO-DATE				Prior Year 02/28/17
	Actual 02/28/18	Budget 02/28/18	Positive (Negative) Variance	Percentage Variance	
Gross Patient Revenue					
Inpatient Revenue	\$22,334,534	\$32,824,715	(\$10,490,181)	-31.96%	\$31,415,769
Outpatient Revenue	72,083,621	63,811,127	8,272,494	12.96%	60,536,961
Clinic Revenue	0	0	0	0.00%	0
Specialty Clinic Revenue	0	0	0	0.00%	0
Total Gross Patient Revenue	94,418,155	96,635,842	(2,217,687)	-2.29%	91,952,730
Deductions From Revenue					
Discounts and Allowances	(37,057,138)	(34,930,938)	(2,126,200)	-6.09%	(32,794,822)
Bad Debt Expense (Governmental Providers Only)	(5,524,264)	(7,618,615)	2,094,351	27.49%	(6,780,011)
Charity Care	(1,455,062)	(2,176,747)	721,685	33.15%	(1,415,410)
Total Deductions From Revenue	(44,036,464)	(44,726,300)	689,836	1.54%	(40,990,244)
Net Patient Revenue	50,381,691	51,909,542	(1,527,851)	-2.94%	50,962,486
Other Operating Revenue	1,146,037	866,790	279,247	32.22%	805,933
Total Operating Revenue	51,527,728	52,776,332	(1,248,605)	-2.37%	51,768,420
Operating Expenses					
Salaries and Wages	16,742,106	18,151,718	1,409,611	7.77%	17,836,227
Fringe Benefits	5,429,091	5,173,699	(255,393)	-4.94%	4,990,183
Contract Labor	1,112,832	576,126	(536,706)	-93.16%	1,823,991
Physicians Fees	1,518,227	1,448,250	(69,977)	-4.83%	1,477,942
Purchased Services	3,327,010	3,307,824	(19,186)	-0.58%	3,683,217
Supply Expense	8,444,683	7,522,960	(921,723)	-12.25%	7,663,688
Utilities	716,050	764,177	48,126	6.30%	795,771
Repairs and Maintenance	2,705,147	2,601,669	(103,478)	-3.98%	2,529,658
Insurance Expense	348,742	354,632	5,890	1.66%	405,814
All Other Operating Expenses	841,398	876,817	35,419	4.04%	1,131,752
Bad Debt Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Leases and Rentals	482,071	452,549	(29,522)	-6.52%	141,912
Depreciation and Amortization	5,075,953	5,271,668	195,715	3.71%	5,715,955
Interest Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Total Operating Expenses	46,743,310	46,502,088	(241,222)	-0.52%	48,196,108
Net Operating Surplus/(Loss)	4,784,418	6,274,244	(1,489,827)	-23.75%	3,572,312
Non-Operating Revenue:					
Contributions	0	0	0	0.00%	0
Investment Income	31,694	56,800	(25,106)	-44.20%	6,864
Tax Subsidies (Except for GO Bond Subsidies)	2,721,459	2,237,944	483,515	21.61%	2,194,920
Tax Subsidies for GO Bonds	123,503	0	123,503	0.00%	0
Interest Expense (Governmental Providers Only)	(947,469)	(892,744)	(54,725)	6.13%	(867,937)
Other Non-Operating Revenue/(Expense)	3,757	158,840	(155,083)	-97.63%	(472,224)
Total Non Operating Revenue/(Expense)	1,932,944	1,560,840	372,104	23.84%	861,623
Total Net Surplus/(Loss)	\$6,717,362	\$7,835,084	(\$1,117,723)	-14.27%	\$4,433,935
Change in Unrealized Gains/(Losses) on Investments	0	0	0	0.00%	0
Increase/(Decrease) in Unrestricted Net Assets	\$6,717,362	\$7,835,084	(\$1,117,723)	-14.27%	\$4,433,935
Operating Margin	9.29%	11.89%			6.90%
Total Profit Margin	13.04%	14.85%			8.56%
EBIDA	23.19%	25.06%			21.28%

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Statement of Revenue and Expense - 13 Month Trend
MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY

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	Actual 2/28/2018	Actual 1/31/2018	Actual 12/31/2017	Actual 11/30/2017	Actual 10/31/2017
Gross Patient Revenue					
Inpatient Revenue	\$2,539,861	\$3,482,532	\$2,372,167	\$2,557,222	\$2,788,873
Inpatient Psych/Rehab Revenue					
Outpatient Revenue	8,217,125	9,046,087	9,332,424	9,091,002	9,761,390
Clinic Revenue					
Specialty Clinic Revenue					
Total Gross Patient Revenue	\$10,756,986	\$12,528,619	\$11,704,591	\$11,648,224	\$12,550,263
Deductions From Revenue					
Discounts and Allowances	4,075,828	5,242,385	4,444,609	4,786,171	4,797,468
Bad Debt Expense (Governmental Providers Only)	510,331	432,591	595,394	298,556	945,198
Charity Care	160,500	105,168	261,972	188,422	196,604
Total Deductions From Revenue	4,746,658	5,780,144	5,301,974	5,273,149	5,939,270
Net Patient Revenue	\$6,010,328	\$6,748,475	\$6,402,616	\$6,375,075	\$6,610,993
Other Operating Revenue	153,602	163,625	144,416	313,559	168,217
Total Operating Revenue	6,163,930	6,912,100	6,547,032	6,688,634	6,779,210
Operating Expenses					
Salaries and Wages	\$1,960,393	\$2,219,100	\$2,070,775	\$1,963,764	\$2,184,887
Fringe Benefits	\$781,722	\$890,349	\$704,402	\$724,284	\$744,932
Contract Labor	\$79,857	\$166,621	\$111,766	\$183,557	\$129,775
Physicians Fees	\$219,225	\$201,398	\$265,382	\$201,781	\$174,802
Purchased Services	\$414,154	\$420,807	\$361,134	\$489,788	\$398,284
Supply Expense	\$958,879	\$1,188,979	\$1,019,865	\$1,081,715	\$1,074,955
Utilities	\$80,437	\$93,761	\$92,517	\$90,096	\$83,480
Repairs and Maintenance	\$396,900	\$364,448	\$323,889	\$330,784	\$299,456
Insurance Expense	\$39,099	\$41,178	\$41,157	\$41,666	\$44,841
All Other Operating Expenses	\$101,946	\$118,798	\$72,178	\$111,968	\$140,301
Bad Debt Expense (Non-Governmental Providers)					
Leases and Rentals	\$70,085	\$73,104	\$63,901	\$67,620	(\$55,699)
Depreciation and Amortization	\$584,851	\$586,577	\$591,507	\$592,805	\$712,442
Interest Expense (Non-Governmental Providers)					
Total Operating Expenses	\$5,687,548	\$6,365,120	\$5,718,475	\$5,879,828	\$5,932,455
Net Operating Surplus/(Loss)	\$476,382	\$546,980	\$828,558	\$808,806	\$846,755
Non-Operating Revenue:					
Contributions					
Investment Income	4,898	(2,148)	1,833	902	4,510
Tax Subsidies (Except for GO Bond Subsidies)					
Tax Subsidies for GO Bonds	379,346	322,567	334,349	338,547	308,743
Interest Expense (Governmental Providers Only)	(105,421)	(105,774)	(120,482)	(106,298)	(170,996)
Other Non-Operating Revenue/(Expenses)	8,609	26,104	11,269	23,279	20,605
Total Non Operating Revenue/(Expense)	\$287,432	\$240,749	\$226,968	\$256,429	\$162,862
Total Net Surplus/(Loss)	\$763,813	\$787,729	\$1,055,526	\$1,065,235	\$1,009,617
Change in Unrealized Gains/(Losses) on Investments					
Increase/(Decrease in Unrestricted Net Assets)	\$763,813	\$787,729	\$1,055,526	\$1,065,235	\$1,009,617
Operating Margin	7.73%	7.91%	12.66%	12.09%	12.49%
Total Profit Margin	12.39%	11.40%	16.12%	15.93%	14.89%
EBIDA	17.22%	16.40%	21.69%	20.96%	23.00%

Statement of Revenue and Expense - 13 Month Trend

MEMORIAL HOSPITAL OF SWEETWATER COUNTY ROCK SPRINGS, WY

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	Actual 2/28/2018	Actual 1/31/2018	Actual 12/31/2017	Actual 11/30/2017	Actual 10/31/2017
Gross Patient Revenue					
Inpatient Revenue	\$2,539,861	\$3,482,532	\$2,372,167	\$2,557,222	\$2,788,873
Inpatient Psych/Rehab Revenue					
Outpatient Revenue	8,217,125	9,046,087	9,332,424	9,091,002	9,761,390
Clinic Revenue					
Specialty Clinic Revenue					
Total Gross Patient Revenue	\$10,756,986	\$12,528,619	\$11,704,591	\$11,648,224	\$12,550,263
Deductions From Revenue					
Discounts and Allowances	4,075,828	5,242,385	4,444,609	4,786,171	4,797,468
Bad Debt Expense (Governmental Providers Only)	510,331	432,591	595,394	298,556	945,198
Charity Care	160,500	105,168	261,972	188,422	196,604
Total Deductions From Revenue	4,746,658	5,780,144	5,301,974	5,273,149	5,939,270
Net Patient Revenue	\$6,010,328	\$6,748,475	\$6,402,616	\$6,375,075	\$6,610,993
Other Operating Revenue	153,602	163,625	144,416	313,559	168,217
Total Operating Revenue	6,163,930	6,912,100	6,547,032	6,688,634	6,779,210
Operating Expenses					
Salaries and Wages	\$1,960,393	\$2,219,100	\$2,070,775	\$1,963,764	\$2,184,887
Fringe Benefits	\$781,722	\$890,349	\$704,402	\$724,284	\$744,932
Contract Labor	\$79,857	\$166,621	\$111,766	\$183,557	\$129,775
Physicians Fees	\$219,225	\$201,398	\$265,382	\$201,781	\$174,802
Purchased Services	\$414,154	\$420,807	\$361,134	\$489,788	\$398,284
Supply Expense	\$958,879	\$1,188,979	\$1,019,865	\$1,081,715	\$1,074,955
Utilities	\$80,437	\$93,761	\$92,517	\$90,096	\$83,480
Repairs and Maintenance	\$396,900	\$364,448	\$323,889	\$330,784	\$299,456
Insurance Expense	\$39,099	\$41,178	\$41,157	\$41,666	\$44,841
All Other Operating Expenses	\$101,946	\$118,798	\$72,178	\$111,968	\$140,301
Bad Debt Expense (Non-Governmental Providers)					
Leases and Rentals	\$70,085	\$73,104	\$63,901	\$67,620	(\$55,699)
Depreciation and Amortization	\$584,851	\$586,577	\$591,507	\$592,805	\$712,442
Interest Expense (Non-Governmental Providers)					
Total Operating Expenses	\$5,687,548	\$6,365,120	\$5,718,475	\$5,879,828	\$5,932,455
Net Operating Surplus/(Loss)	\$476,382	\$546,980	\$828,558	\$808,806	\$846,755
Non-Operating Revenue:					
Contributions					
Investment Income	4,898	(2,148)	1,833	902	4,510
Tax Subsidies (Except for GO Bond Subsidies)					
Tax Subsidies for GO Bonds	379,346	322,567	334,349	338,547	308,743
Interest Expense (Governmental Providers Only)	(105,421)	(105,774)	(120,482)	(106,298)	(170,996)
Other Non-Operating Revenue/(Expenses)	8,609	26,104	11,269	23,279	20,605
Total Non Operating Revenue/(Expense)	\$287,432	\$240,749	\$226,968	\$256,429	\$162,862
Total Net Surplus/(Loss)	\$763,813	\$787,729	\$1,055,526	\$1,065,235	\$1,009,617
Change in Unrealized Gains/(Losses) on Investments					
Increase/(Decrease in Unrestricted Net Assets)	\$763,813	\$787,729	\$1,055,526	\$1,065,235	\$1,009,617
Operating Margin	7.73%	7.91%	12.66%	12.09%	12.49%
Total Profit Margin	12.39%	11.40%	16.12%	15.93%	14.89%
EBIDA	17.22%	16.40%	21.69%	20.96%	23.00%

Actual 9/30/2017	Actual 8/31/2017	Actual 7/31/2017	Actual 6/30/2017	Actual 5/31/2017	Actual 4/30/2017	Actual 3/31/2017	Actual 2/28/2017
\$2,847,823	\$2,623,367	\$3,122,689	\$2,539,451	\$3,335,977	\$3,639,447	\$3,160,524	\$3,590,451
8,831,699	9,336,438	8,467,456	8,682,306	8,442,688	7,816,452	8,521,843	6,666,860
\$11,679,522	\$11,959,805	\$11,590,145	\$11,221,757	\$11,778,665	\$11,455,900	\$11,682,367	\$10,257,311
4,513,867	4,593,597	4,603,213	4,951,964	5,700,714	4,642,764	4,245,116	3,554,291
982,992	976,726	782,476	747,176	802,116	692,173	724,002	773,015
63,706	195,376	283,316	317,868	301,201	124,361	353,391	419,538
5,560,565	5,765,698	5,669,005	6,017,007	6,804,031	5,459,298	5,322,510	4,746,845
\$6,118,958	\$6,194,106	\$5,921,140	\$5,204,749	\$4,974,634	\$5,996,602	\$6,359,857	\$5,510,466
76,560	47,962	78,096	97,919	435,090	95,086	154,610	42,939
6,195,517	6,242,068	5,999,236	5,302,668	5,409,723	6,091,688	6,514,467	5,553,405
\$1,979,137	\$2,155,511	\$2,208,539	\$2,033,115	\$2,169,311	\$2,084,321	\$2,106,094	\$2,106,819
\$504,914	\$534,224	\$544,263	\$597,603	\$677,271	\$643,495	\$547,086	\$656,078
\$137,000	\$102,834	\$201,421	\$119,467	\$150,585	\$128,602	\$177,922	\$285,056
\$149,461	\$151,581	\$154,596	\$170,159	\$247,447	\$269,062	\$223,039	\$185,952
\$465,859	\$391,162	\$385,822	\$376,408	\$383,443	\$511,286	\$449,196	\$469,053
\$1,073,913	\$1,079,424	\$965,943	\$1,460,352	\$1,048,554	\$969,012	\$924,890	\$792,364
\$104,431	\$92,091	\$79,238	\$97,802	\$91,791	\$88,520	\$55,114	\$125,045
\$314,793	\$358,927	\$315,951	\$344,718	\$361,615	\$311,890	\$311,886	\$358,567
\$47,183	\$47,137	\$46,481	\$46,311	\$46,311	\$45,423	\$49,226	\$51,463
\$103,978	\$104,777	\$87,451	\$129,785	\$100,687	\$104,819	\$141,802	\$126,596
\$84,230	\$114,401	\$64,429	\$7,423	\$15,913	\$7,845	\$6,513	\$4,822
\$656,602	\$672,888	\$678,280	\$679,047	\$687,296	\$698,168	\$696,776	\$700,024
\$5,621,502	\$5,804,959	\$5,732,416	\$6,062,191	\$5,980,224	\$5,862,442	\$5,689,545	\$5,861,838
\$574,016	\$437,110	\$266,820	(\$759,522)	(\$570,501)	\$229,246	\$824,922	(\$308,433)
10,888	9,201	1,610	17,507	10,494	92,646	4,623	10,327
420,876	310,001	307,031	302,717	246,405	233,796	232,770	290,366
(107,709)	(124,049)	(106,739)	(129,860)	(109,197)	(108,951)	(130,517)	(109,112)
1,481	19,419	16,496	(232,314)	(264,249)	(286,531)	(300,886)	(284,874)
\$325,536	\$214,571	\$218,397	(\$41,950)	(\$116,546)	(\$69,040)	(\$194,010)	(\$93,292)
\$899,552	\$651,681	\$485,217	(\$801,472)	(\$687,047)	\$160,205	\$630,912	(\$401,726)
			(10,679)		(97,892)		
\$899,552	\$651,681	\$485,217	(\$812,151)	(\$687,047)	\$62,313	\$630,912	(\$401,726)
9.27%	7.00%	4.45%	-14.32%	-10.55%	3.76%	12.66%	-5.55%
14.52%	10.44%	8.09%	-15.11%	-12.70%	2.63%	9.68%	-7.23%
19.86%	17.78%	15.75%	-1.52%	2.16%	15.22%	23.36%	7.05%

Patient Statistics

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

ROCK SPRINGS, WY

Eight months ended February 28, 2018

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Current Month				STATISTICS	Year-To-Date			
Actual	Budget	Positive/ (Negative)	Prior		Actual	Budget	Positive/ (Negative)	Prior
02/28/18	02/28/18	Variance	Year 02/28/17		02/28/18	02/28/18	Variance	Year 02/28/17
Discharges								
135	168	(33)	168	Acute	1,033	1,365	(332)	1,365
135	168	(33)	168	Total Adult Discharges	1,033	1,365	(332)	1,365
35	39	(4)	39	Newborn	333	348	(15)	509
170	207	(37)	207	Total Discharges	1,366	1,713	(347)	1,874
Patient Days:								
328	507	(179)	507	Acute	2,750	4,506	(1,756)	4,506
328	507	(179)	507	Total Adult Patient Days	2,750	4,506	(1,756)	4,506
57	56	1	56	Newborn	582	550	32	550
385	563	(178)	563	Total Patient Days	3,332	5,056	(1,724)	5,056
Average Length of Stay (ALOS)								
2.4	3.0	(0.6)	3.0	Acute	2.7	3.3	(0.6)	3.3
2.4	3.0	(0.6)	3.0	Total Adult ALOS	2.7	3.3	(0.6)	3.3
1.6	1.4	0.2	1.4	Newborn ALOS	1.7	1.6	0.2	1.1
Average Daily Census (ADC)								
10.6	16.4	(5.8)	16.4	Acute	11.3	18.5	(7.2)	18.5
10.6	16.4	(5.8)	16.4	Total Adult ADC	11.3	18.5	(7.2)	18.5
1.8	1.8	0.0	1.8	Newborn	2.4	2.3	0.1	2.3
Emergency Room Statistics								
158	157	1	157	ER Visits - Admitted	1,109	1,230	(121)	1,230
1,101	1,041	60	1,041	ER Visits - Discharged	9,801	10,043	(242)	10,043
1,259	1,198	61	1,198	Total ER Visits	10,910	11,273	(363)	11,273
12.55%	13.11%		13.11%	% of ER Visits Admitted	10.16%	10.91%		10.91%
117.04%	93.45%		93.45%	ER Admissions as a % of Total	107.36%	90.11%		90.11%
Outpatient Statistics:								
6,004	6,446	(442)	6,446	Total Outpatients Visits	51,281	55,349	(4,068)	55,349
96	99	(3)	99	Observation Bed Days	936	818	118	818
23	24	(1)	24	IP Surgeries	226	291	(65)	291
114	112	2	112	OP Surgeries	1,203	1,188	15	1,188
Productivity Statistics:								
354.11	367.16	(13.05)	383.74	FTE's - Worked	346.45	367.16	(20.71)	370.94
379.78	403.18	(23.40)	413.74	FTE's - Paid	384.46	403.18	(18.72)	406.81
1.4518	1.2987	0.15	1.2987	Case Mix Index -Medicare	1.3560	0.9600	0.40	1.0543
0.7741	0.8989	(0.12)	0.8989	Case Mix Index - All payers	0.8671	0.8500	0.02	0.8695

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
WAMSUTTER, WY
NARRATIVE TO THE FINANCIAL STATEMENT**

To: HDRHD Board of Trustees
From: Tami Love, MHSC CFO

March 8, 2018

HIGH DESERT RURAL HEALTHCARE DISTRICT – FEBRUARY 2018

THE HDRHD BOTTOM LINE. The bottom line for the HDRHD Clinic for February was a loss of \$34,793 compared to a loss of \$30,416 in the Budget. The YTD Clinic loss is \$197,425 compared with a YTD loss of \$243,328 in the Budget.

REVENUE. Revenue for the Clinic for February was \$235, under Budget by \$18,266. YTD Revenue is \$19,828, under Budget by \$128,177. The Budget was based on 5 visits per day. Deductions from Revenue for the Clinic were \$2,976 for February.

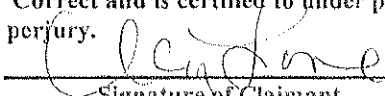
EXPENSES. Total Expenses for the month were \$32,052 under Budget by \$9,094. YTD Expenses were \$207,360 under Budget by \$121,811. Included in the packet is the detail trial balance, copies of invoices and additional support for all the expenses.

VOLUME. The volume for February was 30 patients, compared to 29 patients in January.

HIGH DESERT RURAL HEALTH CARE DISTRICT
401 Fultz Drive
P.O. Box 338
WAMSUTTER, WYOMING 82336-0338

Check Number: _____
Voucher Number: _____
Inspected by _____
Trustee: _____
Certified to Under Penalty of Perjury
Trustee: _____
Certified to Under Penalty of Perjury
Date : _____

Pay to the Order of:
MHSC
1200 College Drive
Rock Springs, WY 82901
TIN - 83-6000295

I, Tami Love,
Certify that the foregoing bill is just and
Correct and is certified to under penalty of
perjury.

Signature of Claimant

(All Claims Must Be Dated and Itemized)

Bills to be Paid Must Be Accompanied by this Signed Voucher

			Dollars	Cents
		Net month of February, 2018 net operating loss as defined in the Clinical Services Agreement, dated August 14, 2015 and as documented in the attached MHSC Wamsutter Clinic Narrative and Financial Statement packet dated March 8, 2018 and addressed to the HDRHCD Trustees.	34,792	80

For Bookkeeper use:
Fund or account classification _____

HIGH DESERT RURAL HEALTH DISTRICT

MHSC Wamsutter Clinic

Eight months ended February 28, 2018

STATEMENT OF REVENUE AND EXPENSES

	CURRENT PERIOD		YEAR TO DATE	
	ACTUAL	BUDGET	ACTUAL	BUDGET
Gross Revenue	235.00	18,500.63	19,827.75	148,005.04
Deductions	(2,975.73)	(7,770.26)	(9,892.03)	(62,162.08)
Net Revenue	(2,740.73)	10,730.37	9,935.72	85,842.96
Other Operating Revenue				
Total Net Operating Revenue	(2,740.73)	10,730.37	9,935.72	85,842.96
Operating Expenses				
Salaries and Wage	23,607.97	32,736.37	152,554.77	261,890.96
Fringe Benefits	5,016.34	2,650.00	25,570.79	21,200.00
Advertising	860.00	2,300.00	6,880.00	18,400.00
Other Purchased Services		50.00	402.00	400.00
Instruments		10.00	-	80.00
Other Med/Surg Supplies		300.00	331.39	2,400.00
Minor Equipment	365.00	300.00	365.00	2,400.00
Office & Admin Supplies		50.00	145.27	400.00
Maintenance Supplies		50.00	-	400.00
Outdates Unused Supplies		-	47.60	-
Other Non Med Supplies		50.00	19.88	400.00
Telephone	840.00	350.00	8,794.84	2,800.00
Cable Television	60.56	50.00	449.48	400.00
Contract Maintenance		100.00	220.50	800.00
Professional Liability Insurance		150.00	892.50	1,200.00
License & Taxes		10.00	-	80.00
Education & Travel		65.00	72.52	520.00
Pharmacy	76.98	500.00	325.98	4,000.00
Equipment Lease		200.00	486.12	1,600.00
Vehicle Lease	1,225.22	1,225.00	9,801.76	9,800.00
Total Operating Expenses	32,052.07	41,146.37	207,360.40	329,170.96
Total Clinic Gain (Loss)	\$ (34,792.80)	\$ (30,416.00)	\$ (197,424.68)	\$ (243,328.00)

REVENUE DETAIL

Gross Clinic Patient Revenue	CURRENT PERIOD		YEAR TO DATE	
	ACTUAL	BUDGET	ACTUAL	BUDGET
Dr. Michael Bowers			6,208.13	
Dr. Larry Lauridsen			4,388.04	
Dr. Brytton Long	210.00		6,807.01	
PA Melissa Lehman	25.00		2,424.57	
Total Revenue	\$ 235.00	\$ 18,500.63	\$ 19,827.75	\$ 148,005.04

HIGH DESERT RURAL HEALTH DISTRICT

MHSC Wamsutter Clinic

Eight months ended February 28, 2018

PAYOR MIX DATA

PAYOR MIX	CURRENT PERIOD	YEAR TO DATE
	ACTUAL	ACTUAL
Commercial	0.0%	1.6%
Blue Cross	0.0%	0.8%
Medicaid	0.0%	0.0%
Medicare	0.0%	11.9%
Self Pay	0.0%	0.6%
Work Comp	0.0%	0.0%
Occ Med	100.0%	85.0%
TOTAL	100%	100%

PATIENT OFFICE VISITS

	CURRENT PERIOD		YEAR TO DATE	
	ACTUAL	BUDGET	ACTUAL	BUDGET
Dr. Michael Bowers	17		92	
Dr. David Dansie	0		4	
PA Amy Dolce	0		1	
Dr. Larry Lauridsen	3		45	
Dr. Brytton Long	5		56	
PA Melissa Lehman	5		61	
Total Clinic Statistics	30	60	259	480

HDRHCD VOUCHERS

	Received	Pending	Total
July	18,438.39		18,438.39
August	23,604.96		23,604.96
September	17,172.80		17,172.80
October	25,979.19		25,979.19
November	24,407.63		24,407.63
December	27,229.15		27,229.15
January	25,799.74		25,799.74
February		34,792.80	34,792.80
Total Vouchers	\$ 162,631.86	\$ 34,792.80	\$ 197,424.66

KEY FINANCIAL RATIOS - FORMULAS AND PURPOSE

EBITDA

(Earnings Before Interest, Taxes, Depreciation & Amortization)

Formula: $(\text{Net Operating Surplus or Loss} + \text{Interest Expense} + \text{Taxes} + \text{Depreciation} + \text{Amortization}) / \text{Total Operating Revenue}$

Purpose: Provides a measure of profitability excluding expenses related to the hospital's investments in the physical plant.

Higher Values are Favorable

Net Operating Gain/Loss

Formula: $\text{Total Operating Revenue} - \text{Total Operating Expenses}$

Purpose: A measure of excess revenue over expenses (Gain) or excess expenses over revenue (Loss) with respect to patient care and hospital operations.

Higher Values are Favorable

Total Net Gain/Loss

Formula: $\text{Total Operating Revenue} - \text{Total Operating Expenses} + \text{Total Non Operating Revenue \& Expense}$

Purpose: A measure of excess revenue over expenses (Gain) or excess expenses over revenue (Loss) including revenue and expenses not related to patient care.

Higher Values are Favorable

Operating Margin

Formula: $\text{Net Operating Surplus or Loss} / \text{Total Operating Revenue}$

Purpose: A measure of the hospital's profitability with respect to patient care and hospital operations.

Higher Values are Favorable

Total Profit Margin

Formula: $\text{Total Net Surplus or Loss} / \text{Total Operating Revenue}$

Purpose: Measures overall profitability from all sources, including revenue and expenses not related to patient care.

Higher Values are Favorable

Return on Assets

Formula: $\text{Total Net Surplus or Loss} / \text{Total Unrestricted Assets}$

Purpose: A measure of excess revenue over expenses in relation to the overall assets controlled by the hospital.

Higher Values are Favorable

Contractual Allowance Percentage

Formula: $\text{Total Deductions From Revenue} / \text{Total Gross Patient Revenue}$

Purpose: Represents the percentage of gross charges that are uncollectible due to mandated or voluntary contractual discounts.

Lower Values are Favorable

KEY FINANCIAL RATIOS - FORMULAS AND PURPOSE

Days Cash on Hand, Short Term

Higher Values are Favorable

Formula: $\text{Cash \& Cash Equivalents} / ((\text{Total Operating Expenses} - \text{Depreciation \& Amortization} - \text{Bad Debt Expense}) / 365))$

Purpose: Represents the number of days the hospital could operate without cash receipts utilizing only short term cash accounts.

Days Cash on Hand, All Sources

Higher Values are Favorable

Formula: $(\text{Cash \& Cash Equivalents} + \text{Limited Use Cash} + \text{Funded Depreciation} + \text{Board Designated Funds}) / ((\text{Total Expenses} - \text{Depreciation \& Amortization} - \text{Bad Debt Expense}) / 365))$

Purpose: Represents the number of days the hospital could operate without cash receipts utilizing all sources of cash available.

Gross Days in Accounts Receivable

Lower Values are Favorable

Formula: $\text{Gross Patient Accounts Receivable} / (\text{Total Gross Patient Revenue} / 365)$

Purpose: Represents the number of days of patient charges that is tied up in unpaid patient accounts.

Net Days in Accounts Receivable

Lower Values are Favorable

Formula: $\text{Net Patient Accounts Receivable} / (\text{Net Patient Revenue} / 365)$

Purpose: Represents the number of days of net patient revenue (cash flow) that is tied up in unpaid patient accounts.

Average Payment Period

Lower Values are Favorable

Formula: $\text{Total Current Liabilities} / ((\text{Total Operating Expenses} - \text{Depreciation \& Amortization} - \text{Bad Debt Expense}) / 365)$

Purpose: Measures the average time that elapses before current liabilities are met.

Current Ratio

Higher Values are Favorable

Formula: $\text{Total Current Assets} / \text{Total Current Liabilities}$

Purpose: An indicator of the hospital's liquidity and ability to meet short term (less than 1 year) liabilities utilizing short term assets.

Average Age of Plant

Lower Values are Favorable

Formula: $\text{Accumulated Depreciation} / \text{Annual Depreciation Expense}$

Purpose: Is used as a proxy for the average accounting age of a hospital's capital assets such as buildings, fixtures equipment.

Capital Costs as a Percentage of Total Expenses

Lower Values are Favorable

KEY FINANCIAL RATIOS - FORMULAS AND PURPOSE

Formula: $(\text{Depreciation} + \text{Amortization} + \text{Interest Expense}) / \text{Total Operating Expenses}$

Purpose: Measures the relative amount of fixed costs and is one measure used to determine a hospital's capital expenditure flexibility.

Long Term Debt to Equity

Formula: $\text{Total Long Term Debt} / \text{Total Net Assets}$

Purpose: This is used to measure the degree of financial leverage that the hospital has employed.

Lower Values are Favorable

Long Term Debt to Capitalization

Formula: $\text{Total Long Term Debt} / (\text{Total Long Term Debt} + \text{Total Net Assets})$

Purpose: This measures the proportion of the hospital's capitalization provided by debt and is used as an indicator of debt capacity.

Lower Values are Favorable

Debt Service Coverage Ratio

Formula: $(\text{Total Net Surplus or Loss} + \text{Depreciation} + \text{Amortization} + \text{Interest Expense}) / (\text{Current Portion of Long Term Debt} + \text{Interest Expense})$

Higher Values are Favorable

Purpose: Measures the ratio of available funds for the payment of the current year's debt service (Principal and interest).

Salary Expense per Paid FTE

Formula: $(\text{Salary} + \text{Wages} + \text{Contract Labor}) / \text{Paid FTE's}$

Purpose: Provides a simple measure of the largest resource used in the hospital

Lower Values are Favorable

Paid FTE's per Adjusted Occupied Bed

Formula: $\text{Total Paid FTE's} / \text{Adjusted Average Daily Census}$

Purpose: A measure of the overall staffing of the hospital in relationship to the hospital's utilization.

Lower Values are Favorable

Net Revenue per Adjusted Discharge

Formula: $\text{Net Patient Revenue} / \text{Adjusted Discharges}$

Purpose: Is an indicator of the hospital's ability to generate collectable revenue from it's patient care operations.

Higher Values are Favorable

Operating Expenses per Adjusted Discharge

Formula: $\text{Total Operating Expenses} / \text{Adjusted Discharges}$

Lower Values are Favorable

KEY FINANCIAL RATIOS - FORMULAS AND PURPOSE

Purpose: A measure of the hospital's average cost of delivering care per equivalent patient stay.

Financial Strength Index

Formula:
$$\frac{((\text{Total Margin} - 4.0) / 4.0) + ((\text{Days Cash on Hand} - 50) / 50) + ((50 - \text{Debt to Capitalization Ratio}) / 50) + ((9 - \text{Average Age of Plant}) / 9)}$$

Higher Values are Favorable

Purpose: Is an indicator of the hospital's overall long term financial health. This index combines the impact of increasing operating margins, increasing cash on hand from all sources, decreasing the hospital's reliance on debt for capital improvements and decreasing the hospital's average age of plant.

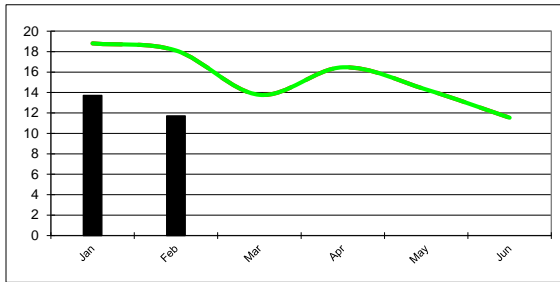
**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
"DASHBOARD" GRAPHS
FEBRUARY 2018**

— FYE 2017 ACTUAL

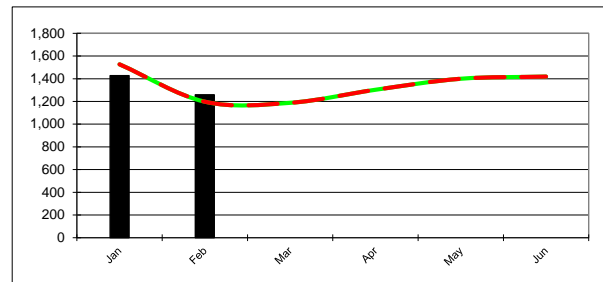
- - - FYE 2018 BUDGET

■ FYE 2018 ACTUAL

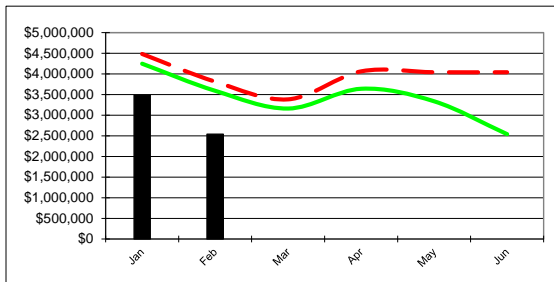
AVERAGE ACUTE CENSUS



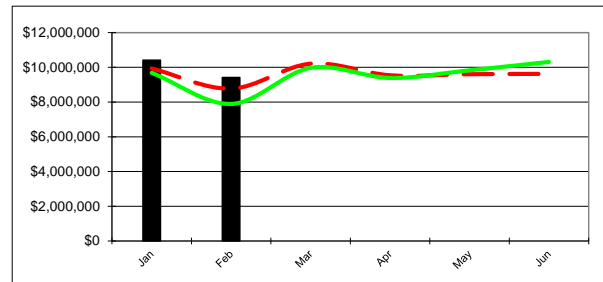
ER IP+OP VISITS



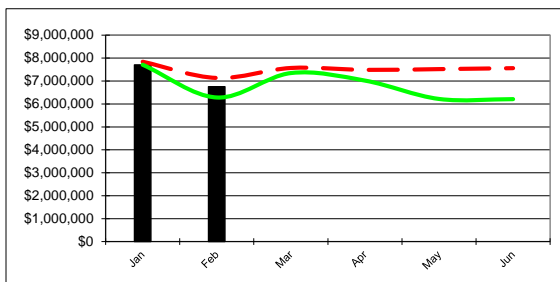
INPATIENT CHARGES



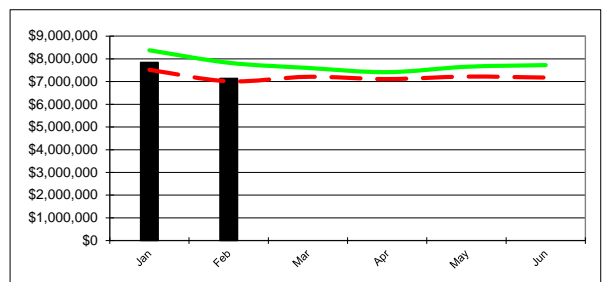
OUTPATIENT CHARGES



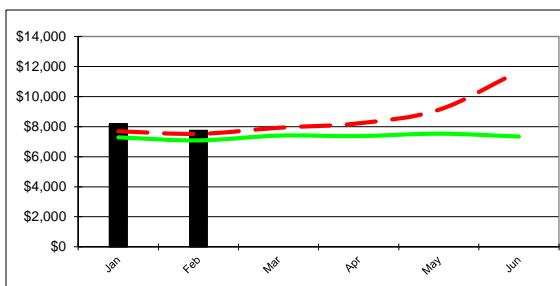
TOTAL NET OPERATING REVENUE



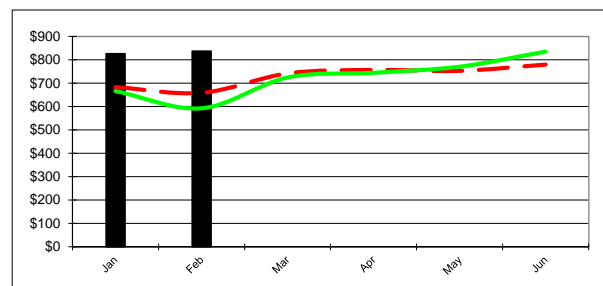
OPERATING EXPENSE



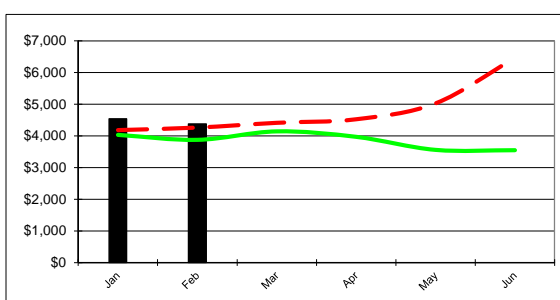
AVERAGE CHARGE PER ADJUSTED PATIENT DAY



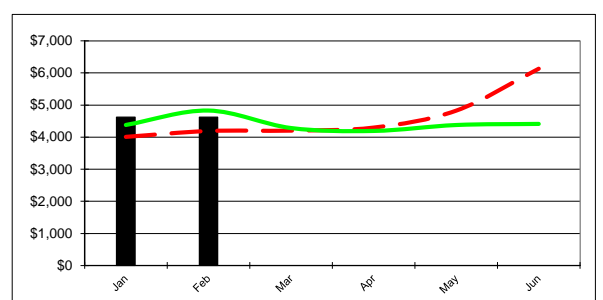
AVERAGE CHARGE PER OUTPATIENT VISIT (Inc. ER)



AVERAGE NET OPERATING REVENUE PER ADJUSTED PATIENT DAY



AVERAGE OPERATING EXPENSE PER ADJUSTED PATIENT DAY



MEMORIAL HOSPITAL OF SWEETWATER COUNTY
FEBRUARY 2018

STATISTICS	Actual Feb-18	Budget Feb-18	PY Feb-17	YTD Feb-18	YTD Feb-17	YTD Feb-16	YTD Feb-15
Volumes:							
Case Mix							
Medicare	1.4518	1.2987	1.2987	1.3168	1.4420	1.3883	1.2422
All payers	0.7741	0.8989	0.8989	0.8656	0.8661	0.8412	0.9239
Admissions							
Med	73	100	100	464	684	676	747
ICU	17	26	26	189	256	236	276
Surgery	7	5	5	44	80	87	94
OB	36	41	41	339	360	379	364
Newborn	35	39	39	334	350	370	341
Total Admissions	168	211	211	1,370	1,730	1,748	1,822
Discharges							
Med	87	105	105	542	786	734	762
ICU	5	16	16	91	113	143	191
Surgery	7	8	8	63	111	120	159
OB	36	39	39	337	355	379	363
Newborn	35	39	39	333	348	371	339
Total Discharges	170	207	207	1,366	1,713	1,747	1,814
Patient Days:							
Med	199	345	345	1,550	2,956	2,717	2,485
ICU	39	67	67	393	628	635	893
Surgery	32	33	33	243	325	330	434
OB	58	62	62	564	597	618	574
Newborn	57	56	56	582	550	567	505
Total Patient Days	385	563	563	3,332	5,056	4,867	4,891
Observation Bed Days	96	99	99	936	818	642	495
Surgery Statistics:							
IP Surgeries	23	24	24	226	291	276	288
OP Surgeries	114	112	112	1,203	1,188	1,196	1,144
Outpatient Statistics:							
X-ray	718	725	725	5,995	5,847	5,787	5,712
Mammography	103	120	120	1,135	1,107	1,270	1,296
Ultrasound	268	251	251	2,341	2,136	2,084	2,069
Cat Scan	398	368	368	3,399	3,150	3,152	2,604
MRI	105	111	111	874	780	856	887
Nuclear Medicine	46	46	46	389	296	281	206
PET Scan	7	5	5	83	72	59	50
Laboratory	2,256	2,694	2,694	19,860	24,060	21,507	20,535
Histology	154	80	80	1,269	1,063	1,166	1,104
Respiratory Therapy	262	375	375	2,182	2,290	1,902	1,680
Cardiovascular	426	375	375	3,525	3,632	3,719	3,198
Sleep Lab	37	29	29	249	213	157	137
Cardiac Rehab	357	428	428	2,719	3,324	3,445	3,208
Physical Therapy	148	191	191	1,370	1,806	1,865	2,419
Dialysis	316	257	257	2,524	1,964	2,142	2,132
Medical Oncology	157	149	149	1,354	1,439	1,542	1,007
Radiation Oncology	246	242	242	2,013	2,170	2,330	1,368
Total Outpatients Visits	6,004	6,446	6,446	51,281	55,349	53,264	49,612
Clinic Visits - Primary Care	3,871	4,251	4,195	32,174	35,251	47,928	40,371
Clinic Visits - Specialty Clinics	269	593	535	3,301	4,510	4,037	3,949
ER visits admitted	158	157	157	1,109	1,230	1,134	1,192
ER visits Discharged	1,101	1,041	1,041	9,801	10,043	10,077	10,237
Total ER visits	1,259	1,198	1,198	10,910	11,273	11,211	11,429

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

	PPE	2/4/2018	2/18/2018	3/4/2018	Variance	CHANGE FROM			Variance
BUDGET					from Bud	LAST PAY PERIOD		YTD	from budget
						Increase	Decrease		
AVG CENSUS	18.00	13.9	10.2	13.1	(4.9)	2.86	-	11.3	(6.7)
ER VISITS (Avg Day)	46	47.4	43.2	43.0	(2.5)	-	0.21	44.5	(1.0)
SURGERIES (IP+OP)	84	69	73	65	(19.2)	-	8.00	1395.0	
BIRTHS	20	18	21	13	(6.9)	-	8.00	342.0	
CHARGES -IP \$000	1,860	1463	1310	1315	(545.0)	5.00	-	23171.0	
-OP \$000	4,416	4765	4530	4645	229.0	115.00	-	83782.0	
-TOTAL \$000	6,276	6228	5840	5960	(316.0)	120.00	-	106953.0	
Adjusted Patient Days	850	826	637	829	(20.9)	(191.92)	-	13166.6	

Paid FTEs (Including Contract)

600	MEDICAL FLOOR	30.8	21.9	20.4	23.4	(7.3)	3.10	-	23.6	(7.2)
605	BEHAVIORAL HEALTH	8.0	6.0	3.1	8.8	0.8	5.69	-	6.6	(1.4)
610	OB FLOOR	5.9	5.8	5.5	5.2	(0.7)	-	0.32	5.6	(0.3)
611	NURSERY	7.3	7.5	7.2	6.6	(0.7)	-	0.63	6.9	(0.4)
612	LABOR & DELIVERY	6.1	5.0	4.9	4.7	(1.4)	-	0.23	5.6	(0.5)
620	ICU	13.9	14.7	14.3	14.8	0.9	0.52	-	13.5	(0.4)
630	OR	13.3	11.9	12.3	12.6	(0.7)	0.37	-	13.9	0.6
631	SAME DAY SURGERY	7.1	6.0	5.2	5.9	(1.2)	0.66	-	6.0	(1.1)
633	RECOVERY	2.0	3.1	3.0	4.5	2.5	1.49	-	2.9	0.9
634	CENTRAL STERILE	3.1	2.9	2.7	3.0	(0.1)	0.37	-	2.9	(0.2)
640	DIALYSIS	5.0	5.2	6.2	5.1	0.1	-	1.06	4.9	(0.1)
650	ER	25.6	23.8	26.1	25.6	(0.0)	-	0.49	24.8	(0.8)
651	TRAUMA	1.0	2.0	2.1	2.2	1.2	0.07	-	1.7	0.7
652	SANE	0.5	1.2	0.8	1.2	0.7	0.41	-	1.1	0.6
660	RADIATION ONC	6.6	5.9	6.0	6.0	(0.6)	0.04	-	6.1	(0.5)
661	MEDICAL ONC	5.5	4.3	5.2	5.2	(0.3)	0.04	-	4.7	(0.8)
700	LABORATORY	29.5	28.9	28.8	29.1	(0.4)	0.32	-	29.4	(0.1)
701	HISTOLOGY	2.0	1.9	1.9	2.0	(0.0)	0.09	-	2.0	(0.0)
702	BLOOD BANK	1.0	1.2	1.0	1.0	-	-	0.00	1.0	0.0
710	RADIOLOGY	7.7	9.9	9.5	9.5	1.8	0.01	-	9.2	1.5
711	MAMMOGRAPY	2.0	1.0	1.1	1.0	(1.0)	-	0.11	1.1	(0.9)
712	ULTRASOUND	3.6	5.3	5.4	3.9	0.3	-	1.52	4.4	0.8
713	NUC MED	1.9	1.6	1.9	1.9	(0.0)	-	0.01	1.7	(0.2)
714	CAT SCAN	5.1	4.2	4.8	4.3	(0.8)	-	0.54	4.5	(0.6)
715	MRI	1.0	2.2	1.8	2.0	1.0	0.14	-	1.3	0.3
716	PET SCAN	0.1	-	-	-	(0.1)	-	-	0.1	(0.0)
720	RESPIRATORY	6.1	5.5	5.5	5.5	(0.6)	-	0.03	5.5	(0.6)
721	SLEEP LAB	1.8	1.7	1.6	1.8	-	0.16	-	1.6	(0.2)
722	CARDIO	2.8	2.9	2.9	2.8	0.0	-	0.08	2.8	0.0
723	CARDIAC REHAB	2.4	2.3	2.3	2.3	(0.2)	-	0.06	2.3	(0.1)
730	PHYSICAL THERAPY	4.0	3.5	3.4	3.5	(0.5)	0.04	-	3.6	(0.4)
780	EDUCATION	2.5	2.2	1.8	2.2	(0.3)	0.36	-	2.2	(0.3)
781	SOCIAL SERVICES	1.0	1.0	1.0	1.0	-	-	-	1.0	0.0
782	QUALITY	5.5	3.0	2.4	4.2	(1.3)	1.77	-	4.5	(1.0)
783	INFECTION CONTROL	1.0	2.1	1.8	1.9	0.9	0.03	-	1.6	0.6
784	ACCREDITATION	2.0	2.0	2.0	2.0	-	0.02	-	2.0	(0.0)
786	NURSING INFORMATICS	3.0	3.0	3.0	3.0	0.0	0.04	-	3.0	0.0
790	HEALTH INFORMATION	11.7	13.1	12.6	12.8	1.1	0.19	-	12.5	0.8
791	CASE MANAGEMENT	5.0	4.2	4.2	4.4	(0.6)	0.22	-	4.3	(0.7)
800	MAINTENANCE	11.0	11.1	10.2	10.3	(0.8)	0.06	-	10.7	(0.3)
801	HOUSEKEEPING	23.5	22.8	22.6	22.7	(0.8)	0.09	-	23.5	(0.0)
802	LAUNDRY	6.5	7.8	7.6	7.8	1.3	0.23	-	6.1	(0.4)
803	BIO MED	2.0	1.1	1.0	1.1	(0.9)	0.07	-	1.0	(1.0)
810	SECURITY	8.1	7.2	7.6	8.1	(0.0)	0.43	-	7.6	(0.5)
850	PURCHASING	5.0	5.0	5.0	5.0	0.0	0.00	-	5.0	(0.0)
855	CENTRAL SUPPLY	3.0	3.0	3.0	3.0	-	-	-	3.0	0.0
870	DIETARY	17.6	17.3	16.1	15.2	(2.5)	-	0.98	16.9	(0.7)
871	DIETICIANS	1.3	0.9	1.0	1.0	(0.3)	-	-	1.3	0.0
900	ADMINISTRATION	6.0	6.0	6.0	6.0	-	-	-	5.6	(0.4)
901	COMM SVC	1.0	1.0	1.0	1.0	-	-	-	1.0	(0.0)
902	MED STAFF SVC	2.0	2.0	2.0	2.0	-	-	-	2.0	0.0
903	MHSC FOUNDATION	1.5	1.9	1.7	1.8	0.3	0.13	-	1.4	(0.1)
904	VOLUNTEER SRV	1.0	1.0	1.0	1.0	-	-	-	1.0	0.0
905	NURSING ADMIN	5.3	4.9	5.4	4.7	(0.6)	-	0.65	5.3	(0.0)
907	PHYSICIAN RECRUIT	1.0	1.0	1.0	1.0	-	-	-	1.0	0.0
910	INFORMATION SYSTEMS	8.0	7.1	7.1	7.2	(0.9)	0.04	-	7.6	(0.4)
920	HUMAN RESOURCES	4.7	4.5	4.7	4.6	(0.1)	-	0.10	4.3	(0.4)

	PPE	2/4/2018	2/18/2018	3/4/2018	Variance	LAST PAY PERIOD		YTD	from budget
BUDGET					from Bud	Increase	Decrease		
930 FISCAL SERVICES	5.0	3.8	4.3	4.8	(0.2)	0.51	-	4.5	(0.5)
940 BUSINESS OFFICE	14.8	13.2	13.2	15.6	0.8	2.45	-	14.4	(0.4)
941 ADMITTING	13.4	13.8	14.1	13.9	0.5	-	0.18	14.3	0.9
942 COMMUNICATION	2.9	2.3	3.3	2.9	0.0	-	0.44	2.8	(0.0)
943 CENTRAL SCHEDULING	4.0	4.0	4.0	4.0	0.0	0.01	-	3.8	(0.2)
949 DENKER	3.8	4.0	3.6	2.8	(1.0)	-	0.82	3.8	0.0
950 OLIVER	3.7	3.0	2.9	3.1	(0.6)	0.15	-	3.0	(0.7)
951 JOHNSON	4.3	-	-	-	(4.3)	-	-	1.6	(2.7)
953 STEWART	1.0	1.0	1.0	1.0	-	-	-	0.4	(0.6)
954 WHEELER	2.0	2.0	2.0	2.0	(0.0)	-	0.03	1.9	(0.1)
955 CHOU	1.0	-	-	-	(1.0)	-	-	0.4	(0.6)
956 KATTAN	2.0	1.0	1.0	1.6	(0.4)	0.58	-	1.8	(0.2)
958 VERONESE	2.0	1.5	1.5	1.5	(0.5)	-	-	1.2	(0.8)
959 GREWAL	2.0	2.0	2.1	2.1	0.1	0.00	-	2.0	(0.0)
960 SANDERS	2.0	3.4	2.2	2.1	0.1	-	0.07	2.2	0.2
961 DANSIE	1.5	2.1	2.1	2.1	0.6	0.05	-	2.1	0.6
962 BOWERS	1.5	1.6	1.6	1.6	0.1	0.05	-	1.7	0.2
963 LONG	1.5	0.9	0.9	0.9	(0.6)	-	-	1.1	(0.4)
964 JAKE JOHNSON	1.0	1.0	1.0	1.0	-	-	-	1.0	0.0
965 DOLCE	1.0	1.0	1.0	1.0	-	-	-	1.0	(0.0)
966 OCC MED	2.0	1.2	1.2	1.3	(0.8)	0.07	-	1.6	(0.4)
968 GILMARTIN	2.0	-	-	-	(2.0)	-	-	0.7	(1.3)
969 PAWAR	2.0	2.0	2.0	2.1	0.0	0.05	-	2.0	0.0
970 CROFTS	1.3	1.0	1.0	1.0	(0.3)	-	-	1.0	(0.3)
971 WAMSUTTER CLINIC	1.5	1.9	1.9	1.9	0.4	0.01	-	1.6	0.1
972 FARSON CLINIC	-	-	-	-	-	-	-	0.0	0.0
973 LAURIDSEN	1.5	0.9	0.9	0.9	(0.6)	-	-	1.0	(0.5)
974 SMG ADMIN/BILLING	24.9	25.0	25.1	26.3	1.4	1.20	-	21.1	(3.8)
975 NEUPANE	2.0	1.0	1.0	1.0	(1.0)	-	-	1.7	(0.3)
976 LEHMAN	1.5	0.8	0.8	0.8	(0.7)	-	-	0.9	(0.6)
978 HOSPITALIST	4.2	4.2	4.2	4.2	-	-	-	4.6	0.4
981 CROFT	1.0	1.0	1.0	1.0	-	-	-	1.1	0.1
982 CHRISTENSEN	1.0	1.0	1.0	1.0	-	-	-	0.8	(0.2)
983 MACK	1.0	1.0	5.2	-	(1.0)	-	5.20	1.2	0.2
984 FRANKS	1.3	-	-	-	(1.3)	-	-	0.6	(0.7)
985 NELSON	-	-	-	-	-	-	-	0.0	0.0
986 BONGIORNO	1.0	-	-	-	(1.0)	-	-	0.4	(0.6)
988 CURRY	3.5	3.6	3.7	3.6	0.1	-	0.14	3.7	0.2
989 SHAMO	-	-	-	-	-	-	-	0.0	0.0
991 JAMIAS	1.3	1.6	1.6	1.6	0.3	-	-	1.3	(0.0)
992 ASPER	1.0	1.0	1.0	1.0	-	-	-	1.1	0.1
993 LIU	2.0	2.0	2.0	2.0	0.0	-	-	2.0	0.0
994 DUCK	1.5	1.6	0.5	1.6	0.1	1.07	-	0.9	(0.6)
995 A. BROWN	2.0	1.0	1.0	1.0	(1.0)	-	-	1.9	(0.1)
996 SARETTE	0.6	0.4	1.0	-	(0.6)	-	1.00	0.4	(0.2)

TOTAL Paid FTEs	483.4	449.0	447.5	456.2	(27.2)	8.72	-	453.4	(30.0)
TOTAL WORKED FTEs	439.9	426.9	411.1	420.0	(20.0)	8.86	-	408.1	(31.8)

WORKED % Paid	91%	95%	92%	92%	1%	0.00	-	90%	(0.0)
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CONTRACT FTES (Inc above)	3.0	9.2	5.4	8.1	5.1	2.70	-	9.8	6.8
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GROSS EMPLOYEE PAYROLL	1,599,017	1,385,883	1,460,683	1,360,863	(238,154)	-	99,820.28	25,536,060	
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Average Employee Hourly Rate	\$41.35	\$38.58	\$40.80	\$37.29	(\$4.06)	-	3.52	#DIV/0!	#DIV/0!
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Benchmark Paid FTEs	6.63	7.61	9.83	7.70	1.07	-	2.13	4.82	(1.81)
per Adj. Occupied Bed (APD)									

WORKED FTEs (Including Contract)

600 MEDICAL FLOOR	28.0	20.1	17.9	21.6	(6.4)	3.68	-	21.3	(6.7)
605 BEHAVIORAL HEALTH	7.3	7.4	3.0	7.9	0.6	4.89	-	6.3	(1.0)
610 OB FLOOR	5.4	5.7	4.8	4.6	(0.8)	-	0.25	5.1	(0.3)

		PPE	2/4/2018	2/18/2018	3/4/2018	Variance	LAST PAY PERIOD		YTD	from budget
BUDGET						from Bud	Increase	Decrease		
611	NURSERY	6.6	7.0	7.0	5.9	(0.7)	-	1.05	6.3	(0.3)
612	LABOR & DELIVERY	5.6	5.0	4.6	4.3	(1.3)	-	0.27	5.3	(0.3)
620	ICU	12.6	14.0	13.7	13.8	1.2	0.07	-	12.0	(0.6)
630	OR	12.1	11.5	11.9	12.1	(0.0)	0.16	-	12.8	0.7
631	SAME DAY SURGERY	6.5	5.8	4.5	5.3	(1.2)	0.78	-	5.4	(1.1)
633	RECOVERY	1.8	3.0	2.9	4.2	2.3	1.29	-	2.6	0.8
634	CENTRAL STERILE	2.8	2.8	2.4	3.0	0.1	0.53	-	2.6	(0.2)
640	DIALYSIS	4.6	5.2	6.1	5.1	0.5	-	0.98	4.6	0.1
650	ER	23.3	22.3	20.3	23.8	0.5	3.52	-	22.5	(0.8)
651	TRAUMA	0.9	2.0	2.0	2.0	1.1	-	0.00	1.5	0.6
652	SANE	0.5	1.2	0.8	1.2	0.7	0.41	-	0.9	0.5
660	RADIATION ONC	6.0	5.8	5.8	5.3	(0.7)	-	0.48	5.4	(0.6)
661	MEDICAL ONC	5.0	4.2	5.0	4.7	(0.3)	-	0.28	4.2	(0.8)
700	LABORATORY	26.8	26.2	26.9	24.9	(2.0)	-	2.05	26.1	(0.7)
701	HISTOLOGY	1.8	1.9	1.8	1.2	(0.6)	-	0.54	1.7	(0.1)
702	BLOOD BANK	0.9	1.2	1.0	1.0	0.1	-	0.00	1.0	0.1
710	RADIOLOGY	7.0	9.7	9.2	9.2	2.2	0.07	-	8.4	1.4
711	MAMMOGRPAHY	1.8	1.0	1.1	1.0	(0.8)	-	0.11	1.0	(0.8)
712	ULTRASOUND	3.3	5.1	5.2	3.5	0.2	-	1.71	4.1	0.8
713	NUC MED	1.7	1.4	1.9	1.3	(0.4)	-	0.58	1.5	(0.2)
714	CAT SCAN	4.6	4.2	3.8	4.3	(0.4)	0.53	-	4.1	(0.5)
715	MRI	0.9	2.1	1.8	1.8	0.9	0.04	-	1.1	0.2
716	PET SCAN	0.1	-	-	-	(0.1)	-	-	0.1	(0.0)
720	RESPIRATORY	5.6	5.2	5.0	5.0	(0.6)	-	0.07	4.9	(0.6)
721	SLEEP LAB	1.6	1.7	1.6	1.8	0.2	0.16	-	1.4	(0.2)
722	CARDIO	2.5	2.6	2.7	2.4	(0.1)	-	0.30	2.5	(0.1)
723	CARDIAC REHAB	2.2	2.2	2.1	2.1	(0.1)	-	0.02	2.1	(0.1)
730	PHYSICAL THERAPY	3.6	3.4	3.1	3.3	(0.3)	0.24	-	3.2	(0.4)
780	PATIENT ED	2.3	2.1	1.8	2.1	(0.2)	0.27	-	2.0	(0.3)
781	SOCIAL SERVICES	0.9	0.6	1.0	1.0	0.1	-	-	0.9	(0.0)
782	QUALITY & ACCREDIT	5.0	2.7	2.1	3.9	(1.1)	1.82	-	3.9	(1.1)
783	INFECTION CONTROL	0.9	2.1	1.6	1.8	0.8	0.11	-	1.5	0.6
784	COMPLIANCE	1.8	1.8	1.9	2.0	0.1	0.02	-	1.8	(0.0)
786	NURSING INFORMATICS	2.7	2.9	2.7	2.9	0.2	0.23	-	2.7	(0.0)
790	HEALTH INFORMATION	10.6	11.8	12.1	12.2	1.5	0.07	-	11.2	0.5
791	CASE MANAGEMENT	4.6	4.1	3.5	4.4	(0.2)	0.93	-	3.9	(0.7)
800	MAINTENANCE	10.0	10.9	10.1	9.5	(0.6)	-	0.64	9.7	(0.3)
801	HOUSEKEEPING	21.4	21.3	21.8	21.8	0.4	0.05	-	21.5	0.1
802	LAUNDRY	5.9	7.3	6.7	6.4	0.5	-	0.31	5.5	(0.4)
803	BIO MED	1.8	1.0	1.0	1.1	(0.7)	0.08	-	0.9	(0.9)
810	SECURITY	7.4	7.2	7.5	7.5	0.2	0.07	-	6.7	(0.6)
850	PURCHASING	4.6	4.7	4.6	3.7	(0.8)	-	0.84	4.3	(0.3)
855	CENTRAL SUPPLY	2.7	2.8	2.6	2.7	0.0	0.15	-	2.6	(0.1)
870	DIETARY	16.1	16.6	14.9	15.2	(0.9)	0.25	-	15.6	(0.5)
871	DIETICIANS	1.2	0.9	1.0	0.9	(0.3)	-	0.10	1.2	(0.0)
900	ADMINISTRATION	5.5	5.9	5.7	5.7	0.2	-	0.05	4.8	(0.7)
901	COMM SVC	0.9	1.0	1.0	1.0	0.1	-	-	1.0	0.0
902	MED STAFF SVC	1.8	2.0	1.9	2.0	0.2	0.10	-	1.8	(0.0)
903	MHSC FOUNDATION	1.4	1.9	1.7	1.6	0.2	-	0.08	1.3	(0.1)
904	VOLUNTEER SRV	0.9	1.0	1.0	0.5	(0.4)	-	0.50	0.9	(0.0)
905	NURSING ADMIN	4.8	4.6	4.6	4.7	(0.1)	0.13	-	4.7	(0.1)
907	PHYSICIAN RECRUIT	0.9	1.0	1.0	1.0	0.1	-	-	0.9	(0.0)
910	INFORMATION SYSTEMS	7.3	6.1	6.5	7.0	(0.3)	0.52	-	6.9	(0.4)
920	HUMAN RESOURCES	4.3	4.4	4.2	4.6	0.3	0.40	-	4.0	(0.3)
930	FISCAL SERVICES	4.6	3.6	3.5	4.8	0.2	1.31	-	3.9	(0.6)
940	BUSINESS OFFICE	13.5	12.0	11.6	11.8	(1.7)	0.24	-	12.4	(1.0)
941	ADMITTING	12.2	13.7	13.6	13.2	1.0	-	0.35	13.3	1.1
942	COMMUNICATION	2.6	2.2	3.3	2.8	0.2	-	0.54	2.6	0.0
943	CENTRAL SCHEDULING	3.6	3.8	3.8	3.8	0.1	0.02	-	3.5	(0.2)
949	DENKER	3.5	4.0	3.3	2.7	(0.7)	-	0.61	3.4	(0.1)
950	OLIVER	3.4	2.5	2.9	3.0	(0.4)	0.04	-	2.7	(0.6)
951	JOHNSON	3.9	-	-	-	(3.9)	-	-	1.4	(2.5)
953	STEWART	0.9	1.0	1.0	0.9	(0.0)	-	0.10	0.4	(0.5)
954	WHEELER	1.8	2.0	2.0	2.0	0.2	-	0.02	1.8	(0.1)
955	CHOU	0.9	-	-	-	(0.9)	-	-	0.3	(0.6)
956	KATTAN	1.8	1.0	1.0	1.6	(0.2)	0.58	-	1.6	(0.2)
958	VERONESE	1.8	1.5	1.3	0.8	(1.1)	-	0.56	1.0	(0.9)
959	GREWAL	1.8	1.9	2.0	2.0	0.1	0.00	-	1.7	(0.1)
960	SANDERS	1.8	2.1	2.2	1.9	0.1	-	0.27	2.0	0.1
961	DANSIE	1.4	2.1	2.1	2.1	0.7	0.05	-	1.9	0.5
962	BOWERS	1.4	1.6	1.5	1.6	0.2	0.12	-	1.4	0.1

	PPE	2/4/2018	2/18/2018	3/4/2018	Variance	LAST PAY PERIOD		YTD	from budget
BUDGET					from Bud	Increase	Decrease		
963 LONG	1.4	0.9	0.9	0.9	(0.5)	-	-	1.0	(0.4)
964 JAKE JOHNSON	0.9	0.9	1.0	1.0	0.1	-	-	0.9	(0.0)
965 DOLCE	0.9	1.0	1.0	0.6	(0.3)	-	0.40	0.8	(0.1)
966 OCC MED	1.8	1.2	1.2	1.3	(0.6)	0.07	-	1.5	(0.4)
968 GILMARTIN	1.8	-	-	-	(1.8)	-	-	0.5	(1.3)
969 PAWAR	1.8	1.5	1.0	1.1	(0.8)	0.05	-	1.6	(0.2)
970 CROFTS	1.2	1.0	0.8	0.9	(0.3)	0.10	-	0.8	(0.3)
971 WAMSUTTER CLINIC	1.4	1.9	1.9	1.9	0.5	0.01	-	1.5	0.1
972 FARSON CLINIC	-	-	-	-	-	-	-	0.0	0.0
973 LAURIDSEN	1.4	0.8	0.9	0.9	(0.5)	-	-	0.8	(0.6)
974 SMG ADMIN/BILLING	22.7	23.9	24.0	24.3	1.6	0.25	-	19.3	(3.3)
975 NEUPANE	1.8	1.0	1.0	1.0	(0.8)	-	-	1.5	(0.3)
976 LEHMAN	1.4	0.8	0.8	0.8	(0.6)	-	-	0.7	(0.7)
978 HOSPITALIST	3.8	4.2	4.2	4.2	0.4	-	-	4.4	0.6
981 CROFT	0.9	0.5	1.0	0.9	(0.0)	-	0.10	0.9	(0.0)
982 CHRISTENSEN	0.9	1.0	1.0	0.9	(0.0)	-	0.11	0.8	(0.2)
983 MACK	0.9	1.0	1.0	-	(0.9)	-	1.00	0.8	(0.1)
984 FRANKS	1.2	-	-	-	(1.2)	-	-	0.5	(0.6)
986 BONGIORNO	0.9	-	-	-	(0.9)	-	-	0.3	(0.6)
988 CURRY	3.2	3.5	3.4	3.5	0.3	0.05	-	3.3	0.1
991 JAMIAS	1.2	1.6	1.6	1.6	0.4	-	-	1.2	0.0
992 ASPER	0.9	1.0	0.9	1.0	0.1	0.10	-	0.9	(0.0)
993 LIU	1.8	2.0	2.0	1.7	(0.1)	-	0.28	1.8	(0.0)
994 DUCK	1.4	1.6	0.5	1.4	0.0	0.88	-	0.7	(0.7)
995 A. BROWN	1.8	1.0	1.0	1.0	(0.8)	-	-	1.7	(0.1)
996 SARETTE	0.6	0.4	1.0	-	(0.6)	-	1.00	0.4	(0.2)

TOTAL WORKED FTEs	439.9	426.9	411.1	420.0	(19.95)	8.86	-	408.1	(31.8)
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CNTRCT FTEs (Inc above)	3.0	9.2	5.4	8.1	5.14	2.70	-	9.8	6.8
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OVERTIME HOURS

				Current OT			YTD Hours	
				OT Dollars				
600 MEDICAL FLOOR	7.5	6.5	17.0	566.90	10.50	-	114.8	
605 BEHAVIORAL HEALTH	11.5	-	39.5	897.98	39.50	-	622.8	
610 OB FLOOR	6.0	-	-	-	-	-	27.8	
611 NURSERY	2.0	-	-	-	-	-	18.8	
612 LABOR & DELIVERY	2.5	-	-	-	-	-	11.3	
620 ICU	-	-	10.3	477.78	10.25	-	133.3	
630 OR	3.8	-	10.0	437.00	10.00	-	187.3	
631 SAME DAY SURGERY	3.0	-	-	-	-	-	73.8	
633 RECOVERY	-	-	0.3	10.28	0.25	-	13.8	
634 CENTRAL STERILE	0.8	-	-	-	-	-	23.3	
640 DIALYSIS	8.8	2.8	11.0	583.43	8.25	-	68.0	
650 ER	5.3	37.0	21.3	920.90	-	15.75	289.8	
651 TRAUMA	5.3	11.8	3.8	84.30	-	8.00	33.0	
652 SANE	2.3	-	4.8	246.29	4.75	-	13.5	
660 RADIATION ONC	2.0	2.5	1.5	121.46	-	1.00	82.0	
661 MEDICAL ONC	0.5	0.5	0.3	7.12	-	0.25	5.7	
700 LABORATORY	20.0	6.8	13.3	446.84	6.50	-	367.0	
701 HISTOLOGY	0.8	-	2.8	138.35	2.75	-	20.0	
702 BLOOD BANK	-	1.0	0.3	7.36	-	0.75	5.8	
710 RADIOLOGY	1.8	1.5	7.3	255.49	5.75	-	39.0	
711 MAMMOGRPAHY	-	-	-	-	-	-	1.0	
712 ULTRASOUND	3.3	1.8	5.3	372.79	3.50	-	39.8	
713 NUC MED	2.8	7.0	4.8	146.82	-	2.25	25.5	
714 CAT SCAN	0.5	-	1.8	58.22	1.75	-	27.8	
715 MRI	4.8	-	2.3	119.21	2.25	-	12.3	
716 PET SCAN	-	-	-	-	-	-	1.0	
720 RESPIRATORY	-	1.5	-	-	-	1.50	61.0	
721 SLEEP LAB	7.0	3.8	12.3	524.28	8.50	-	93.3	
722 CARDIO	-	3.3	-	-	-	3.25	18.0	
723 CARDIAC REHAB	-	-	-	-	-	-	-	
730 PHYSICAL THERAPY	-	-	-	-	-	-	-	
780 PATIENT ED	-	-	2.3	109.08	2.25	-	25.5	
781 SOCIAL SERVICES	-	-	-	-	-	-	-	
782 QUALITY & ACCREDIT	-	-	-	-	-	-	25.0	
783 INFECTION CONTROL	-	-	-	-	-	-	4.8	
784 COMPLIANCE	-	-	-	-	-	-	0.8	
786 NURSING INFORMATICS	-	-	-	-	-	-	-	

		PPE	2/4/2018	2/18/2018	3/4/2018	Variance	LAST PAY PERIOD		YTD	from budget
BUDGET						from Bud	Increase	Decrease		
790	HEALTH INFORMATION	-	-	0.3	6.06		0.25	-	14.0	
791	CASE MANAGEMENT	14.3	12.5	45.0	2,811.61		32.50	-	240.3	
800	MAINTENANCE	13.8	2.8	10.5	410.24		7.75	-	124.3	
801	HOUSEKEEPING	36.3	29.3	29.5	594.06		0.25	-	379.0	
802	LAUNDRY	2.3	2.5	18.8	308.44		16.25	-	135.0	
803	BIO MED	0.8	0.3	-	-		-	0.25	4.0	
810	SECURITY	28.8	28.0	3.8	116.89		-	24.25	225.0	
850	PURCHASING	-	-	0.3	8.06		0.25	-	1.3	
855	CENTRAL SUPPLY	-	-	-	-		-	-	-	
870	DIETARY	98.3	68.8	66.5	1,244.69		-	2.25	923.8	
871	DIETICIANS	-	-	-	-		-	-	-	
900	ADMINISTRATION	-	-	-	-		-	-	-	
901	COMM SVC	-	-	-	-		-	-	-	
902	MED STAFF SVC	-	-	-	-		-	-	-	
903	MHSC FOUNDATION	-	-	-	-		-	-	-	
904	VOLUNTEER SRV	-	-	-	-		-	-	-	
905	NURSING ADMIN	8.8	0.3	-	-		-	0.25	111.5	
907	PHYSICIAN RECRUIT	-	-	-	-		-	-	-	
910	INFORMATION SYSTEMS	-	-	-	-		-	-	-	
920	HUMAN RESOURCES	-	-	-	-		-	-	1.5	
930	FISCAL SERVICES	-	-	-	-		-	-	-	
940	BUSINESS OFFICE	7.8	4.3	7.8	199.22		3.50	-	64.0	
941	ADMITTING	147.0	144.3	142.0	3,254.14		-	2.25	2,145.5	
942	COMMUNICATION	13.0	22.8	-	-		-	22.75	182.0	
943	CENTRAL SCHEDULING	0.8	1.0	1.8	42.15		0.75	-	36.3	
949	DENKER	0.8	1.1	2.0	60.08		0.87	-	27.1	
950	OLIVER	-	1.1	2.8	91.86		1.63	-	27.0	
951	JOHNSON	-	-	-	-		-	-	8.4	
953	STEWART	-	-	-	-		-	-	-	
954	WHEELER	0.5	0.5	4.3	103.62		3.75	-	9.8	
955	CHOU	-	-	-	-		-	-	-	
956	KATTAN	-	-	-	-		-	-	6.8	
958	VERONESE	-	-	-	-		-	-	-	
959	GREWAL	2.3	2.8	3.3	103.55		0.50	-	25.5	
960	SANDERS	14.5	17.3	6.8	211.95		-	10.50	194.3	
961	DANSIE	3.1	2.1	4.0	216.92		1.88	-	43.8	
962	BOWERS	1.8	2.8	4.5	107.55		1.75	-	38.0	
963	LONG	-	-	-	-		-	-	1.0	
964	JAKE JOHNSON	-	-	-	-		-	-	-	
965	DOLCE	-	-	-	-		-	-	1.0	
966	OCC MED	13.3	14.3	20.0	1,007.80		5.75	-	254.5	
968	GILMARTIN	-	-	-	-		-	-	10.5	
969	PAWAR	-	0.3	4.0	235.20		3.75	-	9.5	
970	CROFTS	-	-	-	-		-	-	-	
971	WAMSUTTER CLINIC	0.5	0.5	1.0	22.17		0.50	-	2.3	
972	FARSON CLINIC	-	-	-	-		-	-	-	
973	LAURIDSEN	-	-	-	-		-	-	-	
974	SMG ADMIN/BILLING	37.0	32.8	19.8	636.95		-	13.00	514.5	
975	NEUPANE	-	-	-	-		-	-	17.0	
976	PA LEHMAN	3.1	2.1	4.0	216.92		1.87	-	43.9	
978	HOSPITALIST	-	-	-	-		-	-	-	
981	CROFT	-	-	-	-		-	-	-	
982	CHRISTENSEN	3.8	2.9	3.7	105.56		0.87	-	36.5	
983	MACK	-	-	-	-		-	-	-	
984	FRANKS	-	-	-	-		-	-	-	
986	BONGIORNO	-	-	-	-		-	-	-	
988	CURRY	3.8	2.9	3.8	106.12		0.88	-	100.0	
991	JAMIAS	-	-	-	-		-	-	-	
992	ASPER	-	-	-	-		-	-	-	
993	LIU	0.5	0.3	0.3	12.19		-	-	5.0	
994	DUCK	0.5	0.3	0.3	12.19		-	-	5.0	
995	A. BROWN	-	-	-	-		-	-	48.5	
996	SARETTE	-	-	-	-		-	-	-	

TOTAL OT HOURS	558.5	487.8	581.8	18,778	94.00	-	8,502.7
TOTAL OT FTEs	7.0	6.1	7.3		1.18	-	5.9
OT % WORKED HOURS	1.7%	1.5%	1.8%		0.00	0.0%	

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

Eight months ended February 28, 2018

PAYOR MIX DATA

HOSPITAL	CURRENT	YEAR TO DATE	PRIOR YEAR
Commercial/Work Comp	16.20%	19.69%	18.37%
Blue Cross	24.23%	23.57%	23.66%
Medicaid	10.72%	8.51%	9.99%
Medicare	38.03%	37.52%	36.77%
Self Pay	8.39%	8.00%	9.42%
Other	2.44%	2.71%	1.79%
TOTAL	100%	100%	100%

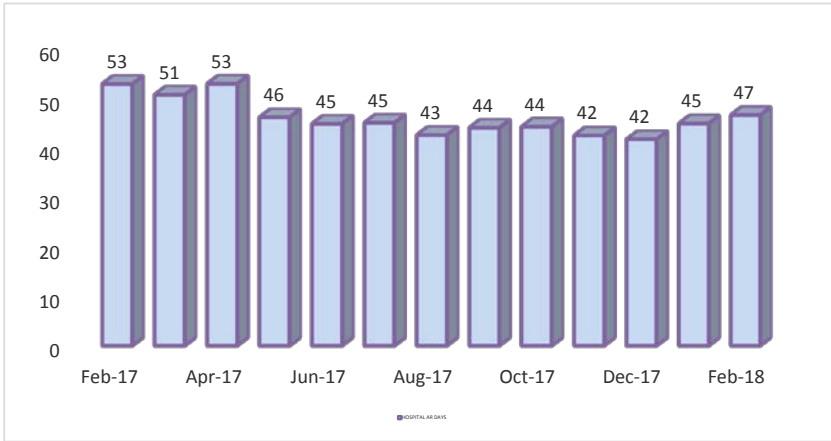
CLINIC	CURRENT	YEAR TO DATE	PRIOR YEAR
Commercial/Work Comp	22.60%	26.94%	28.94%
Blue Cross	30.23%	29.16%	30.49%
Medicaid	15.85%	13.55%	14.70%
Medicare	25.08%	24.05%	19.07%
Self Pay	5.69%	5.67%	6.18%
Other	0.54%	0.64%	0.62%
TOTAL	100%	100%	100%

ORTHO CLINIC	CURRENT	YEAR TO DATE	PRIOR YEAR
Commercial/Work Comp	39.52%	39.16%	39.50%
Blue Cross	19.83%	31.42%	27.91%
Medicaid	5.92%	4.77%	6.32%
Medicare	31.13%	19.52%	23.02%
Self Pay	3.35%	4.35%	2.71%
Other	0.25%	0.78%	0.54%
TOTAL	100%	100%	100%

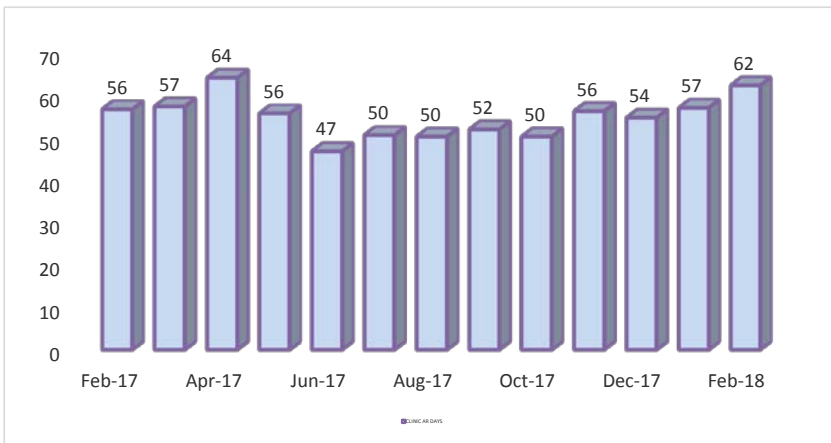
COMBINED	CURRENT	YEAR TO DATE	PRIOR YEAR
Commercial/Work Comp	16.98%	20.60%	19.86%
Blue Cross	24.78%	24.17%	24.39%
Medicaid	11.18%	8.90%	10.34%
Medicare	36.72%	36.09%	34.80%
Self Pay	8.09%	7.75%	8.96%
Other	2.24%	2.50%	1.65%
TOTAL	100%	100%	100%

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
DAYS IN A/R
02/28/18

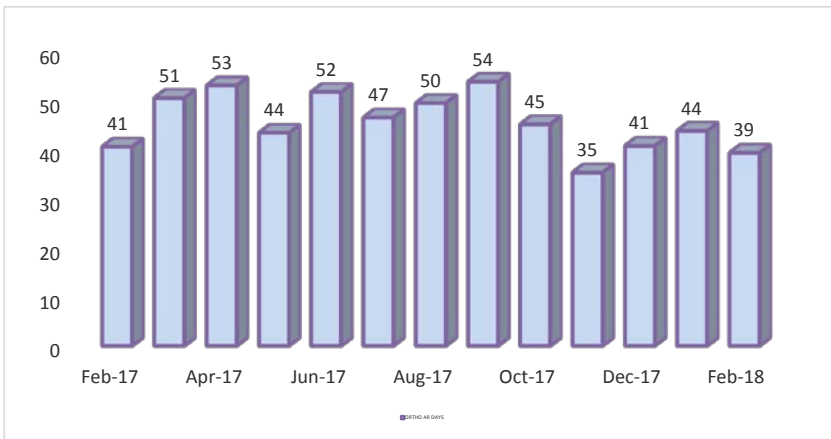
	HOSPITAL AR DAYS
Feb-17	53
Mar-17	51
Apr-17	53
May-17	46
Jun-17	45
Jul-17	45
Aug-17	43
Sep-17	44
Oct-17	44
Nov-17	42
Dec-17	42
Jan-18	45
Feb-18	47



	CLINIC AR DAYS
Feb-17	56
Mar-17	57
Apr-17	64
May-17	56
Jun-17	47
Jul-17	50
Aug-17	50
Sep-17	52
Oct-17	50
Nov-17	56
Dec-17	54
Jan-18	57
Feb-18	62

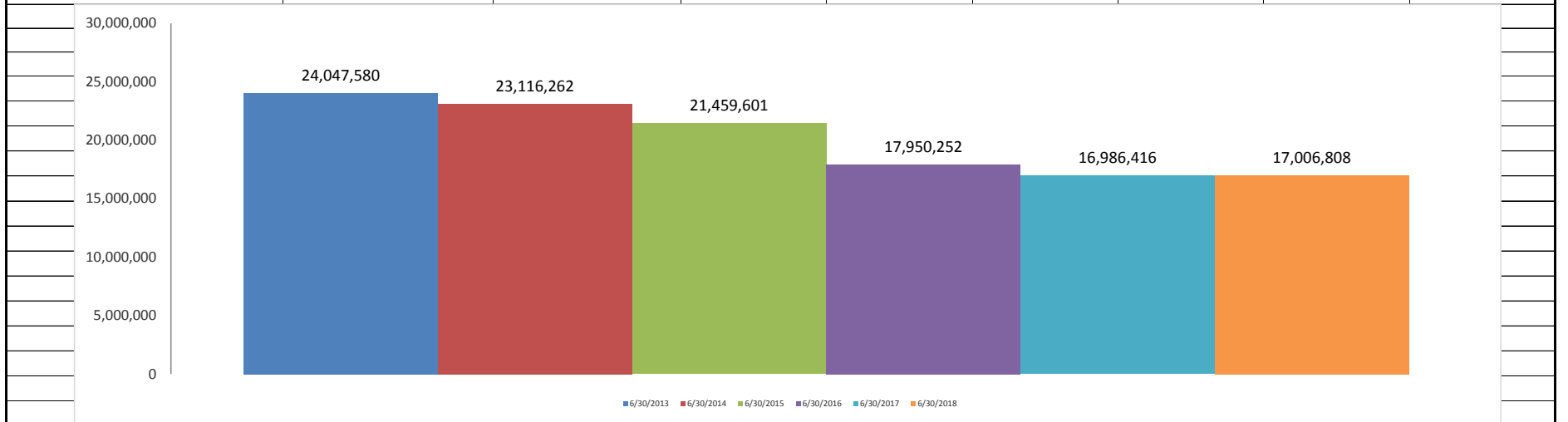


	ORTHO AR DAYS
Feb-17	41
Mar-17	51
Apr-17	53
May-17	44
Jun-17	52
Jul-17	47
Aug-17	50
Sep-17	54
Oct-17	45
Nov-17	35
Dec-17	41
Jan-18	44
Feb-18	39



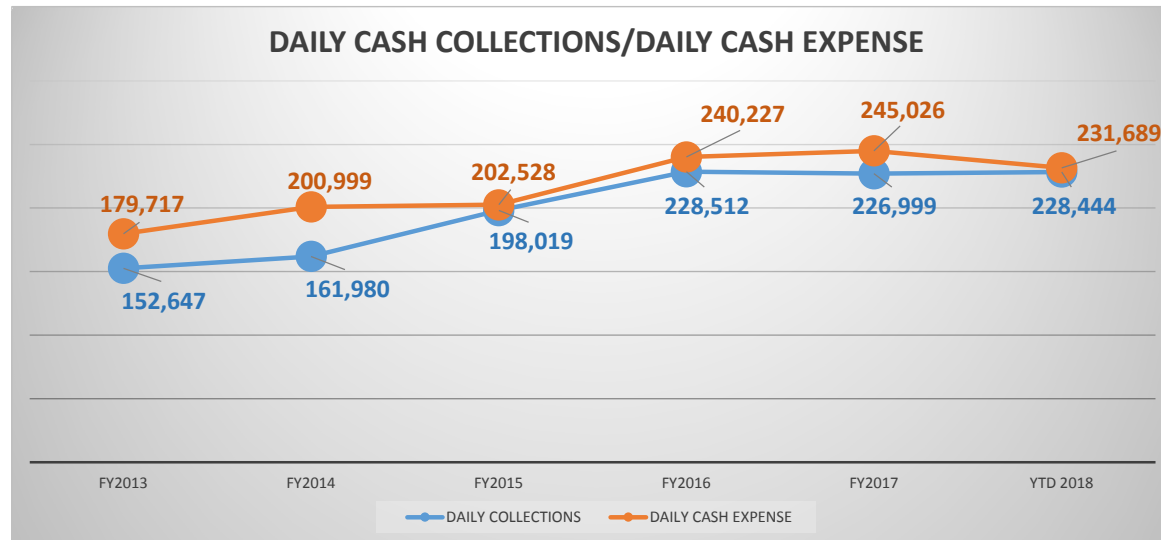
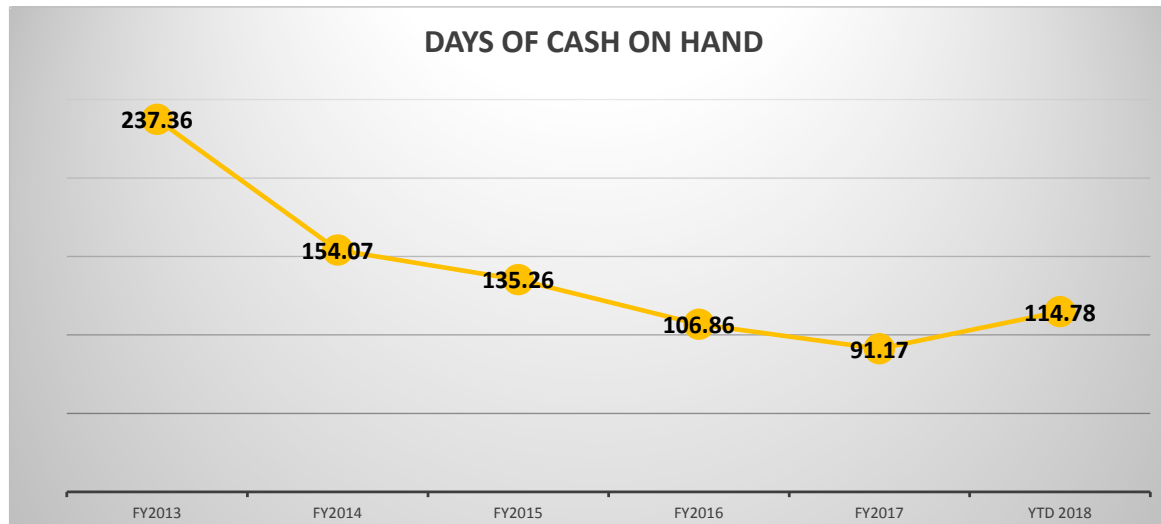
**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
OPEN BID INVESTMENT SUMMARY REPORT
02/28/18**

		INTEREST						
ACCOUNT	FINANCIAL INST	RATE	6/30/2013	6/30/2014	6/30/2015	6/30/2016	6/30/2017	6/30/2018
GENERAL	BANK OF WEST	0.300%	8,700,000	8,710,751	5,295,564	4,330,411	4,362,377	4,384,344
RESERVE	BANK OF WEST	0.300%	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
GENERAL	BANK OF WEST	0.860%			2,460,272	2,983,016	2,964,992	2,962,683
CAPITAL DEVELOPMENT	KEYBANK	1.500%	13,539,405	13,001,178	12,299,119	9,231,852	8,253,433	8,253,433
E. BOICE	WYOSTAR	1.016%	404,098	39	39	39	40	40
LIFELINE	WYOSTAR	1.016%	104,078	104,294	104,607	104,934	105,575	106,309
TOTAL			24,047,580	23,116,262	21,459,601	17,950,252	16,986,416	17,006,808



INFORMATION:								
CURRENT INVESTMENT BALANCE:		\$ 17,006,807.85						
GENERAL FUND BALANCE AS OF 02/28/18		4,193,320						
REPRESENTING DAYS OF CASH ON HAND		19						
RECOMMENDATION:								
MAINTAIN FUNDS IN CURRENT INVESTMENTS DUE TO COMPETITIVE INTEREST RATES, AND LIQUIDITY OF FUNDS.								

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
Days of Cash on Hand
2/28/2018



**Memorial Hospital of Sweetwater County
County Voucher Summary
as of month ending February 28, 2018**

Vouchers Submitted by MHSC at agreed discounted rate		
August 2017	\$25,316.51	
August 2017	\$6,466.36	
August 2017	\$12,235.93	
September 2017	\$24,309.75	
October 2017	\$19,404.20	
November 2017	\$4,335.89	
January 2018	\$28,319.19	
February 2018	\$19,655.19	
County Requested Total Vouchers Submitted as of January 31, 2018	<u>\$140,043.02</u>	
Total Vouchers Submitted FY 2018		\$140,043.02
Less: Total Approved by County and Received by MHSC FY 2018		\$140,043.02
Total Vouchers Pending Approval by County		<u><u>\$0.00</u></u>

FY18 Title 25 Fund Budget from Sweetwater County	\$601,920.00
Funds Received From Sweetwater County	<u>\$140,043.02</u>
FY18 Title 25 Fund Budget Remaining	\$461,876.98
Total Budgeted Vouchers Pending Submittal to County	<u><u>\$0.00</u></u>

FY17 Maintenance Fund Budget from Sweetwater County	\$608,812.00
County Maintenance FY18 - July	\$1,187.70
County Maintenance FY18 - August	\$512.64
County Maintenance FY18 - September	\$10,297.70
County Maintenance FY18 - October	\$43,489.18
County Maintenance FY18 - November	\$269,311.46
County Maintenance FY18 - December	\$2,352.82
County Maintenance FY18 - January	\$43,689.71
County Maintenance FY18 - February	\$100,352.13
	<u>\$471,193.34</u>
FY18 Maintenance Fund Budget Remaining	<u><u>\$137,618.66</u></u>

**Memorial Hospital of Sweetwater County
Legal Fees By Fiscal Year**

FY 2018

Barry J. Walker	\$2,500.00
Dray, Dyekman, Reed & Healey PC	\$4,450.46
Edwards Law Office, P.C.	\$94,665.00
Hirst Applegate, LLP	\$94,308.30
Jamieson & Robinson, LLC	\$29,046.52
John H. Robinson, P.C.	\$82,137.25
Phillips Law, LLC	\$144,832.46
Ray Quinney & Nebeker P.C.	\$7,301.50
Settlements	\$50,000.00
Sundahl, Powers, Kapp & Martin, LLC	\$3,972.67
 Total FYTD 2018	 \$513,214.16

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
CASH DISBURSEMENT SUMMARY FOR FEBRUARY 2018**

PAYMENT SOURCE	NO. OF DISBURSEMENTS	AMOUNT
OPERATIONS (GENERAL FUND/KEYBANK)	797	6,887,004.17
CAPITAL EQUIPMENT (PLANT FUND)	6	65,550.66
CONSTRUCTION IN PROGRESS (BUILDING FUND)	2	134,050.38
PAYROLL FEBRUARY 8, 2018	N/A	1,352,059.35
PAYROLL FEBRUARY 22, 2018	N/A	1,368,926.61
TOTAL CASH OUTFLOW		<u>\$7,086,605.21</u>
CASH COLLECTIONS		6,313,570.42
INCREASE/DECREASE IN CASH		\$ (773,034.79)

**PLANT FUND CASH DISBURSEMENTS
FISCAL YEAR 2018**

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002137	7/13/2017	SYSCO INTERMOUNTAIN FOOD	\$5,617.77	REFRIGERATED UNITS FOR AIDE LINE		
002138	7/27/2017	CDW GOVERNMENT LLC	\$879.39	MOBILE SCAN GUNS FOR MATERIALS AND OR (10)		
002139	7/27/2017	KRONOS INCORPORATED	\$2,145.00	KRONOS SCHEDULER		
JULY TOTALS					8,642.16	8,642.16

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002140	8/3/2017	CACHE VALLEY ELECTRIC CO.	\$3,200.00	FIBER CONDUIT FOR COLLEGE HILL		
002142	8/16/2017	SUPERIOR AUDIOMETRICS, LLC	\$6,313.00	AUDIOLOGY BOOTH FOR 3000 COLLEGE HILL LOCATION		
002142	8/16/2017	SUPERIOR AUDIOMETRICS, LLC	\$8,829.00	AUDIOMETER FOR 3000 COLLEGE HILL LOCATION		
002143	8/30/2017	ALERE NORTH AMERICA, LLC	\$6,506.62	ARTERIAL BLOOD GAS/ELECTROLYTE ANALYZER		
002144	8/30/2017	KRONOS INCORPORATED	\$1,320.00	KRONOS SCHEDULER		
AUGUST TOTALS					26,168.62	34,810.78

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002145	9/14/2017	PHILIPS HEALTHCARE	\$12,761.60	C10-3V ULTRASOUND TRANSDUCER		
002146	9/14/2017	QUADRAMED CORPORATION	\$7,500.00	ARTERIAL BLOOD GAS/ELECTROLYTE ANALYZER		
002147	9/28/2017	ALERE NORTH AMERICA, LLC	\$10,000.00	ARTERIAL BLOOD GAS/ELECTROLYTE ANALYZER		
002148	9/28/2017	KRONOS INCORPORATED	\$12,251.25	KRONOS SCHEDULER		
SEPTEMBER TOTALS					42,512.85	77,323.63

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002149	10/5/2017	NANOSONICS, INC	\$17,326.00	TROPHON EPR (2)		
002150	10/25/2017	KRONOS INCORPORATED	\$1,567.50	KRONOS SCHEDULER		
002151	10/26/2017	CATALINA LABORATORY PRODUCTS LLC	\$4,620.50	BIOLOGICAL HOOD		
OCTOBER TOTALS					23,514.00	100,837.63

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002152	11/1/2017	QUADRAMED CORPORATION	\$6,250.00	ARTERIAL BLOOD GAS/ELECTROLYTE ANALYZER		
002153	11/22/2017	KRONOS INCORPORATED	\$2,227.50	KRONOS SCHEDULER		
002154	11/30/2017	CATALINA LABORATORY PRODUCTS LLC	\$4,988.88	BIOLOGICAL HOOD		
NOVEMBER TOTALS					13,466.38	114,304.01

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002155	12/14/2017	QUADRAMED CORPORATION	\$1,250.00	ARTERIAL BLOOD GAS/ELECTROLYTE ANALYZER		
002156	12/20/2017	KRONOS INCORPORATED	\$4,578.75	KRONOS SCHEDULER		
002157	12/20/2017	LABORIE MEDICAL TECHNOLOGIES CORP	\$17,720.00	GOBY WIRELESS URODYNAMICS SYSTEM		
DECEMBER TOTALS					23,548.75	137,852.76

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
		NO DISBURSEMENTS				
JANUARY TOTALS					0.00	137,852.76

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002158	2/1/2018	VENTURE TECHNOLOGIES (ISC, INC)	\$39,280.80	VIRTUAL SERVER EXPANSION		
002159	2/1/2018	KRONOS INCORPORATED	\$3,266.99	KRONOS SCHEDULER		
002160	2/1/2018	LABORIE MEDICAL TECHNOLOGIES CORP	\$3,000.00	GOBY WIRELESS URODYNAMICS SYSTEM		
002161	2/1/2018	VERATHON MEDICAL	\$6,143.00	GLIDE SCOPE PEDIATRIC BATON		
002162	2/22/2018	KRONOS INCORPORATED	\$247.50	KRONOS SCHEDULER		
002163	2/22/2018	MERGE HEALTHCARE SOLUTIONS, INC	\$13,612.37	EMC CENTERA 2 NODE UPGRADE		
FEBRUARY TOTALS					65,550.66	203,403.42

**CONSTRUCTION IN PROGRESS (BUILDING FUND) CASH DISBURSEMENTS
FISCAL YEAR 2018**

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
W/T	7/19/2017	WELLS FARGO	111,593.00	WF DEBT SERVICE		
		JULY TOTALS			111,593.00	111,593.00

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
2141	8/3/2017	ST+B ENGINEERING (SPACEK TIMBIE AND BLEV	5,451.03	MRI REPLACEMENT PROJECT		
W/T	8/16/2017	WELLS FARGO	111,593.00	WF DEBT SERVICE		
		AUGUST TOTALS			117,044.03	228,637.03

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
W/T	9/18/2017	WELLS FARGO	111,593.00	WF DEBT SERVICE		
		SEPTEMBER TOTALS			111,593.00	340,230.03

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
W/T	10/17/2017	WELLS FARGO	111,593.00	WF DEBT SERVICE		
		OCTOBER TOTALS			111,593.00	451,823.03

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
W/T	11/20/2017	WELLS FARGO	111,435.65	WF DEBT SERVICE		
000989	11/30/2017	INSULATION INC.	605.00	CT REPLACEMENT		
		NOVEMBER TOTALS			112,040.65	563,863.68

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
000990	12/14/2017	PLAN ONE/ARCHITECTS	8643.00	CT REPLACEMENT		
W/T	12/19/2017	WELLS FARGO	111,435.65	WF DEBT SERVICE		
000992	12/20/2017	PLAN ONE/ARCHITECTS	5427.00	CT REPLACEMENT		
		DECEMBER TOTALS			125,505.65	689,369.33

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
W/T	1/22/2018	WELLS FARGO	111,435.65	WF DEBT SERVICE		
		JANUARY TOTALS			111,435.65	800,804.98

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
W/T	2/16/2018	WELLS FARGO	111,435.65	WF DEBT SERVICE		
000993	2/1/2018	PLAN ONE/ARCHITECTS	22,614.73	CT REPLACEMENT		
		FEBRUARY TOTALS			134,050.38	934,855.36

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
2/28/18

Amount	Description
312,572.96	ABG Retirement Total
49,328.83	Advertising Total
8,634.00	Billing Services Total
15,147.14	Blood Bank Services Total
29,600.00	Building Lease Total
1,774.39	Cellular Telephone Total
48,348.17	Collection Agency Total
2,244.77	Computer Equipment Total
175,869.72	Consulting Fees Total
257,235.74	Contract Maintenance Total
176,667.26	Contract Personnel Total
363.66	Courier Services Total
5,526.71	Credit Card Payment Total
1,494.80	Dental Insurance Total
129.99	Deposit Slips Total
5,919.94	Dialysis Supplies Total
123.08	Disability Insurance Total
167.16	Drugs Total
75,714.00	Education & Travel Total
298.45	Education Material Total
6,164.81	Employee Recruitment Total
12,209.42	Employee Vision Plan Total
176,091.74	Equipment Lease Total
40.70	Finance Charge Total
57,426.09	Food Total
1,144.97	Foundation Other Expenses Total
192.57	Freight Total
893.07	Fuel Total
1,954.59	Garbage Collection Total
541,832.76	Group Health Total
116.31	Guest Relations Total
316,385.28	Hospital Supplies Total
3,880.51	Insurance Premium Total
14,956.45	Insurance Refund Total
10.00	Internet Services Total
47,097.23	Laboratory Services Total
166,292.97	Laboratory Supplies Total
156.17	Laundry Supplies Total
96,426.97	Legal Fees Total
8,443.99	Life Insurance Total
4,196.68	Linen Total

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
2/28/18

67,114.71	Locum Tenens Total
29,931.54	Maintenance & Repair Total
16,598.17	Maintenance Supplies Total
742.94	Marketing Promotional Total
2,750.00	Membership Total
1,380.00	Memberships Total
1,012.38	MHSC Foundation Total
5,309.03	Minor Equipment Total
237.00	Monthly Pest Control Total
3,922.05	Non Medical Supplies Total
50.00	Notary Bond Total
12,666.70	Office Supplies Total
4,225.75	Other Employee Benefits Total
1,194.00	Other Med Surg Supplies Total
8,899.25	Other Purchased Services Total
11,639.75	Oxygen Rental Total
8,843.20	Patient Refund Total
25.00	Payroll Check Return Total
388.80	Payroll Deduction Total
4,608.99	Payroll Garnishment Total
2,705,758.26	Payroll Transfer Total
30.75	Petty Cash Total
752,325.58	Pharmacy Management Total
5,260.00	Physician Recruitment Total
239,365.09	Physician Services Total
71,197.46	Physician Student Loan Total
14,125.00	Postage Total
40,771.60	Professional Service Total
35,000.00	Quarterly Non-Compete Total
629.75	Radiation Monitoring Total
758.89	Radiology Film Total
41,144.55	Radiology Material Total
59.54	Reimbursement - Badge Balance Total
23,813.31	Reimbursement - CME Total
8,294.95	Reimbursement - Education & Travel Total
56.10	Reimbursement - Food Total
630.03	Reimbursement - Insurance Premium Total
16.50	Reimbursement - Notary Total
635.07	Reimbursement - Other Employee Benefits Total
225.27	Reimbursement - Supplies Total
1,464.78	Sales Tax Payment Total
1,719.06	Scrub Sale deductions Total

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
2/28/18

[illegible]

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
2/28/18

W/T	2/21/2018	ABG PPE 020418	154,651.12	ABG Retirement
W/T	2/5/2018	AGB 01/21/18	157,921.84	ABG Retirement
152309	2/7/2018	CASPER STAR TRIBUNE	608.17	Advertising
152096	2/1/2018	KEMMERER GAZETTE	375.00	Advertising
152128	2/1/2018	PIO.COM, INC	1,084.20	Advertising
152785	2/28/2018	PIO.COM, INC	600.00	Advertising
152146	2/1/2018	SUBLETTE EXAMINER	995.00	Advertising
152678	2/22/2018	SUBLETTE EXAMINER	279.25	Advertising
152054	2/1/2018	BIG THICKET BROADCASTING	3,350.00	Advertising
152587	2/22/2018	BIG THICKET BROADCASTING	2,800.00	Advertising
152732	2/28/2018	BIG THICKET BROADCASTING	200.00	Advertising
152495	2/15/2018	SWEETWATER NOW, LLC	2,675.00	Advertising
152397	2/7/2018	THE RADIO NETWORK	4,000.00	Advertising
152685	2/22/2018	THE RADIO NETWORK	500.04	Advertising
152634	2/22/2018	LOOPSCREEN LLC	420.00	Advertising
152687	2/22/2018	THESPIAN TROUPE PARENT COMMITTEE	50.00	Advertising
EFT000000003323	1/4/2018	GREEN RIVER STAR	3,442.50	Advertising
EFT000000003417	2/1/2018	GREEN RIVER STAR	2,587.50	Advertising
EFT000000003450	2/7/2018	ROCK SPRINGS SWEETWATER COUNTY AIRPORT	280.00	Advertising
EFT000000003482	2/22/2018	GREEN RIVER STAR	530.00	Advertising
EFT000000003499	2/28/2018	ADBAY.COM	10,000.00	Advertising
EFT000000003513	2/28/2018	IN10SITY INTERACTIVE, LLC	4,440.00	Advertising
EFT000000003421	2/1/2018	LAMAR ADVERTISING	380.00	Advertising
EFT000000003426	2/1/2018	ROCKET MINER	4,328.66	Advertising
EFT000000003464	2/15/2018	LAMAR ADVERTISING	1,200.00	Advertising
EFT000000003486	2/22/2018	LAMAR ADVERTISING	860.00	Advertising
EFT000000003493	2/22/2018	ROCKET MINER	1,068.51	Advertising
EFT000000003515	2/28/2018	LAMAR ADVERTISING	1,580.00	Advertising
EFT000000003524	2/28/2018	ROCKET MINER	695.00	Advertising
152422	2/15/2018	APEX ELECTRONIC DATA INTERCHANGE INC	67.00	Billing Services
152727	2/28/2018	APEX ELECTRONIC DATA INTERCHANGE INC	67.00	Billing Services
152665	2/22/2018	RECONDO TECHNOLOGY, INC	8,500.00	Billing Services
152154	2/1/2018	UNITED BLOOD SERVICES	9,491.03	Blood Bank Services
152503	2/15/2018	UNITED BLOOD SERVICES	4,222.17	Blood Bank Services
152810	2/28/2018	UNITED BLOOD SERVICES	1,433.94	Blood Bank Services
152609	2/22/2018	BIG SANDY CLINIC	2,200.00	Building Lease
152600	2/22/2018	CURRENT PROPERTIES, LLC	3,500.00	Building Lease
152624	2/22/2018	HILLTOP PROPERTIES, LLC	23,900.00	Building Lease
152403	2/7/2018	VERIZON WIRELESS, LLC	1,774.39	Cellular Telephone
152382	2/7/2018	ROCKY MOUNTAIN SERVICE BUREAU	48,348.17	Collection Agency
152322	2/7/2018	DELL COMPUTER CORPORATION	389.94	Computer Equipment
152601	2/22/2018	DELL COMPUTER CORPORATION	720.39	Computer Equipment
152062	2/1/2018	CDW GOVERNMENT LLC	258.04	Computer Equipment
152310	2/7/2018	CDW GOVERNMENT LLC	438.20	Computer Equipment
152737	2/28/2018	CDW GOVERNMENT LLC	438.20	Computer Equipment
152148	2/1/2018	SURGICAL DIRECTIONS	25,407.55	Consulting Fees
152392	2/7/2018	SURGICAL DIRECTIONS	29,218.31	Consulting Fees
152493	2/15/2018	SURGICAL DIRECTIONS	25,243.86	Consulting Fees
EFT000000003430	2/1/2018	THE SHEALY GROUP	96,000.00	Consulting Fees
152583	2/22/2018	AXWAY, INC	7,461.30	Contract Maintenance
152430	2/15/2018	BISCOM	6,500.00	Contract Maintenance
152063	2/1/2018	CHANGE HEALTHCARE SOLUTIONS, LLC	4,301.83	Contract Maintenance
152739	2/28/2018	CHANGE HEALTHCARE SOLUTIONS, LLC	3,926.25	Contract Maintenance
152068	2/1/2018	COLORADO DOCUMENT SECURITY	2,467.00	Contract Maintenance
152437	2/15/2018	COLORADO DOCUMENT SECURITY	2,491.00	Contract Maintenance
152741	2/28/2018	COLORADO DOCUMENT SECURITY	2,446.00	Contract Maintenance
152818	2/28/2018	GE HEALTHCARE	27,204.10	Contract Maintenance
152082	2/1/2018	GREENSHADES SOFTWARE	336.52	Contract Maintenance

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
2/28/18

152341	2/7/2018	GREENSHADES SOFTWARE	525.16	Contract Maintenance
152451	2/15/2018	HEALTHCARE SOLUTIONS OF NC	1,024.00	Contract Maintenance
152622	2/22/2018	HEALTHCARE SOLUTIONS OF NC	1,024.00	Contract Maintenance
152090	2/1/2018	ISC, INC dba VENTURE TECHNOLOGIES	15,115.75	Contract Maintenance
152763	2/28/2018	ISC, INC dba VENTURE TECHNOLOGIES	10,127.74	Contract Maintenance
152455	2/15/2018	KRONOS INCORPORATED	250.00	Contract Maintenance
152764	2/28/2018	KRONOS INCORPORATED	2,127.25	Contract Maintenance
152163	2/2/2018	LOG ME IN	2,598.00	Contract Maintenance
152464	2/15/2018	MIRTH CORPORATION	21,200.00	Contract Maintenance
152369	2/7/2018	NUANCE COMMUNICATIONS, INC	35,231.05	Contract Maintenance
152121	2/1/2018	OPTIMIS CORP	200.00	Contract Maintenance
152780	2/28/2018	OPTIMIS CORP	200.00	Contract Maintenance
152660	2/22/2018	PEAK 10, INC	8,637.00	Contract Maintenance
152126	2/1/2018	PHILIPS HEALTHCARE	2,864.00	Contract Maintenance
152375	2/7/2018	PHILIPS HEALTHCARE	440.70	Contract Maintenance
152473	2/15/2018	PHILIPS HEALTHCARE	10,074.00	Contract Maintenance
152661	2/22/2018	PHILIPS HEALTHCARE	1,495.36	Contract Maintenance
152784	2/28/2018	PHILIPS HEALTHCARE	4,353.59	Contract Maintenance
152127	2/1/2018	PLAYNETWORK, INC.	179.70	Contract Maintenance
152132	2/1/2018	REMI CORPORATION	3,320.56	Contract Maintenance
152788	2/28/2018	REMI CORPORATION	7,352.72	Contract Maintenance
152160	2/1/2018	SENCORP WHITE, INC	4,617.00	Contract Maintenance
152153	2/1/2018	THOMSON REUTERS	749.10	Contract Maintenance
152702	2/22/2018	WORLDWASH LLC	1,450.00	Contract Maintenance
152440	2/15/2018	DELL FINANCIAL SERVICES	1,905.74	Contract Maintenance
152450	2/15/2018	HEALTHSTREAM INC.	1,263.86	Contract Maintenance
152103	2/1/2018	MEDACIST	449.82	Contract Maintenance
152125	2/1/2018	PHILIPS MEDICAL SYSTEM N.A.CO	1,616.75	Contract Maintenance
152783	2/28/2018	PHILIPS MEDICAL SYSTEM N.A.CO	1,616.75	Contract Maintenance
152476	2/15/2018	PROVIDER ADVANTAGE NW INC	1,140.00	Contract Maintenance
152138	2/1/2018	SOUTHWESTERN BIOMEDICAL ELECT.	320.00	Contract Maintenance
152477	2/15/2018	QUADRAMED	7,500.00	Contract Maintenance
EFT00000003407	2/1/2018	ARRENDALE ASSOCIATES, INC	1,740.00	Contract Maintenance
EFT00000003416	2/1/2018	GE HEALTHCARE	27,107.55	Contract Maintenance
EFT00000003420	2/1/2018	INDUSTRIAL SOLUTIONS, INC	2,240.00	Contract Maintenance
EFT00000003428	2/1/2018	STATE FIRE DC SPECIALTIES	1,925.00	Contract Maintenance
EFT00000003431	2/1/2018	T-SYSTEM, INC	8,249.00	Contract Maintenance
EFT00000003458	2/15/2018	ARRENDALE ASSOCIATES, INC	1,200.00	Contract Maintenance
EFT00000003481	2/22/2018	GE HEALTHCARE	2,013.40	Contract Maintenance
EFT00000003510	2/28/2018	GE HEALTHCARE	559.00	Contract Maintenance
EFT00000003514	2/28/2018	INDUSTRIAL SOLUTIONS, INC	2,315.00	Contract Maintenance
EFT00000003523	2/28/2018	QUINTECH, INC.	1,676.19	Contract Maintenance
W/T	2/5/2018	ZENITH	107.00	Contract Maintenance
152074	2/1/2018	ELWOOD STAFFING SERVICES, INC	670.37	Contract Personnel
152326	2/7/2018	ELWOOD STAFFING SERVICES, INC	3,494.44	Contract Personnel
152611	2/22/2018	ELWOOD STAFFING SERVICES, INC	925.87	Contract Personnel
152745	2/28/2018	ELWOOD STAFFING SERVICES, INC	2,241.76	Contract Personnel
152045	2/1/2018	AVANT HEALTHCARE PROFESSIONALS, LLC	2,241.38	Contract Personnel
152301	2/7/2018	AVANT HEALTHCARE PROFESSIONALS, LLC	4,349.15	Contract Personnel
152427	2/15/2018	AVANT HEALTHCARE PROFESSIONALS, LLC	2,095.14	Contract Personnel
152582	2/22/2018	AVANT HEALTHCARE PROFESSIONALS, LLC	3,451.11	Contract Personnel
152078	2/1/2018	FOCUSONE SOLUTIONS LLC	29,929.00	Contract Personnel
152334	2/7/2018	FOCUSONE SOLUTIONS LLC	53,467.08	Contract Personnel
152445	2/15/2018	FOCUSONE SOLUTIONS LLC	28,293.27	Contract Personnel
152616	2/22/2018	FOCUSONE SOLUTIONS LLC	22,813.81	Contract Personnel
152751	2/28/2018	FOCUSONE SOLUTIONS LLC	22,034.88	Contract Personnel
152466	2/15/2018	NURSE ASSIST INC	660.00	Contract Personnel
152681	2/22/2018	SUSAN K CROFUTT	294.66	Courier Services

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152065	2/1/2018	CITY CAB	36.00	Courier Services
152313	2/7/2018	CITY CAB	33.00	Courier Services
W/T	2/28/2018	UMB BANK 2/28	5,526.71	Credit Card Payment
152323	2/7/2018	DELTA DENTAL	1,494.80	Dental Insurance
W/T	2/1/2018	DEPOSIT SLIPS	129.99	Deposit Slips
152335	2/7/2018	FRESENIUS USA MANUFACTURING	4,919.61	Dialysis Supplies
152343	2/7/2018	HACH COMPANY	50.63	Dialysis Supplies
EFT000000003419	2/1/2018	HENRY SCHEIN INC	179.85	Dialysis Supplies
EFT000000003442	2/7/2018	HENRY SCHEIN INC	124.95	Dialysis Supplies
EFT000000003484	2/22/2018	HENRY SCHEIN INC	124.95	Dialysis Supplies
EFT000000003512	2/28/2018	HENRY SCHEIN INC	519.95	Dialysis Supplies
152336	2/7/2018	GARDNER & WHITE	123.08	Disability Insurance
152346	2/7/2018	HUNTSMAN CANCER HOSPITAL	167.16	Drugs
152578	2/22/2018	AMERICAN MEDICAL ASSOCIATION	3,043.00	Education & Travel
152602	2/22/2018	DEPARTMENT OF HOMELAND SECURITY/USCIS	1,225.00	Education & Travel
152718	2/22/2018	DEPARTMENT OF HOMELAND SECURITY/USCIS	460.00	Education & Travel
152161	2/1/2018	WYOMING HOSPITAL ASSOCIATION	69,886.00	Education & Travel
152726	2/28/2018	AORN	437.90	Education & Travel
152725	2/28/2018	ASPAN	180.00	Education & Travel
152113	2/1/2018	MHSC MEDICAL STAFF	50.00	Education & Travel
152366	2/7/2018	NATIONAL FIRE PROTECTION ASSN	232.25	Education & Travel
152776	2/28/2018	NATIONAL FIRE PROTECTION ASSN	199.85	Education & Travel
152647	2/22/2018	MY EDUCATIONAL RESOURCES	234.00	Education Material
152593	2/22/2018	CHANNING L BETE CO	64.45	Education Material
152405	2/7/2018	WESTERN WY COLLEGE	3,705.00	Employee Recruitment
152407	2/7/2018	WYOMING NURSES ASSOCIATION INC	400.00	Employee Recruitment
152580	2/22/2018	AMERICU CREDIT UNION	932.31	Employee Recruitment
EFT000000003443	2/7/2018	INSIGHT INVESTIGATIONS, INC	767.50	Employee Recruitment
EFT000000003470	2/15/2018	SST TESTING +, INC.	360.00	Employee Recruitment
152404	2/7/2018	VISION SERVICE PLAN - WY	12,209.42	Employee Vision Plan
152060	2/1/2018	CAREFUSION SOLUTIONS, LLC	20,521.00	Equipment Lease
152077	2/1/2018	FIRST FINANCIAL CORPORATE LEASING, LLC	7,344.00	Equipment Lease
152750	2/28/2018	FIRST FINANCIAL CORPORATE LEASING, LLC	7,344.00	Equipment Lease
152345	2/7/2018	HP FINANCIAL SERVICES	295.11	Equipment Lease
152157	2/1/2018	US BANK EQUIPMENT FINANCE	1,500.65	Equipment Lease
152504	2/15/2018	US BANK EQUIPMENT FINANCE	251.28	Equipment Lease
152692	2/22/2018	US BANK EQUIPMENT FINANCE	1,240.75	Equipment Lease
152813	2/28/2018	US BANK EQUIPMENT FINANCE	1,665.65	Equipment Lease
152064	2/1/2018	CISCO SYSTEMS CAPITAL CORP	16,131.08	Equipment Lease
152740	2/28/2018	CISCO SYSTEMS CAPITAL CORP	16,131.08	Equipment Lease
152070	2/1/2018	COPIER & SUPPLY COMPANY	10,984.63	Equipment Lease
152320	2/7/2018	COPIER & SUPPLY COMPANY	501.20	Equipment Lease
152742	2/28/2018	COPIER & SUPPLY COMPANY	9,482.09	Equipment Lease
152337	2/7/2018	GE HEALTHCARE FINANCIAL SERVICES	9,580.00	Equipment Lease
152619	2/22/2018	GE HEALTHCARE FINANCIAL SERVICES	13,081.09	Equipment Lease
152753	2/28/2018	GE HEALTHCARE FINANCIAL SERVICES	10,059.00	Equipment Lease
152670	2/22/2018	RON'S ACE RENTALS & EQUIP.SALE	299.00	Equipment Lease
152819	2/28/2018	SHADOW MOUNTAIN WATER CO ,WY	419.71	Equipment Lease
152794	2/28/2018	SIEMENS FINANCIAL SERVICES, INC	36,859.26	Equipment Lease
152086	2/1/2018	ICONTRACTS	382.00	Equipment Lease
EFT000000003455	2/7/2018	TIMEPAYMENT CORP	1,950.00	Equipment Lease
EFT000000003452	2/7/2018	SHADOW MOUNTAIN WATER CO ,WY	452.00	Equipment Lease
EFT000000003468	2/15/2018	SHADOW MOUNTAIN WATER CO ,WY	324.05	Equipment Lease
EFT000000003527	2/28/2018	SHADOW MOUNTAIN WATER CO ,WY	275.99	Equipment Lease
W/T	2/8/2018	SIEMENS EDI	9,017.12	Equipment Lease
152041	2/1/2018	ALSCO AMERICAN LINEN	40.70	Finance Charge
152792	2/28/2018	SANTA FE TRAIL RESTAURANT	518.55	Food
152441	2/15/2018	DOMINOS	122.17	Food

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152606	2/22/2018	DOMINOS	55.21	Food
152101	2/1/2018	MEADOW GOLD DAIRY	1,054.54	Food
152355	2/7/2018	MEADOW GOLD DAIRY	701.56	Food
152636	2/22/2018	MEADOW GOLD DAIRY	960.37	Food
152771	2/28/2018	MEADOW GOLD DAIRY	905.17	Food
152076	2/1/2018	F B MCFADDEN WHOLESALE	2,544.29	Food
152331	2/7/2018	F B MCFADDEN WHOLESALE	1,813.94	Food
152442	2/15/2018	F B MCFADDEN WHOLESALE	3,770.62	Food
152613	2/22/2018	F B MCFADDEN WHOLESALE	1,733.18	Food
152748	2/28/2018	F B MCFADDEN WHOLESALE	2,961.24	Food
152119	2/1/2018	NICHOLAS & CO INC	5,664.29	Food
152368	2/7/2018	NICHOLAS & CO INC	2,739.87	Food
152465	2/15/2018	NICHOLAS & CO INC	3,084.26	Food
152655	2/22/2018	NICHOLAS & CO INC	4,041.18	Food
152778	2/28/2018	NICHOLAS & CO INC	3,085.27	Food
152151	2/1/2018	SYSCO INTERMOUNTAIN FOOD	497.79	Food
152497	2/15/2018	SYSCO INTERMOUNTAIN FOOD	10,917.06	Food
152683	2/22/2018	SYSCO INTERMOUNTAIN FOOD	2,610.88	Food
152159	2/1/2018	WESTERN WYOMING BEVERAGES INC	866.10	Food
152406	2/7/2018	WESTERN WYOMING BEVERAGES INC	1,062.35	Food
152699	2/22/2018	WESTERN WYOMING BEVERAGES INC	789.66	Food
152816	2/28/2018	WESTERN WYOMING BEVERAGES INC	1,138.26	Food
EFT000000003410	2/1/2018	COCA-COLA BOTTLING COMPANY HIGH COUNTRY	403.65	Food
EFT000000003414	2/1/2018	FARMER BROS CO	877.88	Food
EFT000000003437	2/7/2018	COCA-COLA BOTTLING COMPANY HIGH COUNTRY	433.55	Food
EFT000000003439	2/7/2018	FARMER BROS CO	322.91	Food
EFT000000003479	2/22/2018	COCA-COLA BOTTLING COMPANY HIGH COUNTRY	388.70	Food
EFT000000003505	2/28/2018	COCA-COLA BOTTLING COMPANY HIGH COUNTRY	358.80	Food
EFT000000003508	2/28/2018	FARMER BROS CO	1,002.79	Food
152617	2/22/2018	FRONTSTREAM HOLDINGS, LLC	1,144.97	Foundation Other Expenses
152332	2/7/2018	FED EX	86.90	Freight
152443	2/15/2018	FED EX	41.39	Freight
152749	2/28/2018	FED EX	64.28	Freight
152379	2/7/2018	RED HORSE OIL COMPANIES INC	893.07	Fuel
EFT000000003531	2/28/2018	WWS - ROCK SPRINGS	1,954.59	Garbage Collection
152775	2/28/2018	MUNICH RE STOP LOSS, INC	13,400.10	Group Health
W/T	2/6/2018	BCBS 1/16/18-1/30/18	151.88	Group Health
W/T	2/1/2018	UUHP 01/31/18	91,278.58	Group Health
W/T	2/8/2018	UUHP 02/07/18	103,955.58	Group Health
W/T	2/15/2018	UUHP 02/14/18	192,503.80	Group Health
W/T	2/22/2018	UUHP 02/21/18	140,542.82	Group Health
152766	2/28/2018	LINCARE INC	116.31	Guest Relations
152421	2/15/2018	ALLERGAN	108.00	Hospital Supplies
152042	2/1/2018	AMAZON.COM CREDIT PLAN	503.32	Hospital Supplies
152295	2/7/2018	AMAZON.COM CREDIT PLAN	31.57	Hospital Supplies
152577	2/22/2018	AMAZON.COM CREDIT PLAN	31.20	Hospital Supplies
152724	2/28/2018	AMAZON.COM CREDIT PLAN	1,163.49	Hospital Supplies
152048	2/1/2018	BARD PERIPHERIAL VASCULAR INC	2,088.00	Hospital Supplies
152053	2/1/2018	BECTON DICKINSON	2,628.77	Hospital Supplies
152305	2/7/2018	BECTON DICKINSON	312.87	Hospital Supplies
152429	2/15/2018	BECTON DICKINSON	1,142.03	Hospital Supplies
152731	2/28/2018	BECTON DICKINSON	509.13	Hospital Supplies
152435	2/15/2018	CARSTENS HEALTH INDUSTRIES INC	122.03	Hospital Supplies
152321	2/7/2018	CURBELL MEDICAL	79.50	Hospital Supplies
152342	2/7/2018	GYNEX CORP	57.45	Hospital Supplies
152460	2/15/2018	MEDI-DOSE INCORPORATED	96.30	Hospital Supplies
152112	2/1/2018	MES	52.80	Hospital Supplies
152640	2/22/2018	MES	83.30	Hospital Supplies

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152774	2/28/2018	MICROTEK MEDICAL INC.	247.19	Hospital Supplies
152807	2/28/2018	TRAIL RIDGE PRODUCTS INC	848.71	Hospital Supplies
152402	2/7/2018	VERATHON INC.	913.91	Hospital Supplies
152814	2/28/2018	VERATHON INC.	1,250.00	Hospital Supplies
152038	2/1/2018	ABBOTT LABORATORIES	102.99	Hospital Supplies
152291	2/7/2018	ABBOTT LABORATORIES	66.22	Hospital Supplies
152417	2/15/2018	ABBOTT LABORATORIES	1,268.17	Hospital Supplies
152721	2/28/2018	ABBOTT LABORATORIES	93.72	Hospital Supplies
152483	2/15/2018	ABBOTT NUTRITION	131.55	Hospital Supplies
152791	2/28/2018	ABBOTT NUTRITION	18.49	Hospital Supplies
152418	2/15/2018	AESCLAP INC	410.64	Hospital Supplies
152573	2/22/2018	AESCLAP INC	1,199.10	Hospital Supplies
152576	2/22/2018	ALLEN MEDICAL SYSTEMS INC	474.34	Hospital Supplies
152044	2/1/2018	APPLIED MEDICAL	1,035.00	Hospital Supplies
152423	2/15/2018	APPLIED MEDICAL	900.00	Hospital Supplies
152581	2/22/2018	APPLIED MEDICAL	1,655.00	Hospital Supplies
152728	2/28/2018	APPLIED MEDICAL	360.00	Hospital Supplies
152298	2/7/2018	ARROW INTERNATIONAL, INC.	683.00	Hospital Supplies
152424	2/15/2018	ARROW INTERNATIONAL, INC.	1,530.00	Hospital Supplies
152729	2/28/2018	ARTHREX INC.	240.00	Hospital Supplies
152051	2/1/2018	B BRAUN MEDICAL INC.	176.00	Hospital Supplies
152303	2/7/2018	B BRAUN MEDICAL INC.	893.92	Hospital Supplies
152428	2/15/2018	B BRAUN MEDICAL INC.	371.23	Hospital Supplies
152585	2/22/2018	B BRAUN MEDICAL INC.	1,390.08	Hospital Supplies
152730	2/28/2018	B BRAUN MEDICAL INC.	819.67	Hospital Supplies
152049	2/1/2018	BAXTER BIO SCIENCE	1,283.16	Hospital Supplies
152446	2/15/2018	BAXTER HEALTHCARE CORP	1,048.32	Hospital Supplies
152618	2/22/2018	BAXTER HEALTHCARE CORP	708.19	Hospital Supplies
152752	2/28/2018	BAXTER HEALTHCARE CORP	1,407.07	Hospital Supplies
152050	2/1/2018	BAYER HEALTHCARE LLC	1,856.82	Hospital Supplies
152302	2/7/2018	BAYER HEALTHCARE LLC	784.98	Hospital Supplies
152584	2/22/2018	BAYER HEALTHCARE LLC	7,427.28	Hospital Supplies
152056	2/1/2018	BOSTON SCIENTIFIC CORP	344.44	Hospital Supplies
152306	2/7/2018	BOSTON SCIENTIFIC CORP	3,011.50	Hospital Supplies
152588	2/22/2018	BOSTON SCIENTIFIC CORP	3,819.70	Hospital Supplies
152599	2/22/2018	C R BARD INC	1,470.00	Hospital Supplies
152059	2/1/2018	CARDINAL HEALTH/V. MUELLER	181.12	Hospital Supplies
152591	2/22/2018	CARDINAL HEALTH/V. MUELLER	229.00	Hospital Supplies
152061	2/1/2018	CAREFUSION 2200 INC	1,200.00	Hospital Supplies
152500	2/15/2018	CENTURION MEDICAL PRODUCTS	684.60	Hospital Supplies
152809	2/28/2018	CENTURION MEDICAL PRODUCTS	165.00	Hospital Supplies
152596	2/22/2018	CONE INSTRUMENTS	179.83	Hospital Supplies
152316	2/7/2018	CONMED CORPORATION	236.50	Hospital Supplies
152318	2/7/2018	COOK MEDICAL INC.	1,342.44	Hospital Supplies
152319	2/7/2018	COOK MEDICAL INCORPORATED	1,846.28	Hospital Supplies
152438	2/15/2018	COOK MEDICAL INCORPORATED	1,635.60	Hospital Supplies
152073	2/1/2018	DIAGNOSTIGA STAGO INC	3,024.18	Hospital Supplies
152324	2/7/2018	DIAGNOSTIGA STAGO INC	460.23	Hospital Supplies
152604	2/22/2018	DIAGNOSTIGA STAGO INC	17,372.22	Hospital Supplies
152325	2/7/2018	EDGE PHARMACEUTICALS, LLC	2,172.74	Hospital Supplies
152610	2/22/2018	EDGE PHARMACEUTICALS, LLC	820.74	Hospital Supplies
152744	2/28/2018	EDGE PHARMACEUTICALS, LLC	272.53	Hospital Supplies
152079	2/1/2018	GEM MEDICAL SUPPLIES, LLC	100.07	Hospital Supplies
152754	2/28/2018	GEM MEDICAL SUPPLIES, LLC	240.32	Hospital Supplies
152448	2/15/2018	GENERAL HOSPITAL SUPPLY CORPORATION	221.00	Hospital Supplies
152083	2/1/2018	HEALTHCARE LOGISTICS INC	54.61	Hospital Supplies
152344	2/7/2018	HEALTHCARE LOGISTICS INC	17.05	Hospital Supplies
152449	2/15/2018	HEALTHCARE LOGISTICS INC	864.16	Hospital Supplies

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152756	2/28/2018	HEALTHCARE LOGISTICS INC	168.70	Hospital Supplies
152084	2/1/2018	HILL-ROM	19,769.40	Hospital Supplies
152452	2/15/2018	HILL-ROM	510.00	Hospital Supplies
152758	2/28/2018	HILL-ROM	1,116.74	Hospital Supplies
152759	2/28/2018	HOLOGIC, INC.	3,715.00	Hospital Supplies
152454	2/15/2018	HULL ANESTHESIA INC	180.00	Hospital Supplies
152092	2/1/2018	J & J HEALTH CARE SYSTEMS INC	780.00	Hospital Supplies
152391	2/7/2018	LEICA BIOSYSTEMS RICHMOND	147.62	Hospital Supplies
152492	2/15/2018	LEICA BIOSYSTEMS RICHMOND	279.77	Hospital Supplies
152680	2/22/2018	LEICA BIOSYSTEMS RICHMOND	190.86	Hospital Supplies
152804	2/28/2018	LEICA BIOSYSTEMS RICHMOND	534.18	Hospital Supplies
152365	2/7/2018	M V A P MEDICAL SUPPLIES, INC.	152.05	Hospital Supplies
152768	2/28/2018	MARKET LAB, INC	91.95	Hospital Supplies
152100	2/1/2018	MCKESSON MEDICAL-SURGICAL	4,721.72	Hospital Supplies
152459	2/15/2018	MCKESSON MEDICAL-SURGICAL	9,980.00	Hospital Supplies
152635	2/22/2018	MCKESSON MEDICAL-SURGICAL	1,480.08	Hospital Supplies
152102	2/1/2018	MEAD JOHNSON NUTRITION	284.00	Hospital Supplies
152104	2/1/2018	MEDELA INC	654.22	Hospital Supplies
152109	2/1/2018	MEDTRONIC, USA	672.00	Hospital Supplies
152120	2/1/2018	OLYMPUS AMERICA INC	474.05	Hospital Supplies
152372	2/7/2018	OLYMPUS AMERICA INC	6,476.73	Hospital Supplies
152467	2/15/2018	OLYMPUS AMERICA INC	116.06	Hospital Supplies
152658	2/22/2018	OLYMPUS AMERICA INC	63.73	Hospital Supplies
152779	2/28/2018	OLYMPUS AMERICA INC	46.77	Hospital Supplies
152122	2/1/2018	OWENS & MINOR 90005430	33,994.40	Hospital Supplies
152373	2/7/2018	OWENS & MINOR 90005430	28,809.64	Hospital Supplies
152468	2/15/2018	OWENS & MINOR 90005430	22,945.77	Hospital Supplies
152659	2/22/2018	OWENS & MINOR 90005430	25,988.86	Hospital Supplies
152781	2/28/2018	OWENS & MINOR 90005430	28,938.62	Hospital Supplies
152124	2/1/2018	PERFORMANCE HEALTH SUPPLY INC	160.07	Hospital Supplies
152374	2/7/2018	PERFORMANCE HEALTH SUPPLY INC	107.42	Hospital Supplies
152472	2/15/2018	PERFORMANCE HEALTH SUPPLY INC	45.64	Hospital Supplies
152782	2/28/2018	PERFORMANCE HEALTH SUPPLY INC	62.95	Hospital Supplies
152378	2/7/2018	QUESET MEDICAL	73.68	Hospital Supplies
152134	2/1/2018	RESPIRONICS	276.14	Hospital Supplies
152380	2/7/2018	RESPIRONICS	69.64	Hospital Supplies
152789	2/28/2018	RESPIRONICS	483.08	Hospital Supplies
152486	2/15/2018	SPACELABS MEDICAL	26.44	Hospital Supplies
152796	2/28/2018	SPACELABS MEDICAL	79.32	Hospital Supplies
152142	2/1/2018	STERIS CORPORATION	5,434.50	Hospital Supplies
152388	2/7/2018	STERIS CORPORATION	94.82	Hospital Supplies
152490	2/15/2018	STERIS CORPORATION	639.92	Hospital Supplies
152676	2/22/2018	STERIS CORPORATION	1,147.01	Hospital Supplies
152802	2/28/2018	STERIS CORPORATION	581.71	Hospital Supplies
152395	2/7/2018	TELEFLEX MEDICAL INC.	856.68	Hospital Supplies
152498	2/15/2018	TELEFLEX MEDICAL INC.	548.48	Hospital Supplies
152806	2/28/2018	TELEFLEX MEDICAL INC.	507.00	Hospital Supplies
152398	2/7/2018	TRI-ANIM HEALTH SERVICES INC	904.47	Hospital Supplies
152499	2/15/2018	TRI-ANIM HEALTH SERVICES INC	3,054.65	Hospital Supplies
152690	2/22/2018	TRI-ANIM HEALTH SERVICES INC	241.81	Hospital Supplies
152808	2/28/2018	TRI-ANIM HEALTH SERVICES INC	490.12	Hospital Supplies
152158	2/1/2018	WAXIE SANITARY SUPPLY	6,158.43	Hospital Supplies
152505	2/15/2018	WAXIE SANITARY SUPPLY	408.00	Hospital Supplies
EFT000000003423	2/1/2018	MARSHALL INDUSTRIES	124.95	Hospital Supplies
EFT000000003434	2/7/2018	BIODEX MEDICAL SYSTEMS INC	221.58	Hospital Supplies
EFT000000003477	2/22/2018	BSN MEDICAL INC	933.68	Hospital Supplies
EFT000000003504	2/28/2018	BSN MEDICAL INC	47.07	Hospital Supplies
EFT000000003409	2/1/2018	BREG INC	325.34	Hospital Supplies

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EFT000000003413	2/1/2018	DJ ORTHOPEDICS, LLC	165.18	Hospital Supplies
EFT000000003418	2/1/2018	HARDY DIAGNOSTICS	36.05	Hospital Supplies
EFT000000003436	2/7/2018	BREG INC	429.05	Hospital Supplies
EFT000000003441	2/7/2018	HARDY DIAGNOSTICS	1,052.86	Hospital Supplies
EFT000000003447	2/7/2018	Ovation Medical	284.05	Hospital Supplies
EFT000000003459	2/15/2018	BAXTER HEALTHCARE CORP/IV	1,655.58	Hospital Supplies
EFT000000003461	2/15/2018	BREG INC	249.01	Hospital Supplies
EFT000000003463	2/15/2018	HARDY DIAGNOSTICS	141.09	Hospital Supplies
EFT000000003476	2/22/2018	BREG INC	440.87	Hospital Supplies
EFT000000003483	2/22/2018	HARDY DIAGNOSTICS	2,740.01	Hospital Supplies
EFT000000003503	2/28/2018	BREG INC	902.44	Hospital Supplies
EFT000000003511	2/28/2018	HARDY DIAGNOSTICS	1,129.98	Hospital Supplies
EFT000000003518	2/28/2018	Ovation Medical	1,393.45	Hospital Supplies
EFT000000003453	2/7/2018	SIEMENS HEALTHCARE DIAGNOSTICS, INC.	644.36	Hospital Supplies
EFT000000003469	2/15/2018	SIEMENS HEALTHCARE DIAGNOSTICS, INC.	1,932.18	Hospital Supplies
EFT000000003494	2/22/2018	SIEMENS HEALTHCARE DIAGNOSTICS, INC.	741.09	Hospital Supplies
EFT000000003529	2/28/2018	SIEMENS HEALTHCARE DIAGNOSTICS, INC.	2,490.14	Hospital Supplies
152400	2/7/2018	UNUM LIFE INS. CO OF AMERICA	3,880.51	Insurance Premium
152515	2/15/2018	INSURANCE REFUND	33.89	Insurance Refund
152520	2/15/2018	INSURANCE REFUND	62.75	Insurance Refund
152522	2/15/2018	INSURANCE REFUND	27.91	Insurance Refund
152559	2/15/2018	INSURANCE REFUND	167.95	Insurance Refund
152706	2/22/2018	INSURANCE REFUND	3,006.12	Insurance Refund
152707	2/22/2018	INSURANCE REFUND	23.20	Insurance Refund
152542	2/15/2018	INSURANCE REFUND	24.15	Insurance Refund
152556	2/15/2018	INSURANCE REFUND	50.00	Insurance Refund
152411	2/7/2018	INSURANCE REFUND	742.22	Insurance Refund
152519	2/15/2018	INSURANCE REFUND	11.59	Insurance Refund
152528	2/15/2018	INSURANCE REFUND	656.73	Insurance Refund
152509	2/15/2018	INSURANCE REFUND	847.00	Insurance Refund
152525	2/15/2018	INSURANCE REFUND	47.55	Insurance Refund
152530	2/15/2018	INSURANCE REFUND	180.60	Insurance Refund
152539	2/15/2018	INSURANCE REFUND	104.95	Insurance Refund
152558	2/15/2018	INSURANCE REFUND	4,562.38	Insurance Refund
152412	2/7/2018	INSURANCE REFUND	429.39	Insurance Refund
152535	2/15/2018	INSURANCE REFUND	24.22	Insurance Refund
152537	2/15/2018	INSURANCE REFUND	1,214.10	Insurance Refund
152541	2/15/2018	INSURANCE REFUND	14.51	Insurance Refund
152532	2/15/2018	INSURANCE REFUND	247.37	Insurance Refund
152715	2/22/2018	INSURANCE REFUND	49.31	Insurance Refund
152716	2/22/2018	INSURANCE REFUND	246.48	Insurance Refund
152415	2/7/2018	INSURANCE REFUND	249.00	Insurance Refund
152416	2/7/2018	INSURANCE REFUND	129.60	Insurance Refund
152562	2/15/2018	INSURANCE REFUND	188.65	Insurance Refund
152563	2/15/2018	INSURANCE REFUND	145.35	Insurance Refund
152564	2/15/2018	INSURANCE REFUND	794.20	Insurance Refund
152516	2/15/2018	INSURANCE REFUND	73.12	Insurance Refund
152544	2/15/2018	INSURANCE REFUND	483.36	Insurance Refund
152533	2/15/2018	INSURANCE REFUND	118.80	Insurance Refund
152162	2/1/2018	WYOMING.COM	10.00	Internet Services
152099	2/1/2018	MAYO COLLABORATIVE SERVICES, INC.	283.50	Laboratory Services
152770	2/28/2018	MAYO COLLABORATIVE SERVICES, INC.	299.40	Laboratory Services
152461	2/15/2018	METABOLIC NEWBORN SCREENING	4,200.00	Laboratory Services
152641	2/22/2018	METABOLIC NEWBORN SCREENING	4,032.00	Laboratory Services
EFT000000003411	2/1/2018	COMMONWEALTH MEDICAL LABORATORIES, INC	2,128.00	Laboratory Services
EFT000000003506	2/28/2018	COMMONWEALTH MEDICAL LABORATORIES, INC	715.00	Laboratory Services
EFT000000003473	2/22/2018	ARUP LABORATORIES, INC.	35,439.33	Laboratory Services
152592	2/22/2018	CEPHEID	1,028.50	Laboratory Supplies

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152738	2/28/2018	CEPHEID	1,133.50	Laboratory Supplies
152354	2/7/2018	MAINE STANDARD	466.00	Laboratory Supplies
152105	2/1/2018	MEDI BADGE INC.	53.91	Laboratory Supplies
152360	2/7/2018	MERCEDES MEDICAL	631.74	Laboratory Supplies
152689	2/22/2018	VICTORIA SUPPLY INC	11.38	Laboratory Supplies
152297	2/7/2018	ANAEROBE SYSTEMS	11.60	Laboratory Supplies
152052	2/1/2018	BECKMAN COULTER, INC	33.94	Laboratory Supplies
152304	2/7/2018	BECKMAN COULTER, INC	190.55	Laboratory Supplies
152586	2/22/2018	BECKMAN COULTER, INC	1,376.51	Laboratory Supplies
152308	2/7/2018	CARDINAL HEALTH	4,697.62	Laboratory Supplies
152433	2/15/2018	CARDINAL HEALTH	9,404.36	Laboratory Supplies
152590	2/22/2018	CARDINAL HEALTH	35,666.68	Laboratory Supplies
152736	2/28/2018	CARDINAL HEALTH	14,226.43	Laboratory Supplies
152356	2/7/2018	MEDIVATORS REPROCESSING SYSTEM	277.00	Laboratory Supplies
152637	2/22/2018	MEDIVATORS REPROCESSING SYSTEM	343.92	Laboratory Supplies
152772	2/28/2018	MEDIVATORS REPROCESSING SYSTEM	5,481.69	Laboratory Supplies
152773	2/28/2018	MESA LABORATORIES	63.18	Laboratory Supplies
152089	2/1/2018	PLATINUM CODE	297.06	Laboratory Supplies
152629	2/22/2018	PLATINUM CODE	94.69	Laboratory Supplies
152156	2/1/2018	UROLITHIASIS LABORATORY	306.00	Laboratory Supplies
152812	2/28/2018	UROLITHIASIS LABORATORY	252.00	Laboratory Supplies
EFT00000003488	2/22/2018	NCI, INC	3,500.00	Laboratory Supplies
EFT00000003472	2/22/2018	AMERICAN PROFICIENCY INSTITUTE	7,064.00	Laboratory Supplies
EFT00000003415	2/1/2018	FISHER HEALTHCARE	5,925.26	Laboratory Supplies
EFT00000003424	2/1/2018	ORTHO-CLINICAL DIAGNOSTICS INC	2,384.22	Laboratory Supplies
EFT00000003435	2/7/2018	BIO-RAD LABORATORIES	2,560.00	Laboratory Supplies
EFT00000003440	2/7/2018	FISHER HEALTHCARE	3,212.10	Laboratory Supplies
EFT00000003446	2/7/2018	ORTHO-CLINICAL DIAGNOSTICS INC	158.32	Laboratory Supplies
EFT00000003460	2/15/2018	BIO-RAD LABORATORIES	2,645.09	Laboratory Supplies
EFT00000003462	2/15/2018	FISHER HEALTHCARE	13,277.60	Laboratory Supplies
EFT00000003475	2/22/2018	BIO-RAD LABORATORIES	228.80	Laboratory Supplies
EFT00000003480	2/22/2018	FISHER HEALTHCARE	11,144.00	Laboratory Supplies
EFT00000003489	2/22/2018	ORTHO-CLINICAL DIAGNOSTICS INC	608.42	Laboratory Supplies
EFT00000003491	2/22/2018	PDC HEALTHCARE	13.86	Laboratory Supplies
EFT00000003502	2/28/2018	BIO-RAD LABORATORIES	4,854.99	Laboratory Supplies
EFT00000003509	2/28/2018	FISHER HEALTHCARE	11,412.02	Laboratory Supplies
EFT00000003517	2/28/2018	ORTHO-CLINICAL DIAGNOSTICS INC	20,866.96	Laboratory Supplies
EFT00000003522	2/28/2018	PDC HEALTHCARE	389.07	Laboratory Supplies
EFT00000003445	2/7/2018	MARTIN-RAY LAUNDRY SYSTEMS	156.17	Laundry Supplies
152625	2/22/2018	HIRST APPLGATE, LLP	120.55	Legal Fees
152607	2/22/2018	DRAY, DYKMAN, REED & HEALEY PC	932.50	Legal Fees
152662	2/22/2018	PHILLIPS LAW, LLC	23,553.75	Legal Fees
152147	2/1/2018	SUNDAHL, POWERS, KAPP & MARTIN, LLC	1,820.17	Legal Fees
152568	2/16/2018	THE HUNTINGTON NATIONAL BANK	70,000.00	Legal Fees
152367	2/7/2018	NEW YORK LIFE INSURANCE COMPANY	4,004.58	Life Insurance
152777	2/28/2018	NEW YORK LIFE INSURANCE COMPANY	4,439.41	Life Insurance
152723	2/28/2018	ALSCO AMERICAN LINEN	1,132.60	Linen
152139	2/1/2018	STANDARD TEXTILE	113.40	Linen
152327	2/7/2018	ENCOMPASS GROUP, LLC	2,950.68	Linen
152069	2/1/2018	COMPHEALTH, INC.	12,620.00	Locum Tenens
152595	2/22/2018	COMPHEALTH, INC.	563.94	Locum Tenens
EFT00000003408	2/1/2018	BARTON ASSOCIATES	26,990.31	Locum Tenens
EFT00000003474	2/22/2018	BARTON ASSOCIATES	26,940.46	Locum Tenens
152570	2/22/2018	AAMI	685.79	Maintenance & Repair
152733	2/28/2018	BIO-MED ENGINEERING INC	1,479.00	Maintenance & Repair
152432	2/15/2018	BUILDING SPECIALTIES INC	104.40	Maintenance & Repair
152589	2/22/2018	BUILDING SPECIALTIES INC	749.78	Maintenance & Repair
152164	2/2/2018	COMPLETE CARPET CARE	1,127.92	Maintenance & Repair

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152597	2/22/2018	COUNTERWISE	1,575.50	Maintenance & Repair
152333	2/7/2018	FLOORING PROFESSIONALS INC	300.00	Maintenance & Repair
152457	2/15/2018	LIGHTING MAINTENANCE & SERVICE, INC	391.50	Maintenance & Repair
152484	2/15/2018	SAKURA FINETEK USA INC	1,209.58	Maintenance & Repair
152798	2/28/2018	STANDARD RESTAURANT SUPPLY	638.00	Maintenance & Repair
152141	2/1/2018	STEALTH TECHNOLOGIES C.S.	144.00	Maintenance & Repair
152489	2/15/2018	STEALTH TECHNOLOGIES C.S.	72.00	Maintenance & Repair
152801	2/28/2018	STEALTH TECHNOLOGIES C.S.	931.08	Maintenance & Repair
152698	2/22/2018	WESTERN PEAKS CALIBRATION	2,445.00	Maintenance & Repair
152506	2/15/2018	WHISLER CHEVROLET	24.10	Maintenance & Repair
152757	2/28/2018	HIGH SECURITY LOCK & ALARM	2.50	Maintenance & Repair
152470	2/15/2018	PACIFIC STEEL HIDES FURS RECYC	12.71	Maintenance & Repair
152149	2/1/2018	SWEETWATER PLUMBING & HEATING	163.30	Maintenance & Repair
152805	2/28/2018	SWEETWATER PLUMBING & HEATING	230.00	Maintenance & Repair
152695	2/22/2018	VAUGHNS PLUMBING & HEATING	1,865.00	Maintenance & Repair
152315	2/7/2018	COMPRESSION LEASING SERVICES, INC	1,324.53	Maintenance & Repair
152328	2/7/2018	ENV SERVICES INC.	565.00	Maintenance & Repair
152447	2/15/2018	GE MEDICAL SYSTEMS INFO TECH	149.00	Maintenance & Repair
152348	2/7/2018	K&S ASSOCIATES, INC	1,245.00	Maintenance & Repair
152799	2/28/2018	STANLEY SECURITY SOLUTIONS, INC.	2,800.00	Maintenance & Repair
EFT000000003521	2/28/2018	PLATT ELECTRIC SUPPLY	584.88	Maintenance & Repair
EFT000000003526	2/28/2018	SERVO	3,496.11	Maintenance & Repair
EFT000000003448	2/7/2018	PARTSSOURCE	301.80	Maintenance & Repair
EFT000000003466	2/15/2018	PARTSSOURCE	1,570.54	Maintenance & Repair
EFT000000003490	2/22/2018	PARTSSOURCE	637.90	Maintenance & Repair
EFT000000003519	2/28/2018	PARTSSOURCE	3,105.62	Maintenance & Repair
152040	2/1/2018	ALLRED'S INC.	703.02	Maintenance Supplies
152293	2/7/2018	ALLRED'S INC.	42.31	Maintenance Supplies
152722	2/28/2018	ALLRED'S INC.	260.00	Maintenance Supplies
152047	2/1/2018	BARD ACCESS SYSTEMS	925.00	Maintenance Supplies
152314	2/7/2018	MSC INDUSTRIAL SUPPLY CO	256.24	Maintenance Supplies
152436	2/15/2018	MSC INDUSTRIAL SUPPLY CO	102.08	Maintenance Supplies
152067	2/1/2018	CODALE ELECTRIC SUPPLY, INC	1,161.38	Maintenance Supplies
152594	2/22/2018	CODALE ELECTRIC SUPPLY, INC	649.64	Maintenance Supplies
152338	2/7/2018	GRAINGER	145.52	Maintenance Supplies
152755	2/28/2018	GRAINGER	97.86	Maintenance Supplies
152085	2/1/2018	HOME DEPOT	158.96	Maintenance Supplies
152627	2/22/2018	HOME DEPOT	48.71	Maintenance Supplies
152760	2/28/2018	HOME DEPOT	140.14	Maintenance Supplies
152349	2/7/2018	KAMAN INDUSTRIAL TECHNOLOGIES	64.55	Maintenance Supplies
152502	2/15/2018	UNIPOWER	819.73	Maintenance Supplies
152383	2/7/2018	SALTWORX LLC	860.00	Maintenance Supplies
EFT000000003425	2/1/2018	ROBERT I MERRILL COMPANY	1,664.00	Maintenance Supplies
EFT000000003492	2/22/2018	ROBERT I MERRILL COMPANY	3,313.00	Maintenance Supplies
EFT000000003427	2/1/2018	ROCK SPRINGS WINNELSON CO	806.40	Maintenance Supplies
EFT000000003432	2/7/2018	ACE HARDWARE	77.90	Maintenance Supplies
EFT000000003449	2/7/2018	ROCK SPRINGS WINNELSON CO	2,951.53	Maintenance Supplies
EFT000000003456	2/15/2018	ACE HARDWARE	123.39	Maintenance Supplies
EFT000000003498	2/28/2018	ACE HARDWARE	248.95	Maintenance Supplies
EFT000000003501	2/28/2018	ALPINE PURE SOFT WATER	676.20	Maintenance Supplies
EFT000000003525	2/28/2018	ROCK SPRINGS WINNELSON CO	193.86	Maintenance Supplies
EFT000000003528	2/28/2018	SHERWIN WILLIAMS CO	107.80	Maintenance Supplies
152650	2/22/2018	NATIONAL PEN CO. LLC	742.94	Marketing Promotional
EFT000000003451	2/7/2018	R.S. CHAMBER OF COMMERCE	2,750.00	Membership
152340	2/7/2018	GREEN RIVER CHAMBER OF COMMERCE	1,000.00	Memberships
152390	2/7/2018	SUBLETTE COUNTY CHAMBER OF COMMERCE	380.00	Memberships
152362	2/7/2018	MHSC-FOUNDATION	506.19	MHSC Foundation
152642	2/22/2018	MHSC-FOUNDATION	506.19	MHSC Foundation

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152491	2/15/2018	SUPERIOR AUDIOMETRICS, LLC	365.00	Minor Equipment
152317	2/7/2018	CONSOLIDATED STORAGE COMPANIES, INC	4,944.03	Minor Equipment
152396	2/7/2018	TERMINIX OF WYOMING	237.00	Monthly Pest Control
152735	2/28/2018	BURTON & MAYER, INC.	125.00	Non Medical Supplies
152066	2/1/2018	CIVCO MEDICAL SOLUTIONS	550.00	Non Medical Supplies
152620	2/22/2018	GLOBAL EQUIPMENT COMPANY	138.95	Non Medical Supplies
152106	2/1/2018	MEDIBADGE INC	140.67	Non Medical Supplies
152761	2/28/2018	IDENTICARD SYSTEMS INC.	140.00	Non Medical Supplies
152108	2/1/2018	MEDLINE INDUSTRIES INC	508.88	Non Medical Supplies
152357	2/7/2018	MEDLINE INDUSTRIES INC	1,259.64	Non Medical Supplies
152638	2/22/2018	MEDLINE INDUSTRIES INC	964.91	Non Medical Supplies
EFT000000003478	2/22/2018	CJ'S GRAFFIX'S	94.00	Non Medical Supplies
152152	2/1/2018	TEGELER & ASSOCIATES-RS	50.00	Notary Bond
152095	2/1/2018	KAISER AND BLAIR INC.	195.45	Office Supplies
152487	2/15/2018	STANDARD REGISTER COMPANY	99.00	Office Supplies
152140	2/1/2018	STAPLES BUSINESS ADVANTAGE	586.34	Office Supplies
152386	2/7/2018	STAPLES BUSINESS ADVANTAGE	1,180.46	Office Supplies
152488	2/15/2018	STAPLES BUSINESS ADVANTAGE	3,402.94	Office Supplies
152673	2/22/2018	STAPLES BUSINESS ADVANTAGE	1,300.17	Office Supplies
152800	2/28/2018	STAPLES BUSINESS ADVANTAGE	3,961.95	Office Supplies
EFT000000003495	2/22/2018	SMYTH PRINTING	259.39	Office Supplies
EFT000000003530	2/28/2018	SMYTH PRINTING	1,681.00	Office Supplies
152507	2/15/2018	YOUNG AT HEART SENIOR CITIZENS CENTER	3,940.00	Other Employee Benefits
152300	2/7/2018	A TOUCH OF CLASS	229.25	Other Employee Benefits
152426	2/15/2018	A TOUCH OF CLASS	56.50	Other Employee Benefits
152419	2/15/2018	MIADERM	624.00	Other Med Surg Supplies
152117	2/1/2018	NANOSONICS, INC	250.00	Other Med Surg Supplies
152648	2/22/2018	NANOSONICS, INC	320.00	Other Med Surg Supplies
152747	2/28/2018	EZ-STREET TAXI	56.00	Other Purchased Services
152705	2/22/2018	WYOTEL, INC	495.00	Other Purchased Services
152571	2/22/2018	ABMS SOLUTIONS, LLC	199.00	Other Purchased Services
152312	2/7/2018	CINCINNATI CHILDRENS HOSPITAL MEDICAL CENTER	1,795.00	Other Purchased Services
152456	2/15/2018	KUTAK ROCK LLP	2,500.00	Other Purchased Services
152679	2/22/2018	SUPERO HEALTHCARE SOLUTIONS	3,750.00	Other Purchased Services
152501	2/15/2018	TRUE COMMERCE, INC	104.25	Other Purchased Services
EFT000000003406	2/1/2018	AIRGAS INTERMOUNTAIN INC	2,633.07	Oxygen Rental
EFT000000003433	2/7/2018	AIRGAS INTERMOUNTAIN INC	668.82	Oxygen Rental
EFT000000003457	2/15/2018	AIRGAS INTERMOUNTAIN INC	3,685.24	Oxygen Rental
EFT000000003471	2/22/2018	AIRGAS INTERMOUNTAIN INC	238.74	Oxygen Rental
EFT000000003500	2/28/2018	AIRGAS INTERMOUNTAIN INC	4,413.88	Oxygen Rental
152708	2/22/2018	PATIENT REFUND	102.60	Patient Refund
152709	2/22/2018	PATIENT REFUND	108.00	Patient Refund
152552	2/15/2018	PATIENT REFUND	43.89	Patient Refund
152514	2/15/2018	PATIENT REFUND	76.61	Patient Refund
152517	2/15/2018	PATIENT REFUND	12.43	Patient Refund
152550	2/15/2018	PATIENT REFUND	279.49	Patient Refund
152510	2/15/2018	PATIENT REFUND	90.00	Patient Refund
152710	2/22/2018	PATIENT REFUND	25.00	Patient Refund
152711	2/22/2018	PATIENT REFUND	70.00	Patient Refund
152567	2/15/2018	PATIENT REFUND	1,636.01	Patient Refund
152518	2/15/2018	PATIENT REFUND	97.14	Patient Refund
152521	2/15/2018	PATIENT REFUND	861.51	Patient Refund
152553	2/15/2018	PATIENT REFUND	55.86	Patient Refund
152523	2/15/2018	PATIENT REFUND	1,831.24	Patient Refund
152524	2/15/2018	PATIENT REFUND	50.00	Patient Refund
152549	2/15/2018	PATIENT REFUND	184.80	Patient Refund
152526	2/15/2018	PATIENT REFUND	150.00	Patient Refund
152548	2/15/2018	PATIENT REFUND	50.00	Patient Refund

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152566	2/15/2018	PATIENT REFUND	25.00	Patient Refund
152547	2/15/2018	PATIENT REFUND	93.88	Patient Refund
152527	2/15/2018	PATIENT REFUND	218.50	Patient Refund
152712	2/22/2018	PATIENT REFUND	12.99	Patient Refund
152511	2/15/2018	PATIENT REFUND	90.00	Patient Refund
152713	2/22/2018	PATIENT REFUND	16.60	Patient Refund
152512	2/15/2018	PATIENT REFUND	65.15	Patient Refund
152413	2/7/2018	PATIENT REFUND	200.00	Patient Refund
152561	2/15/2018	PATIENT REFUND	54.11	Patient Refund
REMIT000000000000	2/15/2018	PATIENT REFUND	0.00	Patient Refund
152529	2/15/2018	PATIENT REFUND	29.56	Patient Refund
152513	2/15/2018	PATIENT REFUND	40.00	Patient Refund
152714	2/22/2018	PATIENT REFUND	28.40	Patient Refund
152546	2/15/2018	PATIENT REFUND	174.81	Patient Refund
REMIT000000000000	2/15/2018	PATIENT REFUND	0.00	Patient Refund
152531	2/15/2018	PATIENT REFUND	20.00	Patient Refund
152557	2/15/2018	PATIENT REFUND	50.00	Patient Refund
152554	2/15/2018	PATIENT REFUND	68.59	Patient Refund
152534	2/15/2018	PATIENT REFUND	19.32	Patient Refund
152536	2/15/2018	PATIENT REFUND	16.72	Patient Refund
152414	2/7/2018	PATIENT REFUND	528.16	Patient Refund
152538	2/15/2018	PATIENT REFUND	51.25	Patient Refund
152560	2/15/2018	PATIENT REFUND	73.53	Patient Refund
152410	2/7/2018	PATIENT REFUND	250.00	Patient Refund
152540	2/15/2018	PATIENT REFUND	25.00	Patient Refund
152717	2/22/2018	PATIENT REFUND	375.19	Patient Refund
152555	2/15/2018	PATIENT REFUND	201.40	Patient Refund
152545	2/15/2018	PATIENT REFUND	148.66	Patient Refund
152551	2/15/2018	PATIENT REFUND	50.00	Patient Refund
152543	2/15/2018	PATIENT REFUND	41.80	Patient Refund
152565	2/15/2018	PATIENT REFUND	150.00	Patient Refund
152797	2/28/2018	STACEY PALM	25.00	Payroll Check Return
152399	2/7/2018	UNITED WAY OF SWEETWATER COUNTY	65.00	Payroll Deduction
152691	2/22/2018	UNITED WAY OF SWEETWATER COUNTY	115.00	Payroll Deduction
152371	2/7/2018	OFFICE OF CHILD SUPPORT ENFORCEMENT	104.40	Payroll Deduction
152657	2/22/2018	OFFICE OF CHILD SUPPORT ENFORCEMENT	104.40	Payroll Deduction
152330	2/7/2018	FAMILY SUPPORT REGISTRY	679.77	Payroll Garnishment
152612	2/22/2018	FAMILY SUPPORT REGISTRY	595.84	Payroll Garnishment
152339	2/7/2018	GREAT LAKES HIGHER EDUCATION GUARANTY CORPORATIO	220.71	Payroll Garnishment
152370	2/7/2018	OFFICE OF THE ATTORNEY GENERAL	242.31	Payroll Garnishment
152656	2/22/2018	OFFICE OF THE ATTORNEY GENERAL	242.31	Payroll Garnishment
152387	2/7/2018	STATE OF WYOMING DFS/CSES	452.45	Payroll Garnishment
152675	2/22/2018	STATE OF WYOMING DFS/CSES	452.45	Payroll Garnishment
152393	2/7/2018	SWEETWATER CIRCUIT COURT	778.80	Payroll Garnishment
152682	2/22/2018	SWEETWATER CIRCUIT COURT	944.35	Payroll Garnishment
W/T	2/8/2018	MFSA/DFSA 020818	2,929.13	Payroll Transfer
W/T	2/22/2018	MFSA/DFSA 021818	2,829.13	Payroll Transfer
W/T	2/6/2018	Payroll 3	1,300,000.00	Payroll Transfer
W/T	2/20/2018	Payroll 4	1,400,000.00	Payroll Transfer
152643	2/22/2018	MHSC - PETTY CASH	30.75	Petty Cash
152434	2/15/2018	CARDINAL HEALTH PHARMACY MGMT	752,325.58	Pharmacy Management
152686	2/22/2018	THE PRESERVE AT ROCK SPRINGS	1,440.00	Physician Recruitment
152719	2/22/2018	THE PRESERVE AT ROCK SPRINGS	820.00	Physician Recruitment
152574	2/22/2018	DR. ALICIA GRAY	3,000.00	Physician Recruitment
152046	2/1/2018	DR. BANU SYMINGTON	4,767.20	Physician Services
152352	2/7/2018	LUDWIG KRONER, M.D.	13,180.54	Physician Services
152381	2/7/2018	ROCK SPRINGS FAMILY PRACTICE	5,769.23	Physician Services
152667	2/22/2018	ROCK SPRINGS FAMILY PRACTICE	5,769.23	Physician Services

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
2/28/18

152311	2/7/2018	SWEETWATER PEDIATRICS	9,750.00	Physician Services
152720	2/23/2018	UNIVERSITY OF UTAH	851.22	Physician Services
152811	2/28/2018	UNIVERSITY OF UTAH	155.00	Physician Services
152155	2/1/2018	UNIVERSITY OF UTAH HEALTH CARE	81,916.67	Physician Services
152704	2/22/2018	WYOMING PATHOLOGY	15,000.00	Physician Services
152347	2/7/2018	JOHN A. ILIYA. M.D.	12,000.00	Physician Services
152572	2/22/2018	ADVANCED MEDICAL IMAGING, LLC	36,900.00	Physician Services
152482	2/15/2018	ROCKY MOUNTAIN ONCOLOGY CENTER, LLC	10,976.00	Physician Services
152669	2/22/2018	ROCKY MOUNTAIN ONCOLOGY CENTER, LLC	42,330.00	Physician Services
152605	2/22/2018	DISCOVER STUDENT LOANS	519.64	Physician Student Loan
152608	2/22/2018	DRB EDUCATION FINANCE	5,833.33	Physician Student Loan
152615	2/22/2018	FIRSTMARK SERVICES	2,649.50	Physician Student Loan
152621	2/22/2018	GREAT LAKES	6,722.91	Physician Student Loan
152654	2/22/2018	NELNET LOAN SERVICES, INC	4,372.18	Physician Student Loan
152401	2/7/2018	US DEPARTMENT OF EDUCATION	178.02	Physician Student Loan
152693	2/22/2018	US DEPARTMENT OF EDUCATION	7,455.31	Physician Student Loan
152694	2/22/2018	US DEPARTMENT OF EDUCATION	191.19	Physician Student Loan
152697	2/22/2018	WELLS FARGO EDUCATION FINANCIAL SERVICES	2,884.62	Physician Student Loan
152579	2/22/2018	AMERICAN EDUCATION SERVICES	2,163.00	Physician Student Loan
152614	2/22/2018	FEDLOAN SERVICING	11,712.49	Physician Student Loan
152603	2/22/2018	DEPARTMENT OF EDUCATION	7,311.56	Physician Student Loan
152646	2/22/2018	MOHELA-SOFI SERVICING	3,916.67	Physician Student Loan
152651	2/22/2018	NAVIENT	1,147.03	Physician Student Loan
152652	2/22/2018	NAVIENT	6,141.68	Physician Student Loan
152653	2/22/2018	NAVIENT	1,500.00	Physician Student Loan
152632	2/22/2018	DR. JACQUES DENKER	6,498.33	Physician Student Loan
152376	2/7/2018	POSTMASTER	2,125.00	Postage
152133	2/1/2018	RESERVE ACCOUNT	7,000.00	Postage
152666	2/22/2018	RESERVE ACCOUNT	5,000.00	Postage
152350	2/7/2018	CLIFTONLARSONALLEN LLP	12,000.00	Professional Service
152703	2/22/2018	WYOMING DEPARTMENT OF HEALTH	138.00	Professional Service
152329	2/7/2018	TRIBRIDGE HOLDINGS, LLC	390.00	Professional Service
152075	2/1/2018	CE BROKER	259.90	Professional Service
152107	2/1/2018	MEDICAL PHYSICS CONSULTANTS, INC	600.00	Professional Service
152462	2/15/2018	MILE HIGH MOBILE PET	13,225.00	Professional Service
152116	2/1/2018	MOUNTAIN STATES MEDICAL PHYSICS	6,875.00	Professional Service
152469	2/15/2018	P3 CONSULTING LLC	607.50	Professional Service
152815	2/28/2018	VERISYS INC.	84.00	Professional Service
EFT000000003429	2/1/2018	SWEETWATER MEDICS LLC	3,000.00	Professional Service
EFT000000003454	2/7/2018	SWEETWATER MEDICS LLC	2,825.80	Professional Service
EFT000000003496	2/22/2018	WESTERN STAR COMMUNICATIONS	766.40	Professional Service
152795	2/28/2018	DR. SIGSBEE DUCK	35,000.00	Quarterly Non-Compete
152787	2/28/2018	RADIATION DETECTION COMPANY	629.75	Radiation Monitoring
152111	2/1/2018	MERRY X-RAY	377.25	Radiology Film
152361	2/7/2018	MERRY X-RAY	105.08	Radiology Film
152639	2/22/2018	MERRY X-RAY	276.56	Radiology Film
152057	2/1/2018	BRACCO DIAGNOSTICS INC	1,983.69	Radiology Material
152307	2/7/2018	BRACCO DIAGNOSTICS INC	1,196.68	Radiology Material
152431	2/15/2018	BRACCO DIAGNOSTICS INC	1,877.59	Radiology Material
152734	2/28/2018	BRACCO DIAGNOSTICS INC	2,707.73	Radiology Material
152088	2/1/2018	INTERMOUNTAIN RADIOPHARMACY - UNIVERSITY OF UTAH	2,970.00	Radiology Material
152762	2/28/2018	INTERMOUNTAIN RADIOPHARMACY - UNIVERSITY OF UTAH	2,390.00	Radiology Material
152458	2/15/2018	MALLINCKRODT NUCLEAR MEDICINE LLC	591.96	Radiology Material
152767	2/28/2018	MALLINCKRODT NUCLEAR MEDICINE LLC	1,122.58	Radiology Material
EFT000000003467	2/15/2018	PHARMALUCENCE, INC	2,162.00	Radiology Material
EFT000000003520	2/28/2018	PHARMALUCENCE, INC	2,125.00	Radiology Material
EFT000000003422	2/1/2018	LANTHEUS MEDICAL IMAGING, INC	2,800.69	Radiology Material
EFT000000003444	2/7/2018	LANTHEUS MEDICAL IMAGING, INC	2,016.92	Radiology Material

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
2/28/18

EFT000000003465	2/15/2018	LANTHEUS MEDICAL IMAGING, INC	5,601.38	Radiology Material
EFT000000003487	2/22/2018	LANTHEUS MEDICAL IMAGING, INC	2,441.66	Radiology Material
EFT000000003516	2/28/2018	LANTHEUS MEDICAL IMAGING, INC	9,156.67	Radiology Material
152294	2/7/2018	AMANDA ZUEHLSDOFF	2.59	Reimbursement - Badge Balance
152623	2/22/2018	HEIDI BROWN	17.34	Reimbursement - Badge Balance
152485	2/15/2018	SARAH RODDA	10.35	Reimbursement - Badge Balance
152385	2/7/2018	STACI WILSON	29.26	Reimbursement - Badge Balance
152071	2/1/2018	DR. DAVID DANSIE	895.00	Reimbursement - CME
152091	2/1/2018	DR. ISRAEL STEWART	800.00	Reimbursement - CME
152630	2/22/2018	DR. ISRAEL STEWART	1,447.60	Reimbursement - CME
152093	2/1/2018	DR. JACOB JOHNSON	3,226.96	Reimbursement - CME
152631	2/22/2018	DR. JACOB JOHNSON	1,180.99	Reimbursement - CME
152663	2/22/2018	DR. PREETPAL GREWAL	2,040.36	Reimbursement - CME
152137	2/1/2018	DR. SIGSBEE DUCK	3,073.20	Reimbursement - CME
152696	2/22/2018	DR. WAGNER VERONESE	2,969.20	Reimbursement - CME
152700	2/22/2018	DR. WILLIAM SARETTE	731.00	Reimbursement - CME
152110	2/1/2018	MELISSA LEHMAN	2,499.00	Reimbursement - CME
152118	2/1/2018	NEAL ASPER, MD	4,950.00	Reimbursement - CME
152131	2/1/2018	DR. RAHUL PAWAR	3,050.06	Reimbursement - Education & Travel
152098	2/1/2018	MARY TYLER	52.60	Reimbursement - Education & Travel
152769	2/28/2018	MARY TYLER	36.72	Reimbursement - Education & Travel
152072	2/1/2018	DESERIEE PADILLA	129.00	Reimbursement - Education & Travel
152058	2/1/2018	DR. BRYTTON LONG	257.04	Reimbursement - Education & Travel
152569	2/20/2018	DR. SANDEEP AREPALLY	1,162.49	Reimbursement - Education & Travel
152080	2/1/2018	GERRY JOHNSTON	109.14	Reimbursement - Education & Travel
152114	2/1/2018	MINDY BYRD	16.32	Reimbursement - Education & Travel
152363	2/7/2018	MINDY BYRD	13.26	Reimbursement - Education & Travel
152463	2/15/2018	MINDY BYRD	16.32	Reimbursement - Education & Travel
152644	2/22/2018	MINDY BYRD	15.30	Reimbursement - Education & Travel
152649	2/22/2018	NATALIE HARRISON	25.50	Reimbursement - Education & Travel
152471	2/15/2018	PATTY O'LEKEY	153.00	Reimbursement - Education & Travel
152474	2/15/2018	PHILLIP FLAKE	440.64	Reimbursement - Education & Travel
152790	2/28/2018	ROB FAIR	285.60	Reimbursement - Education & Travel
152793	2/28/2018	SARAH ROTH	710.33	Reimbursement - Education & Travel
152684	2/22/2018	TAMMIE HENDERSON	32.64	Reimbursement - Education & Travel
152688	2/22/2018	TIFFANY MARSHALL	142.80	Reimbursement - Education & Travel
152633	2/22/2018	YOUR HOSPITALIST TEAM	1,646.19	Reimbursement - Education & Travel
152688	2/22/2018	TIFFANY MARSHALL	56.10	Reimbursement - Food
152094	2/1/2018	JOSEPH J. OLIVER, M.D.	630.03	Reimbursement - Insurance Premium
152123	2/1/2018	PATTY O'LEKEY	16.50	Reimbursement - Notary
152746	2/28/2018	EVE PIZA	500.00	Reimbursement - Other Employee Benefits
152453	2/15/2018	HOLLY ELLISON	80.00	Reimbursement - Other Employee Benefits
152359	2/7/2018	MELISSA MANSFIELD	55.07	Reimbursement - Other Employee Benefits
152626	2/22/2018	HOLLY ELLISON	34.14	Reimbursement - Supplies
152144	2/1/2018	STEVIE NOSICH	116.97	Reimbursement - Supplies
152701	2/22/2018	WILLIAM CURRENT	74.16	Reimbursement - Supplies
152674	2/22/2018	STATE OF WYO.DEPT.OF REVENUE	1,464.78	Sales Tax Payment
152055	2/1/2018	BOOKCLIFF SALES INC	1,719.06	Scrub Sale deductions
152043	2/1/2018	GREEN RIVER KNIGHTS	250.00	Sponsorship
152296	2/7/2018	ARCHIE HAY POST 24	250.00	Sponsorship
152081	2/1/2018	GRHS SENIOR FUND	200.00	Sponsorship
152353	2/7/2018	LYMAN HIGH SCHOOL	200.00	Sponsorship
152358	2/7/2018	MELIDA MARIN	252.45	Sponsorship
152135	2/1/2018	ROCK SPRINGS COMMUNITY CHEST	500.00	Sponsorship
152668	2/22/2018	ROCK SPRINGS SWIM CLUB	100.00	Sponsorship
152136	2/1/2018	RSGSA	200.00	Sponsorship
152672	2/22/2018	SOUTHWEST WYOMING RESOURCE RENDEZVOUS	500.00	Sponsorship
EFT000000003497	2/22/2018	WHITE MOUNTAIN MALL, LLC	2,500.00	Sponsorship

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
2/28/18

152115	2/1/2018	MOBILE INSTRUMENT SERVICE	10,100.50	Surgery Equipment
152364	2/7/2018	MOBILE INSTRUMENT SERVICE	395.20	Surgery Equipment
152645	2/22/2018	MOBILE INSTRUMENT SERVICE	650.00	Surgery Equipment
152087	2/1/2018	INTEGRA SURGICAL	91.00	Surgery Supplies
152628	2/22/2018	INTEGRA SURGICAL	905.00	Surgery Supplies
152039	2/1/2018	ALI MED INC	54.48	Surgery Supplies
152292	2/7/2018	ALI MED INC	293.83	Surgery Supplies
152420	2/15/2018	ALI MED INC	281.87	Surgery Supplies
152575	2/22/2018	ALI MED INC	273.39	Surgery Supplies
152598	2/22/2018	COVIDIEN SALES LLC, DBA GIVEN IMAGING	1,500.00	Surgery Supplies
152384	2/7/2018	SMITH & NEPHEW ENDOSCOPY INC	1,190.42	Surgery Supplies
152671	2/22/2018	SMITH & NEPHEW ENDOSCOPY INC	260.99	Surgery Supplies
152150	2/1/2018	SYNTHE LTD	493.68	Surgery Supplies
152394	2/7/2018	SYNTHE LTD	4,812.50	Surgery Supplies
152496	2/15/2018	SYNTHE LTD	8,138.24	Surgery Supplies
152409	2/7/2018	ZIMMER BIOMET DENTAL	208.10	Surgery Supplies
152439	2/15/2018	CR BARD INC	186.99	Surgery Supplies
152145	2/1/2018	STRYKER ENDOSCOPY	5,237.59	Surgery Supplies
152389	2/7/2018	STRYKER ENDOSCOPY	939.36	Surgery Supplies
152803	2/28/2018	STRYKER ENDOSCOPY	2,264.40	Surgery Supplies
EFT000000003412	2/1/2018	COOPER SURGICAL	685.65	Surgery Supplies
EFT000000003438	2/7/2018	COOPER SURGICAL	176.00	Surgery Supplies
EFT000000003507	2/28/2018	COOPER SURGICAL	1,743.88	Surgery Supplies
152377	2/7/2018	PROFESSIONAL RESEARCH CONSULTANTS	65.53	Surveys
EFT000000003485	2/22/2018	KEYSTROKE TRANSCRIPTION SERVICE, INC.	310.47	Transcription Services
152097	2/1/2018	LANGUAGE LINE SERVICES	755.25	Translation Services
152765	2/28/2018	LANGUAGE LINE SERVICES	516.79	Translation Services
152129	2/1/2018	QUARTERMASTER	130.44	Uniforms
152743	2/28/2018	DISH NETWORK LLC	60.56	Utilities
152299	2/7/2018	AT&T	2,071.74	Utilities
152425	2/15/2018	AT&T	84.39	Utilities
152130	2/1/2018	CENTURY LINK	2,120.00	Utilities
152479	2/15/2018	CENTURY LINK	3,726.83	Utilities
152786	2/28/2018	CENTURY LINK	2,120.00	Utilities
152478	2/15/2018	DOMINION ENERGY WYOMING	196.12	Utilities
152664	2/22/2018	DOMINION ENERGY WYOMING	26,602.14	Utilities
152480	2/15/2018	ROCK SPRINGS MUNICIPAL UTILITY	9,007.83	Utilities
152481	2/15/2018	ROCKY MOUNTAIN POWER	39,143.56	Utilities
152494	2/15/2018	SWEETWATER TELEVISION	1,696.44	Utilities
152817	2/28/2018	WHITE MOUNTAIN WATER & SEWER DISTRICT	57.50	Utilities
152143	2/1/2018	STERICYCLE, INC.	2,034.09	Waste Disposal
152677	2/22/2018	STERICYCLE, INC.	595.12	Waste Disposal
152444	2/15/2018	FIBERTECH	1,979.00	Window Cleaning
			6,887,004.17	

Human Resources Committee Meeting
Monday, March 19th, 2018
3:00 PM – MOB Conference Room
AGENDA

Old Business

- I. Approval of Minutes
- II. Turnover Report - Amber
- III. Open Positions –Amy
- IV. Employee Policies Update and Request for Approval– Suzan//Amber
- V. Arthur J Update – EAP, RFP's, Claim info obtained from BCBS

New Business

- I. Determination of Next Meeting Date

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
Human Resources Committee Meeting
Monday, February 26, 2018
MOB Conference Room

TRUSTEE MEMBER(S) PRESENT: Richard Mathey, Ed Tardoni

MEMBERS PRESENT: Suzan Campbell, Irene Richardson

GUESTS: Kari Quickenden, Kristy Nielson, Tami Love, Brandon Nelson, Amy Lucy

MEMBER(S) ABSENT: Amber Fisk

Richard Mathey called meeting to order at 3:05 pm.

Richard asked for a motion to approve minutes. Irene Richardson made the first motion. Ed Tardoni seconded the motion. All ayes, none opposed. Motion carried.

OLD BUSINESS

Turnover Report

Amy Lucy went over the data for the turnover report:

- 2% overall in 2018
- 10 total have termed
- 4 Resignations
- 2 Relocated
- 2, PRN, had not worked
- 1 Discharged
- 1 Other Employment

Tami Love asked if we could change the report to do a rolling 12. Amy said she would ask Amber about doing so.

Open Positions

Amy Lucy shared open positions were as follows:

- 22 total
- 13 full-time
- 3 part-time
- 6 PRN

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Update on HR Policies

Irene stated that senior leadership has not had a chance to finalize a meeting for further review. Irene also asked Richard if this item was something that should be coming through HR. Richard and Ed both agreed it should be. Richard also shared that the rest of the Board was waiting on these.

New Business

No new business.

Side Conversations

There was no new business but Irene requested that some information be gathered on claims. She shared that our health expense cost was up and was going to be over budget. Brandon Nelson said she would gather some report information. Inquiries from Richard and Ed in regards to the plan document and how it is developed were brought up. Brandon shared it was a document that originally derived from BCBS. Suzan shared for clarification that the plan document previously held with BCBS was kept and given to UUHP as our new TPA to run our plan. Ed asked what the process was if something were to be added to the plan or not. Brandon shared that this type of circumstance had come up once with a test during pregnancy. She shared that she and Amber discussed it after getting more information from UUHP about this particular test and what other plans typically cover or do not cover in regards to the test; it was determined to add it to the plan after review. It was also shared that the plan document is shared online through Greenshades for employees to view if needed after Ed asked if the plan document was available to employees.

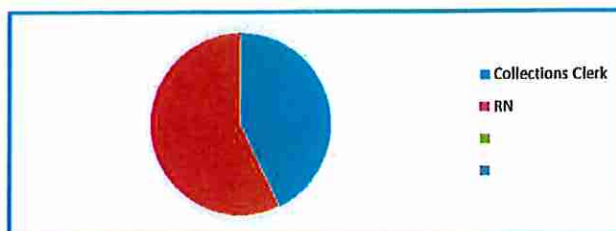
Richard also asked about unemployment and if there was a decision about keeping Wyoming Hospital Association as a resource for this. It was decided that this should be dropped after Tami went through the financials in relation. It was determined a formal letter be written to withdraw then the state will forward the claims directly to MHSC. This will give MHSC full input on whether or not an employee gets benefits.

Meeting adjourned.

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
2018 Overall Turnover Data (As of 02/28/2018)

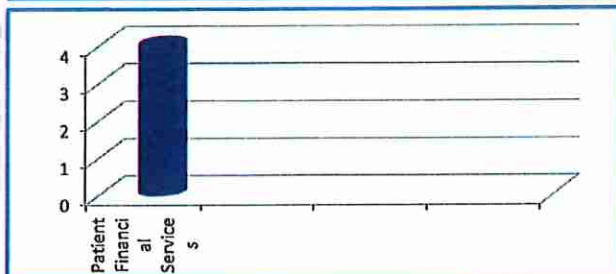
Top Position(s) / Turnover

	2018	%
Collections Clerk	3	18%
RN	4	2%



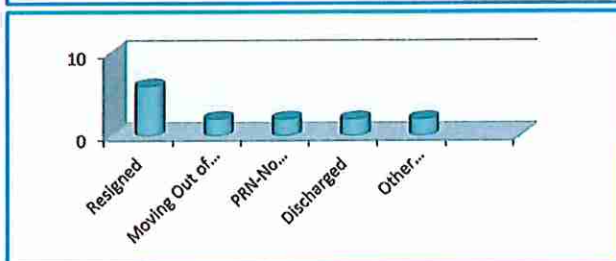
Top Department(s) / Turnover

	2018	%
Patient Financial Services	4	20%



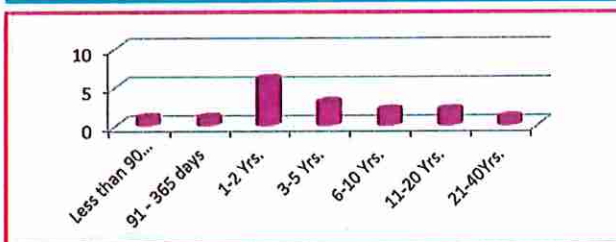
Top 5 Reasons / Turnover

	2018	%
Resigned	6	38%
Moving Out of Area/Relocation	2	13%
PRN-No Available Work	2	13%
Discharged	2	13%
Other Employment	2	13%



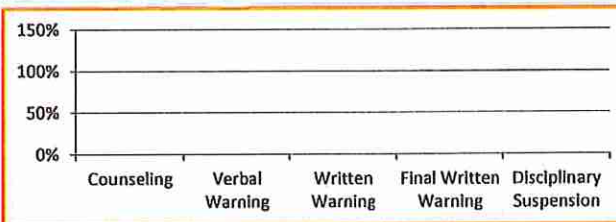
Length of Service

	2018	%
Less than 90 days	1	6%
91 - 365 days	1	6%
1-2 Yrs.	6	38%
3-5 Yrs.	3	19%
6-10 Yrs.	2	13%
11-20 Yrs.	2	13%
21-40Yrs.	1	6%
Total	16	



Corrective Action

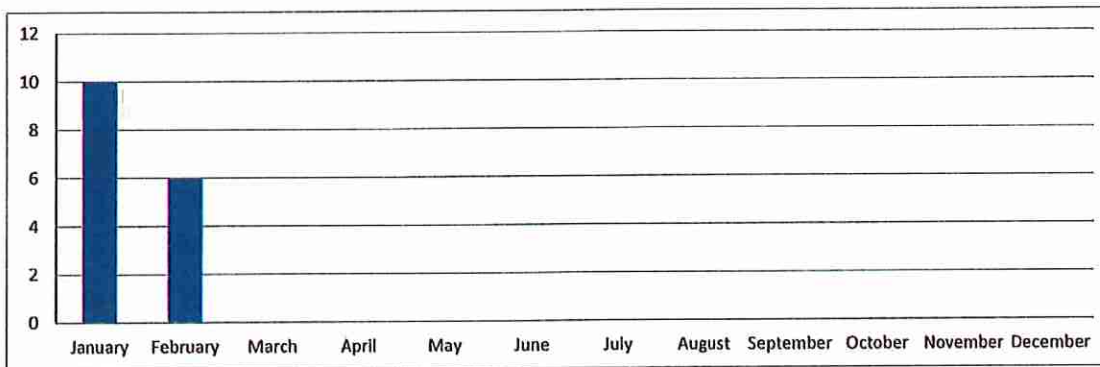
- Counseling
- Verbal Warning
- Written Warning
- Final Written Warning
- Disciplinary Suspension



2018 Separations - Hospital Wide

	Separations	New Employees	Total Employees	505
January	10	7	502	
February	6	5	501	
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Total				

2%



Separations

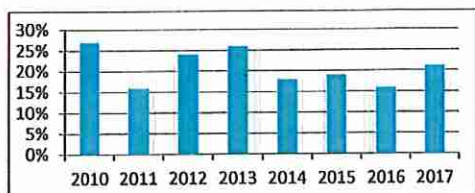
Involuntary	2
Voluntary	14
Total	16

Classifications

RN	4
Classified	12
Total	16

Overall Turnover

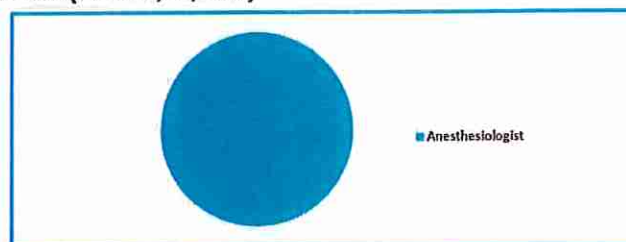
2009	96	25%
2010	98	27%
2011	79	16%
2012	104	24%
2013	113	26%
2014	88	18%
2015	97	19%
2016	86	16%
2017	116	21%
2018	16	2%



MEMORIAL HOSPITAL OF SWEETWATER COUNTY - CLINIC DATA
2018 Clinic Turnover Data (as of 02/28/2018)

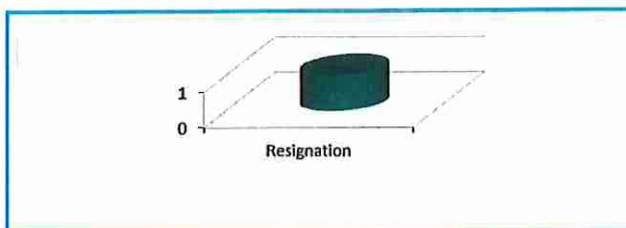
Top Position(s) / Turnover
 Anesthesiologist

2018 **%**
 1 33%



Top Reason(s) / Turnover
 Resignation

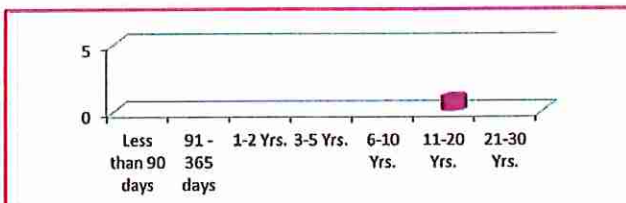
2018 **%**
 1 100%



Length of Service

Less than 90 days
 91 - 365 days
 1-2 Yrs.
 3-5 Yrs.
 6-10 Yrs.
 11-20 Yrs.
 21-30 Yrs.

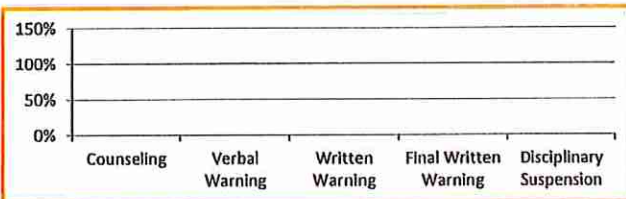
2018 **%**
 1 100%
 1



Total

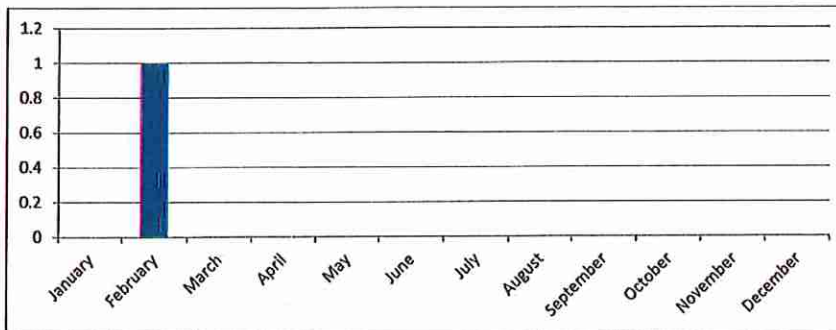
Corrective Action

Counseling
 Verbal Warning
 Written Warning
 Final Written Warning
 Disciplinary Suspension



2018 Separations - Clinic

	Separations	New Employees	Total Employees	
January	0	0	111	
February	1	0	110	
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Total				0%



<u>Separations</u>	
Involuntary	0
Voluntary	1
Total	1

<u>Classifications</u>	
RN	0
Classified	1
Total	1

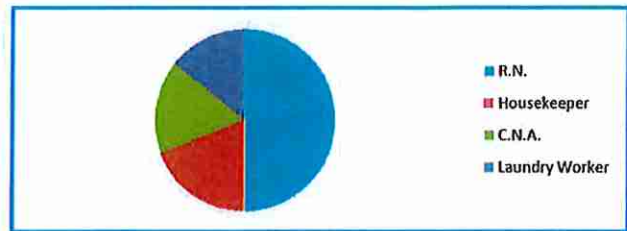
<u>Overall Turnover</u>	
2014	20
2015	11
2016	16
2017	26
2018	1



MEMORIAL HOSPITAL OF SWEETWATER COUNTY
2017 Overall Turnover Data (As of 12/31/2017)

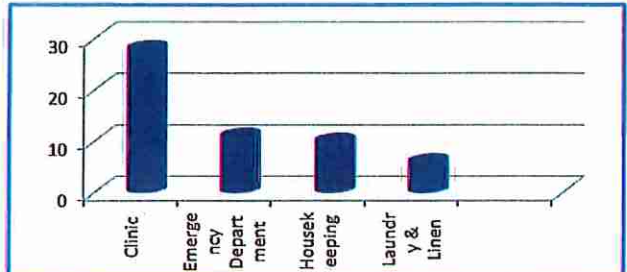
Top 4 Positions / Turnover

	2017	%
R.N.	21	13%
Housekeeper	8	40%
C.N.A.	7	64%
Laundry Worker	6	100%



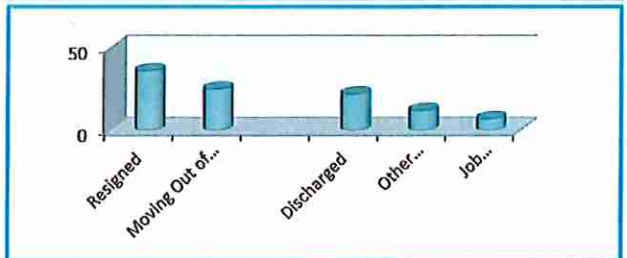
Top 4 Departments / Turnover

	2017	%
Clinic	28	24%
Emergency Department	11	9%
Housekeeping	10	9%
Laundry & Linen	6	5%



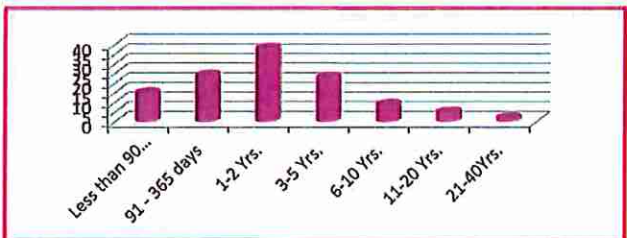
Top 5 Reasons / Turnover

	2017	%
Resigned	36	31%
Moving Out of Area/Relocation	25	22%
Discharged	22	19%
Other Employment	12	10%
Job Abandonment	7	6%



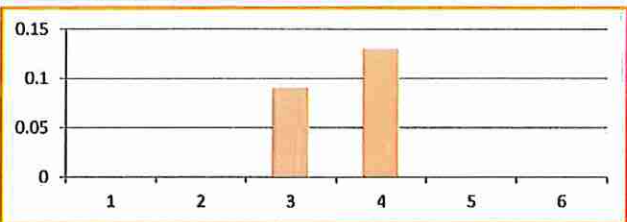
Length of Service

	2017	%
Less than 90 days	15	13%
91 - 365 days	24	21%
1-2 Yrs.	38	33%
3-5 Yrs.	23	20%
6-10 Yrs.	9	8%
11-20 Yrs.	5	4%
21-40 Yrs.	2	2%
Total	116	



Corrective Action

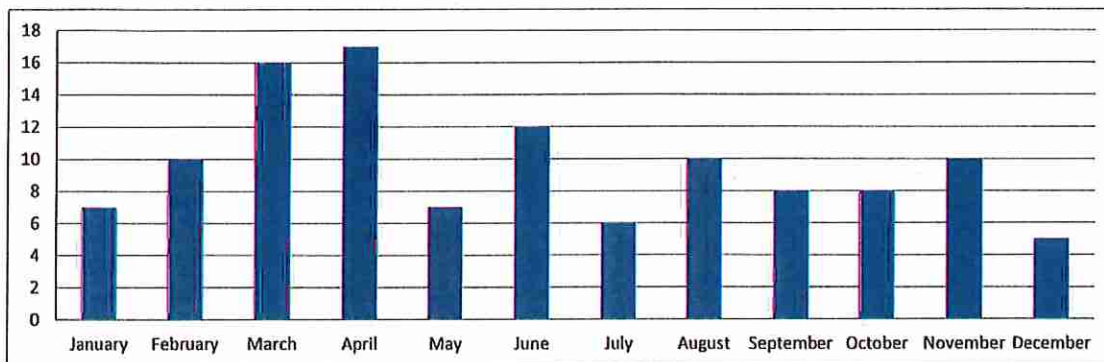
Counseling	0%
Verbal Warning	0%
Written Warning	9%
Final Written Warning	13%
Disciplinary Suspension	0%



2017 Separations - Hospital Wide

	Separations	New Employees	Total Employees
January	7	14	
February	10	8	547
March	16	4	545
April	17	9	532
May	7	3	525
June	12	7	521
July	6	11	516
August	10	7	521
September	8	5	518
October	8	11	521
November	10	7	518
December	5	10	523
Total	116	96	

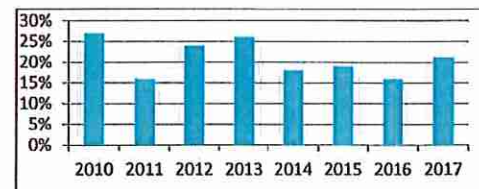
21%



<u>Separations</u>		
Involuntary	30	26%
Voluntary	86	74%
Total	116	

<u>Classifications</u>		
RN	21	18%
Classified	95	82%
Total	116	

<u>Overall Turnover</u>		
2009	96	25%
2010	98	27%
2011	79	16%
2012	104	24%
2013	113	26%
2014	88	18%
2015	97	19%
2016	86	16%
2017	116	21%





Job Postings as of 03/15/2018



Position	Req #	Position Status	Shift: Days / Hours	Position Qualifications
<u>ADMITTING</u>				
Admitting Specialist	2058	PRN	Variable	40 WPM Required - High School diploma or equivalent and/or technical school with courses in related field required.
Admitting Specialist	2055	PRN	Variable	40 WPM Required - High School diploma or equivalent and/or technical school with courses in related field required.
<u>COMMUNICATIONS</u>				
PBX/Operator	2056	Regular Full-Time	Variable	40 WPM Required - High School diploma or equivalent and/or technical school with courses in related field required.
<u>DIETITIANS</u>				
Clinical Dietitian	2023	Regular Part-Time	Days	Possession of a Bachelor's or advanced degree from an accredited institution with a B.A. or B.S. degree in food and nutrition or equivalent. American Dietician Association registration required, Wyoming Dietitian License or ability to acquire within 6 months of hire date, and 1-2 years clinical nutrition experience preferred.
<u>DIALYSIS</u>				
Certified Patient Care Tech	2016	Regular Full-Time	Days	High School Diploma or equivalent required. Current EMT I License, National recognized PCT certification required.
<u>EMERGENCY</u>				
Registered Nurse - (Internal Only)	2067	Regular Full-Time	Variable Days	Current Wyoming Nursing License and hold a current BLS certification.
ED TECH	2073	PRN	Variable Days	High School Diploma or equivalent required. Licensed in the state of Wyoming as an Advanced EMT, Intermediate EMT, or Paramedic required.
ED TECH	2074	PRN	Variable Days	High School Diploma or equivalent required. Licensed in the state of Wyoming as an Advanced EMT, Intermediate EMT, or Paramedic required.
<u>ICU</u>				
C.N.A.	2076	Regular Full-Time	Nights	High School Diploma or equivalent required and completion of Nursing Assistant Program.
<u>INFORMATION SERVICES</u>				
Report Writer	2012	Regular Full-Time	Days	Requires a Bachelor's of Science degree in Computer Science, or related experience.
<u>MEDICAL IMAGING</u>				
Ultrasound	2061	Regular Full-Time	Variable + Call	Must be registered by the ARDMS, RVT, RDCS, or any other accredited ultrasound registry. Must be registered by ARRT if required to work in the role of Radiologic Technologist or other specialized modality, multiple modalities preferred. Proficiency in or willing to learn general, OB, GYN, and small body part ultrasound. Current BLS certification required.
<u>MEDICAL STAFF SERVICES</u>				
Medical Staff Services Supervisor	2069	Regular Full-Time	Days/Variable	High School Diploma or equivalent is required. Associates degree in Medical Staff Services or Business related field is preferred.
<u>MOB/CLINIC</u>				
Clinic Registered Nurse/LPN	2040	Regular Full-Time	Days	Current Wyoming Nursing License and hold a current BLS certification.
<u>NUTRITION SERVICES</u>				
Dietary Aide	2057	Regular Part-Time	Variable	High School Diploma or Equivalent preferred.
Dietary Aide	2052	Regular Full-Time	Variable	High School Diploma or Equivalent preferred.
<u>OB</u>				
Registered Nurse	2072	Regular Full-Time	Nights	Current Wyoming Nursing License and hold a current BLS certification.
<u>REHABILITATION</u>				
Speech Therapist	1447	PRN	Days	Masters Degree in Speech Pathology. Certificate of Clinical Competence from American Speech Language and Hearing Association or presently completing clinical fellowship year. Wyoming License in Speech Pathology. BLS certification.
Occupational Therapist	1997	PRN	Days	Minimum of Bachelor's degree in Occupational Therapy. Master's degree in Occupational Therapy preferred. State of Wyoming Occupational Therapist License required. BLS certification.
<u>RESPIRATORY THERAPY</u>				
Respiratory Therapist	1615	PRN	Variable	High School diploma or equivalent required. Completion of AMA approved School for Respiratory Therapy. NBRC (National Respiratory Care) license required. Wyoming Respiratory License required. Must have passed National Registry exams.
Respiratory Therapist	2077	Regular Full-Time	Variable	High School diploma or equivalent required. Completion of AMA approved School for Respiratory Therapy. NBRC (National Respiratory Care) license required. Wyoming Respiratory License required. Must have passed National Registry exams.
<u>SURGICAL SERVICES</u>				
O.R. Aide	2082	Regular Full-Time	Days	High School Diploma or equivalent is required. Associates degree in Medical Staff Services or Business related field is preferred.
Registered Nurse	2080	Regular Full-Time	Nights	Current Wyoming Nursing License and hold a current BLS certification.



Quality Committee Meeting
Memorial Hospital of Sweetwater County
March 21, 2018

Present: Dr. David Liu, Jodi Corley, Leslie Taylor, Tami Love, Taylor Jones, Dr. Barbara Sowada, Suzan Campbell, Irene Richardson, Clayton Radakovich, Tracie Soller, Kalpana Pokhrel, Kari Quickenden, Dr. Kristy Nielson, Renee Petty, Sara Roth, Dr. Christian Theodosius, Melissa Anderson

Absent/Excused: Kerry Downs, Amanda Molski, Melissa Mansfield, Holly Ellison

Chair: Taylor Jones

Minutes

February 21, 2018 Minutes were presented, motion to approve by Dr. Sowada, seconded by Ms. Corley. Motion carried.

Consents Agenda - Hospital

Hospital Consent Agenda was presented, motion to approve by Dr. Sowada, seconded by Ms. Soller, motion approved.

Ms. Richardson requested to pull out HCAHPS Dashboard for discussion, specifically "red" scores. Discussion ensued regarding strategies to improve perception of respect and communication. Ms. Taylor noted we are seeing more "late day" charges, and often the last day is what colors their comments. Dr. Sowada reiterated "you need to make the last mile count". Happy staff makes happy patients. Mr. Radakovich stated we need to move away from the perception that Insurance "is the consumer and the patient is the recipient" to the "Patient is the consumer". Dr. Sowada agreed that this is the basis of "Patient and Family-centered care". ***Could we aggregate PRC data and cross reference the responses of discharged patients vs. care transition patients and bring back next month as an action item.***

Dr. Sowada requested to pull out Timeliness of Care, specifically EKG times which have increased. Dr. Theodosius noted an easy fix is to increase the number of EKGs ordered, which of course is not the correct option. We need to be looking at criteria appropriately. Are field EKGs that are being used diagnostically, being accurately picked up and entered into the EMR? Currently we have 2 part time EMT, and 2 more prn positions have been approved to assist with "first sight" of patient, diagnosing and recording data. Ms. Richardson requested a break out of statistics by the month – closed months vs. projected month. Mr. Taylor stated "Old accurate beats new incomplete!"

Mr. Taylor requested to pull out ED median time – arrival to departure. In January the minutes jumped to 360 from 289 the month before. Ms. Taylor noted acuity numbers and diagnoses have been greater through the month of January – especially respiratory issues related to RSV and flu.

Consent Agenda - Safety

Safety Consent Agenda was presented, motion to approve by Dr. Sowada, seconded by Ms. Downs, motion approved.

Consent Agenda – Clinic

Dr. Sowada congratulated Ms. Corley, the Providers and the Clinic staff for reaching their MIPS goals – at 98%!

TJC and Other Inspections

Mr. Radakovich reviewed the Accreditation report.

Old Business

Dr. Sowada noted we needed to review the Star rating from last month. Mr. Radakovich sent out information via email to the team last month, but will provide it again for inclusion in the Quality packet.

Dr. Nielson explained the morning huddle that has been adopted in recent months, including the nursing and clinical leaders at 9 am every weekday in the Administration. It is a 15 minute review of current statistics and issues, with breakout after the meeting for specific individuals to deal with “their” issues.

Ms. Taylor noted we are in the 5th week of CCM (Chronic Care Management), we are almost at the point of taking patients, hopefully April 6th. We were lucky enough to be awarded the software for free for 2018 and 2019. Currently involving Medicare patients with 2 diagnoses, but we hope to run parallel programs for OB/new moms, and possibly one for mental health patients

New Business

No new business was brought forth for discussion.

Wins

Shout out to Ms. Corley for her work on the MIPS program.

Adjournment

The meeting adjourned at 09:58 a.m.

Next Meeting

Wednesday, April 18, 2018, 08:30 am, Classroom 1 & 2

Respectfully Submitted,

Robin Fife, Recording Secretary

VALUE DASHBOARD

The Value Dashboard serves as a means to provide a snapshot of our data and progress of goals as outlined in MHSC's organizational QAPI, Patient Experience, and Safety Plan. The dashboard remains a work in progress as we define how to measure each goal and develop meaningful data and information that can be used for improvement initiatives. Plans to include color coding and arrows to know direction of ideal trends will be included in future versions of the dashboard. The dashboard is not all-encompassing of data and metrics measured at MHSC, but rather, an overview of the QAPI aims for improvement. The goal is to provide a quick snapshot of where we stand with our organizational goals and strategies towards value at MHSC. Quarter 4-2017 data is complete and has been provided for your review. Q1 2018 data is incomplete and is expected to change.

CORE MEASURES

October and November's influenza screening and administration rate for inpatients was 94%. December's rate is 86% and this brings our quarter 4 overall rate to 91.38%. Our goal is to be greater than 92.4% (CMS national benchmark) for the quarter. January 2018 data was at 100%, which is an improvement win for the hospital. February data is not yet complete, but is currently at 94%. The quality team continues to perform daily concurrent review of influenza vaccination screenings and sends reminders to department leaders for opportunities for improvement.

Opportunities for improvement exist in HOP Median Time to ECG, with times above national average. Investigation and analysis began in December 2017. Interventions and changes are being run through PDSA cycles and the ED continues to decrease the door to EKG times on all patients who present with chest pain. One of the changes that is in the trial process is that of having an ED Tech/EMT at the ED registration desk to perform a simple screening when patients come into the ED. The Tech's have to be licensed at the level of an advanced EMT at the minimum, which means that they have been trained in quick triage skills and processes. The Techs are able to call the cardiopulmonary department for an EKG right away and place the patient in a room for evaluation. An RN will then perform the triage. This is an ongoing process as the ED currently only has 2 PRN techs, which work an average of 1 day a week. We have just gotten approval for more PRN techs to help increase the coverage and we have some of our local EMTs and Paramedics who are interested in the positions. For now, the process has improved the flow of patients into the ED and it will be interesting to see if it has improved our door to triage times. Other interventions include improving timeliness of Code 1 communication with respiratory therapists, as well as exploring area of improvement with the physicians regarding discharge diagnosis. Another intervention includes standardizing the arrival time; i.e. always using the time displayed on the computer, instead of the wall clock or phone. Please see value summary for further details related to improving ECG times.

Opportunities for improvement exist in head CT/MRI results for stroke patients within 45 minutes of arrival, with small denominator values each month. The emergency department has put a new protocol into place regarding patients who present with stroke like symptoms. When a patient arrives by ambulance or by private vehicle with stroke like symptoms, the "stroke protocol" is put into action. In this protocol, a "Head CT-Stroke Protocol" order is entered into T-system by the physician or as a verbal order for the physician. This order is different from the previous order of "Head CT" in that it

communicates to all staff members that this is a possible stroke. To ensure communication between the ED, the radiology department and radiologist "Stroke Protocol ED--- (room #)" is paged overhead. Another step that the ED has taken to ensure that the CT for possible stroke patients is done in a timely manner, is to take the patient arriving via ambulance straight to the CT scanner. These patients do not stop in the ED, unless they are unstable, but instead go for the head CT and then return to the ED for further treatment. With these changes, we are expecting to see a decrease in the door to CT time for all stroke patients. Will continue to study these changes to determine if this PDSA cycle has been a success.

ED Throughput median time for admitted patients at 297 minutes for Q4 2017. With January and partial February data, our time is at 325.5 minutes. Interventions for improvement continue to occur in ED and Inpatient setting. Please see Timeliness of Care/ED Throughput value summary (attached in packet), as well as overall summary on next page for further information on these interventions.

ED admit decision time to admit departure median time remains above national benchmark at 121 mins for Q4 2017 and 162 minutes for January and partial February data. This measure will correlate to the overall ED throughput time for admitted patients.

ED throughout time for patients discharged from ED at 138.5 mins for Q4 2017 and 137 minutes for January and partial February data, with national benchmarks at 134 minutes.

TIMELINESS OF CARE/ED THROUGHPUT

Median time from ED arrival to ED departure for admitted patients is 360 minutes for the month of January and 251 minutes for month of February. We are still abstracting February data so this number might change. The data has shown tremendous improvement from the baseline over the past several months. The data trends are still within anticipated ranges per control chart. Since we have seen a consistent decreasing trend from baseline, we will reassess the goal and develop a goal that can be sustained, as well as continually work towards national averages of 214 minutes and state averages of 176 minutes. The ED staff is constantly working on timeliness of care for their patients. The nurses take great care to triage patients as quickly as possible, even at the busiest of times. They continually communicate with the ED physicians about the care of their patients, and what things need to be done to complete their care. One of the clinical coordinators has agreed to be trained in case management aspect of patient care so that the patients are not waiting on case managers for their needs before their discharge. This will help to decrease the amount of time a patient has to stay in the ED to have their needs met. ED staff is consistently communicating with the admitting physician and the Med/Surg and ICU departments regarding admitted patients and the transfer of care process. The nurses are calling the admitting physicians for the orders and attempting to make sure that they are placed in the EMR in a reasonable amount of time. The staff also places phone calls to the inpatient floors and attempts to give report as soon as possible so the patient can be moved upstairs to more comfortable surroundings.

Patient experience data dropped in August as a result of updating the comparison data benchmarks from 2016 to 2017. The data has been consistently improving from the baseline. If we are doing better, so are other hospitals. This goal also needs to be reevaluated and we need to find ways to consistently exceed what other hospitals are doing and continuously evaluate the moving target.

Evaluation of the inpatient status has recently been added to the ED throughput data to monitor for unintended consequences of reducing throughput times that could potentially impact wrong initial status for admitted. We are continuing in the process of evaluating how to best capture this information electronically within our systems.

ANTIMICROBIAL STEWARDSHIP

Antibiotic stewardship efforts continue in the organization's goals to reduce the amount of antibiotics prescribed and evaluate necessity for antibiotics used. Much of the efforts currently reside in public awareness and importance of antibiotic stewardship along with physician understanding of importance. The inpatients numbers have been trending down, which is a huge success. The clinic data has been trending up over few quarters. Due to this, we are drilling down the data to the provider level to further identify opportunities for improvement. This has been challenge, as limitations exist with effective collection and measurement of clinic data. We have a meeting at the end of this month to discuss opportunities for improvement at the provider level. We recruited new physician champions (Dr. Rasamallu and Dr. Long) in January and we are hoping that this will help with our improvement efforts. Cost data has been trending up as there were drug shortages and the organization needed to order in bulk to accommodate (when these drugs were available in the market again). In Q4 the cost data trended up as well, as the organization ordered more medications in order to be fully prepared for flu/pneumonia season.

Other Quality Measures

Cost. Average length of stay for acute care inpatients for Q4 2017 is at 3.24 days and 3.505 for January and partial February data with average case mix index at 1.34 and 1.38 January and partial February data.

We are unable to obtain data and information on our denial rate process at this time. The denial process is being brought up through the Utilization Management committee.

INFECTION PREVENTION

We had 0 CAUTIs for quarter 4 (10/1-12/31). There were a total of 53 inpatients that had Foleys, and a total of 121 Foley days for this quarter. Our average patient days with a foley was 2.3.

We had 1 CLABSI this quarter. We had 8 patients with central lines, for a total of 25 days. The average days a patient had a central line in place was 3.1.

We had 0 VAE/VAP events this quarter. We had 5 patients on ventilators, for a total of 8 ventilator days. The average days any patient was on a vent was 0.6.

We had 2 hospital acquired CDI occurrences for this quarter, 2 MRSA BSIs from the community, and 19 C.Diff infections from the community.

PATIENT EXPERIENCE

The HCAHPS dashboard- Memorial Hospital of Sweetwater County profile reflects the patient experience as part of the Value Based Purchasing (VBP) program. This information includes the

inpatient, hospital population, randomly sampled and surveyed via telephone by a third party vendor. This data is reflected in VBP (2% payment adjustment with the ability to earn back the 2% based on performance of various measures). Points to the program are awarded based on meeting achievement or benchmark values. These change every year. The data is also reflected in MHSC's star rating for patient experience, overall star rating, and is publicly reported.

The achievement threshold (median, aka 50th percentile) was achieved in responsiveness and medication explanation/understanding for Q1 2018.

The 75th percentile was reached in responsiveness and discharge information for Q4 2017.

Overall, opportunities for improvement exist in nurse's communication, doctor's communication, and cleanliness/quietness.

Overall opportunities for improvement exist in MHSC's culture towards patient and family centeredness and enhancing the patient experience across all spectrums (hospital, clinic, and outpatient settings). The data is further broken out by individual department for reference. Clinic patient experience data will be shared next month, followed by ED patient experience data. This data will rotate through each month from hospital, ED, and clinic.

Contract Check List

This check list summarizes the purpose of the contract, assures that the contract has been reviewed by In-house Legal Counsel, and is ready for Board approval.

1. Name of Contract: **CAPS IV**
2. Purpose of contract, including scope and description: **Alternative outsourced compounding pharmacy agreement. We use some outsourced compounding pharmacy for specialty products. We can't mix them here as we would have a lot of waste as shelf life is very short when we compound our own and they would have to be disposed of after 48 hours. Compounder provides longer shelf life. Need alternative as having difficulty supplying product from our other vendor Pharmedium.**
3. Date of contract execution: **March 31, 2018**
4. Date of contract expiration: **Contract runs for 3 years from February 15, 2018 to February 14, 2021.**
5. Rights of renewal and termination: **Can terminate with 60 days' notice to other party.**
6. Monetary costs: **at least \$80,000.00 year of compounds listed on appendix. Pricing is firm first year. Thereafter pricing is subject to increase each year not to exceed 7% per year.**
7. Included in Department Budget: **Yes**
8. Extraneous costs associated with contract: **NONE**
9. Let for bid, if appropriate:
10. County Attorney reviewed (if applicable):
11. In-house Counsel Reviewed: **YES**

CAPS IV SERVICES AGREEMENT

1. **Purpose.** The purpose of this Agreement is to establish the terms and conditions of the compounded sterile preparation services for Memorial Hospital of Sweetwater ("Customer") to be provided by Central Admixture Pharmacy Services, Inc. ("CAPS").

2. **Term.** This Agreement covers a three (3) year term beginning February 15, 2018 through February 14, 2021, and will continue thereafter from year to year unless either party provides the other party with at least sixty (60) days prior written notice of its intent to terminate this Agreement at the end of the then-current term.

3. **Services and Pricing.** CAPS will provide directly to Customer the compounded sterile preparations (sometimes referred to herein as "Solutions") and delivery services in accordance with the pricing set forth on Attachment A hereto. Additional Solutions may be added to Attachment A from time to time as mutually agreed. Pricing will remain firm during the first year of this Agreement. Thereafter, pricing is subject to an increase in each year through the end of the contract term not to exceed seven percent (7%) per year. Notwithstanding the foregoing, in the event of an unusual increase in the cost of transportation, energy, raw materials, drugs, compounding, or other costs, fees or taxes due to any governmental act or regulation, event of nature or other event beyond the reasonable control of CAPS, CAPS may increase its prices on the affected Solutions after providing written notice to Customer. Specifically, without limitation, in the event that either (a) the "U.S. Regular Gasoline Retail Prices (Cents per Gallon)", as reported by the Department of Energy in "This Week in Petroleum" (the "Index Price"), is greater than or equal to Three Dollars (\$3.00) or (b) CAPS is assessed a fuel surcharge or other increase related to increased cost of fuel by its couriers, CAPS shall have the right to charge a delivery surcharge (the "Fuel Surcharge") of up to Seven Dollars (\$7.00) per weekly invoice, plus an additional One Dollar (\$1.00) per invoice for every Fifty Cents (\$0.50) by which the Index Price exceeds Three Dollars (\$3.00). All Fuel Surcharges charged by CAPS will be separately identified on the applicable invoice delivered to Customer.

4. **Purchase Commitment.** In consideration of the pricing set forth in Attachment A, Customer agrees to purchase from CAPS at least 80% of its total requirements of the Committed Solutions (as defined below) and at least an aggregate amount of \$80,000 of Committed Solutions during each annual period under this Agreement (the "Minimum Requirement"). All calculations of purchases shall be net of any credits, discounts, incentives, rebates, returns, allowances, freight, handling and taxes. If Customer fails to purchase the Minimum Requirement during any annual period of this Agreement, Customer agrees to pay CAPS an amount equal to twenty percent (20%) of the difference between (a) the applicable Minimum Requirement and (b) the actual aggregate dollar amount of Committed Solutions purchased and paid for by Customer during such annual period; provided, however, that such obligation shall be contingent upon CAPS' ability to supply Committed Solutions. Customer shall be required to pay such amount within ten (10) days following the receipt of written notice of the amount of such charge from CAPS. Customer agrees to abide by "own use" doctrine, utilizing batch compounded drugs provided by CAPS for its own qualified patients only. "Committed Solutions" shall mean products listed on Attachment A.

5. **Payments.** Payment terms are net 30 days. All invoices that have not been paid will be assessed a 1.5% late charge on the outstanding balance on each monthly statement. In the event the late charge is not paid, CAPS will assess the account at the time of invoicing an amount of 1.5% for each line item, until such time as the account has paid all outstanding amounts then due. CAPS cannot accept any returns for credit. If payments are not made within the credit terms, or if Customer becomes insolvent or bankrupt, CAPS, in addition to its other available rights and remedies, may withhold further shipment until all overdue balances are made current, and may require prepayment of future orders prior to shipment. Customer shall reimburse CAPS for any costs and expenses incurred for collection of overdue amounts or enforcement of its rights, including reasonable attorneys' costs and fees. The remittance address is as follows: Central Admixture Pharmacy Services, Inc., P.O. Box 780404, Philadelphia, PA 19178-0404.

6. **Information Transfer.** Customer will send via facsimile, personal computer, web-based ordering system using CAPS proprietary software, or direct computer interface the appropriate orders necessary for CAPS to accurately admix. Initiation of an order must be executed by authorized personnel of Customer. Changes in personnel authorized to execute an order must be communicated to CAPS in writing. Doses provided to Customer from CAPS will contain labeling that includes compounding information.

7. **Confidentiality.** Each party acknowledges that certain information it will acquire from the other party is of a special and unique character and constitutes Confidential Information. For purposes of this Agreement, Confidential Information means any business, marketing, and financial information not generally known about the business or readily ascertainable by proper means by others, including without limitation, all methods, processes, trade secrets, formularies, employee or subcontractor information, and all patient identifiable information (including without limitation, any medical or billing information). Having acknowledged the foregoing, each party agrees: (a) to exercise the same degree of care and protection (but no less than a reasonable degree of care and protection) with respect to the other party's Confidential Information as each party exercises with respect to its own Confidential Information, and in accordance with applicable law; and (b) not to, directly or indirectly, disclose, copy, transfer or allow access to any Confidential Information of the other party. Notwithstanding anything to the contrary herein, each party may disclose Confidential Information to its employees and to third parties performing services for such party related to the purposes of this Agreement who have a need to know and who have a contractual or legal duty to protect such Confidential Information, subject to applicable law.

CAPS is not a business associate of Customer, as that term is defined under Public Law 104-191, the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as amended, and the regulations promulgated thereunder at 45 C.F.R. Parts 160-164 (the "HIPAA Regulations"). The parties further agree to amend this Agreement as necessary to comply with any future additions, amendments or guidance on HIPAA and HIPAA Regulations.

8. **Responsibilities.** CAPS will provide the Solutions in accordance with the order given or transmitted to CAPS. Customer understands and agrees that it is a sophisticated user of the Solutions listed on Attachment A and that it is aware of the uses, benefits, limitations, hazards and potential injurious properties of such Solutions. Customer and its physicians have independently evaluated the safety and clinical use of the Solutions listed on Attachment A, and have deemed these formulations to be clinically appropriate. In agreeing to admit the Solutions listed on Attachment A, CAPS is relying upon Customer and its physicians' determination that these formulations are appropriate, and neither Customer nor its physicians are relying upon CAPS for this determination. For Solutions prepared by CAPS in accordance with the order given or transmitted to CAPS, Customer and its physicians assume all liability and risk arising in connection with the use of these Solutions, including, without limitation, any patient injury directly or indirectly arising from the use of the Solutions. CAPS makes no representation or warranty as to the formulation or labeling of the Solutions except that such formulation and labeling will be in accordance with the order given or transmitted by Customer. As such, Customer is solely responsible for, and holds CAPS harmless against, any damage or bodily injury (including death) arising from any mislabeling by, or failure of Customer to warn its patients of the uses, benefits, limitations, hazards and potential injurious properties of the Solutions, and for the development, use or administration of the Solution prepared by CAPS at Customer's direction, unless such injury is caused solely by CAPS' failure to prepare the Solution in accordance with the order given or transmitted to CAPS by Customer.

9. **Compliance with Applicable Laws, Regulations and Standards.** CAPS shall comply with all applicable federal and state laws in connection with providing services under this Agreement. In connection with providing patient-specific Solutions pursuant to this Agreement, CAPS will comply with applicable State Board of Pharmacy regulations and USP Chapter <797>. In connection with providing non-patient specific Solutions pursuant to this Agreement, CAPS will comply with applicable good manufacturing practices for 503(B) registered outsourcing facilities.

Each party represents that it and its officers, directors and employees (i) are not currently excluded, debarred, or otherwise ineligible to participate in the federal health care programs as defined in 42 U.S.C. §1320a-7b(f) (the "federal healthcare programs"), and (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services but have not yet been excluded, debarred, or otherwise declared ineligible to participate in the federal healthcare programs. Each party shall immediately notify the other party in writing of any change in the status of the representations set forth in this section, and in any such event, the other party shall have the right to terminate this Agreement by providing written notice thereof.

10. **Quality Assurance & Accreditation.** CAPS understands that Customer may be accredited by an accreditation body that establishes standards pertaining to the safety and effectiveness of the services provided herein ("Standards"). Customer may notify CAPS of any Standards and CAPS shall make commercially reasonable efforts to cooperate with Customer's compliance with the Standards, including but not limited to responding in an accurate, thorough, and timely manner to Customer's requests for information and negotiating in good faith with Customer to establish quality measures ("Quality Measures") and performance goals ("Benchmarks") applicable to the services. If CAPS is unable to satisfy Customer's compliance with such Standards, Customer's sole remedy shall be to terminate this Agreement upon ninety (90) days' written notice to CAPS. The parties shall review and assess the Quality Measures annually and, if necessary following such review, shall work in good faith to mutually establish a corrective action plan to address any deficiencies in reaching the Benchmarks or any needed adjustments to the Quality Measures.

11. **Force Majeure.** In the event CAPS' production of deliveries of goods are prevented, impaired, reduced or restricted by labor disputes, fire, act of God, or any other similar or dissimilar cause, including but not limited to the unavailability of such goods, transportation, shortages of materials or fuel, delay in delivery or failure to deliver by CAPS' suppliers, loss of facilities of distribution, the voluntary foregoing of the right to acquire or use any materials in order to accommodate or comply with the orders, requests, regulations, recommendations or instructions of any governmental authority (whether in furtherance of national defense or war activities or to meet any other emergency, or the compliance with any law, order, ruling, regulation, instruction or requirements of any governmental authority or any political subdivision or agency thereof, or for any other cause whether of the same or different character than herein specified), CAPS, without liability or obligation, may reduce or eliminate the quantities herein specified in proportion to the prevention, impairment, reduction or restriction upon CAPS' production or delivery, on a pro rata basis among all users of its goods during the period of any such disability. In any such case, the goods which CAPS is unable to supply shall be eliminated from this contract by written notice describing the amounts eliminated and to the estimated time period during which deliveries are to be suspended; and CAPS hereto shall be relieved of any liability with respect thereto during such time CAPS may not be able to deliver the goods in question.

12. **Disclosure.** If the pricing under this Agreement constitutes a discount or other reduction in price under Section 1128(b)(3)(A) of the Social Security Act 42 U.S.C. 1320a-7b(3)(A), and 42 C.F.R. § 1001.952(h), Customer shall disclose the discount or reduction in price to the full extent required under any state or federal program which provides cost or charge based reimbursement to Customer for the IV solutions covered by this Agreement. This Act requires, among other things, that Customer fully and accurately report on any claim or request for payment it submits to Medicare and Medicaid the actual purchase price paid by Customer for products, net of any discounts, rebates or allowances provided to Customer hereunder. Customer may also be required, upon request, to provide documentation of the discount or other reduction in price to the Secretary of Health and Human Services.

13. **Access to Books and Records.** To the extent that 42 U.S.C. SEC 1395x(v)(1)(I) applies to this Agreement, until expiration of five (5) years after the furnishing of services hereunder, the Secretary of the Department of Health and Human Services and the Comptroller General of the United States, or the designees or duly authorized representative of either of them shall have access to all books and records of the parties pertaining to the subject matter of this Agreement and the provision of service under it, in accordance with the criteria presently or hereafter developed by the Department of Health and Human Services as provided in Section 952 of the Omnibus Reconciliation Act of 1980. Upon request by governmental authority, the parties shall make available (at reasonable times and places during normal business hours) this

Agreement, and all books, documents and records of the parties that are necessary to verify the nature and extent of the costs and services provided under this Agreement.

14. **Limitation of Liability.** CAPS shall not be liable to Customer for any indirect, incidental, special, punitive or consequential loss, damage or expense (including any damage for lost profits, or otherwise) directly or indirectly arising out of or in connection with the furnishing of services hereunder, or the development, use of, or inability to use any Solution, or otherwise, whether based in contract, warranty, tort, including without limitation, negligence, or any other legal or equitable theory. CAPS' total liability for any claim or action shall not exceed the amount paid for the order out of which such a claim or action arose.

15. **Notices.** All notices, invoices, requests, or other communications required hereunder shall be in writing and shall be deemed to have been given when presented personally, on the date two (2) business days after sent by a nationally recognized overnight courier service or mailed by certified, return receipt mail addressed to:

Customer: Memorial Hospital of Sweetwater
Address: 1200 College Drive
City/State: Rock Springs, WY 82901
Attn: Maranda Davis
Title:
Telephone Number: (307) 352-8388
Fax Number:
E-Mail:

Central Admixture Pharmacy Services, Inc.
Corporate Office
16800 Aston St., Suite 150
Irvine, CA 92606
Attn: Contracts Dept.
Telephone Number: (949) 660-2277
Fax Number: (949) 660-2361
E-Mail: Brad.Wilson@bbraunusa.com

16. **Amendment; Assignment.** Any changes to this Agreement shall be mutually agreed upon in writing and duly executed by both parties. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns; provided, however, that no assignment of this Agreement or the rights and obligations hereunder shall be valid without the specific written consent of both parties hereto. Notwithstanding anything herein to the contrary, either party shall have the right to assign this Agreement and the rights and obligations hereunder to an entity that is controlled by, under common control with, or that controls that party, or that is formed as the result of an internal restructuring of said party and/or its affiliates, by providing written notice thereof to the other party.

17. **Arbitration.** Any dispute, controversy or claim arising from or related to this Agreement, the IV solutions or any other relationship or arrangement between the parties shall be settled by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association. The decision of the arbitrator shall be final and binding upon the parties and judgment upon the award may be entered in any court having jurisdiction thereof.

18. **Severability.** The invalidity or unenforceability of any provision or portion of any provision of this Agreement shall not affect the validity or enforceability of the remainder of the same provision or any other provision of this Agreement and each provision hereof or portion of such shall be enforced to the fullest extent permitted by applicable law.

19. **Entire Agreement.** This Agreement along with the Attachments contain the entire agreement of the parties with respect to the subject matter covered by this Agreement, and supersedes any previous agreements between the parties relating to the subject matter hereof. No other agreement, statement, or promise made by either party, or an employee, officer, or agent of the party, which is not contained in this Agreement shall be binding or valid unless executed in writing. Sections 5, 7, 8, 11, 13, 14, 15, 16, 17, 18, and 19 shall survive termination of this Agreement.

This proposal is valid as written if signed and received by CAPS on or before March 31, 2018.

The terms of this Agreement have been approved and accepted:

Customer: Memorial Hospital of Sweetwater

CENTRAL ADMIXTURE PHARMACY SERVICES, INC.

By: _____

By: _____

Name:
Title:

Name: Michael A. Koch, R.Ph, MBA
Title: Senior Vice President, CAPS Professional Services

By: _____
Name: Thomas J. Wilverding, R.Ph, MBA
Title: President

Memorial Hospital of Sweetwater

Attachment A
Effective February 15, 2018

503B: Batch Compounded Products

Pricing for all 503B products is quoted on a per dose basis and includes shipping, end product testing (Sterility, Endotoxin, and Potency), and access to a Certificate of Release for each lot number ordered. End product testing is required of 503B pharmacies per federal regulations. In the event CII products are ordered, the customer will need to submit the DEA 222 form via CSOS or mail to the CAPS pharmacy prior to the initiation of an order. Customer will submit the DEA 222 form via CSOS or mail to the CAPS pharmacy prior to the initiation of an order. Orders can then be placed via CAPS Link. Orders received must be limited to quantities of each drug listed on the DEA 222 Form. Orders must be executed by authorized personnel of customer.

*CAPS drug price is subject to change in the event of an unusual increase in the cost of raw materials, drugs, compounding, etc. beyond the reasonable control of CAPS

New Product Code	Old Product Code	Product Description	CAPS Price
71285-6032-1	66647-6132-44	Oxytocin 30 Unit added to D5LR 500 mL in 500 mL Excel Bag	\$9.40
71286-6003-2	66647-6003-42	Ephedrine 5 mg/mL in NS 10 mL in 10 mL BD Syringe	\$49.20
71286-3022-1	66647-3022-25	Ketamine 10 mg/mL in NS 5 mL in 5 mL BD Syringe	\$5.40
71286-6065-1	66647-6065-25	Neostigmine 1 mg/mL 5 mL in 5 mL BD Syringe	\$48.50
71286-6009-1	66647-6009-42	Phenylephrine 100 mcg/mL in NS 10 mL in 10 mL BD Syringe	\$4.80
71286-6011-1	66647-6011-25	Succinylcholine 20 mg/mL 5 mL in 5 mL BD Syringe	\$19.60

Contract Check List

This check list summarizes the purpose of the contract, assures that the contract has been reviewed by In-house Legal Counsel, and is ready for Board approval.

1. Name of Contract: **Cardinal Health/Intalere**
2. Purpose of contract, including scope and description: **Currently use Medline for custom packs. Cardinal can provide these packs for less cost of about \$30,000.00 per year. We are seeing the savings due to our GPO with Intalere. This will replace Medline for the specific packs outlined on page 4.
Example laparoscopy packs currently under Medline \$69.82 will \$31.80 under this contract. Arthroscopy packs from \$102.00 to \$68.50**
3. Date of contract execution: **April 4, 2018**
4. Date of contract expiration: **5 years--If contract for less years cost will go up.**
5. Rights of renewal and termination: **60 day written notice prior to end of the initial term of 5 years. If don't give notice it will auto renew. If material breach that isn't cured can terminated with 90 days written notice.**
6. Monetary costs: **Estimate \$71,784.00 annually**
7. Included in Department Budget: **Yes**
8. Extraneous costs associated with contract:
9. Let for bid, if appropriate:
10. County Attorney reviewed (if applicable):
11. In-house Counsel Reviewed: **Yes**



CardinalHealth

All orders, terms and conditions that govern the relationship between Cardinal Health 200, LLC ("Cardinal Health") and Sweetwater Memorial shall be as set forth in the mutually agreed upon definitive agreement that is negotiated and agreed upon by the parties if Cardinal Health is awarded a contract resulting from this RFP, and may include terms and conditions not set forth in the RFP, or Cardinal Health's response ("Definitive Agreement").

PRESOURCE COMMITMENT CONTRACT

SWEETWATER MEMORIAL HOSPITAL 1200 COLLEGE DRIVE, ROCK SPRINGS, WY 82901		5 YEARS From March __, 2018 To March __, 2023:	March __, 2018 March __, 2023
INTALERE			

This Presource Commitment Contract (the "Contract") is entered into by and between Cardinal Health 200, LLC ("Cardinal Health") and the customer named above ("Customer") on behalf of itself and the facilities it owns, operates and/or has authority to contract on behalf of as listed on Schedule A, ("Participating Facilities" of Customer) hereby agree as follows:

- Term.** The initial term of this Contract shall be for the Length of Term ("Initial Term") set forth above and shall automatically renew for one 2-year extension ("Renewal Term") unless either party notifies the other in writing of its intent to terminate the Contract at least sixty (60) days prior to the end of the Initial Term. The twelve-month period following the Effective Date and each twelve-month period thereafter during the term of this Contract is referred to as a "Contract Year". Either party may terminate this Contract on written notice if the other party fails to cure a material breach of this Contract within 90 days following written notice from the non-breaching party setting forth the nature of the breach.
- Pricing.** Prices for those Products listed on Schedule B ("Products") shall be as set forth on Schedule B, subject to the price adjustment provisions set forth in Schedule C attached hereto. Prices are based on Customer's commitment to buy each Product in the quantities outlined on Schedules B and C (the "Minimum Purchase Commitment") for the full term of this Contract, including the Renewal Term, as applicable and accordingly failure to meet the Minimum Purchase Commitment may result in price increases as described on Schedule C.
- Distribution terms.** If distribution of Products is through (a) an authorized distributor other than Cardinal Health, payment and other distribution terms shall be determined based on the contract between Customer (and/or Customer's GPO) and such authorized distributor; or (b) Cardinal Health, payment and other distribution terms are those in the then current Distribution Agreement between Cardinal Health and Customer, or if there is no such contract in place, payment and other terms shall be the then current distribution terms of Cardinal Health. Cardinal Health shall not be liable for non-performance or delays caused by discontinuation of a Product or causes beyond its control.
- Warranty.** Cardinal Health warrants that any product it manufactures (the term "manufacture", for purposes of this warranty, does not include product repackaging) shall, as of the date of shipment, be fit for the purposes and indications described in the product labeling. Notwithstanding the foregoing, any warranties provided by Cardinal Health shall not apply in the event that any product delivered pursuant to this Contract is misused, altered, damaged or used other than in accordance with product label, inserts, or other instructions provided by Cardinal Health. Cardinal Health does not warrant product that it does not manufacture; however, to the extent assignable, Cardinal Health will assign to Customer the manufacturer warranties for those other products. THERE ARE NO OTHER EXPRESSED OR IMPLIED WARRANTIES, INCLUDING ANY WARRANTY OF MERCHANTABILITY, NON-INFRINGEMENT OR FITNESS FOR A PARTICULAR PURPOSE, CARDINAL HEALTH'S SOLE OBLIGATION AND CUSTOMER'S EXCLUSIVE REMEDY FOR BREACH OF ANY WARRANTY WILL BE, AT CARDINAL HEALTH'S OPTION, TO REPAIR OR REPLACE THE PRODUCT.
- Limitation of Liability.** IN NO EVENT SHALL CARDINAL HEALTH BE LIABLE WHETHER IN CONTRACT OR TORT OR OTHERWISE, FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, OR SPECIAL DAMAGES OR LOSSES OF ANY NATURE OR FOR LOST REVENUE, LOST PROFITS OR LOST BUSINESS ARISING OUT OF THIS AGREEMENT OR THE USE OF PRODUCTS OR CARDINAL HEALTH'S FAILURE TO DELIVER PRODUCTS HEREUNDER.
- Literature.** Customer has requested that product literature such as product inserts, instructions for use and stand alone labeling, be excluded from the custom pack and all subsequent versions. Therefore pursuant to that request Cardinal Health will not provide product literature associated with components in any packaged custom pack.
- Compliance.** If Customer receives from Cardinal Health any "discounts or other reductions in price" under Section 1128B(b)(3)(A) of the Social Security Act [42 U.S.C. 1320a-7b(b)(3)(a)], Customer may have an obligation to disclose the discounts or reductions in price under any state or federal program which provides cost or charge-based reimbursement to the Customer for the Products covered by this Contract.

8. **Confidentiality.** Neither party may disclose the terms and conditions of this Contract to a third party without the prior written consent of the other, except as required by law or as necessary to perform its obligations under this Contract. Notwithstanding the foregoing, Cardinal Health may use certain Customer information as input data in a database where Customer's identity shall be kept anonymous. Neither party will make any press release or other public announcement regarding this Contract without the other party's prior written consent except as required under applicable law or by any governmental agency.

9. **Miscellaneous.** The additional terms set forth on the Schedules shall be incorporated herein. Both parties shall comply with all laws, rules and regulations applicable to this Contract. All purchases under this Contract are for Customer's "own use" as such term is defined in judicial or legislative interpretation. This Contract is the entire Contract between the parties with regard to the subject matter of this Contract. No amendment of the terms of this Contract will be binding on either party unless reduced to writing and signed by duly authorized representatives of each party. Customer may not designate a secondary group purchasing organization ("GPO") for the purposes of this Contract. In the event of a conflict between the terms of this Contract and the terms of any contract between Cardinal Health and Customer's primary GPO, the terms of this Contract shall control. Neither party shall have the right to assign its interest in this Contract without the prior written authorization of the other party. This Contract must be executed by Customer within 30 days of the Effective Date set forth above, or this Contract shall be considered null and void.

10. **Execution in Counterparts; Digital Signatures.** This Contract may be executed in one or more counterparts and delivered by facsimile or electronic mail, each with original signature visible, and each such counterpart shall be deemed to be an original, but all such counterparts shall together constitute but one and the same contract. Alternatively, this Contract may be executed by digital signatures made in accordance with Cardinal Health's contract execution policies and procedures. The version of this Contract retained by Cardinal Health in its contract management database in the ordinary course of Cardinal Health's business is deemed to be the best evidence of the executed Contract.

SWEETWATER MEMORIAL HOSPITAL

CARDINAL HEALTH 200, LLC

By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

Attachments:

Schedule A -- Participating Facilities of Customer

Schedule B -- Presource - Minimum Purchase Commitment - Products & Prices

Schedule C -- Presource - Additional Terms & Conditions

Schedule A
PARTICIPATING FACILITIES

Account Number	Facility Name	Street Address	City	State	Zip
10023674	Sweetwater Memorial Hospital	1200 College Drive	Rock Springs	WY	82901

Schedule B

PRODUCTS AND PRICES – MINIMUM PURCHASE COMMITMENT

1. List of included product categories ("Products"):

- (b)(a) Completed sterile minor procedure trays, inclusive of IV Start, Dressing Change, Suture Removal, Laceration, Circumcision, Debridement, Incision & Drainage ("MPT's")
- (e)(b) Completed non-sterile kits ("NSK's")
- (d)(c) Completed custom sterile procedure trays ("OPT's")
- (e)(d) Completed standard sterile procedure packs ("Standard Packs")
- (f)(e) Completed procedure based modules ("Modules")
- (g)(f) Operating room accessory products as single sterile or non-sterile components ("OR Accessories")
- (h)(g) Diagnostic procedure trays ("DPT's")

Catalog #	Kit Description	Monthly Forecast	Annual Forecast	Net Distributor Price
SOP56ARHSA	Arthroscopy Pack	5	60	\$68.50
SMA56CSHSA	C Section Pack	10	120	\$55.40
SBA56CTHSA	Cysto Turp Pack	17	204	\$36.50
SEN56ENHSA	ENT Pack	9	108	\$21.70
SOP56EXHSA	Extremity Pack	14	168	\$70.20
SBA56LCHSA	Lap Chole Pack	29	348	\$31.80
SBA56MJHSA	Major Pack	10	120	\$42.80
SBA56MNHSA	Minor Pack	24	288	\$36.30
SOP56SHHSA	Shoulder Pack	4	48	\$64.90
SEN56TAHSA	T & A Pack	7	84	\$20.50
SMA56VDHSA	Vaginal Delivery Pack	32	384	\$20.70

*Does not include distribution mark-up by Customer's distributor.

Total Annualized Purchases \$71,784.00

Schedule C

ADDITIONAL TERMS AND CONDITIONS

1. Compliance; Minimum Purchase Commitment. Customer will be deemed in compliance with its Minimum Purchase Commitment if it purchases at least 95% of its annual total killing needs, including the Product categories set forth on Schedule B, from Cardinal Health (whether contained in this Contract or in another agreement between Customer and Cardinal Health, e.g. Presource Short Form Purchase Agreement or signed Bill of Materials executed during the term of this Contract). Customer's total killing needs will be reviewed at the end of each Contract Year. If Customer does not meet the Minimum Purchase Commitment for a reason other than procedural volume fluctuation in any Contract Year, Cardinal Health may increase Product prices until such time as Customer meets its Minimum Purchase Commitment. Notwithstanding anything herein to the contrary, to continue to receive the pricing set forth herein, Customer may be required to demonstrate compliance with the applicable purchase and other requirements hereunder which demonstration may include submission of a certification to Cardinal Health.

2. Price Adjustment. Product prices on Schedule B shall remain firm for the first Contract Year, provided no changes or modifications are made to the Products, e.g., version rolls. Each Contract Year thereafter, aggregate Product prices may be increased or decreased on or after each April 1 by no more than the lesser of (a) three and one-half percent (3.5%), or (b) the percent increase/decrease over the preceding twelve month period in the most recently published Consumer Price Index for Urban Areas for Medical Care ("CPI-U Medical Index"), available from the Bureau of Labor statistics (bls.gov). Cardinal Health will provide written notification to Customer of any price increases to be implemented pursuant to this Section at least thirty (30) days prior to any such price increases becoming effective. Any annual price increase/decrease implemented pursuant to this Section shall be applied on a per-Product basis, e.g., per-pack or per-module basis, to the unit prices in effect at the time of the annual price adjustment. If any component from a manufacturer other than Cardinal Health has a price increase of five percent (5%) or more, then Cardinal Health reserves the right to increase the Product price by that net component increase or reserves the right to remove such component from the Product. Notwithstanding the foregoing, Cardinal Health reserves the right to adjust Product prices if the price for a Product falls below Cardinal Health's cost.

3. Resource Recovery fee. If this Contract terminates prior to its expiration date (other than due to a material uncured breach by Cardinal Health), Customer shall within thirty (30) days following the effective date of termination pay to Cardinal Health a resource recovery fee in an amount equal to fifteen percent (15%) of Customer's Product purchases during the twelve-month period prior to termination. The resource recovery fee is related to the investment of Customer implementation and operational resources required to support on-going Customer activities, (i.e. clinical assessments and customer support activities). However, if this Contract has been in effect for less than twelve months as of the effective date of termination, or during the twelve-month period prior to termination Customer was not in compliance with its Minimum Purchase Commitment, then the resource recovery fee shall be fifteen (15%) percent of Customer's Minimum Purchase Commitment. The obligation to pay a resource recovery fee shall survive the termination of this Contract.

4. Purchase of remaining inventory. At the termination or expiration of this Contract, Customer shall use and pay for all Products ordered by Customer and in production or produced by Cardinal Health in anticipation of meeting Customer's requirements under this Contract, not to exceed one hundred twenty (120) days of supply, as well as all unique components ordered specifically for Customer or at their request (collectively, "Remaining Inventory"). If Customer does not purchase in accordance with this requirement, Cardinal Health shall invoice Customer, and Customer shall pay, the dollar value of such Remaining Inventory. The terms of this paragraph shall survive the termination or expiration of this Contract.

5. Product shortages; Delays. Cardinal Health shall use commercially reasonable efforts to fill orders, but Cardinal Health shall not be liable for nonperformance or delays caused by discontinuation of a component product, or causes beyond its control. Cardinal Health will use good faith efforts to provide timely notice in writing to Customer should pack or pack component shortages occur that are due to causes beyond Cardinal Health's control, and the parties will mutually reach resolution(s) for such shortages, if any.

6. Orders. Customer agrees to begin ordering all approved new Products within 30 days following notice from Cardinal Health that such Products are ready for delivery.

7. Minimum Quantity -- Manufacturing. For all Products ordered by Customer under this Contract, a ten (10) unit minimum quantity will apply to all manufacturing or production runs, i.e., Cardinal Health will not make less than ten (10) units of any tray, pack or module in a single production run ("Minimum Production"). As a result of Cardinal Health's Minimum Production requirement, which does not affect how Customer purchases or orders product from its distributor, Customer may experience a delay in receipt of a version-rolled Minimum Production product until all remaining units from the prior Minimum Production are depleted. Additionally, upon expiration or termination of this Contract, Customer is obligated to purchase all inventory remaining from any and all Minimum Production(s) of products ordered by Customer under this Contract. For purposes of clarity, the 120 days of supply maximum on Customer's Remaining Inventory purchase obligation set forth above in Section 4 (Purchase of remaining inventory) shall not apply to inventory associated with Minimum Productions under this Section. The terms of this paragraph shall survive termination or expiration of the Contract.

8. Obsolete & Unused Product Inventory. If during the term of this Contract, inventory of certain Products is created as a result of Customer's election to version roll, modify and/or cease using certain Products ("Obsolete & Unused Inventory"), Customer will be obligated to use or pay for all such Obsolete & Unused Inventory. The obligations of this Section are in addition to the inventory obligations set forth in Section 4. The terms of this paragraph shall survive termination or expiration of the Contract.

9. Generic Supply Chain Management. In order to mitigate supply-chain disruptions and maintain high levels of service, Customer agrees to allow Cardinal Health to manage the supply-chain for generic/commodity components in Customer's Products via product substitution, including but not limited to any such components that have been discontinued and/or are unavailable from the supplier.

10. Use of Non-CRP Distributor. If at any time during the term of this Contract, Customer's authorized distributor for the Products is a distributor that does not utilize a Continuous Replenishment Process ("Non-CRP Distributor") for Customer's Product orders, Customer agrees to assume full responsibility for up to ninety (90) days of Presource Product inventory produced or maintained by Cardinal Health as a result of, or caused by, the Non-CRP Distributor's ordering procedures or processes ("Non-CRP Inventory"). Customer's obligation to purchase or pay for this Non-CRP Inventory is in addition to the inventory obligations set forth in Sections 4, 7 and 8 above. The terms of this paragraph shall survive termination or expiration of the Contract.

Contract Check List

This check list summarizes the purpose of the contract, assures that the contract has been reviewed by In-house Legal Counsel, and is ready for Board approval.

1. Name of Contract: **Clinical Computer Systems**
2. Purpose of contract, including scope and description: **Three year service agreement for 24 hour, 7 days a week phone support; travel and on-site labor for OBIX software. OB needs its own medical records systems Quadramed doesn't allow for fetal monitoring and other infant/fetal records. We initially received a renewal for 5 years but asked to reduce to 3 years. We are captive to this program at this point in time but hope to remedy before the end of the three year contract.**
3. Date of contract execution: **May 1, 2018**
4. Date of contract expiration: **Three year May 1, 2018 to April 30, 2021.**
5. Rights of renewal and termination: **No termination provisions**
6. Monetary costs: **Total over 3 years is \$161930.00. Starts at \$51874.00 for 2018 with annual 4% increase each year of Agreement.**
7. Included in Department Budget: **Yes**
8. Extraneous costs associated with contract:
9. Let for bid, if appropriate:
10. County Attorney reviewed (if applicable):
11. In-house Counsel Reviewed: **Yes**

**Support Agreement Amendment #2**Headquarters Contact Information:

Phone: (888) 871-0963

715 Tollgate Road, Elgin, IL 60123

Fax: (847) 622-0880

For: Memorial Hospital of Sweetwater County
1200 College Drive
Rock Springs, WY 82901

Date: 2/1/2018

e-mail address(es):

Attn: **Holly Ellison**
CC: **Kristy Nielsen**

h Ellison@sweetwatermemorial.com
k Nielsen@sweetwatermemorial.com

Title: Director of OB
Title: VP of Nursing

From: **Greg Claypool**

Phone: (888) 871-0963

Fax: (847) 622-0880

Email: Greg.Claypool@obix.com**Renewal Term:**May 1, 2018

through

April 30, 2021**BPY Level: 675**

By signing below, Customer represents that its birth per year level to the left has not been exceeded.

Quantity Description**1 Platinum Software Support Program:**

A service commitment including 24-hour, seven days a week, toll-free technical phone support; travel and on-site labor as required to support OBIX software; system performance optimization (software); periodic Software updates to improve system features and functions; staff refresher education on Software; limited site tailoring of documentation modules (customization); regulatory enhancements as required; and quality assurance review on all OBIX software.

	<u>Term Dates</u>		<u>Price</u>
Year 1	May 1, 2018 through April 30, 2019	4%	\$ 51,874
Year 2	May 1, 2019 through April 30, 2020	4%	\$ 53,949
Year 3	May 1, 2020 through April 30, 2021	4%	\$ 56,107

Three-Year Total \$ 161,930

PO Number: _____

Please send a PO at least 45 days in advance of the Renewal Term if a PO number is required by your entity. Late fees may apply if this requirement is not met by Customer.

By signing below, the parties agree to amend the Support Services Agreement dated April 8, 2009 as follows: (i) Support will continue on May 1, 2018 after expiration of the original Term and continue for thirty-six (36) months (the "Renewal Term"); and (ii) in Section 3, the following sentence will be added, "The Service Fees for the Renewal Term are set forth on the Support Agreement Amendment."; and (iii) in Section 1.1.4, the second and third paragraphs will be removed and replaced with the following: "Training for newly installed Software and upgrades shall be provided using a web-based education program called OBIX University ("OBIX U") which utilizes interactive modules, videos, simulations, and quizzes. In the event Customer requests onsite training services which normally would be offered through OBIX U, Customer shall be charged for education services at CCSI's prevailing time-and-materials rates under its current Professional Services Policy." All other terms remain unchanged, effective, and binding upon the parties. All other terms remain unchanged, effective, and binding upon the parties.

Approval: _____

Customer Signature: _____

Title: _____

Date: _____

Approval: _____

CCSI Signature: _____

Title: _____

Date: _____

Note: Additional purchases may increase cost of annual extended support.

72-02-068B

Contract Check List

This check list summarizes the purpose of the contract, assures that the contract has been reviewed by In-house Legal Counsel, and is ready for Board approval.

1. Name of Contract: **FRONT RANGE MOBILE IMAGING**
2. Purpose of contract, including scope and description: **Agreement for mobile CT while construction of our new CT is occurring. The same company that provides the PET scan is bringing in this trailer as well. The CT trailer will be here every day except for every other Friday when it will be swapped out for the PET scan trailer. We will be using this machine until during construction/remodel which is approximately 6-8 weeks.**
3. Date of contract execution: **April 4, 2018**
4. Date of contract expiration: **Month to month lease.**
5. Rights of renewal and termination: **NA**
6. Monetary costs: **Minimum of one month's lease of \$22,000.00 a month and then \$5500.00 week after first month.**
7. Included in Department Budget: **YES**
8. Extraneous costs associated with contract:
9. Let for bid, if appropriate:
10. County Attorney reviewed (if applicable):
11. In-house Counsel Reviewed: **Yes**

LEASE/RENTAL AGREEMENT

Memorial Hospital of Sweetwater County AND FRONT RANGE MOBILE IMAGING

This Agreement is made this day _____ of _____, 2018 between Front Range Mobile Imaging, having its records maintained at 418 East College Drive, Cheyenne, WY 82007 hereinafter referred to as "Lessor" and Memorial Hospital of Sweetwater County having its records maintained at 1200 College Dr, Rock Springs, Wyoming 82901 hereinafter referred to as "Lessee".

1. Equipment: For and in consideration of the covenants and agreements hereinafter contained, Lessor leases to Lessee the personal property known and described as follows: A *GE VCT 64 slice CT Scanner*, (hereinafter known as "the Equipment"), housed in a mobile trailer (hereinafter known as "the Trailer"). Unit includes a MedRad Stellant Dual head Power Injector, a blanket warmer and is Dicom compatible for connections to in-house PACS network.

2. Rent: Lessee shall pay as rent for the leasing of mobile unit, the minimum of one month's lease sum of \$22,000.00 plus applicable sales, use and property taxes. If Lessee requires additional time, then rental will be figured on a weekly cost of \$5500.00 per week after the first month's lease. Rental price includes above stated equipment and service on imaging equipment. There is NO days of Applications training **INCLUDED** in the monthly fee. There will be a one time delivery cost to Lessee of \$ 1200.00. One-half of monthly rental fee will be due with the signing of Lease Agreement. The second half will be due one week prior to start date. These payments will be applied to first month's Lease payment. All future payments shall be due fifteen (15) days from date of invoice.

3. Return of Equipment: The equipment shall be in good working order, acceptable wear for normal usage excepted. There will be a \$300.00 cleaning fee added if Lessee does not clean trailer of all blood borne pathogens' and IV contrast. All sharp's containers need to be removed as well.

4. Insurance: During the term of the Agreement, Lessee agrees to maintain at its cost the following insurance coverage with a carrier licensed to do business in the state of Wyoming:

- (a) Workers Compensation - state statutory minimum. (b) Professional Liability-

\$2,000,000. (c) Commercial General Liability - \$1,000,000. (d) Property Insurance—up to the value of the equipment (the perils insured for all risk of direct physical loss). Lessor shall be named as an added insured and loss payee, and a copy of all insurance and renewals shall be furnished to Lessor at least thirty (30) days prior to the expiration of each policy.

5. Maintenance, Expenses, Fees, and Taxes: Lessor shall be responsible for and pay for a service contract for the Equipment. Lessee agrees to pay all other costs, expenses, fees and charges incurred in the use and operation of the Equipment and Trailer, including but not limited to personnel costs to operate the Equipment, any overtime repair expense requested by Lessee and all taxes (including sales, property, use or occupation) whatsoever by whomsoever payable on or relating to the Equipment. The Lessee shall reimburse to the Lessor upon demand as additional rental the amount or amounts of any such costs, expenses, fee charges and taxes paid by the Lessor. It is the intent of this Agreement that the Lessor shall receive the rental provided herein as a net return on the Equipment, except that the Lessor shall pay the service contract on the Equipment. All sales taxes will be remitted directly to Lessor by Lessee. Lessor will in turn pay the appropriate taxing authorities.

6. Indemnification of the Parties: Lessor and Lessee agree to indemnify and hold each other harmless from and against any and all losses, liabilities, damages and expenses, including, without limitation, attorney's fees, which one party may incur as a result of any claim by a patient or third party where such claim arises out of the indemnifying party's negligence, intentional misconduct or failure to meet its obligations under this Agreement. When both parties are at fault, the foregoing provisions shall be implemented on a comparative fault basis with each party bearing such portion of the total losses, liabilities, damages and expenses as are incurred by the parties in the aggregate as is proportional to its respective fault relative to the other party. Notwithstanding the above, Lessee shall indemnify and hold Lessor harmless against any and all claims regarding patients or patient care.

7. Location: The Equipment shall be used only at Memorial Hospital of Sweetwater County, 1200 College Dr, Rock Springs, Wy 82901. Lessee shall not remove it from said location without the written consent of Lessor. Lessor grants permission to mobile Pet/Ct company to move trailer as needed.

8. Use and Return of Property: It is agreed that during the Lease Term, Lessee will use the Equipment in a careful and prudent manner. In addition, Lessee will comply with and conform to all laws and regulations relating to its ownership, possession or use of the Equipment, and will save Lessor harmless against actual or asserted violations; and will not use said Equipment for any other purpose than in the conduct of its business.

9. Repossession: Retaking possession of the Equipment and Trailer, pursuant to the

provisions of this contract, shall not prejudice Lessor's right or claim for rents and payments due hereunder.

10. Default: If Lessee shall default in paying any rent due; or if any execution or other writ or process shall be used in any action or proceeding against Lessee, whereby the Equipment may be seized or taken; or if a proceeding in bankruptcy, receivership, or insolvency shall be instituted by or against Lessee or his property; or if Lessee shall enter into any arrangement or composition with its creditors, or if Lessee should breach any other term, covenant or condition of this lease in addition to all other remedies available to lessor at law or in equity, Lessor shall have the right to retake immediate possession of the Equipment and for such purpose Lessor may enter upon any premises where the Equipment may be located, and with or without notice of its intention to take the same, and without being liable to any suit action or proceeding by Lessee. If any step is taken by legal action or otherwise by Lessor to recover possession of the Equipment or otherwise enforce this Agreement or to collect moneys due hereunder, Lessee shall pay Lessor the equivalent of moneys expended or charges incurred by Lessor in such behalf, including reasonable attorneys' fees.

11. No Assignment: Neither this lease nor any right or interest thereunder shall be assigned by Lessee in any respect whatsoever, without written consent of Lessor, which may be withheld by Lessor for any reason at its sole discretion.

12. Inspection of Lessor: For the purpose of examining and inspecting the condition of the Equipment, Lessor may from time to time enter any premises where the Equipment may be located.

13. Choice of Law: This lease and Agreement shall be deemed to have been executed and entered into in the state of Wyoming and shall be construed, enforced, and performed in accordance with the laws thereof.

14. Exclusion of oral statements: This instrument contains the entire agreement of the parties. No oral or other statements, proposals, or agreements shall be binding on either of the parties.

15. Billing: Lessor shall provide to the Lessee, an invoice, such amount as to be determined in accordance with this agreement. All invoices shall be paid by the Lessee to the billing address as indicated by Lessor within fifteen (15) days after statement date.

16. (a) However, should the Lessee not pay within thirty (30) days from the date of statement, then Lessor shall have the right to charge a late payment fee of 1.5% per month

General Provisions. All covenants, agreements, representations and warranties made herein or otherwise in writing in connection with transactions contemplated hereby shall

survive the execution of this Agreement. All covenants and agreements herein contained by or on behalf of either of the parties hereto shall be binding upon and inure to the benefit of the respective successors and assigns of the parties hereto, whether so expressed or not. This Agreement is being executed and delivered in the state of Wyoming. The terms and provisions of this Agreement may not be modified or amended except in writing. This Agreement shall be deemed to constitute the entire agreement between the parties hereto pertaining to the subject matter treated herein, and no waiver of any right, agreement or condition hereof shall be binding upon either of the parties hereto unless in writing and signed by the parties to be changed therewith. This Agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event it becomes necessary for either party to employ counsel to enforce any of the provisions of this Agreement or because of the breach thereof, then, in that event, the non-prevailing party agrees to pay to the other party all of such other party's costs and expenses, including reasonable attorney's fees, the amount to be fixed by a court without a jury or the arbitrator(s), as applicable. Each party agrees to execute and deliver whatever additional documents may be reasonably necessary to effectuate the transactions contemplated hereby. The provisions of this Agreement are severable. The paragraph headings are for convenience only and shall not affect the interpretation of this Agreement. A finding that any one or more of the provisions of this Agreement are invalid or unenforceable shall not affect the validity or enforceability of the remaining provisions and this Agreement, which shall be construed as though the invalid or unenforceable provision was not contained therein.

IN WITNESS whereof, the parties hereto have executed this Lease/Rental Agreement.

Memorial Hospital of Sweetwater County
1200 College Dr
Rock Springs, Wyoming 82901

Front Range Mobile Imaging
418 East College Dr.
Cheyenne, Wyoming 82007

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Contract Check List

This check list summarizes the purpose of the contract, assures that the contract has been reviewed by In-house Legal Counsel, and is ready for Board approval.

1. Name of Contract: **MEDEX TRAY SAFE**
2. Purpose of contract, including scope and description: **Resupply crash carts medications. When a crash cart is opened for a Code Blue or when some of the medication on the cart expires the medication tray in the Cart has to be manually pulled out of the cart and taken back to pharmacy to resupply. The tech then has to manually pick all the drugs out crash cart tray, find the drugs in stock and then refill the tray. There are 25 or 30 pieces on each tray that has to be checked individually. With this new MEDEX Tray safe system the drugs are logged and pulled from this system; bar scanned and then placed on the tray. Cuts down on tech and pharmacy refill and check time, and cuts down on errors.**
3. Date of contract execution: **April 4, 2018**
4. Date of contract expiration: **60 months from start date**
5. Rights of renewal and termination: **90 days written notice to them if they materially breach the agreement. They can terminate if we fail to pay.**
6. Monetary costs: **Cost is \$55,000.00 but it is all being paid with drug credits. So no actual outlay of funds by the hospital.**
7. Included in Department Budget: **NA**
8. Extraneous costs associated with contract:
9. Let for bid, if appropriate:
11. In-house Counsel Reviewed: **Yes**



MedEx[™] *TraySafe*

Executive Summary and Proposal *Streamlining Pharmacy Operations*

For: Renee Petty

Hospital: Community Hospital of Sweetwater County

February 12th, 2018



635 Vine Street
Winston-Salem, NC 27101
USA

www.inmar.com
(866) 440.6917
solutions@inmar.com

Section 1: Inmar's MedEx TraySafe

Thank you for your interest in TraySafe. Many hospital pharmacy departments are seeking solutions to automate the tray/kit replenishment process – leading to improved labor efficiencies, reduced drug wastage, and better safety and compliance. An automated method of tray replenishment, as well as track-and-trace of trays is needed – which will deliver significant benefits to the organization.

Primary Areas of Concern for Tray/Kit Processing

- High labor inefficiencies due to a manual process of refilling trays & kits
- Drug wastage due to inefficient tracking of expiration dates
- Safety and compliance issues – including potential ADE's
- Labor spent "harvesting" medications from trays due to recalls or lot expiration
- Compliance lapses due to inefficient process
- Poor inventory control due to lack of usage tracking for trays & kits

Benefits & Rationale

Automating the tray/kit replenishment process will lead to significant productivity improvements in the pharmacy and reduce wastage. In addition, by ensuring that your trays are always configured properly – with the right medication in the right spot in the tray every time – potential ADE's are avoided.

There are a multitude of compelling reasons to better manage the reprocessing/refilling of your trays/kits:

Improved Patient Safety

- Trays and kits are well configured, and medications are in the same location each time, reducing the chance that a clinician will pull the wrong medication in a critical situation
- Ensures all medications in trays/kits are current-dated and not recalled
- Reduces ADE's that may be caused by either of the above issues

Increased Operational Efficiency

- Greatly reduces Pharmacist and Technician time reconciling, replenishing and checking trays/kits
- Reduces time "harvesting" medications to address lot number recalls or expiration date lapses

Medication Waste Reduction

- Reduce wastage due to drug expirations
- Optimize tray inventory – Analytics to monitor and manage tray/kit configurations and par levels



Improve Compliance

- Digital audit trail and stored image of final configuration
- Trays and medications (expiration dates & lot numbers) are tracked with visible chain-of-custody
- Data on the process is stored for analysis and compliance reporting

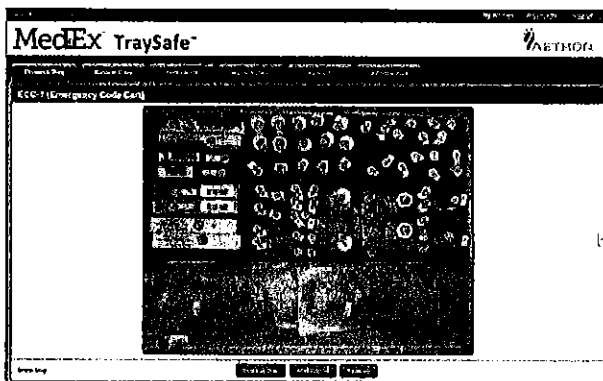
Solution

TraySafe is a next-generation solution that automates replenishment, safety, and tracking processes associated with trays and kits. It improves efficiency of tray replenishment while simultaneously ensuring safety of every tray processed. Pharmacists recognize that safety of the trays is even more important than the speed to replenish the trays – but TraySafe offers both safety and speed. It automates tray replenishment, tracks expiration and lot information, and allows the pharmacy to control and track the distribution of inventory.

Best of all, it ensures the tray is correctly configured with all material in the correct location in the tray – and it does all this without the use of expensive RFID tags. TraySafe is different from RFID based solutions since it uses imaging and standard 2D bar code labels. This allows TraySafe to identify items that are misplaced in the tray in addition to identifying those that are missing. Since we **don't rely on expensive RFID tags** you avoid the cost of those supplies making the ROI on TraySafe better than other solutions available.

The MedEx software also provides the ability to track trays in carts outside of the pharmacy – the location of the tray and all contents tracked by simply scanning the tray identifier using a handheld scanner, then scanning the storage container identifier such as a cart, cabinet or drawer. When delivered to the clinical location, user scans storage location code and storage container.

TraySafe is the most effective automated tray/kit replenishment solution on the market today.



Why Inmar's MedEx TraySafe?

Here are the major reasons MedEx TraySafe has become the leader in providing automated tray/kit processing and medication tracking solutions to pharmacies around the country:

- Inmar provides 24/7/365 support based in the US.
- Eliminates errors - Automates replenishment including expiration & lot control
- Standardizes tray layouts and configurations of medications
- Reduces labor - Faster automated inventory reconciliation
- Integration with MedEx - tracks real-time stocking location of trays, kits & boxes outside of pharmacy
- Chain of custody visibility from pharmacy to final location



635 Vine Street
Winston-Salem, NC 27101
USA

www.inmar.com
(866) 440.6917
solutions@inmar.com



SOFTWARE LICENSE, INSTALLATION AND SUPPORT AGREEMENT

Parties	
Vendor: <u>Med-Turn, Inc., an Inmar company</u>	Customer: <u>Memorial Hospital of Sweetwater County</u>
Address: <u>4332 Empire Road</u> <u>Ft. Worth, TX 76155</u>	Address: <u>1200 College Drive</u> <u>Rock Springs, Wyoming 82901</u>

TERMS AND CONDITIONS

This AGREEMENT is by and between Med-Turn, Inc. and the Customer named above.

Section 1. Definitions

This Software License, Installation and Support Agreement uses the following terms. Their meanings are:

"We", "us", "our", "Inmar"	Med-Turn, Inc.
"You", "your"	The Customer entering this Software License, Installation and Support Agreement with us.
"Support Agreement"	This Software License, Installation and Support Agreement between you and us.
"Inmar Product"	Any combination of Inmar owned or licensed products, including but not limited to Inmar MedEx®, software, interfaces and accessories, MedSafe™, TubeSafe™, and TraySafe™.
"Individual Inmar Product"	Any single Inmar product, e.g. MedEx.
"Specifications"	The Functional Specifications for the Individual Inmar Product (Exhibit A).
"Order Form"	The MedEx, MedSafe, TubeSafe, and/or TraySafe Order Form attached to this Agreement and incorporated herein by reference.
"Commencement Date"	The date you sign the Delivery and Acceptance Certificate for the Inmar Product.

Section 2. Site Preparation

You agree to prepare the areas receiving the Inmar Product in your facility as described in the "Site Requirements" (Exhibit B).

Section 3. Delivery

We bear the risk of loss to the Inmar Product during transit to your facility. Risk of loss or destruction of or damage to the Inmar Product will pass to you upon arrival at your facility. Occurrence of loss or damage shall not relieve you of any obligation under this Agreement or any obligation to pay any amounts due. You agree to pay shipping costs for delivery of the Inmar Product.

Section 4. Acceptance

We will demonstrate to you that the Individual Inmar Product is working by performing the tasks described in the Functional Specifications (Exhibit A). After the successful demonstration of an Individual Inmar Product, you will sign the Delivery and Acceptance Certificate. If you begin live operation of the Individual Inmar Product, or if the only deficiency is a result of your non-compliance with Section 2, we will deem it accepted.

Section 5. Support Services

5.1 Our Support Services for the Inmar Product include:

- telephone support for end-users;
- remote assistance, direct Internet link to the Inmar Product;
- reasonable efforts to correct defects in the Inmar Product so it operates in accordance with the Specifications;
- repairs to workstations, printers and scanners;
- installing enhancements and new versions of software that do not constitute the addition of major new functionality, as we release them;
- travel and living expenses we incur during the performance of any of the services in 5.1, unless otherwise specified; travel and living expenses we incur during the installation period prior to the date of signing of the Delivery and Acceptance Certificate for the Individual Inmar Product are included in the Installation Fee.

5.2 Our Support Services for the Inmar Product do not include:

- repair of Inmar hardware damaged by non-Inmar personnel through intentional acts, negligence, misuse, accident, disaster, abuse, moving, or lifting;
- repair or maintenance of accessories, alterations, attachments or other devices not furnished by us and installed without our prior written approval;
- repair and maintenance of unmounted handhelds and handheld accessories.

We will provide labor and material necessary for the Inmar Product that requires service for these reasons at our normal and customary rates in effect at the time of service. We will charge you the actual travel and living expenses we incur to provide the services in Section 5.2 (a), (b), and (c).

5.3 Our Support Services begin on the Commencement Date and will continue as long as you are current with the Support Fee shown on the Order Form (the "Support Fee") and all other amounts on the Order Form. You agree to pay for any and all sales use, value added, or other similar taxes you or we are requested to pay because of these fees. If you are tax exempt, you agree to provide proper evidence of exemption with this Agreement.

Section 6. Use of the Inmar Product

6.1 You agree to see that all Inmar Product will be operated as required by our manuals and instructions by competent and duly qualified personnel, in accordance with all legal requirements and only for your regular business purposes.

6.2 You agree not to make any changes, alterations, additions or improvements to any Inmar Product, without our prior written consent.

Section 7. Software License

We retain all right, title and interest in all Inmar Product software (the "Inmar Product Software") as installed and as subsequently modified. We grant you a single-site, non-exclusive, non-transferable license to use the Inmar Product Software in object code form solely in conjunction with the Inmar Product until termination of this Agreement. You agree not to copy, reproduce or reverse engineer the Inmar Product Software. If you learn of any misuse of the Inmar Product Software, you agree to notify us immediately and assist us in enjoining such misuse.

Section 8. Warranty

8.1 We warrant to you throughout the term of this Support Agreement that Inmar Product will work substantially in conformance with the Specifications and will be free from defects in materials and workmanship, and when used in accordance with its documentation, will comply with all applicable laws and regulations. This warranty will not be applicable if: (a) you or anyone else has modified the Inmar Product except with our prior written consent; or (b) you, or anyone else using the Inmar Product has not followed the maintenance, service, repair or operating instructions we have provided and that failure directly or indirectly caused the problem.

8.2 OUR WARRANTIES IN THIS SECTION ARE THE SOLE AND EXCLUSIVE WARRANTIES GIVEN IN CONNECTION WITH THE USE OF THE INMAR PRODUCT. WE MAKE NO OTHER WARRANTIES, EXPRESS OR IMPLIED, IN CONNECTION WITH THE INMAR PRODUCT, ITS HARDWARE OR SOFTWARE. WE DISCLAIM AND YOU AGREE THAT WE HAVE NOT MADE ANY WARRANTY OF MERCHANTABILITY, OF FITNESS FOR A PARTICULAR PURPOSE, OR ARISING FROM A COURSE OF DEALING OR USAGE OR TRADE.

Section 9. Warranty Remedies

9.1 Upon written notice from you indicating that the Inmar Product is not substantially in conformance with the Specifications, you agree to allow us a reasonable period of at least 60 days to correct the problem, implement any reasonable recommendations to correct the problem, and accept any changes we reasonably decide to make in the Inmar Product which do not materially decrease its functionality. If we are not able to demonstrate that the Inmar Product is substantially in conformance with the Specifications within a reasonable time of not less than 60 days, we will refund the portion of the Software Subscription Fee for the specific items of Inmar Product affected during the period that they were not operational because of the problem.

9.2 Should any claim of infringement occur against any Inmar Product, we may:

- Procure for you a right to continue using the Inmar Product,
- Replace or modify the Inmar Product to make it non-infringing,
- Request that you discontinue using the Inmar Product causing the infringement. If you must discontinue using the Inmar Product, we will give you 30 days' notice and we will refund the portion of the Software Subscription Fee for the specific items of Inmar Product affected during the period that they were not operational because of the problem.

9.3 Our warranty remedies stated in this Section are your sole and exclusive remedies against us in the event of a breach of any of our warranties made in this Support Agreement.

9.4 WE WILL NOT BE LIABLE FOR ANY SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES ON ACCOUNT OF ANY MATTER RELATING TO OR ARISING OUT OF THIS SUPPORT AGREEMENT OR YOUR USE OF ANY INMAR PRODUCT, EVEN IF WE ARE ADVISED OF THOSE DAMAGES OR THE POSSIBILITY OF THOSE DAMAGES PRIOR TO SIGNING ANY OF THESE DOCUMENTS. THIS LIMITATION

APPLIES WHETHER THE DAMAGES ARE SAID TO BE BASED UPON NEGLIGENCE, BREACH OF CONTRACT, BREACH OF WARRANTY OR STRICT OR ANY OTHER KIND OF LIABILITY. DAMAGES WAIVED AND EXCLUDED BY THIS PARAGRAPH INCLUDE BUT ARE NOT LIMITED TO DAMAGES FOR LOSS OF PROFIT, FOR LOSS OF RECORDS OR DATA, OR FOR LOSS OF FACILITY OR EQUIPMENT USE. WE SPECIFICALLY DISCLAIM ANY OF OUR LIABILITY TO PATIENTS AND OTHER THIRD PARTIES ARISING FROM YOUR NEGLIGENCE, WRONGFUL OR RECKLESS USE OF THE INMAR PRODUCT. CUSTOMER ACKNOWLEDGES THAT THEY ARE THE FINAL RESPONSIBLE PARTY WITH RESPECT TO HANDLING, STORING, DISPENSING AND ADMINISTERING MEDICATIONS TO PATIENTS OR OTHER THIRD PARTIES AND ASSUMES THE RISK OF LIABILITY ARISING FROM ANY ACTION OR OMISSION RELATED TO THESE TASKS.

- 9.5 If we are found liable for damages to you because of any matter or matters relating to or arising out of this Support Agreement or your use of the Inmar Product, the amount of damages recoverable is specifically limited to and will not exceed an amount equal to the portion of the total price which has been paid by you to Inmar under this Support Agreement in the prior twelve-month period. You specifically waive any right to collect damages in any greater amount and agree that recovery of that amount will be your sole and exclusive remedy for any and all breaches by us of this Support Agreement.
- 9.6 You assume the risk of liability for, and agree, at your sole expense, to save, indemnify, defend and hold us harmless along with our agents and employees from any and all liability we may incur as a result of your negligence. We assume the risk of liability for, and agree, at our sole expense, to save, indemnify, defend and hold you harmless along with your agents and employees from any and all liability you may incur in connection with a third party claim as a result of our negligence or willful misconduct in the performance of this Support Agreement. Each of us agrees to notify the other as soon as possible upon becoming aware of a claim that seems to arise out of any activity carried out under this Support Agreement. This indemnity will survive the termination of this Support Agreement.

Section 10. Termination

- 10.1 By you. You can terminate your obligations to accept and pay for our services required under this Support Agreement if we materially breach any of our obligations to you and fail to correct such breach within ninety (90) days of receipt of your written notice to us specifying, with reasonable particularity, the nature of such breach and the provisions of this Support Agreement affected thereby. If we fail to cure the breach within the 90-day cure period, your and our obligations under Section 5 of this Support Agreement will be suspended on the day you advise us in writing that you wish to terminate the Support Agreement. Your termination will be effective only if it is ultimately concluded that a material breach occurred and continued through the 90-day cure period.
- 10.2 By us. We can terminate this Support Agreement if you fail to pay any obligations due and such nonpayment continues for a period of ten (10) days after receipt of written notice from Inmar.

Section 11. Miscellaneous

- 11.1 This Support Agreement is governed by and under the laws of the State of Texas.
- 11.2 You may not transfer or assign your rights or delegate your obligations under this Support Agreement without prior written consent from Inmar. Any attempted assignment or delegation without our prior consent will be void and of no force or effect. This Support Agreement will be binding upon and be for the benefit of each of us and your and our respective successors permitted transferees and permitted assigns.
- 11.3 Any notices required under this Support Agreement given by certified mail or overnight courier will be effective upon receipt. All notices will be given in writing to the address stated on the first page of this Support Agreement.
- 11.4 This Support Agreement may be modified only by a written amendment executed by each of our duly authorized officers. If any one or more provisions of this Support Agreement are found invalid or unenforceable, that finding will not affect the validity or enforceability of any other provision of this Support Agreement as long as the essence of our agreement is retained, and the invalid or unenforceable provision will be limited or curtailed only to the extent necessary to make such provisions valid and enforceable. Any failure by either party to enforce any of the provisions of this Support Agreement will not be construed as a waiver of that or any other provision or of your or our rights to later enforce each and every provision of this Support Agreement.
- 11.5 This Support Agreement contains the complete and exclusive statement of the agreement between you and us relating to our warranty promises and liabilities and supersedes all oral or written proposals, purchase order terms and conditions, and all other communications between you and us relating to that subject.
- 11.6 Neither you nor we may use the name of the other in any marketing, public relations, or other similar activities without express written consent of the other.
- 11.7 Each party may from time to time receive proprietary and confidential information from the other party, including but not limited to any and all non-public information that one party may acquire about the other party's operations, finances, customers, contracts or personnel ("Confidential Information"). In addition, Customer agrees that Inmar's Confidential Information includes but is not limited to the terms of this Support Agreement, including all Exhibits, and the Inmar Product Software. Each party agrees to not disclose any Confidential Information of the other party to any third party for so long as such Confidential Information is held in confidence by the other party and to use that Confidential Information only in connection with this Support Agreement. Each party agrees to prevent any unauthorized person from having access to the other party's Confidential Information and will return or destroy all copies of such Confidential Information (other than this Support Agreement) when this Support Agreement is terminated.
- 11.8 During the Term of this Support Agreement, we shall maintain at our own expense, commercial liability insurance covering us for damages arising out of our performance under this Support Agreement and any negligent or otherwise wrongful acts or omission by us or any of our employees or agents.

Signatures

By signing this Software License, Installation and Support Agreement, Customer acknowledges that it understands and accepts the attached Terms and Conditions.

Vendor: Med-Turn, Inc.
 By: X
 Printed: _____
 Title: _____
 Date: _____

Customer: Memorial Hospital of Sweetwater
County
 By: X
 Printed: _____
 Title: _____
 Date: _____

EXHIBIT A. FUNCTIONAL SPECIFICATIONS

Operation Overview

TraySafe

TraySafe creates a high-resolution image of the entire configuration in a light-controlled scanning kiosk. It uses industry-standard 2D barcodes to match the expected configuration as established in the system with inventory in the tray. TraySafe captures, reconciles, and records the following:

- ☐ Pharmacy medication tray preparation
 - Missing items
 - Extra items
 - Expired items
 - Incorrect placement of items
 - Lot number recalled items
- ☐ Pharmacy order checking
- ☐ Receipt of medication tray delivery to person and/or location

EXHIBIT B. SITE REQUIREMENTS

The hospital is responsible for providing and installing, at its own expense, the following infrastructure items to enable the Inmar-supplied equipment:

Electrical Power

One standard AC outlet (110VAC \pm 10%, 60Hz, 15A) for each:

- TraySafe imaging station and monitor
- TraySafe label printer

Computer Cabling

One network connection for each:

- TraySafe imaging station

IP Addresses

One IP address for each:

- TraySafe imaging station

Network Access

Site-to-site VPN tunnel for secure access from Inmar Support Center to the hospital's network for real-time monitoring of the Inmar system.

Secure access to the hospital's SMTP (email) server for outbound (only) messages to Inmar Support Center.

Order Form



Med-Turn, Inc., an Inmar company

MedEx® TraySafe®

Date: February 12, 2018
 Payment Due: 30 days
 Sales Associate: Brandon Carnell

This Order Form is attached to the Software License, Installation and Support Agreement between the parties dated _____

To: Memorial Hospital of Sweetwater County
 Attn: Renee Petty
 1200 College Drive
 Rock Springs, WY 82901

Ship to: Memorial Hospital of Sweetwater County
 Attn: Renee Petty
 1200 College Drive
 Rock Springs, WY 82901

MedEx TraySafe Software License Subscription:

Qty	Payment	Terms	Line Total
1	\$ 800.00	per month, 1st payment due upon Shipment	60
		Additional TraySafe kiosk	60
		Total License	\$ 48,000.00

Support Fee:

Qty	Payment	Terms	Line Total
1	Included	per month, 1st payment due upon Shipment	60
		Total Support	\$ -
		MedEx TraySafe Software License Subscription and Support Fee	Sub-Total
			\$ 48,000.00

Equipment and One-Time Fees

Equipment:

Qty	Price	Description	Line Total
1	N/A	TraySafe Imaging Unit	Included
1	N/A	TraySafe Screen Monitor	Included
1	N/A	TraySafe Keyboard & Wireless Mouse	Included
1	N/A	TraySafe Barcode Scanner	Included
1	N/A	TraySafe Zebra GX430T Label Printer	Included
4	N/A	MPI Rolls of Labels	Included
2	N/A	Print Folls	Included
2	\$1,000	Wireless Handheld Scanners	\$ 2,000.00
		Payable upon Delivery	Total Equipment
			\$ 2,000.00

Installation and Training:

Qty	Payment	Terms	Line Total
1	\$ 5,000.00	Payable upon Acceptance	5,000.00
		Total Installation	\$ 5,000.00
		Subtotal	\$ 55,000.00
		*Sales Tax	Total
			\$ 55,000.00

* If using return credits, please provide account number here #13498

* If sales tax exempt, please provide proof of exemption and initial here _____

TERMS:

- This Order Form is governed by the terms and conditions of the Software License, Installation and Support Agreement referenced above.
- The Support Fee may be increased annually after the first 12 months.

Customer Signature

Printed

Title

Date

Customer Purchase Order (required to place order)

make all checks payable to:
 Med-Turn, Inc.

Contract Check List

This check list summarizes the purpose of the contract, assures that the contract has been reviewed by In-house Legal Counsel, and is ready for Board approval.

1. Name of Contract: **PET/CT Mile High Mobile PET**
2. Purpose of contract, including scope and description: **We bring in a mobile PET scan machine once a week as the hospital doesn't have the volume to support its own PET machine. MIMS is the software needed to render some of the PET exam interpretation so there is a fee for that each month.**
3. Date of contract execution: **February 13, 2018. Amendment to the original contract with Mile High effective January 13, 2012.**
4. Date of contract expiration: **When terminated by either party**
5. Rights of renewal and termination: **Can terminate with 180 days' notice to other party.**
6. Monetary costs: **for patients 1-6 it is \$1050 per scan. Patients 7+ \$950.00 per scan. Billed monthly for total patients scanned in the month. Some months bill is \$400, which is the fee for use of their MIMS PET reading station Software license, some months its over \$10,000.00 varies depending on number of patients.**
7. Included in Department Budget: **Yes**
8. Extraneous costs associated with contract: **NONE**
9. Let for bid, if appropriate:
10. County Attorney reviewed (if applicable):
11. In-house Counsel Reviewed: **YES**

AMENDMENT TO MOBILE PET/CT SERVICES AGREEMENT

THIS AMENDMENT TO MOBILE PET/CT SERVICES AGREEMENT

("Amendment") is made by and between Mile High Mobile PET; LLC ("hereinafter called MHMP") at 418 E. College Dr., Cheyenne, Wyoming 82007 and Memorial Hospital of Sweetwater County, 1200 College Drive, Rock Springs, Wyoming 82901 ("hereinafter called the Medical Provider").

RECITALS

- A. On January 13, 2012 the parties entered into a Mobile PET/CT Services Agreement, ("Agreement").
- B. The parties desire to amend the Agreement to more accurately reflect the current arrangement.

In consideration of the foregoing recitals and the mutual terms and conditions set forth below, parties mutually agree:

- 1. The Effective Date of this Amendment shall begin on February 13, 2018.
- 2. 5.1 FEE: MHMP and Medical Provider have agreed to a new fee per procedure, per day of service of \$1050.00 for exams 1-6, and \$950 for exams 7 and thereafter with the price of FDG included. There is no minimum number of scans required.

This proposal is valid for 30 days or until signed by both parties, whichever occurs earlier.

Memorial Hospital of Sweetwater County
1200 College Drive
Rock Springs, WY 82901

Mile High Mobile PET, LLC
418 E. College Drive
Cheyenne, WY 82007

By: _____

By: _____

Title: _____

Title: _____

IN WITNESS WHEREOF, the parties hereto have executed this Agreement of this _____ day of _____, 2018.

Contract Check List

This check list summarizes the purpose of the contract, assures that the contract has been reviewed by In-house Legal Counsel, and is ready for Board approval.

1. Name of Contract: **VARIAN**
2. Purpose of contract, including scope and description: **Purpose is hardware maintenance agreement for linear accelerator machine. Machine that actually delivers the radiation to the patient. Included coverage for RPM gated treatments (treatment while holding their breath) and if their breath falls below a certain level the machine will turn off. Assurers they are hitting where they want to hit. Varian manufacturer of the machine. Covers all the functionality of the machine. Come on site regularly to do upgrades. They will come immediately to fix it if it goes down.**
3. Date of contract execution: **March 31, 2018**
4. Date of contract expiration: **We agreed to a 3 year contract so we get a \$10,000.00 year discount on the agreement.**
5. Rights of renewal and termination: **NA**
6. Monetary costs: **\$203,000.00 first year; \$204,190.00 second year and \$204,190.00 TOTAL of \$61,173.00**
7. Included in Department Budget: **Yes**
8. Extraneous costs associated with contract: **NONE**
9. Let for bid, if appropriate: **Varian manufactured the machine so they need to provide service for the machine.**
10. County Attorney reviewed (if applicable):
11. In-house Counsel Reviewed: **Yes**



Confidential Quotation for Memorial Hospital of Sweetwater County

Quotation Number - 2018-139041

This agreement (2018-139041) will supersede the existing agreement WEB20120410-002A for Clinac H295878 effective 3/31/2018

Year 1 of the Gating system H506581 is from 6/18/2018-3/30/2019

(Looking further)



Maintenance Agreement

varian

Memorial Hospital of Sweetwater County ("Customer")
1200 COLLEGE DR
ROCK SPRINGS, Wyoming 82901 United States
Tel : +1 801-505-3385

Varian Medical Systems, Inc.
Ernie Snyder
US Mgr, District Field Service
660 N. McCarthy Blvd
Milpitas, CA 95035 US
Tel : +1 678 255 3888
Fax : 1-855-446-7703
Email : ernest.snyder@varian.com

Quote Information

Quotation Number : 2018-139041
Quotation Valid Until : July 12, 2018

Services

Contract Start Date : March 31, 2018
Contract End Date : March 30, 2021
Payment Terms : Net 30 days
Payment Frequency : Annual
Invoicing : Start of Billing Cycle

Quotation Total

Quotation Total : US \$611,673.00

Terms and Conditions

This Quotation and Customer's access to and use of the Products and Services as indicated in this Quotation are subject to and governed by: (a) the Varian Terms and Conditions of Sale (Form RAD 1652) that can be viewed and are directly accessible at : https://www.varian.com/RAD_2017 ; and (b) any Schedules, Exhibits and/or additional terms (including third party terms) contained, attached, referenced or otherwise indicated in this Quotation that apply to the specific products or services indicated in this Quotation. Form RAD 1652 will not apply: (a) to Customer's access and use of Software-as-a-Service or Subscription Products and Services as indicated in the Quotation, which are subject to and governed by the Software-as-a-Service Terms and Conditions (Form RAD 10487 US) that can be viewed and are directly accessible at: https://www.varian.com/SAAS_Oct_2017 ; or (b) to the extent a separate written agreement (e.g. master agreement) is in effect between the Customer and Varian that expressly and specifically provides for and governs the purchase and sale of the specific products, software, support, and/or services set forth in this Quotation. Hard copies of Form RAD 1652 and Form RAD 10486 will be provided to Customer upon written request.

For and on behalf of Customer

Varian Medical Systems, Inc.

Name :

Title :

Date

Name :

Title :

Date

Quotation Summary

varian

Covered Equipment and Services

Memorial Hospital of Sweetwater County		
CLINAC-TRILOGY - Essentials	(March 31, 2018 - March 30, 2021)	H295878
CBCT	H074425	
RPM	H506271	
RapidArc Delivery	HRD2677	
SRS / SRT	H095878	
Millennium MLC 120	H547043	
PV 1000	H81A058	
OBI	H084425	
Treat	H51B917	
RPM - Essentials	(June 18, 2018 - March 30, 2021)	H506581

Services Attachment

Attachment 1	Description of Services Provided
Attachment 2	Detailed Service Specifications
Attachment 3	Terms and Conditions

Description

Service Contract - Memorial Hospital of Sweetwater County
--

Section 1: CLINAC-TRILOGY - H235878 - Essentials - (March 31, 2018 - March 30, 2021)

Multi Machine Discount

The Customer is entitled to a negotiated discount from the list price of the Support Agreement.

Periodic Maintenance Inspection (PMI)

Varian will perform the full annual program for the Periodic Maintenance Inspections (PMI) in accordance with Varian specifications. PMI will be performed during Varian's Standard Hours, at mutually agreed upon dates and times. The quantity and frequency of the inspections will depend on the configuration of the Covered Equipment.

Mandatory Upgrades coverage

Varian will perform all mandatory safety and reliability modifications for the Covered Equipment at a mutually agreed upon time.

Discounted Labor Rates

The Customer is entitled to a discount from the published standard labor rate for any service performed that is not covered under this Support Agreement. Details can be found in Attachment 2.

Comprehensive Parts Coverage

Varian will provide all parts necessary, except Consumable Items (as defined in Attachment 2), to keep the Covered Equipment functioning normally. To cover consumables, 'Consumables Items Supply' coverage must be included.

NFO & special freight handling

Varian will undertake every business effort to transport the parts to customer site as fast as reasonably possible.

Discounted Parts Pricing

The Customer is entitled to a 10% discount from list price for parts purchased that are not covered under this Support Agreement.

On-site Labor coverage (OSL)

Varian will provide on-site field service support for the Covered Equipment during Varian's Standard Hours, for issues that cannot be resolved by telephone or through remote support.

First line Support Discount / Collab

The Customer is entitled to a negotiated discount from the list price of this Support Agreement in return for assuming certain responsibilities as specified in Attachment 2.

On-site Emergency Labor

Varian will provide on-site emergency field service support for the covered equipment for issues that cannot be resolved by telephone or through remote support SmartConnect®. Emergency field service support includes non-standard business hours coverage, only to the extent the number of such visits remains within Varian's customary practice. To qualify as an emergency service event, Customer must declare the equipment "down," cease treatment and make the equipment available to Varian service personnel immediately.

Discounted Training

This entitles the Customer to a 30% discount from list price on all available Varian classroom trainings or training credits published in the Varian sales catalog, in any Varian training facility available worldwide.

Help Desk Support Technical (HDST)

Varian's help desk specialists will provide technical support for the Covered Equipment. Support is available over telephone, through the MyVarian portal, and by e-mail during Varian's Standard Hours.

Remote Access

Varian will provide remote diagnostics and support during Varian's Standard Hours for service of a defect or an error that cannot be resolved by telephone or e-mail.

Unlimited Help Desk Sup. Clinical (HDSC)

Varian's help desk specialists will provide clinical product support for the Covered Equipment. Support is provided over telephone, through the MyVarian portal, and by e-mail during Varian's Standard Hours.

Multi Year Discount

The Customer is entitled to a discount from the list price of the Support Agreement when signing up for a minimum of 3 years of contract. Page 159 of 193

Comprehensive Firmware Coverage

The Customer is entitled to Firmware Upgrade Releases and necessary Maintenance Releases to items listed in the Covered Equipment section. Computer hardware, Operating Systems, monitors, and Varian provided network devices, or other hardware upgrades required for the Firmware Upgrade Release or Maintenance Release, are not covered. Varian may install upgrades remotely or on-site. Upgrades will be performed during Varian's Standard Hours, unless otherwise agreed upon in writing.

Section 1 Total:

US \$600,000.00

Service Contract - Memorial Hospital of Sweetwater County
--

Description

Section 2: RPM - H506591 : Essentials : (June 18, 2018 - March 30, 2021)**Multi Machine Discount**

The Customer is entitled to a negotiated discount from the list price of the Support Agreement.

Periodic Maintenance Inspection (PMI)

Varian will perform the full annual program for the Periodic Maintenance Inspections (PMI) in accordance with Varian specifications. PMI will be performed during Varian's Standard Hours, at mutually agreed upon dates and times. The quantity and frequency of the inspections will depend on the configuration of the Covered Equipment.

Mandatory Upgrades coverage

Varian will perform all mandatory safety and reliability modifications for the Covered Equipment at a mutually agreed upon time.

Discounted Labor Rates

The Customer is entitled to a discount from the published standard labor rate for any service performed that is not covered under this Support Agreement. Details can be found in Attachment 2.

Comprehensive Parts Coverage

Varian will provide all parts necessary, except Consumable Items (as defined in Attachment 2), to keep the Covered Equipment functioning normally. To cover consumables, 'Consumables Items Supply' coverage must be included.

NFO & special freight handling

Varian will undertake every business effort to transport the parts to customer site as fast as reasonably possible.

Discounted Parts Pricing

The Customer is entitled to a 10% discount from list price for parts purchased that are not covered under this Support Agreement.

On-site Labor coverage (OSL)

Varian will provide on-site field service support for the Covered Equipment during Varian's Standard Hours, for issues that cannot be resolved by telephone or through remote support.

On-site Emergency Labor

Varian will provide on-site emergency field service support for the covered equipment for issues that cannot be resolved by telephone or through remote support SmartConnect®. Emergency field service support includes non-standard business hours coverage, only to the extent the number of such visits remains within Varian's customary practice. To qualify as an emergency service event, Customer must declare the equipment "down," cease treatment and make the equipment available to Varian service personnel immediately.

Discounted Training

This entitles the Customer to a 30% discount from list price on all available Varian classroom trainings or training credits published in the Varian sales catalog, in any Varian training facility available worldwide.

Help Desk Support Technical (HDST)

Varian's help desk specialists will provide technical support for the Covered Equipment. Support is available over telephone, through the MyVarian portal, and by e-mail during Varian's Standard Hours.

Remote Access

Varian will provide remote diagnostics and support during Varian's Standard Hours for service of a defect or an error that cannot be resolved by telephone or e-mail.

Unlimited Help Desk Sup. Clinical (HDSC)

Varian's help desk specialists will provide clinical product support for the Covered Equipment. Support is provided over telephone, through the MyVarian portal, and by e-mail during Varian's Standard Hours.

Multi Year Discount

The Customer is entitled to a discount from the list price of the Support Agreement when signing up for a minimum of 3 years of contract.

Comprehensive Firmware Coverage

The Customer is entitled to Firmware Upgrade Releases and necessary Maintenance Releases to items listed in the Covered Equipment section. Computer hardware, Operating Systems, monitors, and Varian provided network devices, or other hardware upgrades required for the Firmware Upgrade Release or Maintenance Release, are not covered. Varian may install upgrades remotely or on-site. Upgrades will be performed during Varian's Standard Hours, unless otherwise agreed upon in writing.

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Section 2 Total:**US \$11,673.00**

Attachment 1

varian

Service Price Table

Service Total	US \$611,673.00
Quotation Total	US \$611,673.00

Annually	Year 1	Year 2	Year 3
Clinac HE - H295878 - Essentials	US \$200,000.00	US \$200,000.00	US \$200,000.00
RPM - H506581 - Essentials	US \$3,293.00	US \$4,190.00	US \$4,190.00
Total	US \$203,293.00	US \$204,190.00	US \$204,190.00

First Line support / Collaborative support

Condition:

Customer must provide staff that is trained and/or possesses experience that meets Varian's requirements and that will perform onsite first level support on the covered equipment.

Definition for responsibilities performed and provided by customer In-house Engineers or Biomed Engineers:

- Initial – first level troubleshooting
- Small parts replacements
- Support for Help Desk and or Remote Service activities
- Support for Service interventions onsite

General Conditions for Premier Assurance Essentials and Elite contracts for Delivery Systems

1. Customer Responsibilities/Pre-requisites/Exclusions

Remote Access for Software Support:

Customers must have a Remote Service (SmartConnect) connection enabled in order to receive remote service and help desk support. The SmartConnect tool is provided by Varian as part of this agreement. Varian may install upgrades and updates remotely. If a remote connection is not provided or the type of remote connection does not allow the use of SmartConnect, Varian reserves the right to charge the customer 15% of the annual payment of the Support Agreement. Costs for any additional software and hardware associated with providing the connectivity for this remote connection are the Customer's responsibility.

Additional Hardware:

Unless otherwise agreed, the Customer is responsible for purchasing any additional hardware, network capacity, or other system components that have been identified by Varian as being required to install and operate any upgrade or purchasable option. Varian shall not be required to install or support any upgrade release or purchasable option if the Customer has not obtained the required hardware, network capacity and other system components.

2. Installation Note

The lead time for the installation of upgrades may vary. Please confirm availability and installation timing of the Upgrade with your Varian representative.

3. Contingencies

This Support Agreement is contingent on the customer meeting all pre-requisites and fulfilling all customer responsibilities identified in this quotation and in the accompanying documentation.

4. Validity of Quote

The Support Agreement presented in this quotation is valid only for the listed items described in this quotation and will expire on the date identified on the cover sheet of this quotation.

Labor Rates		
	Standard Hours	Non-Standard Hours
Customer Support Representative* (2-hour minimum)	\$385/hour	\$580/hour
Product Support Engineer/Product Specialist* (2-hour minimum)	\$580/hour	\$870/hour
Applications & Clinical Help Desk Support* (30-minute minimum)	\$385/hour	\$580/hour
On-Site Applications Support (2-day minimum, includes travel)	\$5,000/day	\$10,000/day

*On-site, remote (off-site) support or travel

Any involvement of a Product Support Engineer or Product Specialist requires the presence of the local Customer Support Representative and will be invoiced accordingly, unless previous arrangements are made between the local District Customer Support Manager and Customer Representative.

Unless a Non-standard hours or Extended Hours coverage option is included in the selected Service Level Agreement, Customers may request that service be performed during Non-Standard hours and authorization to approve Customer's request lies solely with the respective District Service Manager. Where such requests are approved, Customer will be invoiced at the Standard Hours rate with a 20% discount. The billing rates for Non-Standard hours service for Customers with a Varian Service Agreement is \$308/hour for a Customer Support Representative and \$464 per hour for a Product Support Engineer/Product Specialist.

All rates are subject to change without prior notification All prices are quoted in US Dollars.

Working Hours

"Standard Hours" (formerly "Normal Hours") are from 8 A.M. to 5 P.M. on Mondays through Fridays, not including Varian holidays

"Non-Standard Hours" (formerly "Non-Normal Hours") are from 5 P.M. to 8 A.M. (following day), Sunday through Saturday, including Varian holidays

"Extended Hours" 5 P. M. to 9 P.M. on Mondays through Fridays, not including Varian holidays

List of U.S. Holidays

1. New Year's Day
2. Presidents' Day
3. Good Friday
4. Memorial Day
5. Independence Day
6. Labor Day
7. Thanksgiving Day
8. Day after Thanksgiving
9. Christmas Holiday 1
10. Christmas Holiday 2

Form MGM 1582J 02/2017

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TERMS AND CONDITIONS OF SALE (FORM RAD 1652V)

These Terms and Conditions of Sale ("Terms of Sale") govern the sale of Products and Services and license of Software by Varian Medical Systems, Inc. or its subsidiary (collectively, "Varian") referenced in the Varian Quotation (as defined in Section 1 below). These Terms of Sale may be supplemented by addenda, exhibits, schedules, and other attachments referenced in or attached to these Terms of Sale or the applicable Quotation and shall collectively constitute the entire agreement ("Agreement") between the parties.

1. Definitions

- 1.1. "Covered Product" means Products for which the parties have agreed in writing for Varian to provide Support Services under warranty or a Support Agreement as further described in the Service and Support Schedule;
- 1.2. "Customer" means the customer referenced in the Quotation;
- 1.3. "Hardware" means any hardware products sold by Varian;
- 1.4. "Post-Warranty Support" shall mean Support Services provided after the initial warranty or software support period.
- 1.5. "Products" mean Hardware and/or Software;
- 1.6. "Professional Services" means installation, implementation and other ancillary services provided pursuant to the Professional Services Schedule, but does not include maintenance, warranty, or support;
- 1.7. "Quotation" means the applicable Varian quotation(s) by which Customer is purchasing Products and/or Services from Varian;
- 1.8. "Services" collectively mean Support Services and Professional Services;
- 1.9. "Software" means one or more computer programs in object code format, whether stand-alone or bundled with other products and related documentation, licensed by Varian and shall exclude Software licensed on a software as a service (SAAS) basis;
- 1.10. "Support Agreement" means a contract for Support Services that Customer can purchase under which Varian will provide Post-Warranty Support for the Covered Products; and
- 1.11. "Support Services" mean initial warranty or software support and Post-Warranty Support provided pursuant to the Service and Support Schedule.

2. Quotations and Prices

- 2.1. **Quotation Duration.** Prices and license fees for Products and Services are set forth in the applicable Quotation. A Quotation shall expire at the end of the period identified in the Quotation, or if no period is stated in the Quotation, the Quotation shall expire sixty (60) days from the date of issuance or if a Product on the Quotation is no longer available. If the parties choose to execute a Quotation after its expiration date, the expiration date will be treated as having been mutually amended to the date of last signature.

2.2. Taxes

- 2.2.1. Varian's prices exclude, and Customer shall be responsible for, all taxes, customs, duties, tariffs, withholding, levies, assessments, or fees of whatever kind or nature arising out of or in connection with this Agreement, including the sale, delivery, ownership, or use of the Products or performance of the Services, but excluding taxes based on Varian's net income and the Medical Device Excise Tax, if applicable. If Customer asserts that any transaction under this Agreement is tax exempt, Customer shall provide to Varian a tax or levy exemption certificate acceptable to the taxing or levying authority. Varian will include on each invoice those taxes which are: (a) the responsibility of Customer (classified on the invoice by type of tax, i.e., sales tax, value-added tax, etc.); and (b) for which Varian has a legal obligation to collect and remit such taxes to the appropriate authority.

- 2.2.2. If Customer is required by law to make any deduction from the gross prices in a Quotation which are due to Varian for withholding tax, then Customer shall: (a) promptly notify Varian of such deduction, (b) pay such tax to the relevant tax authority; (c) pay Varian for the relevant invoice net of the required deduction or withholding by the due date of payment for that invoice; (d) promptly provide Varian with official tax receipts or other documentation issued by the relevant tax authority to evidence payment of the deducted or withheld amount; (e) provide Varian with assistance as is reasonably requested by Varian in recovering the deducted or withheld amount; and (f) if a double-taxation treaty applies which provides for a reduced withholding tax rate, then Customer shall only withhold and pay the reduced tax amount. Varian shall not be liable for any act, omission, or delay by Customer in respect of the Customers' tax compliance duties, including, but not limited to, any Varian liability for withholding tax, penalty, or interest which arises as a result of Customer's failure to withhold any applicable tax.
- 2.3. **Transportation and Risk of Loss.** All shipments will be made in accordance with the Incoterms (Incoterms 2010), UCC shipping terms, or other shipping terms, each as set forth in the Quotation, with Varian selecting the transportation company. Title shall pass at the same time that risk of loss shifts in accordance with the Incoterms. Varian shall insure such shipments for the full value of the Products shipped at Customer's expense or shall declare the full value of the Products to the transportation company at time of shipment. Within three (3) days of delivery, Customer shall fully examine the packaging of the Product delivered for damage and make all applicable complaints and claims arising out of such delivery to the carrier in writing, and Customer shall provide a copy of any such complaints and claims to Varian.
- 2.4. **Prerequisites and Conditions.** Varian's acceptance of any order and subsequent performance are expressly conditioned upon Customer's compliance with all applicable codes, regulations, and recommendations of competent health or radiation-protection authorities affecting Products or installation and use of the Products, including obtaining all required permits, and Varian's approval of Customer's credit. Where applicable, Customer acknowledges that Varian has notified Customer that there are regulatory requirements associated with possession and use of radiation-generating devices. Prior to installation of a radiation-generating device, Customer will apply for and obtain approval for installation of the device from the appropriate local and/or state radiological regulatory agency, and Customer will provide Varian with a copy of the approval form so that Varian can verify that Customer has obtained the required regulatory agency authorization.
- 2.5. **Government Required Disclosures.** Customer shall disclose the dollar value of any discounts or reductions in price for the Products and Services furnished by Varian in Customer's costs claimed or charges made to Medicare, Medicaid, and any other federal, state, or local programs which are providing reimbursement to Customer.
- 2.6. **Customer Changes Prior to Installation**
- 2.6.1. The Products, Services, and their related prices listed on the Quotation are based on Customer's software, hardware, and information technology infrastructure (e.g., servers, networks, and workstations) that, to Varian's knowledge as of the time of the Quotation, either: (a) exist at Customer's facility at the time the Quotation is prepared; or (b) will exist on the Product installation date, as communicated by Customer to Varian, at the time the Quotation is prepared ("Customer IT Environment").
- 2.6.2. If Customer changes its Customer IT Environment prior to Product installation or delivery of the Services, then Customer acknowledges that the Products, Services, and prices listed on the Quotation may no longer be valid. In such event, Customer agrees that Customer must pay Varian: (a) any price difference between the Product configuration on the Quotation and the newly requested Product(s) configuration at the time of actual installation ("Current Version"); (b) the price of any new Hardware or Software prerequisites then necessary for the Current Version of the Product to operate in the changed Customer IT Environment; and (c) any price difference between the Services listed on the Quotation and the Services needed to fully install the Current Version.
- 2.7. **Hardware Prerequisites for Software Upgrades and Updates.** If Customer has purchased upgrades or updates to Software, or is otherwise entitled to them under a Quotation, then Customer is responsible for purchasing any additional hardware, software or information technology infrastructure products that are necessary in order to successfully operate those upgrades or updates to the Software, unless: (a) Customer has also purchased a Hardware-refresh option for that Software from Varian; or (b) Customer has a valid Support Agreement in place which includes an applicable Hardware-refresh option.
- 2.8. **New Products.** If Varian commercially releases a new model or version of any Product between the signing of the Agreement and the shipment (or if no shipment, installation) of the Product, the Customer shall have the option of taking the new model or version of the Product. If Customer desires to take the new model or version, Customer must pay for any price difference between the old and new models or versions and the cost of any additional required prerequisites.

3. Payment

- 3.1. **Payment Due Dates and Late Payments.** Except as otherwise set forth in the Quotation or agreed by the parties in writing, all reasonably undisputed amounts invoiced shall be due and payable within thirty (30) days of the date of invoice. Varian may charge interest on past due balances at a rate equal to the lesser of one percent (1%) per month or the maximum amount permitted by applicable law. Varian may cancel or delay delivery of Products or Services when Customer's payments are late under any orders with Varian.
- 3.2. **Products.** Amounts payable for Products will be invoiced as set forth in the payment schedule in the Quotation. If no payment schedule is in the Quotation, Varian may invoice upon signing of the Quotation. If a Product is not installed within six (6) months after delivery is made available to Customer pursuant to the delivery date specified in the Quotation, and such delay is not due to the fault of Varian, then all remaining unpaid balances shall become immediately due regardless of the payment schedule in the Quotation, and Varian shall not be required to provide installation services six (6) months after such delivery of the Product is made available to Customer. For partial shipments, Products will be invoiced when shipped (for example, if Customer orders two linear accelerators on one Quotation to be installed on different dates, then Varian may invoice for the first linear accelerator and related accessories when the first accelerator and accessories are installed, and then again when the second linear accelerator and related accessories are installed).
- Customer grants Varian and Varian retains and reserves a valid and enforceable purchase money security interest as defined in Section 9103 of the Uniform Commercial Code or any similar non-U.S. law in all Products sold, delivered, or licensed by Varian under this Agreement, wherever located, and whether now existing or later arising or acquired, and in the related profits, rents, royalties, proceeds and rights to payment (the "Collateral") until Customer has made payment in full to Varian of all sums due, including late fees and collection costs. Customer agrees to execute, and appoints Varian as its attorney-in-fact and authorizes Varian from time to time to execute and file, one or more financing statements, amendments, and/or other similar instruments and provide any other information necessary to perfect Varian's security interest in the Products sold and proceeds with respect to Collateral which are subject to Varian's security interests. Customer also ratifies its authorization granted above for Varian to have filed any like financing statement or amendment if filed prior to the effective date of this Agreement.
- 3.3. **Services.** Varian may invoice Customer up to thirty (30) days prior to the start of rendering Services. If a Support Agreement states that the Services will be billed in increments (such as annual or quarterly), then Varian may invoice Customer up to thirty (30) days prior to the start of each applicable incremental period. If Customer is paying for Services on a time and materials basis, then labor charges and related expenses, including travel expenses, will be invoiced at the labor rates specified in or attached to the Quotation as the Services are rendered or as the expenses are incurred.

4. Cancellations, Modifications, and Termination

- 4.1. **Products.** No Product order accepted by Varian may be terminated, canceled, or modified by Customer, provided, however, that either party may terminate any Product order prior to delivery of the Product for material breach of the Agreement upon thirty (30) days written notice to the other party if such material breach has not been cured upon the expiration of such period. Where Customer materially breaches the Agreement by wrongfully cancelling a Product order, in addition to the other remedies that Varian may have available to it, Customer shall: (a) forfeit its deposits or down payments; or (b) if no deposits or down payments were made, pay to Varian all damages reasonably incurred by Varian. This Section shall not limit, and Varian shall be entitled to pursue, any other remedies that it may have under the law or in equity in the event of Customer's material breach of the Agreement.
- 4.2. **Support Service**
- 4.2.1. **Term and Termination of Support Agreements**

If Customer is ordering Post-Warranty Support under a Support Agreement before the expiration of the initial Hardware warranty and Software support period or a prior Support Agreement, then the initial term for the new Support Agreement shall begin immediately upon the expiration or termination of the applicable warranty or support period or prior Support Agreement. If Customer is ordering Post-Warranty Support for Products that are no longer covered under the initial Hardware warranty or Software support period, and are not currently covered under a Support Agreement, then the initial term of the Support Agreement shall begin when Customer signs the Quotation for those Services or issues a purchase order referencing it or any other date mutually agreed upon by the parties.

Support Agreements shall automatically renew for successive one-year periods, unless either party provides the other party with a written notice of its intention not to renew at least sixty (60) days prior to the expiration of the then-current term of the applicable Support Agreement. Support Agreements are subject to a minimum annual service fee increase based on the increase, if any, of the annual rate in the Consumer Price Index table published by the U.S. Bureau of Labor Statistics for all Urban Consumers (Index 1982-1984=100) ("CPI"). The applicable annual service fee increase shall be equal to the difference between the CPI in December of the last year of the Support Agreement (or, as applicable, the renewal term) and the CPI in December of the preceding year.

Except in the case of automatic renewals, Customer may terminate any Support Agreement for convenience by: (a) notifying Varian of its intention to terminate in writing at least one hundred twenty (120) days prior to expiration of the then-current term of the Support Agreement; and (b) paying Varian: (i) the full amount of the remainder of the Support Agreement fees for the current contract year of the Support Agreement; plus (ii) an early termination fee equal to fifty percent (50%) of the remaining Support Agreement fees after the current contract year that would have been due to Varian if the Support Agreement had not been terminated early. Customer must pay Varian's invoice for the foregoing fees within thirty (30) days of invoice date.

- 4.2.2. **Termination Where Product Costs Are Included and Amortized.** If Customer prematurely terminates a Support Agreement which includes the amortized cost of any additional Products (such as delivery system upgrades, software licenses, or any other purchasable options) into the cost of the Support Agreement, then Customer will be liable, and will be invoiced by Varian, for the unpaid portion of these additional Products at the Product's then-current list price, and Customer will pay such invoices within thirty (30) days.
- 4.2.3. **Termination For Failure to Maintain Products.** There may be instances where Customer requests Varian to issue a Quotation for Post-Warranty Support for an existing Varian Product that has been previously purchased and has not been under continuous support by Varian prior to examining the Covered Products (e.g., Customer may need to spend an allocated budget before a fiscal year-end). If Varian has not had an opportunity to inspect a Covered Product prior to the issuance or signing of a Quotation for Post-Warranty Support, then Varian shall have the right to inspect the Product to determine whether it meets a level of operation acceptable to Varian and, solely at Varian's option, to revoke the applicable Quotation before its signing, or to terminate the Support Agreement after the applicable Quotation is signed. Varian's agreement to provide Post-Warranty Support for Covered Products shall, at Varian's sole discretion, be further contingent upon the completion of repairs or maintenance indicated by Varian as required as a result of an inspection. Varian reserves the right to void the warranty or terminate that portion of Post-Warranty Support for a Covered Product where Customer purchases from a third party not affiliated with Varian labor or parts to maintain, verify, or validate the Covered Product.
- 4.2.4. **End of Sale and End of Support.** Varian may issue an end of sale notice for a Varian Product or Service by providing the Customer with eighteen (18) months written notice for Hardware and twelve (12) months for Software. Varian may terminate a Support Agreement for a Covered Product where Varian has determined to end support, subject to additional terms in the Quotation, or Varian work instructions and documentation, by giving Customer eighteen (18) months advance written notice for Hardware and twelve (12) months for Software ("End of Support Termination"). Varian may also terminate a Support Agreement for any Software that is two or more Versions older than Varian's then-current Version of such Software (e.g., if the then-current Version of the Software is version 7.0, then Varian may terminate a Support Agreement for any Software versions earlier than Version 6.0). However, Varian may shorten the periods described in this Section 4.2.4 if, in Varian's sole discretion, an End of Support Termination is required due to key component obsolescence issues or material product quality concerns.
- 4.2.5. **Survival of Terms.** All provisions of this Agreement which by their nature should survive termination of this Agreement shall remain in effect after termination of this Agreement.

5. Use Restrictions

- 5.1. Customer shall not decompile, disassemble, or reverse engineer any part of a Product except to the extent such prohibition is void under applicable law. Customer must ensure that anyone with authorized access to the Products will comply with the provisions of this Agreement.
- 5.2. The following shall apply to all Products sold or licensed to Customer under this Agreement. Nothing in this Section shall prohibit Customer from allowing hospitals and healthcare workers affiliated with Customer from using the Products if they have the requisite training or experience to do so. Without the written consent of Varian, Customer may not: (a) sublicense, sell, lease, rent, timeshare, distribute, or otherwise attempt to transfer its license to such Software and/or documentation to any other person or entity; (b) use the Software in a facility management or Service Bureau (as such term is defined below) manner or permit third parties to access the Software over the internet or through an application service provider model; or (c) allow access or use the Software other than for its intended purpose, in a manner not contemplated by Varian, nor beyond the scope of its license. For purposes of this Agreement, "Service Bureau" means an arrangement where third parties are permitted to access and use such Software, directly or indirectly, by any means to process their own data; or Customer uses such Software to process the data of any third party.
- 5.3. Except to the extent that the restrictions in Section 5.2 are void under applicable law, Customer shall not: (a) copy (except as expressly set forth in Section 2 of the Software Schedule and except for transitory copies created as part of the normal use of the Product), print, alter, or translate such Software; (b) circumvent any usage or other restrictions imposed by any license manager; (c) create any derivative work based on such Software; or (d) use such Software for application development purposes. Customer agrees that these provisions shall also apply to any copies of such Software that Customer acquires from third parties. Customer agrees that it shall not use any part of the Software apart from the Hardware or Software with which it was intended to operate.

6. Firmware and Operating Systems

Products sold by Varian may contain internal system code that execute external user interfaces and which is integral to the operation of the Products ("Firmware"), as well as operating system software ("Operating Systems"). Varian, or its licensors, own all Firmware and Operating Systems. Except where such Firmware or Operating System is owned by a third party and licensed directly by such third party to Customer, Varian hereby grants Customer, only for so long as Customer shall own or license the Product, a limited, personal, non-transferable, non-exclusive license to use the applicable Firmware and Operating System as part of the normal operation and maintenance of the Product, and Support Services for the Firmware and Operating System shall be governed by those terms applicable to the underlying Product.

7. Proprietary Notices, Trademarks, Logos, and Trade Names

Varian or Varian's suppliers or licensors own all right, title, and interest (including, without limitation, all intellectual property rights) in and to the intellectual property in all Products, including their documentation and other materials provided with the Products. Customer shall not remove, alter, or obscure any copyright, trademark, trade secret, government restricted rights, or other proprietary or confidentiality notices or legends that are (a) placed or embedded by Varian or its suppliers or licensors in any software, (b) are displayed when any software is run, or (c) are applied to the Products, their packaging, labels, or any other materials provided under this Agreement. All trademarks, logos, and trade names displayed on the Products and any related documentation are the property of Varian or third parties, and Customer shall not use them without the prior written consent of Varian or the third party that owns them.

8. Confidential Information

8.1. Each party ("Recipient") may be exposed to certain information of the other party ("Discloser") which is confidential and valuable to Discloser and not generally known to the public ("Confidential Information"). Information shall be Confidential Information: (i) if disclosed in writing, it is conspicuously marked "Confidential" or bears some similar marking, or by its nature it is or should be understood to be confidential and or, (ii) if disclosed orally or by observation, its confidential nature is stated in writing by the Discloser at the time of disclosure or within fifteen (15) days. The following are also deemed to be Varian's Confidential Information whether or not they are marked or disclosed as confidential to Customer: Varian's Quotation, pricing information, code, Product documentation, roadmaps, and technical specifications or data, this Agreement and/or other terms contained in or attached to the Quotation, service order, and invoice. The term Confidential Information and this Section 8.1 expressly exclude protected or patient health information ("PHI") and personally identifiable information ("PII") since they are generally covered under a separate agreement such as a business associate agreement or addendum ("BAA") or by applicable law.

Recipient will hold Discloser's Confidential Information in confidence and will treat Discloser's Confidential Information with the same degree of care taken to protect its own similar confidential information, but in no event with less than reasonable care. Recipient further agrees to limit disclosure of such information to those of its directors, employees, contractors, and agents who have a need for such information to affect the use permitted under this Agreement and who are bound under a written agreement or legal obligation to keep such information confidential. Recipient will not be required to protect or hold in confidence any information which: (a) becomes publicly known through no wrongful act or omission of Recipient; (b) was previously disclosed by Discloser to Recipient without indication of confidentiality; (c) becomes known to Recipient, without confidential restriction from a third party unless Recipient had or should have had knowledge of its confidentiality; (d) is approved by Discloser for disclosure without restriction in a written document which is signed by a duly authorized officer of the Discloser; or (e) is independently developed by Recipient without use of Discloser's Confidential Information.

8.2. Disclosure of Confidential Information will not be precluded by this Section 8 if the disclosure is: (a) necessary to establish rights under this Agreement (subject to Recipient's obligation at its expense to make a good faith attempt to obtain a protective order prior to such disclosure); or (b) required by law or regulation or in response to a valid order of a court or request of other governmental body of a country or political subdivision, provided that Recipient notifies Discloser of such order on a timely basis and if possible prior to the disclosure. All Confidential Information, including copies made by Recipient, will remain the property of Discloser. The obligations of confidentiality imposed by this Agreement shall survive any termination of this Agreement.

9. Limited Warranty

9.1. Warranty for Hardware

9.1.1. **Warranty for Varian Hardware.** Unless otherwise provided in this Agreement or the Quotation, Varian warrants that Varian Hardware and any Firmware and Operating System loaded on Varian Hardware will be free from defects in material and workmanship and in substantial compliance with operational features of Varian's published specifications for the applicable Product at the time of sale ("Specifications"). This warranty shall begin upon completion of installation in accordance with the Hardware Schedule and continue for a period of one year from such date, but not to exceed two (2) years from date of shipment from Varian to Customer. This warranty shall not

apply (a) where the Firmware or Operating System is owned by a third party which licenses it directly to Customer, or (b) to certain third party products provided or licensed directly by their manufacturer to Customer (e.g., Dell workstations are provided on terms from Dell instead of Varian). Clerical and typographical errors in Specifications are subject to correction. In providing warranty Service, Varian shall have the right to substitute remanufactured parts and components that meet the same quality standards as new materials and are covered by the same warranty. Parts for which Varian has provided replacements shall, at Varian's option, become the property of Varian.

- 9.1.2. **Parts Warranty.** Varian warrants separately-sold parts to be free from defects in material and workmanship for a period of ninety (90) days from the date of shipment to Customer. All warranty repair or replacement of parts shall be limited to product malfunctions which are, as determined by Varian, due and traceable to defects in original material and workmanship, and replacement parts are warranted for the unexpired portion of the part's original warranty period. Components that carry separate warranties based upon use are not covered by this warranty. Parts that are expendable in normal use and service are not covered by this warranty. Parts for third party products, such as computer Hardware provided with Software, are not covered by this warranty, except when an applicable third party product warranty option has been purchased. Unused parts returned to Varian are subject to a restocking fee of fifteen percent (15%), and, if applicable, an additional retesting fee.
- 9.1.3. **Disclaimer for Parts Not Supplied by Varian.** If Customer requests Varian to install parts not purchased from Varian, then: (a) Varian reserves the right to refuse to install any or all such parts; (b) if Varian agrees to install those part(s), then Varian provides no warranty, whether expressed or implied, for the part(s) or Varian's installation Services, nor does installation by Varian imply that Varian certifies the part(s) or the vendor from whom the part(s) have been obtained by Customer; (c) labor to install the part(s) will be provided by Varian on an hourly basis, at Varian's then current labor rates; and (d) if additional damage is caused by those part(s), then Varian assumes no responsibility for any damage. If the Varian Product is under any Support Agreement and additional damage is caused by installation of parts not purchased from Varian, then Varian is not obligated to repair damage under such Support Agreement, and such repairs will be performed at Varian's then current labor rates.
- 9.1.4. **Warranty Remedies.** Customer's sole and exclusive remedy, and Varian's sole obligation, for any defect in or failure of Varian Hardware or Firmware or Operating System to perform properly shall be for Varian to repair or, at Varian's option, replace the defective Products in whole or in part. If, in Varian's sole opinion, repair or replacement is not commercially reasonable or feasible, Varian shall refund or credit a portion of any sums paid by Customer for the defective Product less reasonable depreciation.
- 9.2. **Warranty for Software and Services.** Varian's sole warranty for Software and Services are described in the Software Schedule and the Service and Support Schedule, respectively.
- 9.3. **Exclusions from Coverage.** Except where the claim or liability is not caused by Varian, any warranty claim, support claim, or liability is excluded where the claim or liability arises out of: (a) accident, theft, misuse, or neglect; (b) use of the Products outside of normal operating conditions, specifications, or environment or in a manner not authorized by Varian as set forth in the applicable Product documentation or written instructions from Varian; (c) user modification of any Product not authorized by Varian in the applicable Product documentation or other writing; (d) computer viruses and other changes to the operating system or environment which adversely affect the Product; (e) defects, problems, or failures created by third party products (except those comprising parts or components of Varian Products) or their interface with Varian Products; (f) acts of God, electrical power surges, or other causes external to the Products; or (g) any version of the Software for which Support Services have been discontinued.
- 9.4 **Third Party Product Terms and Warranties**
- 9.4.1. **Third Party Products Integrated into Varian Products.** Except as otherwise set forth in this Agreement, a third party product that is integrated into a Varian Product shall be covered by the warranty or support obligations applicable to the Varian Product into which it is integrated; provided, however, that Varian's warranty shall not apply to certain third party products provided or licensed directly by their manufacturers to Customer (e.g., Dell workstations are subject to sales terms provided by Dell, and Microsoft SQL platforms are subject to additional Microsoft license terms) where such additional terms are provided by Varian to Customer in either in writing or via a link to a website containing them.
- 9.4.2. **Third Party Products Sold by Varian as Authorized Reseller.** Third party products sold by Varian as an authorized reseller shall be subject to the terms of this Agreement, which may be supplemented by prerequisites and additional terms in the Quotation or additional terms that are attached to the Quotation.
- 9.4.3. **Third Party Products Added to the Quotation at Customer's Request.** All other third party products than those described Sections 9.4.1 and 9.4.2 ("Separate Third Party Products"), including those where Varian serves as a Pay Agent (defined below), shall be governed by that third party's terms and conditions, including, but not limited to, usage guidelines and restrictions, software licenses, warranties, and any other terms. Customer must agree to (or negotiate directly with the third party manufacturer or licensor) the third party terms and conditions applicable to the Separate Third Party Products. Varian may from time to time offer third party products for which

Varian does not have a reseller agreement and where it acts solely as a pay agent for such third party to process payments for Separate Third Party Products ("Pay Agent"). Varian makes no representation or warranty with respect to the compatibility of Separate Third Party Products with Varian Products, nor that the Separate Third Party Products are designed or offered to interoperate with Varian Products as a single system that has received regulatory clearance or approval. Varian remains the manufacturer of record of its own Products, and the Separate Third Party Product manufacturer remains the manufacturer of record of its products. Varian may, from time to time, resell the Separate Third Party Products on its Quotation for the Customer's convenience only. In no event shall Varian have any liability or responsibility with respect to Separate Third Party Products, nor shall Varian have any liability for failure of the third parties to perform on their warranties. Customer agrees to seek any remedies with respect to the Separate Third Party Products solely against, as applicable, the third-party manufacturer or its authorized distributor.

9.4.4. **Third Party Products Not Approved By Varian.** The combination or use of Products with other Non-Varian products, support or services that Customer has developed or purchased from third parties ("Unapproved Third Party Products") may: (a) cause adulteration of those Products which are medical devices; (b) degrade the performance of Varian Products; (c) create new cybersecurity risks for Customer's facility; or (d) otherwise impair the safe, effective, and efficient use of Varian Products. Varian shall have no responsibility for any service or warranty work required due to Unapproved Third Party Products, and Customer shall remain wholly responsible for any negative consequences to it or to others that result from those Unapproved Third Party Products.

9.5. **EXCLUSIONS OF IMPLIED WARRANTIES.** THESE LIMITED WARRANTIES ARE EXPRESSLY GIVEN IN LIEU OF, AND EXCLUDE, ALL OTHER EXPRESS OR IMPLIED WARRANTIES, REPRESENTATIONS, OR CONDITIONS, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND/OR NON-INFRINGEMENT.

10. Intellectual Property Infringement

10.1. Varian shall defend, at its expense, indemnify, and hold Customer harmless from any third party claim brought against Customer that the design or manufacture of any Varian Hardware or Varian Software furnished by Varian to Customer under this Agreement infringes a patent, trademark, copyright registered in the United States, Canada, and the United Kingdom (the "Claim"), and Varian shall pay any settlement and any damages, costs, and reasonable attorney's fees finally awarded against Customer arising out of a Claim. If the Product's use is enjoined as a result of any Claim, or in Varian's opinion, the Product is likely to become subject to a Claim, Varian may, at its expense and sole option, modify the Product so that it becomes non-infringing, procure for Customer the right to continue to use the Product, substitute for the infringing Product another product having a functionality substantially equivalent to the Product, or accept return of the Product and refund the purchase price (less reasonable depreciation).

10.2. Varian's obligation under Section 10.1 is conditioned upon Customer (a) notifying Varian promptly in writing of the Claim; (b) giving Varian sole control of the defense, management, and settlement of the Claim, provided that Customer may participate in such defense at its own cost with counsel of its choice; and, (c) upon request, at Varian's cost, reasonably cooperating with Varian in such defense.

10.3. Subject to applicable law, Varian will not have any obligation to indemnify Customer for any Claim arising from: (a) settlements and their related costs and expenses where Customer settles a Claim without Varian's prior written consent; (b) use of the Product in a manner not authorized by Varian, as set forth in the applicable documentation for the Product or written instructions by Varian; (c) modification of the Product, except for modifications performed by Varian or pursuant to Varian's instructions; (d) combination of the Product with any other equipment, apparatus, software, processes, or materials not furnished by Varian, except as requested or performed by Varian; (e) compliance by Varian with Customer's designs, specifications, or instructions; or (f) methods of use of a Product, unless the Product has no substantial non-infringing use; where such infringement would not have occurred but for such use, modification, combination, or compliance.

10.4. This Section 10 states each party's entire liability for any claim based upon or related to any alleged infringement of any patent or other intellectual property rights.

11. Bodily Injury

With respect to liability to third parties for bodily injury or death, each party shall be responsible in such proportion as reflects its relative fault for damages arising from, or in any way related to, the use or operation of any Product. Varian shall have no responsibility whatsoever for, and, subject to applicable law, Customer shall indemnify, defend, and hold Varian harmless from, any and all damage, injury, or death which arises from or relates to: (a) any use, operation, or service of any Product by anyone other than Varian personnel prior to completion of applicable acceptance tests by Varian and the radiation survey by Customer; (b) any use, operation, or service of any Product contrary to any written warning or instruction given by Varian with respect to such Product, including, but not limited to, unauthorized use and/or modification of any equipment, components, software, or accessories by any user, or their use on or with any explosive or incendiary materials; or (c) claims or damages

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associated with any non-Varian design, manufacture, or installation of any product or any custom design, manufacture, or installation by Varian that is performed pursuant to Customer's specifications, designs, or plans. This Section states each party's entire liability for bodily injury and death.

12. Limitations of Liability

12.1. **Consequential Damages.** SUBJECT TO APPLICABLE LAW, IN NO EVENT SHALL VARIAN, ITS SUPPLIERS AND LICENSORS, AND CUSTOMER BE LIABLE UNDER CONTRACT, TORT, OR ANY OTHER LEGAL THEORY FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR SPECIAL LOSSES OR DAMAGES OF ANY KIND, INCLUDING, BUT NOT LIMITED TO, LOST BUSINESS, LOST PROFITS, LOSS OF USE, OR DISCLOSURE, BREACH, OR LOSS OF, ACCESS OR DAMAGE TO CUSTOMER DATA, HOWEVER CAUSED, WHETHER FORESEEABLE OR NOT, EVEN IF THE OTHER PARTY IS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

12.2. **Direct Damages.** SUBJECT TO APPLICABLE LAW, AND EXCEPT FOR INDEMNITY OBLIGATIONS UNDER SECTION 10 (INTELLECTUAL PROPERTY INFRINGEMENT), THE TOTAL AGGREGATE LIABILITY OF VARIAN, ITS SUPPLIERS AND LICENSORS, AND CUSTOMER FOR DAMAGES OR OTHERWISE ARISING FROM OR RELATED TO THIS AGREEMENT, SHALL BE LIMITED IN PROPORTION TO EACH PARTY'S RELATIVE FAULT AND NOT EXCEED THE AMOUNTS PAID AS INDICATED IN A QUOTATION FOR THE SPECIFIC PRODUCT OR SERVICE FROM WHICH THE CLAIM AROSE; PROVIDED, HOWEVER, THAT FOR ANY PRODUCT OR SERVICE THAT VARIAN PROVIDES FOR A TERM (E.G., SUPPORT AGREEMENTS), EACH PARTY'S LIABILITY SHALL NOT EXCEED THE TOTAL AMOUNTS PAID DURING THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE CLAIM. THESE LIMITATIONS SHALL APPLY NOTWITHSTANDING THE FAILURE OF THE ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.

THE PARTIES ACKNOWLEDGE THAT EXCLUSIONS AND LIMITATIONS IN SECTIONS 12.1 AND 12.2 ARE MATERIAL PARTS OF THE BARGAIN BETWEEN THE PARTIES AND THAT PRICES FOR THE PRODUCTS WOULD BE HIGHER WITHOUT THEM. THE EXISTENCE OF ONE OR MORE CLAIMS OR PARTIES WILL NOT ENLARGE THE LIMIT.

12.3. **Exception to Limitations.** The exclusions and limitations of liability set forth in Sections 12.1 and 12.2 will not apply to: (a) bodily injury and death under Section 11 (Bodily Injury), (b) breaches of Section 5 (Use Restrictions), (c) breaches of Section 8 (Confidential Information), and (d) Customer's obligation to pay Varian for the Products and Services. Notwithstanding anything to the contrary, the limitations and exclusions set forth in Sections 12.1 and 12.2 shall apply to any schedules, addendums or other written agreements between the parties that are attached to, reference, or relate to the Products or Services ordered under the Quotation unless they contain a separate limitation or exclusion.

13. Compliance with Laws

13.1. **Export Compliance.** Customer acknowledges and agrees that the Products and related technology subject to this Agreement are subject to the export control laws and regulations of the United States, European Union, United Kingdom, and Switzerland, and Customer agrees to comply with such laws and regulations. Customer agrees that it shall use its best efforts to ensure that the Products and related technology are not: (a) sold, transferred, or diverted to any U.S., U.K., or E.U. sanctioned or embargoed country (including, but not limited to, Cuba, Iran, Sudan and Syria), unless authorized by U.S. export license or regulation; (b) sold, transferred, or diverted to any person, firm, or other entity listed in the U.S. Department of Commerce Denied Persons List or Entity List, the U.S. Department of Treasury's Specially Designated Nationals List, the U.S. Department of State's Debarred Parties listing, or any E.U. or local country listing of sanctioned persons; (c) sold, transferred, or diverted to any nuclear weapons, nuclear power, nuclear research, chemical/biological weapons, or missile/rocket technology end-user or end-use; or (d) sold, transferred, or diverted in violation of any other applicable import/export laws, regulations, licenses, or government orders. Customer shall promptly advise Varian in writing of any known or suspected sale, transfer, or diversion in violation of the foregoing. Customer understands that Varian's performance under this Agreement is subject to Varian's receipt of all necessary licenses, permits, or approval from all relevant governments or their agencies for the import or export of the Products, and Customer agrees that Varian shall be free from all obligations and liabilities for Customer's deficient performance under this Agreement if such deficiency is caused by Varian's non-receipt or late receipt of such licenses, permits, or approval. The obligations of this Section as to these laws shall survive any termination of this Agreement.

13.2. **Debarment.** Varian represents that neither it nor any of its employees or agents providing Services under this Agreement are or have been excluded, terminated, suspended, or debarred from an applicable federal or state health care program or from participation in any federal or state procurement or non-procurement programs. Varian further represents that no final adverse action by the federal or a state government is pending or has occurred against Varian or its employees or agents employed to provide Products or Services pursuant to this transaction. For orders in the United States: Varian further represents that neither it nor any of its employees or agents providing Services under this Agreement has been convicted of a criminal offense as set forth in 42 U.S.C. § 1320a-7, including but not limited to an offense related to the provision of healthcare items or services. Varian will promptly notify Customer of any change in the status of the representations set forth in this section. Any breach of this section shall give Customer the right to terminate this Agreement immediately upon providing written notice to Varian.

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13.3. **Governmental Audit.** For orders in the United States and only to the extent required by applicable law, Varian shall, until four (4) years after the termination of this Agreement, make available, upon written request by the Secretary of the Department of Health and Human Services ("Secretary of HHS"), or upon request by the Comptroller General of the United States General Accounting Office ("Comptroller General"), or any of their duly authorized representatives, a copy of this Agreement and such books, documents, and records as are necessary to certify the nature and extent of the costs of the Products and Services. Varian further agrees that, if it carries out any of its duties under this Agreement through a subcontract with a related organization with a value or cost of Ten Thousand Dollars (\$10,000.00) or more over a twelve (12)-month period, then such subcontract shall contain a provision requiring the related organization to make available, until the expiration of four (4) years after the furnishing of such services pursuant to such subcontract, upon written request by the Secretary of HHS or upon request by the Comptroller General, or any of their duly authorized representatives, a copy of such subcontract and such books, documents, and records of such organization as are necessary to verify the nature and extent of such costs.

13.4. **Customer Data.** "Customer Data" means any type of information, including PII or PHI, which is provided or made available by or on behalf of Customer to Varian, or is otherwise accessible by Varian, in connection with Varian Products and Services, including without limitation information or data which Customer inputs, provides, makes available or is otherwise accessible to Varian through Varian Products and Services. As between the parties, Customer shall retain all right, title, and interest (including any and all intellectual property rights) in and to the Customer Data as provided to Varian. Customer agrees, however, that Varian may use Customer Data received by Varian for processing, distributing, displaying, managing, administrating, modifying, performing, supporting and enhancing Products and Services or to carry out legal responsibilities of Varian. Customer warrants and represents, and assumes sole responsibility for ensuring that due notice is given to, and that sufficient consent obtained from, all relevant persons or entities, including without limitation patients, regarding the use and disclosure of Customer Data under this Agreement. Customer represents and warrants to Varian: (a) that Customer has and shall retain during the term of this Agreement sufficient rights and patient consent with respect to the Customer Data to authorize Varian to grant the licenses and other rights contemplated by this Agreement and for Varian to provide and support the Products and Services in the manner contemplated under this Agreement; and (b) Customer shall comply with applicable privacy and similar laws.

13.5 **Performance Data.** "Performance Data" means diagnostic, environmental, operational, usage, serviceability and other performance data related to Customer's use of Varian Products and Services, exclusive of PII and PHI. Customer acknowledges that Varian will retain all right, title, and interest to Performance Data and is permitted to use Performance Data for its business purposes.

14. Force Majeure

Neither party shall be liable for any delay in performance which is due to an act of God or causes beyond its reasonable control. Performance by a party shall be deemed suspended during the event causing such delay plus a reasonable period of time after such event, and the other party shall accept such delayed performance. Either party may terminate any Quotations not yet completed if such performance is delayed more than thirty (30) days under this Section.

15. Disputes, Mediation, Arbitration, and Governing Law

Except as otherwise set forth below, the parties shall endeavor to settle any dispute arising out of this Agreement, except those pertaining to intellectual property issues, by mediation under the Mediation Rules of the American Arbitration Association ("AAA"). The parties will attempt to agree on a mediator. Failing such agreement, the mediator will be appointed by AAA. Any dispute arising out of or relating to this Agreement, including the breach, termination, or validity of it, which has not been resolved by mediation within thirty (30) days after appointment of a mediator or such time period as the parties may otherwise agree, shall be submitted to and finally resolved by binding arbitration in accordance with the AAA Commercial Rules, by an independent and impartial arbitrator appointed by AAA, provided, however, that if one party fails to participate in the mediation as agreed in this Section, the other party can commence arbitration prior to the expiration of the time periods set forth above. The arbitration shall be governed by the Federal Arbitration Act, 9 U.S.C. §§1 et seq., and judgment upon the award rendered by the arbitrators may be entered by any court having jurisdiction thereof. The place of arbitration shall be Palo Alto, California. The governing law of the substance of this Agreement shall be the commercial law of the State of California, and the United Nations Convention for the International Sale of Goods shall not apply.

The procedural law for any dispute arising out of this Agreement shall be the law of the place where the action or arbitration is filed. Arbitral proceedings shall be conducted in English unless another language is mutually agreed upon by the parties. The arbitration tribunal shall not award punitive damages. The expenses of the arbitration, including the arbitrator's fees, expert witness fees, and attorney's fees, may be apportioned between the parties in any manner deemed appropriate by the arbitrator; however, in the absence of any formal ruling by the arbitrator each party shall share equally in the payment of the arbitrator's fees and bear its own costs, expert witness fees, and attorney's fees. The arbitration award shall be final and binding, shall be the sole and exclusive remedy regarding any and all claims and counterclaims presented, and may not be reviewed by or appealed to any court except for enforcement. Nothing in this Agreement shall prohibit either party from seeking to prevent any unauthorized copying, disclosure, use, retention, or distribution of its Confidential Information or infringement of intellectual

property by injunctive relief or otherwise in a court of law. Varian shall have the exclusive right to bring legal action for failure to pay for Products or Services furnished in the courts of Varian's corporate domicile or any other place.

16. Limitation of Claims

Subject to applicable law, no claims, regardless of form, arising out of, or in any way connected with this Agreement or the Products or Services may be brought by Customer more than one year after the cause of action has accrued or performance under this Agreement has been completed or terminated, whichever is earlier.

17. Notices

Any notices required or permitted to be given pursuant to this Agreement shall be in writing and delivered: (a) in person, (b) by overnight delivery with delivery confirmation, or (c) by first class certified mail, return receipt requested, or its international equivalent. All such notices shall be addressed to Varian at Legal Department, Varian Medical Systems, Inc., 3100 Hansen Way, M/S E-250, Palo Alto, CA 94304, fax 650-424-5998, and to Customer at the address and/or fax numbers set forth in the Quotation or to such other address as may be specified from time to time by notice in writing to the other party. Notice shall be deemed to have been given when received.

18. Headings

Headings used in this Agreement are for ease of reference only and will not be used to interpret any part of this Agreement.

19. Entire Agreement, Amendments, Illegality, and Priority of Documents

This Agreement contains the complete and exclusive statement of the terms of agreement of the parties with respect to this subject matter, and supersedes all prior and contemporaneous understandings, representations, and warranties, written and oral. This Agreement may be amended or modified only in a writing signed by both parties, provided, however, that in recognition that some product configurations have to be set at or near the time of installation, if an earlier revision of a Quotation is signed, subsequent unsigned corrections of the Quotation shall apply upon agreement of the parties. Customer's terms and conditions in any purchase order or specific order documentation, whether preprinted or otherwise, are expressly rejected by Varian and shall not apply. Unless otherwise indicated, these Terms of Sale do not govern any Products or Services sold or licensed under a separate written agreement between the parties. If a court or arbitrator holds any part of this Agreement to be illegal, unenforceable, or invalid in whole or in part for any reason, the validity or enforceability of the remaining provisions, or portions of them, will not be affected, and such provisions will be changed and interpreted so as to best accomplish the objectives of such provisions within the limits of applicable law or court decisions. In the event of a conflict, the documents shall be interpreted to give priority in the following order: (a) amendments or addenda to this Agreement, if any, with highest priority given to the most recent amendment or addendum, (b) any applicable schedule or supplemental terms attached to or referenced in the Quotation, (c) Terms of Sale, and (d) Quotation, except that the Quotation will have higher priority than the Terms of Sale as to the length of warranty or support.

20. Waiver

No term or provision of this Agreement shall be deemed waived by either party, and no breach excused by either party, unless the waiver or consent shall be in writing signed by an authorized representative of the party granting such waiver or consent.

21. Assignment

Neither party may assign its rights nor delegate its duties under this Agreement without the written consent of the other party and any attempted assignment without such consent will be void, provided, however, Varian may subcontract various shipping, installation, and related activities, and its support of products manufactured by third parties back to the manufacturer, so long as Varian remains primarily responsible for those subcontracted obligations. However, either party may assign or otherwise transfer its rights or delegate its duties under this Agreement, in whole or in part and subject to the terms of this Agreement, to a subsidiary or affiliate, or a purchaser or transferee of substantially all of the assets used by such party in its business to which this Agreement relates or in the event of a merger, acquisition, corporate restructuring, or change in control upon written notice to the other party.

22. Relationship of the Parties

This Agreement does not create a relationship such as a partnership, franchise, joint venture, agency, master/servant, or employment relationship. Neither party may act in a manner, which expresses or implies a relationship other than that of independent contractor, nor bind the other party.

23. Counterparts

This Agreement may be executed in two counterparts, each of which will be an original and which together will constitute one and the same instrument.

24. Sales to United States Government Agencies

Varian Products that are sold or distributed by Varian to an agency of the United States government (the "Government") shall be subject to the Government's rights in commercial items and commercial software.

25. Electronic Signatures

For purposes of signing acceptance and completion-of-installation documents, and for any other documents or agreements mutually agreed upon by the parties, the parties are authorized to use DocuSign or other similar mutually-agreed upon electronic signature solution to sign the document or agreement. Any documents signed through this electronic signature process shall be legally binding for their intended purpose. Either party retains the right to insist upon signing paper copies of the documents instead of using an electronic signature solution.

26. Insurance

During the term of this Agreement, Varian agrees to maintain at least the following insurance coverage and to provide Customer with certificates of insurance evidencing such coverage upon written request:

- 26.1. **General Liability.** Varian agrees to maintain insurance for products/completed operations, property damage, bodily injury, contractual liability, advertising injury, and personal injury liability with minimum limits of US\$1,000,000 per occurrence and US\$2,000,000 general aggregate. Coverage may be provided through a primary or excess/umbrella liability program or through any combination of them.
- 26.2. **Business Auto Liability.** Varian agrees to maintain coverage for all owned, non-owned, and hired vehicles with minimum limits of US\$500,000 combined single limit per accident for bodily injury and property damage.
- 26.3. **Worker's Compensation Insurance and Employer's Liability Insurance.** Varian agrees to keep in force statutory coverage for occupational injuries with minimum statutory limits and US\$500,000 employer's liability applicable in jurisdictions of contract performance.

HARDWARE SCHEDULE

(FORM RAD 9905B)

This Hardware Schedule supplements and is made a part of the Terms of Sale and applies to and governs the Hardware that Varian is selling to the Customer as indicated in a Varian Quotation. All capitalized terms not otherwise defined shall have the meaning set forth in the Terms of Sale.

1. Bill and Hold

This Section shall apply only to linear accelerators, simulators, and HDR BrachyTherapy afterloaders. If shipment is delayed due to unavailability of Customer facilities or any other cause, Customer may request and authorize Varian to hold the Product(s) in storage upon completion of manufacturing. Varian shall invoice Customer for, and Customer shall pay, eighty percent (80%) of the purchase price for such Product(s), which shall include any down payments or deposits. Varian will select a suitable storage facility and pay for the costs of storage and insurance for up to ninety (90) days. Title to the Product(s) shall pass when the Product(s) are placed into storage. The Product(s) shall be insured in Customer's name. If Customer has not requested shipment of the Product(s) within such ninety (90) day period, then Varian shall ship the Product(s) to the site designated in the applicable Quotation(s). When storage is required, the provisions of this Section shall prevail over any inconsistent provisions of this Agreement.

2. Architecture

Except as mutually agreed in writing, Varian will have no approval or other responsibility for any matter affecting or related to the adequacy of Customer's operating permit, architectural design, the radiation protection walls and barriers, patient viewing devices, compliance with all facility personnel safety devices and related inspections, utility service design and location, and other details pertaining to Customer's site under this Agreement. Customer may purchase Varian's architectural and construction services, if available, under a separate agreement with Varian's Site Solutions group.

3. Installation

A linear accelerator is typically delivered in separate sections which Varian will assemble in Customer's vault. Varian also will provide standard installation of the pieces and final positioning for the linear accelerator and setting. Customer will be responsible for the grouting of the subbase frame and the connection of such Products to the utilities and for any non-standard installation services (such as requiring cranes, the shoring of floors, the widening of doorways, and second floor delivery), and Varian will notify Customer approximately ninety (90) days prior to the scheduled Product shipment to allow Customer to provide for and coordinate such services. Except as otherwise agreed by the parties, Customer will be responsible for having the building, utilities, lighting, ventilation, air conditioning, mounting facilities, all necessary radiation shielding, and access to the room completed on the estimated delivery date or other mutually agreed upon date and ready for installation of the Products. Where Varian is installing a Product for Customer, Customer will reimburse Varian at Varian's standard service rates for any extra time and/or travel by Varian made necessary by any delays not caused by Varian. Varian shall have no obligation to operate Products to complete installation or testing unless Customer has provided adequate radiation shielding protection and other site preparations for the safety and protection of Customer's and Varian's personnel and Products. Upon completion of installation, Varian's representatives will demonstrate proper Product operation by performing the applicable Varian acceptance procedures. When no representative is present or assistance from Customer is not available when required by Varian, Varian may discontinue installation and shall charge Customer for any additional costs incurred at Varian's standard service rates. If union action or influence requires union labor to complete any installation of Products, then such installation shall be completed at Customer's expense under the engineering supervision of Varian.

4. Acceptance of Hardware

For third party Hardware that Varian is reselling on behalf of a third party manufacturer, Varian shall invoice Customer when such Product is shipped. For Varian Hardware, acceptance shall occur upon the earlier of (a) completion of the applicable Varian acceptance procedure, (b) Customer's execution of Varian's acceptance form, which is the final step in the Varian acceptance procedure for each Product, (c) use of any such Product by Customer, its agents, employees, or licensees for any purpose other than testing after its receipt, or (d) six (6) months after delivery of the Product. Prior to acceptance, Varian's sole and exclusive liability will be, at Varian's option, to repair or replace defective or nonconforming parts or Product after receipt of notice of defect or nonconformity. After acceptance, Customer's remedies shall be solely as provided in the warranty. Varian shall not be required to provide installation services six (6) months after delivery of the Product unless mutually agreed by the parties in writing.

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5. Calibration and Radiation Surveys

For linear accelerator and simulator Products and treatment planning Software, Customer shall be responsible for all Product calibration unless it has signed an agreement ordering physics or commissioning services through Varian. For non-BrachyTherapy Products, the dose rate and integrated dose measured by the accelerator transmission ionization chamber and dosimetry electronics must be calibrated by a qualified radiological physicist prior to use of the Product for patient treatment. For BrachyTherapy Products, the radioactive source must be calibrated by a qualified radiological physicist prior to use of the Product for patient treatment. Customer shall be responsible for testing and calibrating the Product on a regular basis. Customer also shall be responsible for conducting any radiation surveys required by applicable law or regulation or necessary to establish that radiation does not exceed safe levels. For simulator and BrachyTherapy Products, unless Customer has signed an agreement ordering physics or commissioning services through Varian, Varian's obligation to calibrate these Products shall be limited to that required by local law. In the United States, Varian's calibration shall be limited to those certified components that are required under 21 C.F.R. 1020.30(d) (U.S. Code of Federal Regulations) to be calibrated by the installer where Varian is the installer. Customer shall be responsible for all other calibrations of simulator Products.

SOFTWARE SCHEDULE

(FORM RAD 2750D)

This Software Schedule supplements and is made a part of the Terms of Sale and applies to and governs Software that Varian licenses to the Customer as indicated in a Varian Quotation, except for those software products that: (a) are otherwise licensed to Customer under a separate written software license or subscription agreement between the parties; (b) are third party software products subject to separate license terms, and/or (c) fall within the meanings of either Firmware or Operating Systems (as defined in the Terms of Sale) for Hardware. All capitalized terms not otherwise defined shall have the meaning set forth in the Terms of Sale.

1. Additional Definitions

- 1.1 "Access" means use of Software installed on a workstation or used at a workstation through remote connection to a server via a single Local Area Network ("LAN") or a single Wide Area Network ("WAN"), but not from outside the designated LAN or WAN, except that remote administrative viewing of certain designated Software installed on a server will not be outside the scope of the permitted use; and
- 1.2 "Documentation" means the user manual for Software which describes the Software and provides information specific to that Software.

2. License Grant

Subject to and for so long as Customer is in compliance with the terms and conditions of the Agreement, Varian grants to Customer a limited, personal, non-exclusive, non-transferable license to use the Software for:

- (a) Server versions:
 - (i) to install and use a single copy on a single server (or single database server and single imaging server for imaging applications) and to Access the Software from a workstation; and
 - (ii) for workstation components of a server versions, if any, to install and use copies of such workstation components on such workstations as necessary;
- (b) Workstation versions (which shall apply to all Varian Software not designated in the Quotation as a server module):
 - (i) for Software pre-installed by Varian on a workstation (such as a console) prior to its delivery to Customer, to use such workstation version on the workstation on which such application is installed;
 - (ii) for which a license key manager is used, to install and use such workstation version on the number of workstations permitted by the license key manager;
 - (iii) for which no license key manager is used and which is intended for a floating license, to install such workstation version on any number of workstations and to permit concurrent users up to the number of licenses purchased; and
 - (iv) for an enterprise or site license, to install and use such workstation versions on the number of workstations and Varian linear accelerators at the Customer site(s) identified in the Quotation as to such Software; and
- (c) Application Program Interfaces ("APIs"): where the Varian Software contains APIs, to use the APIs solely for Customer's internal use to develop Customer's own software scripts, provided that Customer shall be fully responsible for any applicable verification, validation, compatibility with the underlying Software, installation, usage, removal, support, safety issue reporting, and other requirements or issues arising out of Customer's development and usage of such scripts and the scripts' usage of the APIs; if Customer wishes to commercialize its APIs, it must sign a separate agreement with Varian for such commercial activities; Varian shall not be responsible for providing support for any Varian or third party products that it is caused by a Customer script; Varian does not guarantee that the APIs will be provided or supported in future versions of its Software, nor does it guarantee forward or backward compatibility of any Varian APIs to any other version of its APIs or Customer's scripts; and
- (d) to copy the Software for back-up and archival purposes only, except to the extent that such restriction on copying is void under applicable law; and
- (e) to use (but not make copies of) the Documentation to assist in Customer's use of the Software pursuant to the terms of this Agreement, except that Customer may make an electronic copy on each workstation of the Documentation applicable to the Software installed or used on such workstation.

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Each such license shall be valid until termination or expiration. Unless otherwise indicated, Mandatory Safety Releases, Updates, Upgrades, and Versions (as defined in the Service and Support Schedule) are hereby licensed in the same way that their underlying Products are licensed under this Software Schedule. Customer shall not be entitled to receive or use any source code of the Software, except as otherwise expressly stated herein. Varian shall have the right to conduct, and/or direct an independent third party firm to conduct, during normal business hours, an audit of the appropriate records of Customer to verify Customer's compliance with the licenses granted under this Section.

3. Title

Title to all copies of the Software and Documentation are proprietary to Varian or its licensors. No license, right, title, or interest in the Software or Documentation, or any intellectual property of Varian or any Varian third party licensor, is granted to Customer except as expressly stated in this Software Schedule.

4. Integration

Customer acknowledges that the import of data into, and the export of data out of, certain Software requires an interface between the Software and external programs or information systems, whether such programs or information systems are supplied by Varian or a third party.

5. Acceptance

Where Varian will be installing the Software, Customer will make its site available to Varian personnel to install the Software no later than thirty (30) days after delivery of the applicable Software to Customer. Customer shall provide a representative who shall be present at all times during installation (including installation of interfaces), and such representative shall be capable of either assisting Varian where necessary or waiving installation of interfaces to the extent that Customer has decided not to install Products requiring such interfaces. When no representative is present or assistance from Customer is not available when required by Varian, Varian may discontinue installation and shall charge Customer for any additional costs incurred at Varian's standard service rates. Customer will have the following periods to review the Software: (a) if Varian performs the installation, thirty (30) days after the date of installation, unless Customer accepts the Software earlier, or (b) if Customer shall perform the installation of third party software, thirty (30) days after delivery of the Software. Customer may reject Software only if it does not substantially conform to the Documentation. Customer's rejection must be in writing, describe the nonconformity in detail, and be provided to Varian within the applicable thirty (30) day period. Varian will have a reasonable period of time in which to correct, or to provide a workaround, for any such nonconformity. Customer will be deemed to have accepted the Software after the applicable thirty (30) day period if Varian has not received written notice of rejection within such period. Notwithstanding the foregoing, Customer's first productive use of the Software in Customer's business will be deemed to be acceptance of the Software.

6. Support and Warranties

6.1. Support in Lieu of Warranty & Limited Warranty

Varian represents that the Varian Software (except Firmware and Operating Systems for Varian Hardware) shall be in substantial compliance with operational features of Documentation or the applicable Product at the time of sale for the time periods set forth below:

- (a) for Software licensed to Customer for the first time or as a separate new configuration, as opposed to expansions of pre-existing configurations no warranty is provided. Varian will provide Customer with Support Services for a period of one year from the date of installation of the Software by Varian (or the date of delivery if the Software will be installed by, or is electronically delivered to, Customer), or such other period set forth in the Quotation, under the terms of the Service and Support Schedule, at no additional charge to Customer;
- (b) for Software licensed to Customer that adds one or more modules to, upgrades, or increases the number of licenses purchased under a pre-existing configuration, Varian warrants, for a period of thirty (30) days from the date of installation of the Software by Varian (or the date of delivery where the Software will be installed by Customer), that the Software, will, when used in accordance with the Documentation, substantially conform to the Documentation. Where Customer reports a non-conformity to Varian during the warranty period, Varian will provide workarounds, patches, bug fixes, or other corrections or will replace the affected Software, at Varian's option, and such remedy will be Customer's sole and exclusive remedy for breach of this warranty. If in Varian's sole and exclusive opinion any such workaround, patch, bug fix, correction, or replacement is not commercially reasonable, or if any such remedy fails of its essential purpose, Varian shall negotiate with Customer with respect to a refund of any equitable portion of any sums paid by Customer for the affected Software. Given that this is an expansion of a pre-existing configuration and that it is often difficult to determine whether a Software issue arises out of the original configuration or the expansion, the total support period for expansion will be synchronized to expire at the same time as the original Software, and Varian shall issue an invoice for the amount that the expansion increases the current Support Agreement.

Varian's provision of Mandatory Safety Releases, Updates, and, if applicable, Upgrades (as defined in the Service and Support Schedule) under the warranty or support in lieu of warranty in this Section and pursuant to the Service and Support Schedule shall not extend the original period for such warranty or support.

6.2. **Disclaimer.** EXCEPT AS PROVIDED IN THIS AGREEMENT, VARIAN DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES, REPRESENTATIONS, AND CONDITIONS (EITHER IN FACT OR BY OPERATION OF LAW) INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT OF THIRD PARTY RIGHTS. VARIAN MAKES NO WARRANTY THAT THE OPERATION OF ANY SOFTWARE WILL BE UNINTERRUPTED OR ERROR FREE. THE EXCLUSIVE REMEDY FOR INFRINGEMENT OF THIRD PARTY RIGHTS IS SET FORTH IN SECTION 10 (INTELLECTUAL PROPERTY INFRINGEMENT) OF THE TERMS OF SALE.

6.3. **Limitations.** Except as specifically stated in the Documentation, Varian does not make any representations or warranty regarding the compatibility of the Software with software or hardware not supplied by Varian. Varian will in its sole and exclusive discretion, use reasonable efforts to assist Customer with the use of Software with third party products. Such assistance is limited to telephone and service support regarding compatibility or interface questions. Varian does not make any representation or warranty regarding the clinical use of the Software and/or Varian beam data by Customer for the treatment of patients in performing any medical procedure. Customer acknowledges that the Software and Varian beam data are tools to assist Customer to determine the proper course of treatment that may be needed by a particular patient, and Customer assumes all risks associated with such treatment. Import, export, or distribution of any data or information Customer may develop or use in cooperation with the Software ("Data Related Activities") is Customer's sole responsibility, and, subject to applicable law, Customer agrees to defend, indemnify, and hold Varian harmless from any and all claims by Customer and/or third parties, regardless of the nature of such claims, arising either directly or indirectly out of Data Related Activities. The foregoing sentence shall not be construed to limit Varian's obligation to provide warranty work or support under Section 6.1.

PROFESSIONAL SERVICES SCHEDULE

(FORM RAD 10080A)

This Professional Services Schedule supplements and is made a part of the Terms of Sale and applies to and governs those Professional Services provided by Varian to Customer related to the development of interfaces for Varian medical oncology Software installation and certain other Professional Services, all as indicated in a Quotation and set forth under an SOW (as such term is defined below). All capitalized terms not otherwise defined shall have the meaning set forth in the Terms of Sale.

1. Additional Definitions

- 1.1. "Change Order" means any proposed change to the SOW (as defined in Section 1.4 below) mutually agreed to in writing by the parties;
- 1.2. "Professional Services" mean the Services identified in each individual SOW, including, but not limited to, analysis and performance of integration of Varian's standard Software with Customer's information systems and business practices, development of interfaces between Varian's standard Software and Customer's computer systems and other services available from Varian;
- 1.3. "Schedule" shall mean any timetable or milestones for the Professional Services that are set forth in the SOW; and
- 1.4. "SOW" shall mean a statement of work or work order agreement, either in the Quotation or as separately agreed upon in writing by the parties describing the Professional Services to be performed by Varian for Customer.

2. Term

The term for the Professional Services portion of this Agreement shall be from the signing of this Agreement until completion or termination of the Professional Services.

3. Professional Services

- 3.1. **Generally.** In consideration of Customer's timely payment, Varian shall perform the Professional Services set forth in each SOW attached to or referencing this Agreement.
- 3.2. **Software.** Where Varian provides Customer with other software under an SOW to this Professional Services Schedule, including but not limited to interface engines and interfaces, then such software shall be governed by the Software Schedule. The interface engine, interface, or other software will be licensed under the Software Schedule in the same manner as the underlying application software which requires such interface engine, interface, or other software.
- 3.3. **Actual and Potential Delays.** Varian shall use commercially reasonable efforts to perform the Professional Services according to the Schedule. Whenever any event delays or threatens the timely performance of the Professional Services that is not due to Customer's fault, then, Varian will make commercially reasonable efforts to notify Customer of such event and furnish all relevant details. If Varian is unable to meet the Schedule for any Professional Services, Varian and Customer shall meet in good faith to discuss possible solutions, including revising the Schedule at no additional cost to Customer, provided that such revision does not add new Professional Services to the SOW.
- 3.4. **Office Space, Services, and Equipment.** Customer shall provide, at no cost to Varian and subject to Customer's reasonable usage and access requirements, use of office space, services, and equipment (such as copiers, fax machines, modems, and Internet access) as Varian reasonably requires to perform the Professional Services at Customer's site.
- 3.5. **Exclusions from Professional Services.** Except to the extent expressly set forth in an SOW, Professional Services shall not include, and Varian will have no approval or other responsibility for, any matter affecting or related to the adequacy of Customer's operating permit, architectural design, the radiation protection walls and barriers, patient viewing devices, compliance with all facility personnel safety devices and related inspections, utility service design and location, Customer's obligations to comply with applicable laws, and other details pertaining to Customer's site.

4. Rates, Expenses, Invoices, and Payment

- 4.1. **Time and Materials Rates.** Varian shall bill Customer for Professional Services at the time and materials rates set forth in the applicable Quotation or, if no rate is set forth in the Quotation, at Varian's then-current standard rates for such Professional Services. Varian shall bill for actual time expended and materials used in providing the Professional Services, and any preliminary estimate of time and materials provided by Varian to Customer for the Professional Services is for budgetary purposes only and shall not be binding on either party. Varian's standard work day is eight (8) hours. Varian shall bill Customer in units of billable hours, with minimum billable increments of eight (8) hours for Professional Services being performed at Customer's site or one hour for Professional Services being provided off-site. Where Varian can perform any portion of the Professional Services remotely rather than on Customer's site, Varian shall bill for such off-site Professional Services in accordance with the terms of this Agreement as if such Professional Services were performed at Customer's site.

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- 4.2. **Firm Fixed Price Rates.** Varian may from time to time provide Customer with some pre-packaged Professional Services or other specially negotiated Professional Services on a firm fixed price basis, provided that such Professional Services will be clearly identified as being offered on a fixed price basis. Where the parties agree upon a firm fixed price, the Professional Services included within such price shall be limited to those specifically identified as being covered by such price, and Customer agrees to make payments according to the Schedule, including any applicable milestones. Where Professional Services are not expressly identified as being covered by a firm fixed price, they shall be provided on a time and materials basis at Varian's then-current standard rates.
- 4.3. **Expenses.** Varian shall submit a monthly time and expense summary to Customer by letter, fax, e-mail, or in person for the Professional Services performed during the prior month. Varian may bill Customer for its reasonable expenses, including, but not limited to, travel, lodging, and meals, required to perform the Professional Services for Customer.
- 4.4. **Invoices.** For Professional Services performed on a time and materials basis, Varian shall submit invoices to Customer for labor, materials, and expenses in providing the Professional Services. For Professional Services performed on a firm fixed price basis, Varian shall submit invoices to Customer pursuant to the Schedule set forth in the SOW. Upon request by Customer, Varian shall provide receipts or other documentation supporting reimbursable expenses to Customer.
- 4.5. **Payment.** Except to the extent that a special payment arrangement has been agreed to by the parties in a Quotation or SOW, Customer shall pay each invoice within thirty (30) days from the date of the invoice.

5. Change Orders

If Customer desires a change to any SOW, then, upon mutual agreement of the parties, the parties shall execute a Change Order in the form of a revised Quotation or revised SOW. If any Change Order causes a change to the cost of, the time required for, performance, or Schedule of the Professional Services, the appropriate modifications to the SOW shall be reflected in the Change Order.

6. Warranty

Varian warrants the Professional Services will be performed in a professional and workman-like manner and substantially conform to the SOW. This warranty shall begin upon completion of the Professional Services and expire ninety (90) days after such date. In the event that Varian's performance of the Professional Services fails to conform to the SOW, Varian's sole obligation with respect to the Professional Services will be to promptly bring the Professional Services into conformity with the SOW at no additional cost to Customer. Where this is not possible, Varian shall be entitled to retain, and Customer shall be liable for payment of, a proportionate share of the total payments set forth in the SOW reflecting Varian's percentage of completion of the work in conformity with the SOW, and applicable Varian's expenses.

7. Intellectual Property

Except as expressly stated in this Agreement or an SOW, neither party is granted any right, title, or interest in the pre-existing intellectual property of the other. With the exception of any data created for Customer, Varian shall own all right, title, and interest in all inventions, feedback and discoveries newly developed in performing the Professional Services.

SERVICE AND SUPPORT SCHEDULE

(FORM MGM 1580AF)

This Service and Support Schedule supplements and is made a part of the Terms of Sale and applies to and governs all Support Services for the Varian Products provided by Varian to the Customer as indicated in a Varian Quotation. All capitalized terms not otherwise defined shall have the meaning set forth in the Terms of Sale.

1. Definitions

- 1.1. "Mandatory Safety Release" means updates, error corrections, or modifications to Software issued by Varian for safety reasons that Varian will require licensees of such Product to install and that are made available by Varian at no additional cost to licensees of such Product.
- 1.2. "Update" or "Maintenance Release" means bug fixes, patches, and other error corrections to a Software Covered Product designed to enable the Software to conform to its documentation and that are made generally available by Varian at no additional cost to the licensees of such Covered Product; Updates may be indicated by the number to the right of the second decimal in a software version number (e.g., version 2.1.1).
- 1.3. "Upgrade" or "Upgrade Release" means upgrades, enhancements, and improvements to the features or functionality of Software that are released and marketed by Varian as Upgrades; Upgrades may be indicated by the number to the right of the first decimal in a software version number (e.g., version 2.1).
- 1.4. "Version" (including purchase options) means Software applications, modules, or releases of the Software that include new features or functionality and that are released and marketed by Varian as Versions or purchase options; Versions may be generally indicated by the number to the left of the first decimal in a software version number (e.g., version 2.0).

2. Mandatory Safety Releases

Varian shall provide Customer with and install Mandatory Safety Releases at no additional cost until the later of (a) the end of support of the Product specified in a notice by Varian given pursuant to Section 4.2.4 of the Terms of Sale, or (b) such later date as required by any regulatory agency.

3. Updates

Varian shall provide Customer with and install Updates for Covered Products at no additional cost. Varian may, at its election, install Updates remotely if applicable.

4. Upgrades and Versions

Varian shall offer Upgrades and Versions for Covered Products, along with associated installation and training, to Customer at the prices and upon the terms set forth in the Quotation.

5. Telephone Support

Varian shall provide telephone Support Services for Covered Products at no additional cost through (a) help desk telephone support and (b) technical telephone support.

- 5.1. **Help Desk Telephone Support.** Varian shall provide application help desk support for Covered Products at no additional cost during standard hours.
- 5.2. **Technical Telephone Support.** Varian shall provide technical telephone support for Covered Products at no additional cost during standard hours.

6. Remote Diagnostic and Remedial Support

Varian provides diagnostic and remedial Support Services for Covered Products remotely through remote services tools. Customer authorizes and consents to Varian (together with its Support Services personnel located at various locations globally) accessing, handling, and viewing Customer Data, including PHI (which may include in the case of certain Products, images via camera or video feed), in the course and for the purpose of providing and performing Support Services via the remote services tools. Customer shall be solely responsible for obtaining patient consent and complying with applicable privacy law in connection with Varian's use of the remote services tools and access to Customer Data as more particularly described in the Terms of Sale.

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7. On-Site Support

- 7.1 Generally. Where an issue cannot be resolved by telephone or remote Support Services, Varian shall provide on-site Support Services for Covered Products during standard hours at no additional cost. Where Customer requests, and Varian can offer, on-site support outside of Varian's standard hours, Customer agrees to pay for non-standard hours coverage at the hourly rates set forth in its then current labor rates and working hour schedule; provided, however, that such after-hours coverage shall be at no additional cost to Customers who have purchased a non-standard hours coverage option as part of their Support Agreement.
- 7.2. Customer Hours, Holidays, and Site Rules. Varian's employees and agents shall reasonably observe the working hours, holiday schedule, and site rules of the Customer while working on Customer's premises, provided that Customer provides in advance a copy of the hours, schedule, and rules to Varian, and those hours, schedule, and site rules shall not modify the terms of the Agreement unless mutually agreed upon by the parties in writing.

8. Periodic Maintenance Inspections

Varian shall provide Periodic Maintenance Inspections ("PMI's") for Hardware Covered Products at mutually agreed upon times with the understanding that unless the parties make other arrangements, Customer shall be expected to give access to Varian to begin performing PMI's before 1:00 p.m. (local time) to enable the PMI's to be completed during standard hours. Where Varian can offer to perform PMI's outside of Varian's standard hours and Customer can give access to Varian to begin performing PMI's before 5:00 p.m. (local time).

9. Severity Levels and Response Times

"Severity Level 1" means an issue which prevents the performance of any mission critical functions of a Covered Product, and which cannot be circumvented or avoided on a temporary basis by Customer.

"Severity Level 2" means an issue which significantly impairs the performance of any mission critical functions of a Covered Product, and which cannot be circumvented or avoided on a temporary basis by Customer.

"Severity Level 3" means an issue which does not prevent or significantly impair the performance of any mission critical functions of a Covered Product, or where such prevention or impairment can be circumvented or avoided on a temporary basis by Customer.

"Severity Level 4" means a low impact issue or documentation issue.

Varian shall give preference to Customers with Covered Products. Varian shall respond to Severity Level 1 and 2 issues within thirty (30) minutes and Severity Level 3 and 4 issues by the end of the next business day. Varian shall continue working Severity Level 1 and 2 issues until a solution or acceptable workaround is provided. For extended downtime of a Covered Product, Varian's customer support manager shall notify Varian's senior service and sales management, including, when required, product and design engineers. Workarounds do not constitute a resolution of an issue but may result in the issue being reassigned to Severity Level 3. The permanent resolution of Severity Level 3 and Severity Level 4 issues may appear in future Product releases. Varian issue resolution efforts may be suspended by agreement of Customer or during such period Customer assistance is required by Varian to continue effective work and is not available. Varian will provide contact persons to respond to the different severity level issues. Varian will notify Customer promptly if it is unable to resolve any Severity Level 1, 2 or 3 issue.

10. Parts

10.1. **Provision of Parts.** Varian shall provide to Customer all parts required in connection with Support Services for Covered Products at no additional cost. Parts provided pursuant to Services shall be included within the definition of "Products" for all purposes within the Terms of Sale except for the length of the warranty period. The Quotation may contain additional terms regarding parts depending on the support level selected by Customer. This section shall not cover parts ordered for spare or stock.

10.2. **Spare Parts Kit.** During the support period for a Covered Product, Customer shall maintain a spare-parts kit including all of the spare parts listed in the Varian standard spare parts list for such Covered Product.

10.3. **Parts Inventory.** Spare parts that the Customer has on hand in its spare-parts kit shall be available to the Varian customer Support representative. If the Covered Product is under warranty or under a Support Agreement, a part from Customer's spare-parts kit used by Varian to replace a part in a Covered Product will be replaced by Varian at no additional cost. If the Covered Product is not under warranty or under a Support Agreement, it is the responsibility of the Customer to replenish its spare parts stock as such parts are used for replacement.

11. Customer Responsibilities

- 11.1. **Authorized Representatives.** Customer shall request Services on a time and materials basis and order parts only through its authorized representatives and will provide a list of such authorized representatives upon request by Varian.
- 11.2. **Access to Premises.** Customer shall provide Varian with sufficient access to the Covered Products and Customer's premises and personnel to perform Varian's obligations and to install all Mandatory Safety Releases, including access for both remote diagnostics and onsite Services.
- 11.3. **Qualified Operator and Equipment.** Customer shall arrange for a qualified operator to be present, when, in the opinion of the Varian customer support representative, the situation requires two (2) persons for safety. To fulfill its Service responsibility, Varian will supply normal hand tools, test equipment, and other specialized fixtures. Customer shall provide other assistance and equipment reasonably required for Varian to perform Service responsibilities.

12. Service Tools

Any firmware and operating systems provided by Varian pursuant to Services is provided pursuant to Section 6 of the Terms of Sale (Firmware and Operating Systems), and any Software provided pursuant to Services is provided pursuant to the terms set forth in the Software Schedule; provided, however, that Varian's provision of such Software shall not extend existing warranty periods, if any, nor create any new ones. Subject to any signed security agreement or applicable site rules, during the initial warranty or software support period, and during Post-Warranty Support, Varian reserves the right to install and activate service-related software tools and service-related hardware tools at the customer site which allow Varian to enhance its ability to provide timely, high quality service and preventative maintenance. If the initial warranty or software support period has expired and the customer is not under a Support Agreement, Varian will de-activate service-related tools that are non-essential to performing service activities.

13. Exclusions from Services

The Services provided shall be limited to support of Covered Products. Products which are not Covered Products include, without limitation, Customer's network, any hardware upon which a Software Covered Product is loaded, any interfaces between Covered Products and other products (other than interfaces between Varian Products), and any products which interface with the Covered Products; however, these restrictions shall not apply to the extent that such network, hardware, interfaces, or products are included as Covered Products. In addition, Varian shall not be required to: (a) provide Services for any Products if, in Varian's reasonable opinion, they are required because of Customer's failure to install Mandatory Safety Releases, Updates, or Upgrades made available to Customer or because of causes other than defects or errors in the Covered Products; (b) render Services at locations other than the Customer site(s) listed in the Quotation. Varian shall also have no responsibility or liability for delays caused by Customer.

14. Configuration Changes for Support Agreements

If the Customer changes the configuration of its Products after the signing of a Support Agreement, including the addition of sub-equipment, features, purchase options, modules, upgrades, or increases in the number of licenses acquired during the term of this Agreement, this Agreement's price will be modified to reflect the incremental value of such changes in configuration. The price change will be based on Varian's current pricing in effect at that time at the time of the change. The price change will go into effect at the end of the warranty or support period provided with the added Hardware or licenses and will continue for the remainder of the term of the Agreement.

TRAINING SCHEDULE

(FORM RAD 10439)

This Training Schedule supplements and is made a part of the Terms of Sale and applies to and governs educational courses provided by Varian or its subcontractors to Customer, as indicated in a Quotation. All capitalized terms not otherwise defined shall have the meaning set forth in the Terms of Sale.

1. Term

The term for the training portion of this Agreement shall be from the signing of this Agreement until completion, expiration, or termination of the training.

2. Office Space, Services, and Equipment

Customer shall provide, at no cost to Varian and subject to Customer's reasonable usage and access requirements, use of office space, services, and equipment (such as copiers, fax machines, modems, and Internet access) as Varian reasonably requires to perform the Professional Services at Customer's site.

3. Expenses

If Varian is required to conduct training at Customer's site, Varian may bill Customer for its reasonable expenses, including, but not limited to, travel, lodging, and meals, required to perform the training for Customer.

4. Payment

Except to the extent that a special payment arrangement has been agreed to by the parties in a Quotation or SOW, Customer shall pay each invoice within thirty (30) days from the date of the invoice.

5. Intellectual Property

Except as expressly stated in this Agreement or an SOW, neither party is granted any right, title, or interest in the pre-existing intellectual property of the other. With the exception of any data created for Customer, Varian shall own all right, title, and interest in all inventions, feedback and discoveries newly developed in performing the training.

6. Applicable Training

Except as otherwise agreed in writing by the parties, this Section applies to all training provided by Varian to Customer, including training that is included in the purchase price of a Product or Service and training that is purchased in the form of professional service and training credits (e.g., Advantage or FlexCredits).

7. General Rules

- a. Each day of on-site training or Professional Services is defined as eight (8) hours – between 8 a.m. to 5 p.m. local time, normal working days, excluding holidays. Time over eight (8) hours per day will be deducted from remaining balance of the on-site training entitlement.
- b. Varian employees and agents shall observe the statutory holiday schedules for both Varian and the Customer. Travel and lodging to attend classroom training is not included in the price unless otherwise stated in this Agreement.
- c. All classroom training must be attended at the nearest Varian education center where the class is offered.
- d. On-site training or Professional Services requires that the equipment or software to be used for training is available and in good working order. The Customer staff that is to be trained shall be available during the scheduled time of the training event.
- e. As part of a Service contract the Customer may be entitled, as set forth in the Quotation, to training before or at the time Upgrades are installed. The method of delivery of that training is at the discretion of Varian and may include web-based digital streaming media or instructor-led remote webinar. Training material shall be delivered via electronic media.
- f. Customer acknowledges that, prior to Varian providing training, Varian may provide Customer and/or Customer's representatives with supplemental training terms ("Supplemental Training Agreements"), such as training program prerequisites, safety guidelines, and Varian equipment-loan agreements. Customer agrees that Customer is deemed to have accepted and agreed to the terms of the Supplemental Training Agreements, on behalf of itself and its representatives participating in Varian's training, upon the commencement of the training, even if the Supplemental Training Agreements have not been executed by Customer. Customer further expressly agrees: (a) to comply with the terms of the Supplemental Training Agreements; (b) to ensure that all of its representatives participating in Varian's training are aware of, and have agreed to comply with, the terms of the Supplemental Training Agreements; and (c) to be responsible for Customer's representatives' breach of, or failure to comply with, the Supplemental Training Agreements.

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8. Forfeiture and Expiration

- 8.1. **Forfeiture for Inadequate Notice of Cancellation.** A training event that is part of a Support Agreement or purchased separately will be forfeited if it is scheduled and then cancelled by the Customer within two (2) weeks of the training event date. It cannot be reinstated or rescheduled, except where this training is required due to an Upgrade.
- 8.2. **Expiration.** Training that is included within the purchase price of a Product shall expire eighteen (18) months after the completion of installation of the Product. Purchased Professional Service and training credits (e.g., Advantage or FlexCredits) that are purchased as part of a Support Agreement shall expire at the end of the original term of the Support Agreement regardless of any extensions of that agreement. Purchased Professional Service and training credits that are purchased in standalone training orders shall expire twenty-four (24) months from the purchase date or acceptance of the first Product in that order, whichever is the latter.

Contract Check List

This check list summarizes the purpose of the contract, assures that the contract has been reviewed by In-house Legal Counsel, and is ready for Board approval.

1. Name of Contract: **Wasatch Controls**
2. Purpose of contract, including scope and description: **This is a quote for maintenance of out BMS (Building Management System) computer system that runs everything in the facility. Agreement breaks down approximately 210 labor hours per year and material expenditures per year. \$105.0 hour for programmer and \$75.00 hour installer.**
3. Date of contract execution: **April 4, 2018**
4. Date of contract expiration: **1 year**
5. Rights of renewal and termination: **If we don't use the services we won't be billed.**
6. Monetary costs: **\$2380.00 month for \$28,560 year estimate. Based on historical use.**
7. Included in Department Budget: **Yes**
8. Extraneous costs associated with contract:
9. Let for bid, if appropriate:
10. County Attorney reviewed (if applicable):
11. In-house Counsel Reviewed: **Yes**



1193 W 2200 S
Salt Lake City, Utah 84104
P 801.956.0465 F 801.956.0466

DATE: 3/8/2018
PREPARED FOR: James Horan
COMPANY: Sweetwater Hosp.
PROJECT: Maintenance
Agreement Proposal
PREPARED BY: Jarvis Hoffines

QUOTATION AND B.O.M.

QTY

DESCRIPTION

1

BMS system suport and maintenance agreement including:

- Customer training time as requested
- Material support and upgrades as needed/required at preferred discount rate
- Monthly support labor hours at preferred rate of \$105/hr programmer and \$75/hr installer
- Guaranteed 4 hour remote support and 8 hour on-site response time
- Maintain replacement controller inventory on-site and rotate stock - invoice only as utilized
- Maintain minor Niagara software version updates
- Maintain system backups quarterly

Agreement breakdown includes approximately 210 labor hours per year and \$9500 per year for material expenditure budget. The customer may utilize as little or as much material and/or labor as needed. Costs will accumulate and be invoiced for monthly only as utilized. Customer is not obligated to any actual monthly or annual commitment.

Proposal Total \$2380 / month
 \$28,560 / yr

Accepted for construction by: _____ Fax Return copy to: 801 956 0466

Wasatch Control Systems Confidential B.O.M. - Not for reproduction or distribution

Page1

Contract Check List

This check list summarizes the purpose of the contract, assures that the contract has been reviewed by In-house Legal Counsel, and is ready for Board approval.

1. Name of Contract: **YOUNG AT HEART CENTER**
2. Purpose of contract, including scope and description: **The Agreement holds 11 spots at Young At Heart Day care for hospital employees. Hospital pays \$4400.00 year for 11 spots to be held as priority access. Hospital also pays 15% of tuition for each spot that is used by hospital employees. Always pay the 15% per month as the spots are always full.**
3. Date of contract execution: **March 28, 2018 for effective date of July 1, 2018**
4. Date of contract expiration: **Three years- July 1, 2021.**
5. Rights of renewal and termination: **NA**
6. Monetary costs: **\$4400.00 year billed annually in June. 15% tuition is \$1,970 monthly for a total of \$28,040 each year.**
7. Included in Department Budget: **YES**
8. Extraneous costs associated with contract:
9. Let for bid, if appropriate:
10. County Attorney reviewed (if applicable):
11. In-house Counsel Reviewed: **Yes**



2400 Reagan Avenue
Rock Springs, WY 82901
Phone: 307-352-6737

Sweetwater County Memorial Hospital & Young At-Heart Center
Memorandum of Understanding
Provider Services Collaboration

This Memorandum of Understanding is made by and between the Sweetwater County Memorial Hospital and the Young at Heart Center of Rock Springs, Wyoming.

Collaborative Partners

The Young at Heart Early Learning Center will provide priority access for employees of the Sweetwater County Memorial Hospital. The following are the terms of this agreement;

1. Sweetwater County Memorial Hospital will have 11 full time slots available to their staff.
2. Sweetwater County Memorial Hospital will pay 15% of the tuition for each of the slots that are used.
3. Young at Heart will bill Sweetwater County Memorial Hospital monthly for the amount of discount that is being used.
4. Sweetwater County Memorial Hospital will pay \$400 for each slot to pay for Priority Access for their staff, for a total of \$4400 to be annually in June.
5. Priority access will be given to Sweetwater County Memorial Hospital; employees will immediately be placed at the front of the waiting list and enrolled as quickly as possible.

Terms of the Memorandum

This Memorandum of Understanding is effective on the date of the last agency signature. The Memorandum expires July 1, 2021. The signing parties will review this Memorandum of Understanding annually. Extensions and/or amendments will be made as deemed necessary and agreed to by the signing parties. In the event that the Collaborative Partner violates any of the terms or conditions of this Memorandum of Understanding, the Sweetwater County Memorial Hospital reserves the right to immediately terminate this agreement. In the event of termination of this Memorandum of Understanding, with or without cause, for any other reason, the party terminating the agreement shall give notice of such termination in writing to the other party. Termination shall be effective sixty (60) days after the date of receipt of the written notification.

As the Executive Director (or equivalent) of the Participating Agency, I have read, fully understand, and agree to the terms and guidelines set forth in this Memorandum of Understanding.

Sweetwater County Memorial Hospital

Young at Heart Senior Center

Signature / Sweetwater County Memorial
Hospital, Chief Executive Officer

Signature / Director of ELC

Irene Richardson

Printed Name

Rachelle Morris

Printed Name

Date: _____

Date: _____



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Rock Springs, WY 82901
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Sweetwater County Memorial Hospital

Young at Heart Senior Center

Signature / Sweetwater County Memorial
Hospital, Chief Executive Officer

Signature / Director of ELC

Irene Richardson
Printed Name

Rachelle Morris
Printed Name

Date: _____

Date: _____



2400 Reagan Avenue
Rock Springs, WY 82901
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Sweetwater County Memorial Hospital

Young at Heart Senior Center

Signature / Sweetwater County Memorial
Hospital, Chief Executive Officer

Signature / Director of ELC

Irene Richardson
Printed Name

Rachelle Morris
Printed Name

Date: _____

Date: _____