

MEMORIAL HOSPITAL OF SWEETWATER COUNTY  
REGULAR MEETING OF THE BOARD OF TRUSTEES

September 2, 2020

2:00 p.m.

Dial: 301-715-8592

Meeting ID: 854 3971 8404

Password: 268668

AGENDA

- I. Call to Order Taylor Jones
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Our Mission and Vision Richard Mathey
  - D. Mission Moment Irene Richardson, *Chief Executive Officer*
- II. Agenda *(For Action)* Taylor Jones
- III. Minutes *(For Action)* Taylor Jones
- IV. Community Communication Taylor Jones
- V. Old Business Taylor Jones
  - A. COVID-19 Preparation and Recovery
    - 1. Incident Command Team Update Kim White, *Incident Commander*
  - B. Employee Policy *(from the Human Resources Committee) (For Action)* Ed Tardoni
    - 1. Employee Policy-Cultural Diversity
  - C. Board Policy *(from the Governance Committee) (For Action)* Barbara Sowada
    - 1. Attendance of Board Committee Meetings
  - D. Termination and Appeal Policy Update Richard Mathey
  - E. Outstanding – Not Ready for Board Consideration (Placed on the agenda as a reminder of uncompleted business)
    - 1. Credentialing Criteria *(presented following approval of new medical staff bylaws)*
    - 2. Employee Policies *(from the Human Resources Committee)*
      - a. Employee Corrective Action
      - b. Introductory Period
- VI. New Business Taylor Jones
  - A. Board Policy *(from the Governance Committee) (For Review)* Barbara Sowada
    - 1. Contracts Requiring Board Approval Policy
  - B. Letters of Appointment *(For Action)*
    - 1. Antimicrobial Stewardship Program (ASP) Kari Quickenden, *Chief Clinical Officer*
    - 2. Infection Prevention Program (IP) Kristy Nielson, *Chief Nursing Officer*
  - C. Utilization Management Plan *(For Action)* Kristy Nielson
  - D. Performance Improvement and Patient Safety Plan Priorities *(For Action)* Kara Jackson,  
*Director of Quality, Accreditation, Patient Safety*
  - E. CARES Act Lab Project, Construction Manager At Risk,  
and Contract from the Architect Approval *(For Action)* Irene Richardson

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- VII. Chief Executive Officer Report Irene Richardson
- VIII. Committee Reports
- A. Quality Committee Marty Kelsey
  - B. Human Resources Committee Ed Tardoni
  - C. Finance & Audit Committee Richard Mathey
    - 1. Cerner Electronic Medical Record Presentation and Request (*For Action*) Tami Love, *Chief Financial Officer*
    - 2. Capital Expenditure Requests (*For Action*)
    - 3. Bad Debt (*For Action*)  
*August Committee Meeting Information*
  - D. Building & Grounds Committee Marty Kelsey
  - E. Foundation Board Taylor Jones
  - F. Compliance Committee Ed Tardoni
  - G. Governance Committee Barbara Sowada
  - H. Executive Oversight and Compensation Committee Taylor Jones
  - I. Joint Conference Committee Richard Mathey
- IX. Contract Review Suzan Campbell, *In-House Counsel*
- A. Contract Consent Agenda (*For Action*)
    - 1. Cerner Business Agreement
    - 2. HVAC Upgrade Project Engineering Services
    - 3. Plan 1 Professional Design Services for MOB Entrance Reconfiguration
    - 4. UVC Upgrade Project Engineering Services
- X. Medical Staff Report Dr. Lawrence Lauridsen, *Medical Staff President*
- XI. Good of the Order Taylor Jones
- XII. Executive Session (W.S. §16-4-405(a)(ix)) Taylor Jones
- XIII. Action Following Executive Session Taylor Jones
- XIV. Adjourn Taylor Jones