

**MINUTES FROM THE SPECIAL MEETING
MEMORIAL HOSPITAL OF SWEETWATER COUNTY
BOARD OF TRUSTEES**

August 12, 2020

The Board of Trustees of Memorial Hospital of Sweetwater County met in a special meeting via Zoom on August 12, 2020, at 2:00 PM with Mr. Taylor Jones, President, presiding.

CALL TO ORDER

Mr. Jones called the meeting to order. The following Trustees were present online: Mr. Taylor Jones, Mr. Marty Kelsey, Mr. Richard Mathey, Dr. Barbara Sowada, and Mr. Ed Tardoni.

Officially present: Ms. Irene Richardson, Chief Executive Officer, and Mr. Jake Blevins, ST&B Engineering.

Mr. Jones said the purpose of the meeting is to give the CEO authorization for the projects the Board already gave her authorization for. He said there were legal reasons to have the meeting and asked Ms. Suzan Campbell, In-House Counsel, to give an overview of the purpose of the meeting. Ms. Campbell said we have decided we do need a project manager and decided to use the construction manager at risk (CMAR) method. In order to do that we need to give Ms. Richardson the authority to get bids and identify the CMAR. Ms. Campbell cited W.S. 16-6-701 and 16-6-707. She said this will be authorization for the HVAC, UV lights for HVAC, and front entrance of the medical office building. Mr. Kelsey said his understanding is Mr. Jake Blevins of ST&B has recommended to Mr. Jim Horan, Facilities Director, to use the CMAR option. Mr. Blevins confirmed that was correct. He said it is based on time limits for incurring expenses by the deadline that are then eligible for reimbursement. He said we hope to see two to three pay application cycles by the deadline. Mr. Tardoni said we are in a unique situation. He asked what ST&B and the Board of Trustees can do, radical as it may be, to not leave any money on the table. He said we need to do what is legal and correct. Mr. Todd Spacek, ST&B, outlined the process. There was discussion of statutory requirements. Mr. Blevins reported on their progress to date. The motion to authorize the CEO of the Hospital to solicit proposals for CMAR for three projects identified as appropriate for this alternative delivery method and authorize the CEO to select the CMAR for the three projects presented was made by Mr. Kelsey; second by Mr. Tardoni. Mr. Kelsey said he has done a couple of these types of projects. He asked if it would be appropriate to approve the project when we have the guaranteed maximum price (GMP). He said right now the Board doesn't know what the total cost will be. Mr. Spacek said that is what they are doing at the University of Wyoming for their project and said that is typically the process. Mr. Kelsey amended his motion to include what he said before and add to provide that the CEO is given the authority to approve the CMAR project all the way through and including once we have received the GMP; second by Mr. Tardoni. Motion carried. The motion to authorize the CEO to solicit bids and to further authorize the CEO to select the successful bidder and award a bid for the mobile lab equipment, walk in lab equipment, PAPRs, and proning beds made by Mr. Kelsey; second by Dr. Sowada. Motion carried.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 2:37 PM.

Mr. Taylor Jones, President

Attest:

Mr. Marty Kelsey, Secretary