

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
REGULAR MEETING OF THE BOARD OF TRUSTEES

July 6, 2022

2:00 p.m.

Dial: 301-715-8592

Meeting ID: 848 3966 3901

Password: 983703

AGENDA

- I □ Call to Order Taylor Jones
- A □ Roll Call
- □ Pledge of Allegiance
- □ [Our Mission and Vision](#) Taylor Jones
- D □ Mission Moment Irene Richardson, *Chief Executive Officer*
- II □ Agenda (For Action) Taylor Jones
- III □ [Minutes](#) (For Action) Taylor Jones
- I □ □ Community Communication Taylor Jones
- □ Old Business Taylor Jones
- □ New Business (Review and Questions/Comments) Taylor Jones
- A □ [Trustee Reappointment](#) (For Your Information) Taylor Jones
- □ Plan to Transition Visitor Policies (For Your Information) Jim Tate,
Emergency Department Director
- □ Election of Officers (For Action) Barbara Sowada
- D □ Committee Assignments (For Your Information)
- □ Employee Policies Susan Campbell, *In House Counsel*
- 1 □ [Telecommuting](#) (For Review)
- 2 □ [Social Media](#) (For Review)
- II □ Chief Executive Officer Report Irene Richardson
- III □ Committee Reports
- A □ [Quality Committee](#) Barbara Sowada
- □ [Human Resources Committee](#) Barbara Sowada
- □ [Finance & Audit Committee](#) Ed Tardoni
- 1 □ Paid Debt (For Action)
- [June Committee Meeting Information](#)
- D □ [Building Rounds Committee](#) Martyelsey
- □ Foundation Board Taylor Jones
- F □ [Compliance Committee](#) Martyelsey
- □ [Governance Committee](#) Taylor Jones
- □ Executive Oversight and Compensation Committee Taylor Jones
- I □ Joint Conference Committee Taylor Jones

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AGENDA

I. Contract Review

Susan Campbell

A. Contracts Approved by Board since last Board Meeting *(For Your Information)*

1. [Derner P2 Sentinel IPAA Compliance Software](#)

2. [Fibertec](#)

3. [Frontrange Mobile Imaging](#)

4. [MartinRay Laundry Systems](#)

5. [Press Ganey Culture of Survey](#)

6. [R1 RIN](#)

7. [Sweetwater Now](#)

B. Board Education

Barbara Sowada

C. Medical Staff Report

Dr. Rianne Crofts, *Medical Staff President*

D. Good of the Order

Board President

E. Executive Session 8:00 PM - 9:40 PM

Board President

F. Action Following Executive Session

Board President

G. Adjourn

Board President



Memorial Hospital

OF SWEETWATER COUNTY

OUR MISSION

*Compassionate care for
every life we touch.*

OUR VISION

*To be our community's trusted
healthcare leader.*

OUR VALUES

Be Kind

Be Respectful

Be Accountable

Work Collaboratively

Embrace Excellence

OUR STRATEGIES

Patient Experience

Quality & Safety

Workplace Experience

Growth, Opportunity & Community

Financial Stewardship

**MINUTES FROM THE REGULAR MEETING
MEMORIAL HOSPITAL OF SWEETWATER COUNTY
BOARD OF TRUSTEES**

June 1, 2022

The Board of Trustees of Memorial Hospital of Sweetwater County met via Zoom in regular session on June 1, 2022 at 2:00 p.m. with Mr. Taylor Jones, President, presiding.

CALL TO ORDER

Mr. Jones called the meeting to order and announced there was a Quorum. The following Trustees were present online at the call to order: Mr. Taylor Jones, Mr. Marty Elsey, Ms. Andi Pendleton, Dr. Barbara Sowada and Mr. Ed Cardoni.

Officially present during the meeting: Ms. Irene Richardson, Chief Executive Officer, Dr. Prianne Crofts, Medical Staff President, Mr. Geoff Phillips, Legal Counsel and Mr. Jeff Smith, Sweetwater Board of County Commissioners.

Pledge of Allegiance

Mr. Jones led the attendees in the Pledge of Allegiance.

Our Mission and Vision

Mr. Elsey read aloud the mission and vision statements.

Mission Moment

Ms. Richardson said a patient's spouse stopped her at a community event and said they came to the Hospital and everyone was kind and caring. They said they had an exceptional experience and they are grateful the Emergency Department was there to take care of their loved one.

AGENDA

The motion to approve the agenda with the additions of Board Assessment, Letter to County Commissioners and Change of Plan for Officers was made by Dr. Sowada, second by Mr. Cardoni. Motion carried.

APPROVAL OF MINUTES

The motion to approve the minutes of the May 4, 2022 regular meeting as presented was made by Mr. Elsey, second by Ms. Pendleton. Motion carried.

COMMUNITY COMMUNICATION

Ms. Stephanie Thompson said Sweetwater now has been tracking Covid numbers statewide and she asked what we are seeing at the Hospital. Ms. Jim White Incident Commander and Director of Emergency Services provided an update. She said we have seen a bit of an uptick but nothing like we have seen in the past. Mr. Jones thanked Ms. White for the update.

OLD BUSINESS

Threshold Criteria

Ms. Merry Downs Director of Medical Staff Services said the reason for the revision is to match the new bylaws. The motion to approve the threshold criteria as presented was made by Mr. Tardoni second by Dr. Sowada. Motion carried.

Introductory and Probationary Period Policy

Ms. Susan Campbell In House Counsel said it has been brought to our attention that we are trying to move employees around internally and when we had 90 days as the introductory period it worked but having one year for the introductory period is hard so we propose striking one sentence. The Human Resources Committee approved the change. This is a board policy and it requires the approval of the board. Mr. Elsey asked why the provision was in there in the first place. Ms. Campbell said she thinks it was left in because when it was 90 days it worked well because we wouldn't want people to move within 90 days. Mr. Phillips said when it was 90 days it wouldn't be fair to evaluate someone who would transfer in 90 days so it was more of an evaluation tool when in the position. He said we inherited it and did not develop anew but in light of the challenges it makes sense to strike that now under the circumstances. The motion to approve the change to the Introductory and Probationary Period Policy as discussed was made by Mr. Elsey second by Mr. Tardoni. Motion carried.

NEW BUSINESS

Spending Authority Matrix

Ms. Campbell reviewed the proposed changes. Mr. Jones said it gives Ms. Richardson more flexibility and noted the board reviews everything she signs. Ms. Campbell said Dr. Sowada asked her to update the policy on behalf of the Governance Committee. Mr. Tardoni said emergency Covid powers are still in place for Ms. Richardson and she has handled that process exceptionally well. Mr. Jones said the matrix can be updated as needed. Mr. Tardoni requested spelling out "less than" and "greater than" instead of using the symbols. The motion to approve the Spending Authority Matrix with the changes suggested during the meeting was made by Ms. Pendleton second by Mr. Tardoni. Motion carried.

Performance Improvement and Patient Safety (PIPS) Plan & FY 2023 PIPS Priorities

The motion to approve the PIPS Plan and FY 2023 PIPS Priorities as presented was made by Dr. Sowada second by Ms. Pendleton. Motion carried.

CHIEF EXECUTIVE OFFICER REPORT

Ms. Richardson thanked staff for working incredibly hard. She said it has been a couple of difficult years and we are so fortunate to have amazing staff and physicians. Ms. Richardson expressed appreciation to everyone involved with the Cerner project and said we are excited for what the future holds. We continue to improve our person-centered care culture. Planetree Experiential and Communicating with Empathy workshops continue. The Patient and Family Advisory Council is celebrating three years together and we feel fortunate to have the information they provide to us. Ms. Richardson reported she continues person-centered care rounding on staff. She said it is important to focus on taking care of the staff to support them taking care of the patients. Ms. Richardson said we continue preparing for the Joint Commission lab survey. She said it is very impressive that the Dialysis Department received a five-star rating. We hosted a Rock Springs Chamber of Commerce after hours meet and greet event May 11 at the Holiday Inn. It was an informal event where we had tables set up to share information. Numerous staff volunteered their time and we had a nice turnout. Ms. Richardson thanked Mr. Melsey for attending and said we are grateful for the support of the Chamber to make that happen. She thanked Human Resources and Nutrition Services for a very successful Hospital Week. We celebrated three years of service award recipients at an awards banquet May 10. Ms. Richardson thanked Mr. Jones for attending and said staff were very thankful to be recognized. She said it is always nice to celebrate the staff and their accomplishments. Ms. Richardson reported we continue work on the FY23 budget. A Board Financial Workshop is scheduled June 13 at 10:00 a.m. and a Special Board Meeting is scheduled June 27 at 10:00 a.m. to approve the budget. Ms. Richardson said she presented a Town Hall via Zoom on May 13. June 1 is the official first day with Nidine in the Nutrition Services Department. We are looking forward to what they have to offer in the future. Ms. Richardson will present the annual report to the Board of County Commissioners on June 21. Ms. Richardson thanked Dr. Sowada and Mr. Cardoni for their participation in the Wyoming Hospital Association Trustee Education event in Riverton. She said she has received feedback that Dr. Sowada did an excellent job on the iProtean panel and thanked Dr. Sowada for her work to continually improve board governance. Ms. Richardson will attend the Wyoming Hospital Association Board Retreat at the end of June. Strategic Plan work is underway. She thanked the Board for their support and for all they do. She said we appreciate feedback and their partnership. Ms. Richardson thanked Commissioner Smith and the Board of County Commissioners for their continued support.

COMMITTEE REPORTS

Quality Committee

Dr. Sowada referenced the packet in the Board portal. She said there are some additions to the packet for example control charts that show how things are going benchmark and improvement activities initiated. She urged everyone to delve in and thanked Ms. Sara Jackson Director of Quality Accreditation Patient Safety Risk and her team for their organization and work.

Human Resources Committee

Dr. Sowada said the information is in the meeting packet.

Finance and Audit Committee

Mr. Cardoni said his comments and the financial information are in the meeting packet. He said capital is frozen but we have one a request for replacement for the coil in the air handler in the medical office building. It is brittle and we have no choice but to replace it. We received three quotes and selected the low bidder. Mr. Cardoni said Ms. Kami Love Chief Financial Officer reports it qualifies for County maintenance funds. The motion to approve Capital Expenditure Request FY22-3 for \$41,660 as presented was made by Mr. Cardoni second by Ms. Pendleton. Motion carried. Ms. Love reported we have submitted requests for all available maintenance funds and will send this request through for next year's funds.

Mad Deft: The motion to approve the net potential Mad deft of \$7,474.42 as presented was made by Mr. Cardoni second by Dr. Sowada. Motion carried. Mr. Cardoni asked Mr. Ron Cheese Director of Patient Financial Services to provide an update on the Cerner implementation. Mr. Cheese said we have been working on this project for the past 1.5 years during Covid and it is coming together. He said this is a clinically driven revenue cycle instead of a financially driven revenue cycle. He recognized Dr. Brianne Crofts and the lead project team for their work.

Building & Grounds Committee

Mr. Elsey provided a projects update. The medical imaging staff have moved into their area so the project is complete. We have a contract for Pulsoxygen so we are excited to move forward. We are working with Lightning Eliminators to get that project done. Plan One has been working on options for the pharmacy chemo mixing room. Mr. Elsey said the Committee has been busy with finishing projects and getting projects started.

Foundation

Ms. Tiffany Marshall Foundation Executive Director said the board meeting at the end of May was pushed to early June. She will have more to report after the meeting.

Compliance Committee

Mr. Elsey said the Committee met. The Chair report and meeting minutes are in the packet. He noted there have been some technical difficulties with the fair warning report.

Governance Committee

Mr. Jones said there was a discussion about the special purpose tax and our project of the lab remodel. There was some concern about whether or not the project fell under basic infrastructure. Mr. Jones said he spoke with a couple of Commissioners and shared with them that his opinion is a hospital in a county this size with our population is basic infrastructure. He said we can't do hardly anything in our hospital without a fully functioning lab. We had approximately 76,000 visits last year and about 460,000 tests run in one year. Mr. Jones said one of the Commissioners asked for a letter from the board stating our stance. There are possibilities of doing other projects for less money for example windows parking and the tunnel. Mr. Cardoni noted how we are getting our tests done. We took our foundation area and converted it to a lab during Covid. Patients like it but

it increased work for the staff. There is also a waste drainage issue in the area. We have a temporary situation that requires extra work. The interior layout requires a long wait in a very small space with seating for maybe four or five people sitting shoulder to shoulder. The expansion would expand the waiting room. Mr. Cardoni said it is well worth doing. Ms. Pendleton asked about other funding options. Ms. Richardson said we could see if we could put some projects through the State Loan and Investment Board (SLIB) process. She said we haven't heard if there will be changes to the ratio. For a \$6.5M project, we'd have to come up with half of that. Mr. Jones noted there is no guarantee we would get the grant. Commissioner Smith gave an update and said he thinks there will be plenty of applicants for Covid funds. There will be projects trimmed from what is taken to vote. The Board of County Commissioners will work to refine the list. Mr. Kelsey shared some thoughts about the definition of infrastructure. He said he has no doubt our lab is a physical structure and needed for the operation of the Hospital. He said the State of Wyoming has some definite definitions about capital construction with a dollar threshold. He wants to see the lab project go forward because it really is an integral part of what we do and we can't operate the Hospital without it. Dr. Sowada said she is in favor of the project. Mr. Jones said the letter is basically asking for the Commissioners' support and includes the justifications. The motion to authorize Mr. Jones to sign a letter to the Board of County Commissioners stating we are in favor of going ahead with the lab remodel as a six penny item was made by Dr. Sowada second by Ms. Pendleton. Motion carried.

Dr. Sowada said we are coming to the end of the fiscal year. The Joint Commission requires an annual self-assessment survey. We used the Governance Institute survey last year. She asked if it is the pleasure of the Board to do that again and noted the survey is a service we have already paid for. The motion to use the Governance Institute Board self-assessment survey for the annual survey was made by Dr. Sowada second by Mr. Cardoni. Motion carried.

Dr. Sowada said the Committee developed the slate of officers for 2023. She said she is glad she sent it out early because we found Mr. Jones had been serving as president for three years. She said the Committee will have a slate of officers to present at the July meeting. She said anyone can recommend officers to the Committee by June 15. Dr. Sowada said committee assignments will be made at the July meeting as well.

CONTRACT REVIEW

Contract Consent Agenda

The motion to approve the contract as presented was made by Ms. Pendleton second by Mr. Kelsey. Motion carried.

BOARD EDUCATION

Dr. Sowada said the Board reviewed a video from the American Hospital Association on enterprise leadership. She said she chose the topic in part because of challenges discussed at the Wyoming Hospital Association education session and thought the video points to Ms. Richardson's leadership style, the Board's leadership style, and our work with Planetree. Mr. Kelsey said a concept he really liked is we need to be agile and be able to pivot. Mr. Jones said we are doing a lot of the things the video suggested. He said we must make sure all of the information gets

disseminated in the same words. Board members cannot be stuck in the past and must be more open-minded about a hospital being a different kind of animal and not like other businesses. Mr. Jones said the board has one employee and that is the CEO. Dr. Sowada said the purpose or goal for the organization is spread across the organization to break down silos and work together. Ms. Richardson said she agrees with the comments and liked how the video talked about their strategic plan and working with leaders to develop then go out and talk to every person to create the plan together and work on it together so every person is on the same page and working on the same goals.

MEDICAL STAFF REPORT

Dr. Crofts had to leave the meeting and there was no report.

GOOD OF THE ORDER

There were no comments.

EXECUTIVE SESSION

Mr. Jones said there would be an executive session. He said the board would leave the current meeting go to another line and then return to the original meeting for actions taken following executive session. The motion to go into executive session was made by Mr. Cardoni second by Mr.elsey. Motion carried. Mr. Jones said there would be a ten-minute break.

RECONVENE INTO REGULAR SESSION

At 4:40 p.m. the motion to leave executive session and return to regular session was made by Dr. Sowada second by Ms. Pendleton. Motion carried.

ACTION FOLLOWING EXECUTIVE SESSION

Approval of Privileges

The motion to approve the clinical privileges and appointments to the Medical Staff as listed by Ms. Downs was made by Dr. Sowada second by Mr.elsey. Motion carried.

Credentials Committee Recommendations from May 10, 2022

1. Initial Appointment to Associate Staff 1 year
 - Dr. Adham Arim Hospitalist
2. Initial Appointment to Active Staff 2 years
 - Dr. Wallace Curry Otolaryngology
 - Dr. Mary Murphy Radiology
 - Dr. Chandrashekar Yeshlur Pediatrics
3. Initial Appointment to Non-Physician Provider Staff 1 year
 - Holly Allen Professional Counselor MS CS
4. Reappointment to Consulting Staff 2 years
 - Dr. Dipayan Chaudhuri Cardiovascular Disease 1 of 2
 - Dr. Bruce Gray Cardiovascular Disease 1 of 2

- Dr. Cristina Cava^{MD} ^{MD} Radiology ^{MD} RC
 - Dr. Richard ^{MD} ^{MD} Radiology ^{MD} RC
5. Reappointment to ^{MD}on-Physician Provider Staff ^{MD} 2 years
- ^{MD}odd ^{MD}ader^{MD}Professional Counselor ^{MD} \$ ^{MD} CS

The motion to approve the provider contract and authorize the CEO to execute the contract as discussed in executive session was made by Dr. Sowada second by Mr. Cardoni. Motion carried.

The motion to approve the senior leaders recognition as discussed in executive session for their contributions during Covid was made by Dr. Sowada second by Ms. Pendleton. Motion carried.

ADJOURNMENT

There being no further business to discuss the meeting adjourned at 4:50 p.m.

Mr. Taylor Jones President

Attest:

Mr. Marty Welsey Secretary

**MINUTES FROM THE SPECIAL WORKSHOP MEETING
MEMORIAL HOSPITAL OF SWEETWATER COUNTY
BOARD OF TRUSTEES**

June 13, 2022

The Board of Trustees of Memorial Hospital of Sweetwater County met in a special workshop meeting via Zoom on June 13, 2022 at 10:00 a.m. with Mr. Taylor Jones, President, presiding.

CALL TO ORDER

Mr. Jones called the meeting to order and announced there was a quorum. The following trustees were present online at the call to order: Mr. Taylor Jones, Mr. Martyelsey, Ms. Andi Pendleton, Dr. Barbara Sowada, and Mr. Ed Tardoni.

Officially present during the meeting: Ms. Irene Richardson, Chief Executive Officer.

Pledge of Allegiance

Mr. Jones led the attendees in the Pledge of Allegiance.

Mission Moment

Ms. Richardson shared a message she received from a person traveling through town. The person started experiencing issues and stopped in our Emergency Department. The patient said the care was second to none and they have been to many hospitals around the country and we “have a gem here.”

FINANCE WORKSHOP

Ms. Ami Love, Chief Financial Officer, reviewed information in a PowerPoint available to the trustees in the Board portal. Mr. Eelsey expressed appreciation to Ms. Love and the staff for a very good presentation. He asked for a periodic update report on contract staff expense from Ms. Richardson at Board meetings quarterly or whenever she would like to provide updates. Ms. Love reviewed the FY23 Operating and Capital Budget. Mr. Jones thanked Ms. Love for putting together the huge undertaking with good detail. He thanked the people who have stayed with the Hospital. He said he is glad to see there have been and will be things to show the Board’s appreciation. Mr. Jones said it is good to see the future looks much brighter than the past. He noted our hospital is in much better shape than some others in our area. The services we provide to our community and people passing through will continue and that is important. Mr. Jones said it is going to be critical to stay on top of this every day to make this budget work. He said the Hospital is a big ship and it takes time to turn. He thanked everyone again for their hard work. Ms. Richardson thanked Ms. Love and her department for all their hard work. She said she agrees it is important to thank everyone who stayed with MHSC. She assured everyone we monitor financial information daily, weekly, monthly, quarterly, and she is happy to update the Board regularly. Ms. Richardson said she appreciates the Board’s support. Mr. Tardoni asked if we should consider a mid-year review if we need to change pricing. Ms. Richardson said we would have to look at contracts to see how

often we can make changes. Mr. Cardoni asked about obtaining more current data from the Wyoming Hospital Association. Ms. Love said it is hard to get comparative information without paying more so she will see if the auditors can obtain more current data. Mr. Elsey asked Ms. Richardson for her confidence level of “peer hospital” data. Ms. Richardson said Clifton Larsen Allen has a database and we can ask them if they will streamline to more closely relate to us regionally. Dr. Sowada said the report was well put together, thoughtful and clear.

ADJOURNMENT

Mr. Jones thanked everyone for their time. There being no further business to discuss the meeting adjourned at 11:23 a.m.

Mr. Taylor Jones President

Attest:

Mr. Marty Elsey Secretary

BOARD OF COUNTY COMMISSIONERS

SWEETWATER
C.O.U.N.T.Y **R**

- JEFFREY W. SMITH, CHAIRMAN
- ROY LLOYD, COMMISSIONER
- LAUREN SCHOENFELD, COMMISSIONER
- MARY E. THOMAN, COMMISSIONER
- RANDAL M. WENDLING, COMMISSIONER

80 WEST FLAMING GORGE WAY, SUITE 109
GREEN RIVER, WY 82935
PH: 307-872-3890
FAX: 307-872-3992

June 23, 2022

William Marty Kelsey

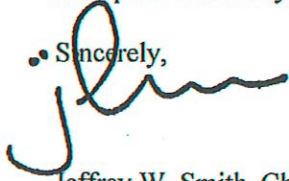
Dear Marty,

During the June 21, 2022 Board of County Commissioner's meeting, you were re-appointed to serve on the Memorial Hospital Board. This term will expire on July 1, 2027.

The County Commissioners very much appreciate your serving on this board and your willingness to offer your time, talents, and energy to benefit the community.

The Memorial Hospital will contact you regarding the meeting schedule. However, in the meantime, should you have any questions or concerns, please do not hesitate to contact my office at 307-872-3897 and speak with Sally Shoemaker.

Sincerely,



Jeffrey W. Smith, Chair
Sweetwater County
Board of County Commissioners

cc- Memorial Hospital Board





EMPLOYEE POLICIES-TELECOMMUTING

STATEMENT OF PURPOSE

An MHSC employee who successfully completes the process to become a telecommuter will perform his or her job duties from a “workspace”. For purpose of telecommuting, the term “workspace” is defined as the immediate area in which the computer is located.

The employee agrees that once he/she is a telecommuter, he/she remains subject to the terms and conditions of MHSC employment pursuant to MHSC employee policies, job descriptions, procedures, guidelines, and instruction.

A telecommuting employee is eligible for the same benefits, insurance and worker’s compensation coverage as other MHSC employees. All benefits and subject to change by MHSC. Eligibility for workers compensation is determined through the worker’s compensation application process. Contact employee health or HR for information.

Telework -temporary or occasional work from home. Telework is not telecommuting.

- A. Employees may work from home on an occasional basis only and only if pre-approved by their supervisor. If the employee's supervisor does not pre-approve the employee working from home and the employee chooses to work home without such approval, the employee's supervisor will enter PTO for the day the employee worked at home. Working from home is not the same as telecommuting and should only be used occasionally and not as a remote/telecommuting arrangement.

TEXT

- A. Employees wishing to telecommute:
 - 1. Will apply to be a telecommuter through the Human Resource Department.
 - 2. If the application is approved by HR and the appropriate supervisor, the employee will be required to sign the Agreement to show his/her understanding of the terms and conditions of the MHSC Telecommuting Agreement.

B. Application

1. Employees who desire to be a telecommuter shall complete a *Telecommuting Application* and submit it to the HR Department. HR will process this application as any other employment application.
2. Employees who are allowed to telecommute will be subject to the **Introductory period or Probationary Period policy depending on whether the employee is new hire or current employee. length and conditions as other employees. (See Employee Policies-Introductory and Probationary Period).**

C. Agreement

1. Employees who are approved for telecommute shall sign and abide by a *Telecommuting Agreement*. The Agreement may require modification to fit individual telecommute-site circumstances. A copy of the Agreement will be retained in the employee's personnel file.
2. Unless otherwise stated in the Agreement, the supervisor, the HR Department, Senior Leadership or the employee may discontinue the arrangement, generally giving at least one-week notice. The parties may negotiate a longer notice to provide for a smooth transition.

D. General Provisions

1. Communication. While telecommuting, the employee must be reachable by telephone, fax, pager, e-mail or **MS Teams collaboration system** during agreed-upon work hours. The employee and supervisor shall agree on expected turnaround time and the medium for responses.
2. Conditions of Employment. The telecommuter's conditions of employment shall remain the same as for non-telecommuting employees; wages, benefits and leave accrual will remain unchanged.
3. Equipment. The telecommuter will provide his/her own workspace furniture, laptop computer and equipment. MHSC will provide VPN software for installation on the telecommuter's personal computer. This will allow remote access to the hospital's intranet. Any software provided by MHSC shall not be duplicated.
4. Work Space. The telecommuter may hold business visits or meetings with professional colleagues or the public by electronic means (ZOOM, Microsoft Teams, etc.) but may not have in person meetings or in-person business visits at the workspace. Meetings with other MHSC staff at the workspace will not be permitted unless approved in advance by the employee's supervisor.
5. Hours of Work. The telecommuter will have specific available hours and telephone accessibility with the department and supervisor. The agreed upon work schedule shall comply with FLSA regulations. Overtime work for a non-exempt employee must be pre-approved by the supervisor. Unapproved overtime work will lead to corrective action against the telecommuter. Excessive unavailability of the telecommuter will lead to corrective action as per Exempt or Non-Exempt Employee Policies.
6. Incidental Costs. Unless otherwise stated in the Telecommute Agreement, all incidental costs of telecommuting, such as residential utility costs, Internet costs, phone costs or cleaning services, are the responsibility of the telecommuter.
7. Inclement weather. If there is an emergency at the workspace, such as a power outage, the telecommuter will notify his/her supervisor as soon as possible. The telecommuter may be reassigned to the Hospital or an alternate work-site.

8. Intellectual Property. Products, documents, and records developed while telecommuting are

the property of MHSC and will not be shared with others at the workspace. This includes any software provided to the employee such as VPN, or HIPAA compliant software.

9. Network. MHSC will provide instructions on the installation and use of VPN software to allow secure connectivity to MHSC.
10. Performance & Evaluations. The supervisor and telecommuter will formulate objectives, expected results, and job duty evaluation the same as is required for all MHSC employees. The supervisor will monitor and evaluate performance by relying more heavily on work results rather than direct observation. The supervisor and telecommuting employee will meet, either by phone or in person, at regular intervals to review the employee's work performance.
11. Policies. All MHSC policies, rules and practices shall apply to the telecommuter including all employee policies, HIPAA, confidentiality, IT policies and computer usage policies. Failure to follow MHSC policies, rules and procedures may result in termination of the telecommuting arrangement and/or disciplinary action. Of utmost importance is compliance with MHSC confidentiality and HIPAA policies and requirements.
12. Political Activity- The Hospital's Political Activity Employee Policy applies to employees who are telecommuters and corrective action will be pursued if a telecommuting employee uses Hospital equipment or Hospital software for political activity or in some other manner violates the Political Activity Policy while telecommuting.
13. Retention of Data. Products, documents, data and records that are used, developed, or revised while telecommuting shall be retained/maintained on MHSC equipment only and not the employee's personal computer.
14. Security. Security of records, files and other documents shall be maintained by the telecommuter at the same level as expected in the hospital. Confidential and PHI data shall not be shared with anyone in any format. Sharing of PHI with anyone other than those with approved access will result in immediate corrective action.

Reviewed and Approved:

HR Committee March 2021

Memorial Hospital Board of Trustees May 5, 2021

Attachments

[803058 - TELECOMMUTING Application 3.pdf](#)

Approval Signatures

Step Description	Approver	Date
	Irene Richardson: CEO	06/2021
	Tami Love: CFO	06/2021

Ann Clevenger: CNO	06/2021
Kari Quickenden: Chief Clinical Officer	06/2021
Suzan Campbell: General Legal Counsel	05/2021



Approved N/A
Review Due N/ADocument
Area Administration

EMPLOYEE POLICIES-SOCIAL MEDIA POLICY

EMPLOYEE POLICIES-SOCIAL MEDIA

Memorial Hospital of Sweetwater County (MHSC or Hospital) believes that its participation in on-line communities and **social media networks and websites** can promote better communication with Hospital's colleagues and customers, the general public, traditional and non-traditional media, and other community stakeholders. Such participation may include, but is not limited to, postings in on-line forums, web logs (blogs), microblogs, wikis or vlogs (e.g., Facebook, LinkedIn, YouTube, Twitter, **TikTok**, health pages and blogs, media sites or other similar types of on-line forums). However, communications produced by members of MHSC's workforce on behalf of Hospital in the on-line community must be consistent with MHSC's Vision, Mission & Values statement, Employee Policies, the Hospital's Code of Conduct, or other Hospital policies and all applicable laws.

MHSC takes no position on any staff member's decision to participate in social media in his or her personal capacity, such as to start or maintain a personal blog or participate in other personal social networking activities. However, the lines between public and private, personal and professional blur in on-line social networks, and personal social media activities can affect a workplace member's work relationships and performance. Workforce members must therefore abide by this Policy, and should familiarize themselves with the general Hospital's social media guidelines at the end of this document for more information and guidance.

MHSC may require that a workforce member temporarily discontinue use of Hospital sponsored on-line communities or stop acting on behalf of Hospital if Hospital believes the staff members communications are in violation of MHSC policies, Vision, Mission & Values Statement, Hospital's Code of Conduct or applicable laws, including state and federal patient privacy laws.

PURPOSE

The purpose of this Policy is to ensure:

- i. communications in on-line communities made on behalf of MHSC by workforce members are consistent with the Hospital's policies (including its Employee Policies and Code of Conduct),

Mission, policies, and applicable laws, including laws concerning privacy, confidentiality, copyright, and trademarks;

- ii. when a workforce member is not authorized to speak on Hospital's behalf, that his/her personal opinions in on-line communities express the fact that they are not representatives of Hospital; and
- iii. uses of Hospital-sponsored on-line communities are appropriate and that communications are accurate.
- iv. **Social Media posts, videos, blogs, chats or other means of posting are not filmed/videoed using hospital medical/office staff, equipment, offices, rooms, patient rooms or any area or property of Hospital.**

DEFINITIONS

- "MHSC or Hospital" means Memorial Hospital of Sweetwater County Hospital, including the Hospital, Medical Office Building (MOB) and all groups and facilities operating as part of Hospital (such as the Family Practice Clinic). "MHSC or Hospital" shall also include the Hospital Foundation and Hospital Auxiliary.
- "Applicable law(s)" means all federal, state and local laws that apply to a workforce member when performing Hospital-related duties.
- "Mission" means the Hospitals official Mission statement.
- "Protected information" means Hospital confidential or proprietary information, intellectual property, protected health information of any Hospital patient and any other information that is confidential and/or privileged by Applicable Law against unauthorized use and/or disclosure.
- "Hospital sponsored on-line community" means Hospital's official social media presence, such as its official Facebook page and Twitter feed.
- "Workforce member" means a Hospital governing body member, employee, volunteer, trainee or contractor.

PROCEDURE

I. Unofficial Participation in On-line Communities

Unless a workforce member is serving as an approved, official spokesperson for MHSC in on-line communications, such communications are the individual's personal opinions and do not reflect the opinion of MHSC. Each workforce member is personally responsible for his/her posts (written, audio, video or otherwise).

- a. Workforce members should not use Hospital provided email addresses or other identifying information (such as a work-related telephone number) to sign up for social media accounts.
- b. If a workforce member identifies him/herself as affiliated with MHSC on social media (i.e. identifying MHSC as his/her employer in a social media profile), the public may perceive that the member is speaking on Hospital's behalf, and Hospital reserves the right to require the member to follow the requirements of Section II of this Policy in his/her social media communications.

- II. If a social media communication is made in the workforce member's personal capacity, but the public could reasonably believe it is made on Hospital's behalf (i.e. because of the member's

stated or known affiliation with Hospital, and/or the subject matter is relevant to his/her known employment), he/she should state that he/she is speaking personally and not on Hospital's behalf.

- A. For instance, the public may reasonably believe the workforce member is speaking on Hospital's behalf if the workforce member's social media profile identifies Hospital as his/her employer, and he/she is commenting on a Hospital or local health care-related matter. In that case, the member should state that he/she is not speaking for MHSC.

III. Official Spokesperson, Other Job-Specific Participation in On-line Forums and Hospital-Sponsored On-line Communities

- a. As outlined in Hospital's media relations policies, if a member of the media or non-traditional on-line media (can include bloggers) contacts any workforce member at work about Hospital business (for example, MHSC news releases, operations, policies, practices, strategic commitments or additional business information of any kind), prior to responding, the individual must contact Hospital's Marketing Department at 307-352-8515. Hospital personnel will be presumed to be "at work", and subject to this Policy, if they receive the communication while on MHSC's campus, while on-duty, and/or using Hospital equipment. The Marketing Department will coordinate with other appropriate departments and/or may give an individual permission to serve as an official spokesperson, or prohibit the individual from providing information in an official capacity. Once an individual has approval to serve as an official spokesperson for Hospital, the individual must clearly identify himself/herself as spokesperson for Hospital and clearly identify his/her scope of expertise.
- b. In some instances, a workforce member's department, or another department of Hospital in coordination with the Marketing Department, may ask the member to participate in particular on-line forums in other functional, job-specific capacities. Examples might include medical posts, collaboration with Hospital colleagues within blogs, micro blogs or forums, assist in recruitment efforts, or to share best practices on certain trade sites related to health care quality or the participant's profession. Prior to participation, the member and a representative of the Marketing Department should discuss involvement with the member's supervisor, receive approval and agree on parameters for the project, how the member should identify himself/herself in communications, as well as the length and scope of participation.

IV. Personal Use of Hospital Sponsored On-line Communities

- a. Workforce members may not post any material to a Hospital-sponsored online community that includes Hospital protected information, or information that is obscene or defamatory, profane, libelous, threatening, harassing, abusive, hateful or humiliating to another person or entity. This includes, but is not limited to, comments regarding Hospital or Hospital personnel, customers, partners or patients. Employees should ask their managers and/or refer to Hospital's Employee, IT policies or other relevant Hospital policies if they have any questions about what is appropriate to include in web-based communications.
- b. Individuals who have concerns regarding workplace conduct or inappropriate behavior must contact their immediate supervisor, Human Resources or Hospital's

Compliance Officer. Online forums are not the most effective way to resolve such issues.

V. Inappropriate Use of Social Media

- a. No workforce member should use social media in a way that jeopardizes the health or safety of any person at Hospital; interferes with the performance of his/her Hospital job duties or harasses, bullies, belittles or in any way disparages any person at the Hospital. Hospital may consider any social media use that poses a reasonably foreseeable risk of any of the above a violation of this Policy.
- b. Workforce members are prohibited from using or disclosing Hospital protected information without authorization, including but not limited to for any non-Hospital business. Hospital-protected information includes personnel information and quality management information, which is confidential under Wyoming law. Individuals may be held personally liable for obscene, or defamatory commentary, and for disclosing confidential personnel information under Wyoming's Public Records Act. Any Hospital person who is unsure whether information is "protected information", or whether the use or disclosure is authorized or for Hospital business, must first check with his/her supervisor before using or disclosing the information.
- c. MHSC workforce members, while on duty, are prohibited from posting pictures of themselves in any media, including, but not limited to, the Internet, which depict Hospital in any way, including, but not limited to, Hospital's logo unless the employee receives approval from a Marketing Department representative or designee. Photo policies for representatives of Hospital attending community events will be developed by Marketing Department on a per-event basis. Workforce members should consult Hospital's other policies concerning photography and video in Hospital's facilities for further guidance.

VI. Right to Monitor

MHSC reserves the right to monitor public comments or discussions about MHSC, its employees, patients and industry. Workforce members are cautioned that they should have no expectation of privacy while using Hospital equipment or facilities for any purpose, including authorized or unauthorized blogging.

VII. Hospital Medical Staff Members

- a. This Policy applies directly to all Hospital Medical Staff members and practitioners with clinical privileges who are Hospital workforce members.
- b. Many of the provisions of this Policy are incorporated into Hospital's Medical Staff Bylaws, policies and Code of Conduct. Behavior that violates this Policy may also violate the Medical Staff Bylaws, Rules and Regulations and/or Policies, including the Medical Staff Code of Conduct, and may subject the medical staff member or practitioner to the Medical Staff corrective action process.
- c. Medical staff members and practitioners who are not MHSC workforce members are not permitted to represent themselves as speaking on MHSC's behalf without permission of the Hospital administration.

VIII. Reporting Violations

- a. MHSC urges workforce members to report any violations or possible or perceived violations to supervisors, managers or the HR Department or Compliance Department.
- b. Violations of this Policy may result in disciplinary action up to, and including, termination. In addition, a violation of this Policy may also be a violation of an applicable law, which may carry the risk of civil enforcement or criminal prosecution. For instance, breaching the confidentiality of patient protected health information may also violate HIPAA, and subject the employee to legal proceedings and/or criminal charges by the federal government.

SOCIAL MEDIA GUIDELINES

The following are guidelines for MHSC employees, staff, and medical staff who participate in social media. Social media includes personal blogs and other websites, including Facebook, LinkedIn, Pinterest, Instagram, **TikTok**, Twitter, YouTube, and others. Remember that content contributed on all platforms becomes immediately searchable and can be immediately shared. This content immediately leaves the contributing individual Hospital employees' and/or medical staff members' control forever. If you wouldn't want your manager or others at Hospital to see your comments, it is unwise to post them to the Internet. Failure to follow this policy can have consequences similar to violations of other Hospital policies.

These guidelines apply whether employees are posting to their own sites or commenting on other sites:

1. Follow all applicable Hospital policies. For example, you must not share confidential or proprietary information about Hospital and you must maintain patient privacy. Among the most pertinent policies are those concerning patient confidentiality; computer, email and internet use; photography and video; and release of patient information to media.
2. Disclose your connection to Hospital. If you communicate in the public Internet about MHSC or MHSC-related matters, disclose your connection with MHSC, including your role. Use good judgment and be accurate in your communications; errors and omissions reflect poorly on MHSC, and may result in liability for you or the Hospital.
3. Where your connection to MHSC is apparent, make it clear that you are speaking for yourself and not on behalf of MHSC. In those circumstances, you should include this disclaimer: "The views expressed on this [blog; website] are my own and do not reflect the views of my employer." If you list MHSC as your employer, add this language in an "About me" section of your blog or social media profile.
4. Use a personal email address (not your sweetwatermemorial.com address) as your primary means of identification. Just as you would not use Hospital stationery for a letter to the editor with your personal views, do not use your Hospital e-mail address for personal views.
5. Hospital strongly discourages "friending" of patients on social media websites. Staff in patient care roles generally should not initiate or accept friend requests except when an in-person friendship pre-dates the treatment relationship.
6. Hospital discourages staff in management/supervisory roles from initiating "friend" requests with employees they manage. Managers/supervisors may accept friend requests if initiated by the employee, and if the manager/supervisor does not believe it will negatively impact the work relationship.

7. MHSC does not endorse people, products, services, or organizations. On social media websites such as LinkedIn, where your affiliation to MHSC is known, personal recommendations or endorsements should not be given or requested.
8. Your social media name, handle, or URL should not include MHSC's name or logo, unless approved by the Marketing Department.
9. Be respectful and professional to fellow employees, business partners, competitors and patients. Avoid using unprofessional on-line personas.
10. Focus on work at work. Ensure that your blogging and social networking activity does not interfere with your work commitments.
11. Don't disrupt the workplace/health system. You may be subject to action by Hospital for posting or promoting content that substantially disrupts or materially interferes with Hospital activities or that might lead Hospital authorities to reasonably foresee substantial disruption or material interference with Hospital activities. Disciplinary action may be taken based on behavioral misconduct or professional misconduct, and may range from a reprimand to dismissal.
12. Payment is a conflict of interest. If someone or some group offers to pay a Hospital employee or medical staff member for participating in an on-line community in their Hospital role, offers advertising for pay and/or for endorsement, this could constitute conflict of interest, and Hospital policies and guidelines apply.
13. Forward media requests. If someone from the media or press contacts staff about posts made in on-line communities that relate to MHSC in any way, staff should alert their manager/leadership and contact the Marketing Department.
14. Complaints. If a patient or family member posts complaints about service or other issues, notify Grievance or Quality Department.
15. Questions? Call the Marketing Department at 307-352-8515 if you have any questions about what is appropriate to include in your blog or social networking profile.

Approved HR Committee February 2022; Approved MHSC BOT April 6, 2022 Replaces Employee Policy Social Media policy

Approval Signatures

Step Description

Approver

Date

Present: **Voting Members:** Dr. Barbara Sowada (Quality Board Chair), Kara Jackson (Quality Director), Dr. Kari Quickenden (CCO), Dr. Melinda Poyer (CMO), Leslie Taylor (Clinic Director), Ed Tardoni (Quality Board Member), Tami Love (CFO), Irene Richardson (CEO), Cindy Nelson, Dr. Alicia Gray, Ann Marie Clevenger (CNO), Noreen Hove

Non-voting Members: Jennifer Rogers, Corey Worden, Valerie Boggs

Guests: Taylor Jones (Board of Trustees Chair)

Absent/Excused: **Voting Members:** Dr. Jacque Denker

Non-voting Members: Kalpana Pokhrel, Karali Plonsky,

Guests: Kandi Pendleton (Board of Trustee)

Chair: Dr. Barbara Sowada

Mission Moment

Dr. Sowada opened with a mission moment related to the attended County Commissioner meeting yesterday – Ms. Richardson presented the End-of-Year Report and the Commissioners cannot say enough good about Ms. Richardson's leadership and staff. But what stood out to Dr. Sowada was all the good and regular stuff that was accomplished during another year of COVID.

Dr. Poyer followed with a Facebook post that Thanked the Amazing Doctors and staff at MHSC and in Utah for their work and care in relation to their child, who was involved in a tragic accident. Dr. Poyer commended the entire staff that handled this multiple trauma, staff assisted from all over the hospital.

Approval of Agenda & Minutes

Meeting was called to order at 8:15 am. Dr. Sowada presented the Agenda for approval. Mr. Tardoni motioned to approve, Ms. Richardson seconded. Motion carried. Dr. Sowada then presented the April 16, 2022 Minutes for approval. Ms. Jackson motioned to approve and Ms. Richardson seconded. Motion carried.

Old Business

Ms. Jackson reviewed highlights from the Control Charts and Summaries, noting there are a few missing: Maternal deliveries percent total C-section, Abdomen CT w/ and w/o contrast, and Readmission. The reason for these missing reports, is they occurred during CERNER implementation and we haven't found the exact equivalents. We are working with our report writer. ED 2B and OP 18b data is incomplete for April 2022, due to Cerner transition and pending confirmation of workflows and appropriate chart abstraction processes.

Dr. Sowada asked about ED-2B (ED admit decision to ED departure) and are staff aware of the times or are they waiting for extraction by the Quality team for results? Dr. Poyer stated the ED staff receives information daily, to twice daily, and are always aware of the time factor.

New Business

Ms. Jackson reviewed the Annual Patient Safety and Performance Improvement Report FY 2022, as a follow-up to our original visit with the Quality consultant, Mella, who provided the sample template, which we started last year and built on this year. Ms. Jackson noted she hoped all appreciate the immense amount of hard work that was demonstrated and put into this report and the improvement work throughout the fiscal year, despite the difficulties COVID presented. She also gave a shout out to her staff who put the report together and the departments that aided and participated in the data collection and improvement work. Dr. Sowada seconded that notion! Ms. Richardson also agreed, noting the skill set of our staff is commendable.

The Risk Management Program was reviewed by Ms. Jackson. Ms. Jackson stated this was outlined along with the Compliance Program and we are bringing it to the committee for review and approval. Dr. Sowada questioned a minor wording change under Risk Management Duties and Responsibilities – “Such response [may] include completion of a root cause analysis (RCA) or other appropriate analysis methods.” Dr. Sowada noted “may” should be “shall”, as a Sentinel Event requires a review. Decision was to keep this as an internal document.

Next Ms. Jackson reviewed the Star Rating. CMS delayed the star rating until the July refresh. We will remain a 2-star. Going forward our focus needs to be on: C. diff, HCAHPS, Sepsis bundle compliance, PC-01 Early Elective Delivery, OP 23 head CT or MRI Scan Results for Acute Ischemic Stroke or Hemorrhagic Stroke Patients, and OP 29 Appropriate Follow up Interval for Normal Colonoscopy in Average Risk Patients. Ms. Nelson stated the Senior Leadership and Clinical Directors will be meeting later today to review the Patient Experience and HCAHPS scores. Following with meetings with Non-Clinical Directors and Medical Staff later this month. We are developing the plan as an entire leadership team rather than the silos of leadership. Dr. Clevenger interjected how helpful and beneficial Ms. Nelson has been with the Nursing Teams in identifying ways to move forward.

Ms. Jackson followed with a review of the FY 2023 Proposed Changes to IQR Program. Highlight on Equity Measures, as TJC recently released pre-publication measures, that will go into effect on January 1, 2023. Quality of healthcare is not only on improving care, but focusing on populations that experience different outcomes. The next highlight is on improving Maternal morbidity, with new measures being proposed. The value-based purchasing program, where 2% is withheld from payment with a chance to earn an additional 2%, will be a neutral program this year. Which will hurt us a little, as we typically earn the bonus. Due to the impact of COVID, CMS will not penalize hospitals through the hospital acquired condition reduction program based on performance.” The hospital readmission reduction program will continue, and hospitals nationwide may face a penalty based on performance. The penalty is up to 3% and we will have our final reports back in August or September.

Medical Staff Update

Dr. Poyer was unavailable for Update.

Informational Items for Review/Discussion

Mr. Tardoni questioned the workplace violence data numbers, and how many are actual direct physical violence. Per reports – 4 of the 11 were physical. Dr. Sowada questioned if there was a process in place in regards to filing with police. Dr. Quickenden noted that HR was working on a specific plan for Workplace Violence. Additionally, Dr. Clevenger noted we do have policies in place and will be sure to incorporate.

Ms. Jackson shared a few updates on recent surveys. The Joint Commission was here last week for the Lab survey and this week Wyoming Department of Health arrived for the scheduled Dialysis survey. Lab did very well, final results are pending. The Dialysis survey is ongoing, but also going very well. Ms. Richardson stated it was wonderful to see everyone come together as a team, and making sure we were compliant.

Dr. Sowada asked Dr. Gray to speak from the Hospitalist perspective. Dr. Gray noted we are focusing on our HCAHPS scores and we are excited to welcome our new Hospitalist – Dr. Ahmad.

Dr. Sowada requested Ms. Taylor for any updates from the Clinic Services area. Ms. Taylor noted we have a few bumps with Cerner, but they are lessening. Our biggest concern right now is patient notification, which we are working on. Hopefully will be able to report next month this is better. Everyone has done a good job and we will have a great year.

Dr. Sowada invited Ms. Richardson to close the meeting. Ms. Richardson gave a HUGE shout out to EVERYONE! It was very impressive to view the Commissioner report. It is nice to see the increased community support. Thank you to everyone for their hard work.

Meeting Adjourned

The meeting adjourned at 9:42 am

Next Meeting

July 20, 2022 at 08:15 am via ZOOM.

Respectfully Submitted,

Robin Fife, Recording Secretary

To: Board of Trustees
From: Barbara J. Sowada, Chair
Re: Human Resources Committee Meeting
Date: June 20, 2022

The Human Resources Committee met June 20th from 3:00 to 4:00 pm by Zoom.

Major discussion items were as follows:

- ✓ Turnover is normalizing, approaching pre-Covid levels.
- ✓ Contract and open positions are coming down. June open positions were 58 compared with over seventy in April.
- ✓ Employee Policies – Telecommuting policy and supporting documents were approved. Policy will go to July Board meeting for potential approval. Supporting documents, the application and agreement, have been revised to match language in the policy. As internal documents, they don't need Board approval.
- ✓ The revised Social Media Policy was approved and will be presented at the July Board meeting for potential approval.

For more detail, see the reports and minutes of this meeting that are included in the June Board packet.

Next HR meeting will be August 15th.

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
Human Resources Committee Meeting Minutes - Draft
Monday – June 20, 2022
Zoom

Trustee Members Present by Zoom: Barbara Sowada, Kandi Pendleton
Voting Members Present by Zoom: Amber Fisk, Irene Richardson, Suzan Campbell
Non-Voting Members & Guests Present by Zoom: Tami Love, Amy Lucy, Ruthann Wolfe, Shawn Bazzanella, Edward Boggs, Cindy Nelson

Barbara called the meeting to order and welcomed everyone.

APPROVAL OF AGENDA

The motion to approve the agenda as presented was made by Kandi, second by Irene. Motion carried.

APPROVAL OF MINUTES

The motion to approve the May 16 meeting minutes was made by Amber, second by Kandi. Motion carried.

ROUTINE REPORTS

Turnover

Amber reported she is not seeing anything out of the ordinary in turnover. She is going to change the length of service as discussed at the last meeting but wanted to finish the fiscal year in the current format. Barbara asked about replacement costs for housekeeping staff. Amber said she has access to that information and will bring that to the next meeting. Barbara asked if we are looking at competitive wages with local companies. Amber said her data is for hospitals, not any other area industry. Amber said she continues to include rehire rates data in her report. She said we are seeing a lot of people who went PRN (Pro Re Nata) during Covid contact us about full time opportunities. They remained PRN so rehire numbers may not reflect those numbers. Barbara asked Amber to add that information to the report moving forward. Amber said she broke the Clinic out for this report. She said there is nothing to point out and said their numbers are also included in the cumulative information.

Open Positions

Amy said there are 57 open positions. The number decreased with new graduates coming out of nursing programs. She said we have been able to fill housekeeping positions. Amy noted the difficulty of filling lab medical tech positions. Barbara commended the group on their efforts to hire staff.

Contract Staffing

Amber said there is nothing out of the ordinary in the report. She said the total is obviously smaller as well and we can correlate open positions to the number of contract staff. Barbara requested a small narrative to this report showing the changes from month to month, whether it goes up or down. She said she remembers discussion of a goal to have numbers lower and said it would be nice to have a

monthly number to compare from month to month. Amber said contract staff pay rates continue to decline up to 26% in one week. She said her staff monitors weekly. Amber said they go in and try to renegotiate current contracts.

OLD BUSINESS

Employee Policies - Telecommuting

Suzan said we had approved a telecommuting policy prior to Covid. It has been in place for a couple of years. We have an application and agreement associated with the policy. Suzan said the application and agreement didn't really sync with the policy so it was updated to make them in-line with each other. Suzan reviewed the updates. Barbara confirmed senior leaders have reviewed and approved. Suzan reviewed the updated application and said it reflects the person has the capability to work from home and their supervisor agrees with that decision. The agreement will be signed and placed in the employee's HR file. Suzan said she did not make any changes following distribution to senior leaders for their review. She said the IT Director has also reviewed and submitted suggestions that Suzan incorporated. Barbara asked Suzan to renumber the updated information. The motion to present the policy to the Board for first reading was made by Kandi, second by Suzan. Motion carried.

Employee Policies – Social Media Policy

Suzan said the policy was approved by the Board two months ago. We realized we must update with more specific language. Barbara asked who is monitoring and holding people responsible. Suzan said it should be the department director and supervisor. She said we need to take care of issues in the moment. The motion to bring the policy to the Board for review at the July meeting was made by Irene, second by Kandi. Motion carried.

NEW BUSINESS

Mission Moment

Barbara asked Amber to share a mission moment. Amber said she received a text letting her know The Joint Commission was in-house while she was out of town. She said she received amazing feedback that the HR staff did a great job pulling everything together and did wonderful work. She said "bravo" to a wonderful team! Irene commended HR for their work with the survey. She said they did an excellent job. She gave a shout out to everyone working on this plan. Irene said we have to focus on lowering contract staff numbers and thanked the Board for their support.

Next Meeting

Amber requested the July meeting move to another date. Barbara said there is no point in having a meeting to have a meeting, suggested canceling for July, and meeting August 15.

Barbara thanked everyone for preparing for the meeting and for their participation.

F&A COMMITTEE CHAIR REPORT TO THE BOARD

June, 2022 meeting

Chair – Ed Tardoni

The Finance and Audit Committee met in Zoom format this month. All voting members were present.

F&A DATA FOR THE MONTH

The usual (MAY) F&A reports are included in the Board packet. Board attention is directed to the May bad debt amount. The downward trend from the record highs we saw in the past months continues.

CAPITAL EXPENDITURES – none were presented for consideration

OTHER BUSINESS

A number of forward-looking issues were discussed during the meeting:

(Cerner EMR Implementation.) Staff has a three hundred item punch list that is being worked down with Cerner. The economic impacts of that were discussed. Items of note were:

Missed clinic appointments attributed to malfunctioning of the automated appointment alert system. No shows to date are higher than normal and are excessive. The revenue loss associated with that was discussed.

Days in AR being high due to amounts not billed that rest in the Legacy systems. Those accounts are starting to be processed with \$1,300,000 billed out as of the meeting. That effort is underway with the original amount in the Legacy systems being \$11,500,000. This will have a positive effect on the days cash on hand number as billing progresses.

(FY 2023 Budget Management) Issues related to forward looking reporting were discussed. Items of note were:

The budget calls for replacement of contract employees with permanent staff over a period of time. The HR department is preparing a progress report format that will be reported through the HR committee of the Board.

We will be functioning with a new budget but with the same ongoing challenges. Staff confirmed the restrictions on capital expenditure will stand for the time being. The restriction will be reconsidered as the impacts of rate increase, contract employee actions, processing of Legacy system amounts and resolution of anticipated Cerner issues improve our financial situation.

It was noted that the Patient Navigation system, as of May, resulted in a positive bottom-line impact of just over \$1,900,000.

(Audit) Two audits will be going on in the near future. The normal end of fiscal year audit and a one tune audit of the accounting for covid related funds. That special audit was a feature of the allocation of the funding we received.

The auditors will be on site August 1st for the 2022 fiscal year audit pre audit planning,

July Meeting

A routine July F&A meeting will not be scheduled. This will allow staff to conduct closing and work with the two audits that will be conducted. This is also to allow staff to pursue the Cerner punch list.

Staff will ask for a meeting should an issue arrive that needs called to the attention of the Committee.

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
FINANCE & AUDIT COMMITTEE AGENDA**

Wednesday~ June 29, 2022 2:00 p.m. Teleconference

Voting Members:

Ed Tardoni, Chair
Kandi Pendleton, Trustee
Irene Richardson
Tami Love
Jan Layne

Non-Voting Members:

Ron Cheese	Dr. Israel Stewart
Angel Bennett	Dr. Ben Jensen
Ann Clevenger	Terry Thompson
Kari Quickenden	

Guests:

Leslie Taylor

- | | | |
|-------|--|------------|
| I. | Call Meeting to Order | Ed Tardoni |
| II. | Approve Agenda | Ed Tardoni |
| III. | Approve May 25, 2022 Meeting Minutes | Ed Tardoni |
| IV. | Capital Requests FY 22 | |
| V. | Financial Report | |
| | A. Monthly Financial Statements & Statistical Data | |
| | 1. Narrative | Tami Love |
| | 2. Financial Information | Tami Love |
| | 3. Self-Pay Report | Ron Cheese |
| | 4. Preliminary Bad Debt | Ron Cheese |
| VI. | Old Business | |
| | A. SLIB projects | Tami Love |
| VII. | New Business | |
| | A. Financial Forum Discussion | Ed Tardoni |
| VIII. | Next Meeting --July meeting if necessary | Tami Love |
| IX. | Adjournment | Ed Tardoni |

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

NARRATIVE TO MAY 2022 FINANCIAL STATEMENTS

THE BOTTOM LINE. The bottom line from operations for May was a loss of \$858,604, compared to a loss of \$164,942 in the budget. This yields a -9.84% operating margin for the month compared to -2.00% in the budget. The year-to-date operating loss is \$5,503,988, compared to a gain \$680,112 in the budget. The year to date operating margin is -5.76%, compared to .76% in the budget.

The total net loss for May is \$899,252, compared to a loss of \$208,167 in the budget. Year-to date, the total net loss is \$2,987,351, compared to a total net gain of \$204,642 in the budget. This represents a YTD profit margin of -3.13% compared to budget of .23%.

REVENUE. Revenue for the month came in under budget at \$17,032,197, over budget by \$224,308. Inpatient revenue is over budget by \$915,106, hospital outpatient revenue was under budget by \$355,982 and the Clinic was under budget by \$334,816. Revenue remains over budget by \$7.7 million year to date.

VOLUME. Inpatient days were up from April. The average daily census (ADC) increased to 12.9 and average length of stay (LOS) is at 4, over budget. Emergency Room visits were up slightly in May. Outpatient volumes remained under budget for May. Clinic volumes were similar to April and slightly over budget. Surgeries were also similar to April, coming in under budget.

Annual Debt Service Coverage came in at 1.47. Days of Cash on Hand decreased to 111 as daily cash expense remained at \$282,000 year to date.

REDUCTION OF REVENUE. Deductions from revenue are 49.5% in May and 50.9% year to date, remaining under budget. Total collections for the month came in at \$5,215,677. The repayment of the Medicare Advanced Payment began in April 2021 and through May 2022 we have paid back \$5.7 million of the \$7.4 million received.

Net days in AR grew to 65.47 days, as expected with the Cerner conversion. With the delays in Cerner billing, we have seen an increase in the aging percentages of all payers.

EXPENSES. Total expenses in May remained high at \$9,584,040, over budget by \$1,178,368. Expenses are over budget \$11,874,747 year to date. The following line items were over budget in May:

Contract Labor – Due to continuing staffing shortages in clinical areas there are currently contract labor staff in Med/Surg, ICU, Labor & Delivery, Surgery, Emergency Room, Laboratory, Ultrasound, Respiratory Therapy, Behavioral Health and Social Services. We continue to see contract labor rates as much as 175% higher than pre COVID but have started to negotiate these rates with

renewing contracts. We are also working on timelines for decreasing travelers as we fill open positions.

Purchased Services – Legal fees, Blood bank and off-site Coding are over budget in May.

Utilities – Fuel is over budget in May. We have seen a continued rise in natural gas prices over the last year. Length between meter readings has also caused this expense to fluctuate over the last several months.

Repairs and Maintenance – Expenses over budget include contract licenses due to the delay in Cerner as we continue to pay for both systems. We also had the expense from work done by State Fire and our fire system.

Other Operating Expenses – Employee recruitment, Freight and Pharmacy Allocation expenses are over budget in May.

Leases and Rentals – Equipment rent lease is over budget.

PROVIDER CLINIC. Revenue for the Clinics came in under budget at \$1,706,903. Year to date gross revenue is \$20,668,368, under budget by \$1,274,545. The bottom line for the Clinics in May is a loss of \$738,102 compared to a loss of \$527,418 in the budget. The year to date loss is \$5,785,321, compared to a budgeted loss of \$4,567,674. Clinic volumes were down in May at 5,023 as provider schedules remained light at the beginning of the month due to the Cerner conversion. All provider schedules are currently back to normal. Visits remain over budget year to date with 60,245 visits. Total Clinic expenses for the month are \$1,645,809, under budget by \$60,518. Purchased Services, Supplies, Insurance and Other Operating expenses are over budget for May.

OUTLOOK FOR JUNE. Gross patient revenue for June is projecting similar to May at \$16.7 million, which is right at budget. The average daily census is at 14.97 over the last 30 days and average length of stay is higher at 3.74 days.

As expected, collections for June are projecting low at \$4.8 million. With the conversion to Cerner, we expected to see an increase in Days in AR and lower collections as we work through the new billing interfaces and learn the new system. Deductions of revenue are expected to come in similar to June. Expenses will remain high in June due to continued staffing shortages and the need for contract labor. The bottom line for June is estimated at \$800,000 - \$900,000 loss.

We have continued to watch all expenses as we near year end as our goal is to not violate our bond covenants. We recommend to continue the freeze on capital unless it is emergent.

FY2022 AUDIT. We have begun work with the auditors on the preliminary audit and the Single Audit for the CARES Act funds received in FY2020. The Single Audit is due September 30, 2022. The auditors will be onsite the week of August 1st for fieldwork.

COVID RELIEF FUNDS. The Governor and State Legislature approved the allocation of \$85 million in capital & construction funds to healthcare facilities. The rules for the application of these funds were discussed by the State Land Investment Board (SLIB) on June 13. The Notice of Intent to adopt the new rules is in the comment period which ends August 11. We are waiting for the application and the timeline for the process to be released. Our internal team has been meeting regularly to gather all of the information needed per the rules and are working on the narrative of the project to be ready once the application timeline opens.



**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY**

Unaudited Financial Statements

for

Eleven months ended May 31, 2022

Certification Statement:

To the best of my knowledge, I certify for the hospital that the attached financial statements do not contain any untrue statement of a material fact or omit to state a material fact that would make the financial statements misleading. I further certify that the financial statements present in all material respects the financial condition and results of operation of the hospital and all related organizations reported herein.

Certified by:

Tami Love

Chief Financial Officer

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MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eleven months ended May 31, 2022

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MEMORIAL HOSPITAL OF SWEETWATER COUNTY

EXECUTIVE FINANCIAL SUMMARY

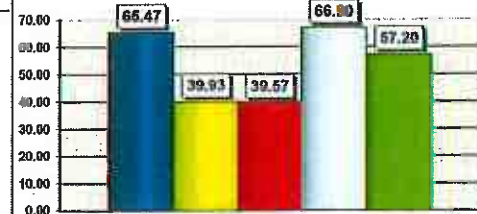
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Eleven months ended May 31, 2022

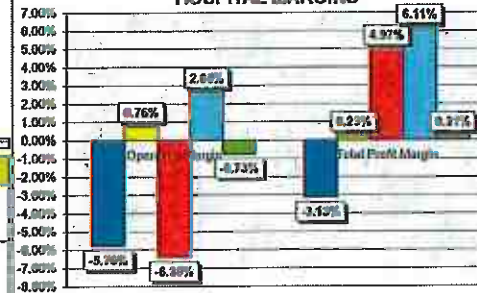
BALANCE SHEET

	YTD 5/31/2022	Prior FYE 6/30/2021
ASSETS		
Current Assets	\$32,722,057	\$28,361,282
Assets Whose Use is Limited	24,975,409	38,038,595
Property, Plant & Equipment (Net)	72,265,202	68,424,357
Other Assets	1,428,377	210,003
Total Unrestricted Assets	131,391,045	135,034,237
Restricted Assets	436,948	395,362
Total Assets	\$131,827,992	\$135,429,599
LIABILITIES AND NET ASSETS		
Current Liabilities	\$12,709,163	\$10,645,170
Long-Term Debt	26,577,500	27,742,755
Other Long-Term Liabilities	5,089,525	6,644,104
Total Liabilities	44,376,188	45,032,029
Net Assets	87,451,804	90,397,570
Total Liabilities and Net Assets	\$131,827,992	\$135,429,599

NET DAYS IN ACCOUNTS RECEIVABLE



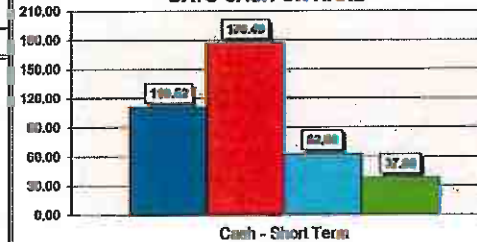
HOSPITAL MARGINS



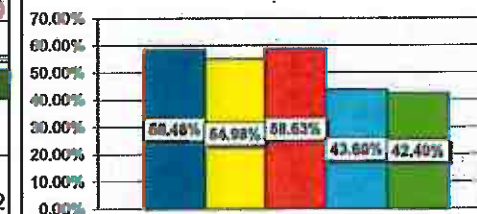
STATEMENT OF REVENUE AND EXPENSES - YTD

	05/31/22 ACTUAL	05/31/22 BUDGET	YTD ACTUAL	YTD BUDGET
Revenue:				
Gross Patient Revenues	\$17,032,197	\$16,807,889	\$190,871,315	\$183,136,456
Deductions From Revenue	(8,440,432)	(8,726,442)	(97,205,915)	(95,247,512)
Net Patient Revenues	8,591,766	8,081,448	93,665,400	87,888,944
Other Operating Revenue	133,670	159,282	1,929,239	2,015,048
Total Operating Revenues	8,725,436	8,240,730	95,594,638	89,903,992
Expenses:				
Salaries, Benefits & Contract Labor	5,800,414	4,812,433	59,126,404	49,432,629
Purchased Serv. & Physician Fees	776,833	781,265	8,909,475	8,726,311
Supply Expenses	1,157,703	1,204,279	15,461,776	13,256,032
Other Operating Expenses	1,111,225	873,570	11,064,820	10,174,872
Bad Debt Expense	0	0	0	0
Depreciation & Interest Expense	737,864	734,125	6,536,151	7,634,036
Total Expenses	9,584,040	8,405,672	101,098,626	89,223,880
NET OPERATING SURPLUS	(858,604)	(164,942)	(5,503,988)	680,112
Non-Operating Revenue/(Exp.)	(40,648)	(43,225)	2,516,636	(475,476)
TOTAL NET SURPLUS	(\$899,252)	(\$208,167)	(\$2,987,351)	\$204,642

DAYS CASH ON HAND



SALARY AND BENEFITS AS A PERCENTAGE OF TOTAL EXPENSES



KEY STATISTICS AND RATIOS

	05/31/22 ACTUAL	05/31/22 BUDGET	YTD ACTUAL	YTD BUDGET
Total Acute Patient Days	400	370	4,788	4,079
Average Acute Length of Stay	4.0	2.9	3.7	3.2
Total Emergency Room Visits	1,252	1,327	13,745	12,266
Outpatient Visits	6,382	7,683	96,982	88,005
Total Surgeries	156	139	1,502	1,754
Total Worked FTE's	473.34	450.97	462.84	450.97
Total Paid FTE's	508.18	494.77	507.96	494.77
Net Revenue Change from Prior Yr	14.02%	7.68%	11.42%	4.79%
EBIDA - 12 Month Rolling Average			-1.43%	9.25%
Current Ratio			2.57	
Days Expense in Accounts Payable			38.63	

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

Budget	05/31/22
Prior Fiscal Year End	06/30/21
WYOMING	All Hospitals
< \$90M Net Rev.	Rural

FINANCIAL STRENGTH INDEX - (0.54)

Excellent - Greater than 3.0	Good - 3.0 to 0.0
Fair - 0.0 to (2.0)	Poor - Less than (2.0)

Key Financial Ratios

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY
Eleven months ended May 31, 2022

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- DESIRED POSITION IN RELATION TO BENCHMARKS AND BUDGET

	Year to Date 6/31/2022	Budget 6/30/2022	Speculative Grade Rating	BBB Credit Rating	Prior Fiscal Year End 06/30/21	WYOMING All Hospitals (See Note 1)	National Rural < \$90M Net Rev. (See Note 2)
Profitability:							
Operating Margin	I -5.76%	1.90%	1.80%	-1.00%	-6.38%	2.64%	-0.73%
Total Profit Margin	I -3.13%	0.76%	2.60%	1.30%	4.97%	6.11%	0.21%
Liquidity:							
Days Cash, All Sources **	I 110.62	129.76	103.40	228.00	176.49	62.00	37.80
Net Days in Accounts Receivable	u 65.47	50.02	52.40	51.80	39.57	66.90	57.20
Capital Structure:							
Average Age of Plant (Annualized)	u 14.96	12.58	14.00	13.80	14.61	9.50	12.40
Long Term Debt to Capitalization	u 23.81%	25.75%	35.60%	22.36%	24.02%	16.80%	10.00%
Debt Service Coverage Ratio **	I 1.47	3.97	2.80	2.50	5.03	N/A	2.64
Productivity and Efficiency:							
Paid FTE's per Adjusted Occupied Bed	u 8.34	8.43			8.61	6.60	4.63
Salary Expense per Paid FTE	\$101,369	\$86,692			\$85,216	\$62,436	\$48,160
Salary and Benefits as a % of Total Operating Exp	58.48%	55.43%			58.63%	43.60%	42.40%

Note 1 - 2017 Ingenix report (2015 median data), for all hospitals within the state regardless of size.

Note 2 - 2017 Ingenix report (2015 median data), for all U. S. hospitals that match this type and size.

**Bond Covenant ratio is 65 Days Cash on Hand and 1.0-1.25 Debt Service Coverage

Balance Sheet - Assets

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

ROCK SPRINGS, WY

Eleven months ended May 31, 2022

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	Current Month 5/31/2022	Prior Month 4/30/2022	ASSETS Positive/ (Negative) Variance	Percentage Variance	Prior Year End 6/30/2021
Current Assets					
Cash and Cash Equivalents	\$7,076,715	\$7,502,406	(\$425,691)	-5.67%	\$10,302,741
Gross Patient Accounts Receivable	37,667,100	31,101,728	6,565,372	21.11%	22,751,139
Less: Bad Debt and Allowance Reserves	(19,804,272)	(16,533,648)	(3,270,624)	-19.78%	(12,710,325)
Net Patient Accounts Receivable	17,862,828	14,567,880	3,294,948	22.62%	10,040,814
Interest Receivable	0	0	0	0.00%	0
Other Receivables	1,915,326	1,873,501	41,825	2.23%	2,073,519
Inventories	3,777,514	3,778,135	(621)	-0.02%	3,774,659
Prepaid Expenses	2,089,675	2,052,144	37,531	1.83%	2,169,549
Due From Third Party Payers	0	0	0	0.00%	0
Due From Affiliates/Related Organizations	0	0	0	0.00%	0
Other Current Assets	0	0	0	0.00%	0
Total Current Assets	32,722,057	29,774,066	2,947,991	9.90%	28,361,282
Assets Whose Use is Limited					
Cash	12,766	17,933	(5,167)	-28.81%	145,904
Investments	0	0	0	0.00%	0
Bond Reserve/Debt Retirement Fund	0	0	0	0.00%	0
Trustee Held Funds - Project	478,039	320,957	157,082	48.94%	3,015,531
Trustee Held Funds - SPT	28,265	28,010	255	0.91%	26,503
Board Designated Funds	9,419,089	11,413,360	(1,994,271)	-17.47%	19,921,794
Other Limited Use Assets	15,037,251	15,032,120	5,131	0.03%	14,928,863
Total Limited Use Assets	24,975,409	26,812,380	(1,836,972)	-6.85%	38,038,595
Property, Plant, and Equipment					
Land and Land Improvements	4,242,294	4,215,925	26,369	0.63%	4,025,159
Building and Building Improvements	49,597,599	41,105,102	8,492,497	20.66%	41,947,846
Equipment	118,647,189	115,461,851	3,185,339	2.76%	114,615,271
Construction In Progress	870,965	9,211,421	(8,340,456)	-90.54%	7,220,982
Capitalized Interest	0	0	0	0.00%	0
Gross Property, Plant, and Equipment	173,358,048	169,994,299	3,363,749	1.98%	167,809,258
Less: Accumulated Depreciation	(101,092,845)	(100,354,981)	(737,864)	-0.74%	(99,384,901)
Net Property, Plant, and Equipment	72,265,202	69,639,318	2,625,885	3.77%	68,424,357
Other Assets					
Unamortized Loan Costs	1,428,377	1,436,539	(8,162)	-0.57%	210,003
Other	0	0	0	0.00%	0
Total Other Assets	1,428,377	1,436,539	(8,162)	-0.57%	210,003
TOTAL UNRESTRICTED ASSETS	131,391,045	127,662,303	3,728,742	2.92%	135,034,237
Restricted Assets	436,948	445,999	(9,051)	-2.03%	395,362
TOTAL ASSETS	\$131,827,992	\$128,108,302	\$3,719,691	2.90%	\$135,429,599

Balance Sheet - Liabilities and Net Assets

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eleven months ended May 31, 2022

	LIABILITIES AND FUND BALANCE				Prior Year End 6/30/2021
	Current Month 5/31/2022	Prior Month 4/30/2022	Positive/ (Negative) Variance	Percentage Variance	
Current Liabilities					
Accounts Payable	\$6,626,869	\$4,909,731	(\$1,717,138)	-34.97%	\$5,787,069
Notes and Loans Payable	0	0	0	0.00%	0
Accrued Payroll	1,486,976	1,246,942	(240,035)	-19.25%	1,555,117
Accrued Payroll Taxes	0	0	0	0.00%	0
Accrued Benefits	2,765,445	2,654,574	(110,871)	-4.18%	2,537,177
Accrued Pension Expense (Current Portion)	0	0	0	0.00%	0
Other Accrued Expenses	0	0	0	0.00%	0
Patient Refunds Payable	0	0	0	0.00%	0
Property Tax Payable	0	0	0	0.00%	0
Due to Third Party Payers	0	0	0	0.00%	0
Advances From Third Party Payers	0	0	0	0.00%	0
Current Portion of LTD (Bonds/Mortgages)	1,142,648	232,069	(910,579)	-392.37%	319,366
Current Portion of LTD (Leases)	0	0	0	0.00%	0
Other Current Liabilities	687,225	530,144	(157,080)	-29.63%	446,442
Total Current Liabilities	12,709,163	9,573,460	(3,135,703)	-32.75%	10,645,170
Long Term Debt					
Bonds/Mortgages Payable	27,720,148	26,895,402	(824,746)	-3.07%	28,062,121
Leases Payable	0	0	0	0.00%	0
Less: Current Portion Of Long Term Debt	1,142,648	232,069	(910,579)	-392.37%	319,366
Total Long Term Debt (Net of Current)	26,577,500	26,663,333	85,833	0.32%	27,742,755
Other Long Term Liabilities					
Deferred Revenue	1,714,834	2,187,380	472,546	21.60%	6,497,997
Accrued Pension Expense (Net of Current)	0	0	0	0.00%	0
Other	3,374,691	1,324,021	(2,050,670)	-154.88%	146,106
Total Other Long Term Liabilities	5,089,525	3,511,401	(1,578,124)	-44.94%	6,644,104
TOTAL LIABILITIES	44,376,188	39,748,194	(4,627,994)	-11.64%	45,032,029
Net Assets:					
Unrestricted Fund Balance	88,046,962	88,046,962	0	0.00%	83,129,665
Temporarily Restricted Fund Balance	1,959,119	1,959,119	0	0.00%	1,959,119
Restricted Fund Balance	433,075	442,126	9,051	2.05%	391,489
Net Revenue/(Expenses)	(2,987,351)	(2,988,099)	N/A	N/A	4,917,296
TOTAL NET ASSETS	87,451,804	88,360,108	908,303	1.03%	90,397,570
TOTAL LIABILITIES AND NET ASSETS	\$131,827,992	\$128,108,302	(\$3,719,691)	-2.90%	\$135,429,599

Statement of Revenue and Expense

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

ROCK SPRINGS, WY

Eleven months ended May 31, 2022

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	CURRENT MONTH				Prior Year 05/31/21
	Actual 05/31/22	Budget 05/31/22	Positive (Negative) Variance	Percentage Variance	
Gross Patient Revenue					
Inpatient Revenue	\$4,251,353	\$3,336,247	\$915,106	27.43%	\$3,057,995
Outpatient Revenue	11,073,942	11,429,924	(355,982)	-3.11%	10,956,305
Clinic Revenue	1,564,143	1,715,558	(151,414)	-8.83%	1,308,860
Specialty Clinic Revenue	142,760	326,162	(183,402)	-56.23%	161,892
Total Gross Patient Revenue	17,032,197	16,807,889	224,308	1.33%	15,485,052
Deductions From Revenue					
Discounts and Allowances	(7,635,089)	(7,395,671)	(239,418)	-3.24%	(6,890,213)
Bad Debt Expense (Governmental Providers Only)	(765,155)	(1,132,543)	367,388	32.44%	(753,336)
Medical Assistance	(48,187)	(198,228)	150,040	79.73%	(280,209)
Total Deductions From Revenue	(8,448,432)	(8,726,442)	288,010	3.28%	(7,933,760)
Net Patient Revenue	8,591,766	8,081,448	510,318	6.31%	7,551,292
Other Operating Revenue	133,670	159,282	(25,613)	-16.08%	101,440
Total Operating Revenue	8,725,436	8,240,730	484,705	5.88%	7,652,732
Operating Expenses					
Salaries and Wages	3,734,120	3,769,294	35,174	0.93%	3,563,709
Fringe Benefits	971,272	1,028,765	57,493	5.59%	968,262
Contract Labor	1,095,022	14,375	(1,080,647)	-7517.55%	322,046
Physicians Fees	331,692	377,807	46,115	12.21%	303,985
Purchased Services	445,141	403,459	(41,683)	-10.33%	387,299
Supply Expense	1,157,703	1,204,279	46,576	3.87%	1,314,104
Utilities	105,411	89,282	(16,129)	-18.07%	70,553
Repairs and Maintenance	653,592	471,820	(181,772)	-38.53%	518,603
Insurance Expense	58,440	48,783	(9,657)	-19.80%	52,519
All Other Operating Expenses	232,000	209,025	(22,975)	-10.99%	152,472
Bad Debt Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Leases and Rentals	61,782	54,660	(7,121)	-13.03%	64,630
Depreciation and Amortization	737,864	734,125	(3,739)	-0.51%	573,690
Interest Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Total Operating Expenses	9,584,040	8,405,672	(1,178,368)	-14.02%	8,291,874
Net Operating Surplus/(Loss)	(858,604)	(164,942)	(693,662)	420.55%	(639,142)
Non-Operating Revenue:					
Contributions	0	0	0	0.00%	0
Investment Income	17,153	16,877	275	1.63%	103,869
Tax Subsidies (Except for GO Bond Subsidies)	255	0	255	0.00%	409
Tax Subsidies for GO Bonds	0	0	0	0.00%	0
Interest Expense (Governmental Providers Only)	(79,408)	(109,312)	(29,904)	27.36%	(107,628)
Other Non-Operating Revenue/(Expenses)	21,352	49,210	(27,857)	-56.61%	6,204
Total Non Operating Revenue/(Expense)	(40,648)	(43,225)	2,577	-5.96%	2,854
Total Net Surplus/(Loss)	(899,252)	(208,167)	(691,085)	331.95%	(636,289)
Change in Unrealized Gains/(Losses) on Investments	0	0	0	0.00%	(136,484)
Increase/(Decrease in Unrestricted Net Assets	(899,252)	(208,167)	(691,085)	331.95%	(772,773)
Operating Margin	-9.84%	-2.00%			-8.35%
Total Profit Margin	-10.31%	-2.53%			-8.31%
EBIDA	-1.38%	6.91%			-0.85%

Statement of Revenue and Expense

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eleven months ended May 31, 2022

	YEAR-TO-DATE				Prior Year 05/31/21
	Actual 05/31/22	Budget 05/31/22	Positive (Negative) Variance	Percentage Variance	
Gross Patient Revenue					
Inpatient Revenue	\$44,809,946	\$36,648,712	\$8,161,233	22.27%	\$35,161,272
Outpatient Revenue	125,393,001	124,544,831	848,170	0.68%	117,849,746
Clinic Revenue	17,703,322	18,255,136	(551,813)	-3.02%	15,276,935
Specialty Clinic Revenue	2,965,046	3,687,777	(722,731)	-19.60%	3,209,247
Total Gross Patient Revenue	190,871,315	183,136,456	7,734,859	4.22%	171,497,200
Deductions From Revenue					
Discounts and Allowances	(84,819,305)	(80,609,034)	(4,210,271)	-5.22%	(74,578,454)
Bad Debt Expense (Governmental Providers Only)	(11,013,815)	(12,457,976)	1,444,160	11.59%	(10,973,906)
Medical Assistance	(1,372,796)	(2,166,593)	807,707	37.04%	(2,360,392)
Total Deductions From Revenue	(87,205,916)	(95,233,603)	(1,958,403)	-2.06%	(87,912,752)
Net Patient Revenue	93,665,400	87,898,944	5,776,456	6.57%	83,584,448
Other Operating Revenue	1,929,239	2,015,048	(85,809)	-4.26%	2,208,763
Total Operating Revenue	95,594,638	89,903,992	5,690,647	6.33%	85,793,211
Operating Expenses					
Salaries and Wages	40,828,541	38,305,946	(2,522,595)	-6.59%	39,215,809
Fringe Benefits	11,867,011	10,405,648	(1,461,362)	-14.04%	10,687,258
Contract Labor	6,430,853	721,035	(5,709,818)	-791.89%	1,588,928
Physicians Fees	3,969,241	4,066,469	97,228	2.39%	2,972,843
Purchased Services	4,940,234	4,659,841	(280,393)	-6.02%	4,427,927
Supply Expense	15,461,776	13,256,032	(2,205,744)	-16.64%	13,977,993
Utilities	1,075,370	1,032,526	(42,845)	-4.15%	1,018,866
Repairs and Maintenance	6,421,540	5,678,066	(743,474)	-13.09%	5,444,918
Insurance Expense	598,434	536,614	(61,820)	-11.52%	458,161
All Other Operating Expenses	2,311,976	2,303,702	(8,274)	-0.36%	1,929,859
Bad Debt Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Leases and Rentals	657,500	623,985	(33,515)	-5.37%	687,740
Depreciation and Amortization	6,536,151	7,634,036	1,097,885	14.38%	6,269,393
Interest Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Total Operating Expenses	101,098,626	99,223,880	(11,874,747)	-13.31%	88,679,694
Net Operating Surplus/(Loss)	(5,503,988)	680,112	(6,184,100)	-909.28%	(2,886,483)
Non-Operating Revenue:					
Contributions	0	0	0	0.00%	0
Investment Income	125,020	185,652	(60,633)	-32.66%	279,606
Tax Subsidies (Except for GO Bond Subsidies)	1,762	0	1,762	0.00%	13,954
Tax Subsidies for GO Bonds	0	0	0	0.00%	0
Interest Expense (Governmental Providers Only)	(1,059,267)	(1,202,428)	143,160	-11.91%	(1,202,367)
Other Non-Operating Revenue/(Expense)	3,449,122	541,305	2,907,817	537.19%	9,203,189
Total Non Operating Revenue/(Expense)	2,516,636	(475,470)	2,992,107	-629.29%	8,294,381
Total Net Surplus/(Loss)	(2,987,351)	\$204,642	(3,191,993)	-1559.80%	\$5,407,898
Change in Unrealized Gains/(Losses) on Investments	0	0	0	0.00%	(138,464)
Increase/(Decrease) in Unrestricted Net Assets	(2,987,351)	\$204,642	(3,191,993)	-1559.80%	\$5,271,414
Operating Margin	-5.76%	0.76%			-3.36%
Total Profit Margin	-3.13%	0.23%			6.30%
EBIDA	1.08%	9.25%			3.96%

Statement of Revenue and Expense - 13 Month Trend
MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY

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	Actual 5/31/2022	Actual 4/30/2022	Actual 3/31/2022	Actual 2/28/2022	Actual 1/31/2022	Actual 12/31/2021
Gross Patient Revenue						
Inpatient Revenue	\$4,251,353	\$3,329,718	\$3,977,177	\$3,578,754	\$3,563,344	\$3,901,947
Inpatient Psych/Rehab Revenue						
Outpatient Revenue	\$11,073,942	\$11,024,842	\$11,945,846	\$11,321,452	\$11,144,237	\$12,775,161
Clinic Revenue	\$1,564,143	\$1,511,759	\$1,701,127	\$1,734,823	\$1,482,429	\$1,987,053
Specialty Clinic Revenue	\$142,760	\$278,448	\$433,459	\$170,388	\$315,655	\$357,797
Total Gross Patient Revenue	\$17,032,197	\$16,144,584	\$17,657,638	\$16,803,384	\$16,505,665	\$19,001,955
Deductions From Revenue						
Discounts and Allowances	\$7,635,089	\$6,674,512	\$6,147,341	\$7,628,096	\$7,888,958	\$8,555,249
Bad Debt Expense (Governmental Providers On Charity Care)	\$766,155	\$1,128,374	\$813,526	\$1,285,992	\$1,242,529	\$1,000,088
	\$40,187	\$216,239	\$311,622	(\$6,688)	\$27,295	\$235,454
Total Deductions From Revenue	8,440,432	8,019,124	9,272,389	8,827,400	9,158,782	9,790,791
Net Patient Revenue	\$8,591,766	\$8,125,441	\$8,385,250	\$7,975,994	\$7,346,883	\$9,211,166
Other Operating Revenue	185,670	198,584	406,170	158,388	227,298	176,824
Total Operating Revenue	8,725,436	8,324,024	8,791,419	8,132,982	7,574,181	9,387,990
Operating Expenses						
Salaries and Wages	\$3,734,120	\$3,824,834	\$3,736,776	\$3,546,337	\$3,679,506	\$3,657,198
Fringe Benefits	\$971,272	\$1,090,848	\$1,083,304	\$1,455,793	\$1,052,885	\$973,861
Contract Labor	\$1,095,022	\$1,073,901	\$818,822	\$632,212	\$623,830	\$459,979
Physicians Fees	\$331,892	\$331,304	\$443,520	\$377,123	\$402,704	\$408,140
Purchased Services	\$445,141	\$448,586	\$420,057	\$519,589	\$548,353	\$390,784
Supply Expense	\$1,157,703	\$1,271,366	\$1,581,158	\$1,282,845	\$1,116,897	\$1,685,777
Utilities	\$105,411	\$105,581	\$116,185	\$81,746	\$107,027	\$105,760
Repairs and Maintenance	\$653,592	\$639,594	\$558,833	\$627,377	\$643,950	\$531,372
Insurance Expense	\$58,440	\$52,289	\$53,274	\$49,845	\$51,700	\$51,204
All Other Operating Expenses	\$232,006	\$228,221	\$198,212	\$204,287	\$188,162	\$188,727
Bad Debt Expense (Non-Governmental Providers)						
Leases and Rentals	\$61,782	\$72,847	\$82,298	\$59,814	\$47,850	\$50,987
Depreciation and Amortization	\$737,864	\$602,022	\$624,884	\$581,401	\$580,558	\$580,355
Interest Expense (Non-Governmental Providers)						
Total Operating Expenses	\$9,684,040	\$9,742,343	\$9,717,527	\$9,427,882	\$9,943,998	\$9,083,535
Net Operating Surplus/(Loss)	(\$958,604)	(\$418,319)	(\$926,107)	(\$1,294,899)	(\$1,369,819)	\$304,285
Non-Operating Revenue:						
Contributions						
Investment Income	17,153	11,223	11,674	7,177	8,304	10,129
Tax Subsidies (Except for GO Bond Subsidies)						
Tax Subsidies for GO Bonds	269	0	26	20	189	13
Interest Expense (Governmental Providers Only)	(79,408)	(79,409)	(81,590)	(36,878)	(240,705)	4,670
Other Non-Operating Revenue/(Expenses)	18,939	\$01,537	185,183	13,084	1,789,578	388,732
Total Non-Operating Revenue/(Expense)	(\$42,867)	\$233,352	\$85,293	(\$16,809)	\$1,637,365	\$303,644
Total Net Surplus/(Loss)	(\$900,671)	(\$1,884,967)	(\$750,844)	(\$1,311,508)	\$167,546	\$607,789
Change in Unrealized Gains/(Losses) on Investments						
Increase/(Decrease) in Unrestricted Net Assets	(\$900,671)	(\$1,884,967)	(\$750,844)	(\$1,311,508)	\$167,546	\$607,789
Operating Margin	-9.84%	-17.04%	-8.41%	-16.92%	-18.09%	3.24%
Total Profit Margin	-10.32%	-14.24%	-8.45%	-16.13%	2.21%	6.47%
EBIDA	-1.38%	-9.81%	-2.38%	-9.77%	-10.42%	8.42%

Actual 11/30/2021	Actual 10/31/2021	Actual 9/30/2021	Actual 8/31/2021	Actual 7/31/2021	Actual 6/30/2021
\$3,635,525	\$6,090,930	\$6,033,540	\$3,340,897	\$3,108,961	\$2,885,411
\$11,200,991	\$10,574,893	\$10,541,547	\$11,805,073	\$12,385,219	\$11,118,723
\$1,622,638	\$1,898,739	\$1,419,718	\$1,520,956	\$1,481,838	\$1,448,630
\$254,659	\$230,526	\$375,846	\$171,175	\$234,229	\$343,874
\$16,713,813	\$18,593,188	\$18,370,651	\$16,837,901	\$17,210,347	\$15,595,439
\$7,284,927	\$7,994,841	\$7,881,583	\$7,546,034	\$7,790,288	\$6,867,239
\$1,129,561	\$909,293	\$722,948	\$1,039,023	\$1,057,325	\$1,119,785
(\$18,184)	(\$17,014)	\$502,179	\$23,400	\$58,415	\$394,218
8,406,294	8,887,120	8,887,120	8,610,457	8,908,008	8,381,239
\$8,307,519	\$9,706,068	\$9,483,531	\$8,227,443	\$9,304,341	\$7,215,200
\$6,625	137,282	80,543	112,987	128,488	165,054
8,399,144	9,843,350	9,564,074	8,340,410	8,432,830	7,320,254
\$3,723,088	\$4,105,038	\$3,770,223	\$3,570,615	\$3,480,834	\$5,328,942
\$1,065,893	\$1,318,418	\$1,079,997	\$766,740	\$1,008,022	\$889,381
\$410,170	\$361,897	\$354,688	\$293,704	\$308,728	\$285,959
\$384,978	\$382,883	\$399,701	\$295,758	\$321,340	\$512,548
\$461,277	\$389,836	\$433,583	\$384,402	\$546,835	\$639,880
\$1,435,589	\$1,394,867	\$1,677,803	\$1,381,763	\$1,476,093	\$1,174,639
\$92,733	\$91,857	\$88,089	\$84,660	\$88,421	\$91,804
\$731,937	\$612,137	\$533,318	\$514,295	\$476,044	\$513,075
\$51,204	\$51,404	\$50,846	\$75,846	\$52,703	\$52,887
\$241,518	\$222,475	\$189,287	\$180,435	\$238,671	\$198,198
\$55,342	\$58,823	\$54,068	\$52,822	\$63,758	\$57,770
\$621,714	\$525,962	\$581,412	\$581,377	\$658,504	\$557,367
\$9,264,801	\$9,483,525	\$9,162,915	\$8,142,405	\$8,615,953	\$10,393,228
(\$868,357)	\$359,825	\$481,160	\$188,885	(\$183,123)	(\$3,082,976)
14,162	11,918	12,534	9,845	10,961	19,556
147	553	105	426	21	(1,788)
(181,556)	(187,774)	(141,369)	(187,625)	(187,627)	(141,925)
14,804	\$73,411	11,883	8,743	\$19,956	2,381,377
(\$82,803)	\$438,108	(\$87,447)	(\$88,611)	\$222,720	\$2,287,193
(\$849,168)	\$787,933	\$374,012	\$189,385	\$39,597	(\$775,782)
					(17,877)
(\$849,168)	\$787,933	\$374,012	\$189,385	\$39,597	(\$793,659)
-10.33%	3.86%	4.82%	2.37%	-2.17%	-41.84%
-11.32%	8.11%	3.91%	1.31%	0.47%	-18.88%
-2.92%	8.89%	10.89%	9.10%	4.45%	-34.23%

Statement of Cash Flows

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eleven months ended May 31, 2022

	CASH FLOW	
	Current Month 5/31/2022	Current Year-To-Date 5/31/2022
CASH FLOWS FROM OPERATING ACTIVITIES:		
Net Income (Loss)	(\$899,252)	(\$2,987,351)
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities:		
Depreciation	737,864	6,536,151
(Increase)/Decrease in Net Patient Accounts Receivable	(3,294,948)	(7,822,015)
(Increase)/Decrease in Other Receivables	(41,825)	158,193
(Increase)/Decrease in Inventories	621	(2,855)
(Increase)/Decrease in Pre-Paid Expenses	(37,531)	79,874
(Increase)/Decrease in Other Current Assets	0	0
Increase/(Decrease) in Accounts Payable	1,717,138	839,801
Increase/(Decrease) in Notes and Loans Payable	0	0
Increase/(Decrease) in Accrued Payroll and Benefits	350,906	160,128
Increase/(Decrease) in Accrued Expenses	0	0
Increase/(Decrease) in Patient Refunds Payable	0	0
Increase/(Decrease) in Third Party Advances/Liabilities	0	0
Increase/(Decrease) in Other Current Liabilities	157,080	240,782
Net Cash Provided by Operating Activities:	(1,309,946)	(2,797,291)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of Property, Plant and Equipment	(3,363,749)	(10,376,996)
(Increase)/Decrease in Limited Use Cash and Investments	1,831,804	12,930,048
(Increase)/Decrease in Other Limited Use Assets	5,167	133,138
(Increase)/Decrease in Other Assets	8,162	(1,218,374)
Net Cash Used by Investing Activities	(1,518,615)	1,467,816
CASH FLOWS FROM FINANCING ACTIVITIES:		
Increase/(Decrease) in Bond/Mortgage Debt	824,746	(341,973)
Increase/(Decrease) in Capital Lease Debt	0	0
Increase/(Decrease) in Other Long Term Liabilities	1,578,124	(1,554,579)
Net Cash Used for Financing Activities	2,402,870	(1,696,552)
(INCREASE)/DECREASE IN RESTRICTED ASSETS	0	(0)
Net Increase/(Decrease) in Cash	(425,691)	(3,226,027)
Cash, Beginning of Period	7,502,406	10,302,741
Cash, End of Period	\$7,076,715	\$7,076,715

Patient Statistics

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eleven months ended May 31, 2022

Current Month				STATISTICS	Year-To-Date			
Actual 05/31/22	Budget 05/31/22	Positive/ (Negative) Variance	Prior Year 05/31/21		Actual 05/31/22	Budget 05/31/22	Positive/ (Negative) Variance	Prior Year 05/31/21
Discharges								
100	127	(27)	127	Acute	1,308	1,267	41	1,267
100	127	(27)	127	Total Adult Discharges	1,308	1,267	41	1,267
34	37	(3)	37	Newborn	369	372	(3)	363
134	164	(30)	164	Total Discharges	1,677	1,639	38	1,630
Patient Days:								
400	370	30	352	Acute	4,788	4,079	709	3,889
400	370	30	352	Total Adult Patient Days	4,788	4,079	709	3,889
62	66	(4)	57	Newborn	591	648	(57)	549
462	436	26	409	Total Patient Days	5,379	4,727	652	4,438
Average Length of Stay (ALOS)								
4.0	2.9	1.1	2.8	Acute	3.7	3.2	0.4	3.1
4.0	2.9	1.1	2.8	Total Adult ALOS	3.7	3.2	0.4	3.1
1.8	1.8	0.0	1.5	Newborn ALOS	1.6	1.7	(0.1)	1.5
Average Daily Census (ADC)								
12.9	11.9	1.0	11.4	Acute	14.3	12.2	2.1	11.6
12.9	11.9	1.0	11.4	Total Adult ADC	14.3	12.2	2.1	11.6
2.0	2.1	(0.1)	1.8	Newborn	1.8	1.9	(0.2)	1.6
Emergency Room Statistics								
128	131	(3)	125	ER Visits - Admitted	1,375	1,367	8	1,307
1,124	1,198	(72)	1,190	ER Visits - Discharged	12,370	10,899	1,471	10,839
1,252	1,327	(75)	1,315	Total ER Visits	13,745	12,266	1,479	12,146
10.22%	9.87%		9.51%	% of ER Visits Admitted	10.00%	11.14%		10.76%
128.00%	103.15%		98.43%	ER Admissions as a % of Total	105.12%	107.89%		103.16%
Outpatient Statistics:								
6,382	7,683	(1,301)	8,637	Total Outpatients Visits	96,982	88,005	8,977	98,499
0	82	(82)	72	Observation Bed Days	1,251	1,106	145	1,054
4,577	4,047	530	4,047	Clinic Visits - Primary Care	55,015	45,756	9,259	45,756
446	470	(24)	470	Clinic Visits - Specialty Clinics	5,230	5,732	(502)	5,732
27	22	5	17	IP Surgeries	262	280	(18)	258
129	117	12	117	OP Surgeries	1,240	1,474	(234)	1,414
Productivity Statistics:								
473.34	450.97	22.37	455.61	FTE's - Worked	462.84	450.97	11.87	443.11
508.18	494.77	13.41	496.01	FTE's - Paid	507.96	494.77	13.19	486.89
1.4300	1.4201	0.01	1.4201	Case Mix Index - Medicare	1.6284	1.6099	0.02	1.4974
0.8800	1.1820	(0.30)	1.1820	Case Mix Index - All payers	0.8662	1.1672	(0.30)	1.1979

Accounts Receivable Tracking Report

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

05/31/22

	<u>Current Month Actual</u>	<u>Current Month Target</u>
Gross Days in Accounts Receivable - All Services	68.17	44.49
Net Days in Accounts Receivable	65.47	39.57
Number of Gross Days in Unbilled Revenue	20.68	3.0 or <
Number of Days Gross Revenue in Credit Balances	0.00	< 1.0
Self Pay as a Percentage of Total Receivables	22.36%	N/A
Charity Care as a % of Gross Patient Revenue - Current Month	0.24%	1.18%
Charity Care as a % of Gross Patient Revenue - Year-To-Date	0.72%	1.19%
Bad Debts as a % of Gross Patient Revenue - Current Month	4.49%	6.74%
Bad Debts as a % of Gross Patient Revenue - Year-To-Date	5.77%	6.80%
Collections as a Percentage of Net Revenue - Current Month	60.71%	100% or >
Collections as a Percentage of Net Revenue - Year-To-Date	90.59%	100% or >
Percentage of Blue Cross Receivable > 90 Days	6.17%	< 10%
Percentage of Insurance Receivable > 90 Days	29.66%	< 15%
Percentage of Medicaid Receivable > 90 Days	27.61%	< 20%
Percentage of Medicare Receivable > 60 Days	6.45%	< 6%

Variance Analysis

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WYOMING

Eleven months ended May 31, 2022

Monthly Variances in excess of \$10,000 as well as in excess of 10% explained below.

Year-To-Date Variances in excess of \$30,000 as well as in excess of 5% explained below.

	Current Month		Year-to-Date	
	Amount	%	Amount	%
Gross Patient Revenue	224,308	1.33%	7,734,859	4.22%

Gross patient revenue is over budget for the month and over budget year to date. Patient statistics under budget include ER visits and Outpatient visits.

Average Daily Census is 12.9 in May which is over budget by 1.0

Deductions from Revenue	286,010	3.28%	(1,958,403)	-2.06%
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Deductions from revenue are under budget for May and under budget year to date.

They are currently booked at 49.6 for May and 50.9% year to date. This number is monitored closely each month and fluctuates based on historical write-offs and current collection percentages.

Bad Debt Expense	367,388	32.44%	1,444,160	11.59%
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Bad debt expense is booked at 4.5% for May and 5.8% year to date.

Charity Care	158,040	79.73%	807,707	37.04%
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Charity care yields a high degree of variability month over month and is dependent on patient needs. Patient Financial Services evaluates accounts consistently to determine when charity adjustments are appropriate in accordance with our Charity Care Policy.

Other Operating Revenue	(25,613)	-16.08%	(85,809)	-4.26%
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Other Operating Revenue is under budget for the month and is under budget year to date.

Salaries and Wages	35,174	0.93%	(2,522,595)	-6.59%
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Salary and Wages are under budget in May and are over budget year to date.

Paid FTEs are over budget by 13.41 FTEs for the month and over 13.19 FTEs year to date.

Fringe Benefits	57,493	5.59%	(1,461,362)	-14.04%
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Fringe benefits are under budget in May and over budget year to date.

Contract Labor	(1,080,647)	-7517.55%	(5,709,818)	-791.89%
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Contract labor is over budget for May and over budget year to date. Med/surg, ICU, OR, L&D, Dialysis, Ultrasound, PACU, ER, Lab, Respiratory Therapy, Emergency Mgmt and Social Services are over budget.

Variance Analysis**MEMORIAL HOSPITAL OF SWEETWATER COUNTY****PAGE 14****ROCK SPRINGS, WYOMING****Eleven months ended May 31, 2022**

Monthly Variances in excess of \$10,000 as well as in excess of 10% explained below.

Year-To-Date Variances in excess of \$30,000 as well as in excess of 5% explained below.

	Current Month		Year-to-Date	
	Amount	%	Amount	%
Physician Fees	46,115	12.21%	97,228	2.39%
Physician fees under budget in May and under budget year to date. ER & Hospitalists and Locums Clinic are over budget in May.				
Purchased Services	(41,683)	-10.33%	(280,383)	-6.02%
Purchased services are over budget for May and over budget year to date. Expenses over budget are legal fees and Other Purchased Services				
Supply Expense	46,576	3.87%	(2,205,744)	-16.64%
Supplies are under budget for May and over budget year to date. Line items over budget include lab supplies, chargeables, med/surg supplies, food and maintenance supplies				
Repairs & Maintenance	(181,772)	-38.53%	(743,474)	-13.09%
Repairs and Maintenance are over budget for May and over budget year to date.				
All Other Operating Expenses	(22,876)	-10.89%	(8,274)	-0.36%
This expense is over budget in May and over budget year to date. Other expenses over budget are Physician recruitment, license & taxes, freight and employee recruitment.				
Leases and Rentals	(7,121)	-13.03%	(33,535)	-5.37%
This expense is over budget for May and is over budget year to date				
Depreciation and Amortization	(3,739)	-0.51%	1,097,885	14.38%
Depreciation is over budget for May and is under budget year to date due to the delay of Cerner				
BALANCE SHEET				
Cash and Cash Equivalents	(5425,691)	-5.67%		
Cash decreased in May. Cash collections for May were \$5.2 million. Days Cash on Hand decreased to 111 days.				
Gross Patient Accounts Receivable	\$6,565,372	21.11%		
This receivable increased in May due to Cerner				

Variance Analysis

MEMORIAL HOSPITAL OF SWEETWATER COUNTY ROCK SPRINGS, WYOMING Eleven months ended May 31, 2022

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Monthly Variances in excess of \$10,000 as well as in excess of 10% explained below.
Year-To-Date Variances in excess of \$30,000 as well as in excess of 5% explained below.

	Current Month Amount	%	Year-to-Date Amount	%
Bad Debt and Allowance Reserves	(3,270,424)	-19.78%		
Bad Debt and Allowances increased.				
Other Receivables	41,825	2.23%		
Other Receivables increased in May due to county and occ med invoices.				
Prepaid Expenses	37,531	1.83%		
Prepaid expenses increased due to the normal activity in this account.				
Limited Use Assets	(1,936,972)	-6.85%		
These assets decreased due to money transferred for operations				
Plant Property and Equipment	2,625,885	3.77%		
The increase in these assets is due to the increase in Capital equipment and the normal increase in accumulated depreciation.				
Accounts Payable	(1,717,138)	-34.97%		
This liability increased due to the normal activity in this account.				
Accrued Payroll	(240,035)	-19.25%		
This liability increased in May. The payroll accrual for May was 9 days.				
Accrued Benefits	(110,874)	-4.18%		
This liability increased in May with the normal accrual and usage of PTO				
Other Current Liabilities	(157,880)	-29.63%		
This liability increased for May due to the accrued interest on the bonds				
Other Long Term Liabilities	(1,578,124)	-44.94%		
This liability increased due the addition of leases				
Total Net Assets	908,303	1.03%		
The net loss from operations for May is \$858,604.40				



**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY**

PHYSICIAN CLINICS

Unaudited Financial Statements

for

Eleven months ended May 31, 2022

Certification Statement:

To the best of my knowledge, I certify for the hospital that the attached financial statements do not contain any untrue statement of a material fact or omit to state a material fact that would make the financial statements misleading. I further certify that the financial statements present in all material respects the financial condition and results of operation of the hospital and all related organizations reported herein.

Certified by:

Tami Love

Chief Financial Officer

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MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eleven months ended May 31, 2022

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Key Financial Ratios**MEMORIAL HOSPITAL OF SWEETWATER COUNTY****PAGE 2****ROCK SPRINGS, WY****Eleven months ended May 31, 2022****- DESIRED POSITION IN RELATION TO BENCHMARKS AND BUDGET**

	Month to Date 5/31/2022	Year to Date 5/31/2022	Prior Fiscal Year End 06/30/21	MGMA Hospital Owned Rural
Profitability:				
Operating Margin	-81.32%	-48.41%	-47.17%	-36.58%
Total Profit Margin	-81.32%	-48.41%	-47.17%	-36.58%
Contractual Allowance %	49.96%	45.05%	45.42%	
Liquidity:				
Net Days in Accounts Receivable	51.47	44.14	34.46	39.58
Gross Days in Accounts Receivable	66.39	61.03	44.23	72.82
Productivity and Efficiency:				
Patient Visits Per Day	147.65	164.22	137.99	
Total Net Revenue per FTE	N/A	\$181,900	\$151,830	
Salary Expense per Paid FTE	N/A	\$194,400	\$167,434	
Salary and Benefits as a % of Net Revenue	153.07%	125.19%	129.06%	91.26%
Employee Benefits %	15.75%	17.14%	17.03%	6.10%

Statement of Revenue and Expense

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eleven months ended May 31, 2022

CURRENT MONTH

	Actual 05/31/22	Budget 05/31/22	Positive (Negative) Variance	Percentage Variance	Prior Year 05/31/21
Gross Patient Revenue					
Clinic Revenue	1,564,143	1,715,558	(151,414)	-8.83%	1,308,860
Specialty Clinic Revenue	142,760	326,162	(183,402)	-56.23%	161,892
Total Gross Patient Revenue	1,706,903	2,041,719	(334,816)	-16.40%	1,470,752
Deductions From Revenue					
Discounts and Allowances	(852,846)	(916,102)	63,256	6.90%	(701,578)
Total Deductions From Revenue	(852,846)	(916,102)	63,256	6.90%	(701,578)
Net Patient Revenue	854,057	1,125,617	(271,560)	-24.13%	769,173
Other Operating Revenue	53,650	53,292	358	0.67%	59,125
Total Operating Revenue	907,707	1,178,909	(271,202)	-23.00%	828,299
Operating Expenses					
Salaries and Wages	1,200,355	1,213,581	13,225	1.09%	940,167
Fringe Benefits	189,079	213,258	24,178	11.34%	184,159
Contract Labor	0	0	0	0.00%	0
Physicians Fees	69,279	115,857	46,578	40.20%	114,521
Purchased Services	13,823	4,003	(9,820)	-245.35%	13,208
Supply Expense	19,946	15,381	(4,565)	-29.66%	15,954
Utilities	1,128	1,878	750	39.95%	1,933
Repairs and Maintenance	14,685	17,608	2,924	16.60%	16,580
Insurance Expense	16,739	14,816	(1,924)	-12.98%	13,611
All Other Operating Expenses	107,416	97,672	(9,743)	-9.98%	82,775
Bad Debt Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Leases and Rentals	3,737	3,278	(459)	-14.01%	4,022
Depreciation and Amortization	9,622	8,996	(626)	-6.95%	12,937
Interest Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Total Operating Expenses	1,645,809	1,706,327	60,518	3.55%	1,398,867
Net Operating Surplus/(Loss)	(738,102)	(527,418)	(210,684)	39.95%	(571,568)
Total Net Surplus/(Loss)	(5738,102)	(5527,418)	(210,684)	39.95%	(5571,568)
Charge in Unrealized Gains/(Losses) on Investments	0	0	0	0.00%	0
Increase/(Decrease in Unrestricted Net Assets	(5738,102)	(5527,418)	(210,684)	39.95%	(5571,568)
Operating Margin	-81.32%	-44.74%			-69.01%
Total Profit Margin	-81.32%	-44.74%			-69.01%
EBIDA	-80.26%	-43.97%			-67.44%

Statement of Revenue and Expense

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eleven months ended May 31, 2022

	YEAR-TO-DATE				
	Actual 05/31/22	Budget 05/31/22	Positive (Negative) Variance	Percentage Variance	Prior Year 05/31/21
Gross Patient Revenue					
Clinic Revenue	17,703,322	18,255,136	(551,813)	-3.02%	15,276,935
Specialty Clinic Revenue	2,965,046	3,687,777	(722,731)	-19.60%	3,209,247
Total Gross Patient Revenue	20,668,368	21,942,913	(1,274,545)	-5.81%	18,486,182
Deductions From Revenue					
Discounts and Allowances	(9,310,539)	(9,974,666)	664,126	6.66%	(8,533,247)
Total Deductions From Revenue	(9,310,539)	(9,974,666)	664,126	6.66%	(8,533,247)
Net Patient Revenue	11,357,829	11,968,247	(610,418)	-5.10%	9,952,935
Other Operating Revenue	592,420	586,212	6,208	1.06%	749,419
Total Operating Revenue	11,950,249	12,554,459	(604,210)	-4.81%	10,702,354
Operating Expenses					
Salaries and Wages	12,771,454	11,811,897	(959,557)	-8.12%	11,870,985
Fringe Benefits	2,189,436	2,160,196	(29,240)	-1.35%	2,053,201
Contract Labor	0	0	0	0.00%	0
Physicians Fees	716,296	1,143,823	427,528	37.38%	990,246
Purchased Services	153,119	142,548	(10,571)	-7.42%	143,407
Supply Expense	186,770	188,912	2,142	1.13%	168,011
Utilities	13,318	20,658	7,340	35.53%	15,928
Repairs and Maintenance	181,949	193,620	11,671	6.03%	212,263
Insurance Expense	168,116	162,971	(5,145)	-3.16%	145,613
All Other Operating Expenses	1,204,659	1,153,229	(51,430)	-4.46%	1,033,170
Bad Debt Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Leases and Rentals	38,468	35,680	(2,787)	-7.81%	35,340
Depreciation and Amortization	111,985	108,597	(3,388)	-3.12%	190,519
Interest Expense (Non-Governmental Providers)	0	0	0	0.00%	0
Total Operating Expenses	17,735,570	17,122,133	(613,437)	-3.58%	16,858,682
Net Operating Surplus/(Loss)	(5,785,321)	(4,567,674)	(1,217,647)	26.66%	(5,156,328)
Total Net Surplus/(Loss)	(5,785,321)	(4,567,674)	(1,217,647)	26.66%	(5,156,328)
Change in Unrealized Gains/(Losses) on Investments	0	0	0	0.00%	0
Increase/(Decrease) in Unrestricted Net Assets	(5,785,321)	(4,567,674)	(1,217,647)	26.66%	(5,156,328)
Operating Margin	-48.41%	-36.38%			-57.52%
Total Profit Margin	-48.41%	-36.38%			-57.52%
EBIDA	-47.47%	-35.52%			-55.74%

Statement of Revenue and Expense - 13 Month Trend
MEMORIAL HOSPITAL OF SWEETWATER COUNTY
ROCK SPRINGS, WY

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	Actual 5/31/2022	Actual 4/30/2022	Actual 3/31/2022	Actual 2/28/2022	Actual 1/31/2022
Gross Patient Revenue					
Clinic Revenue	\$1,584,143	\$1,511,750	\$1,701,127	\$1,734,823	\$1,482,429
Specialty Clinic Revenue	\$142,760	\$276,446	\$433,489	\$170,368	\$315,655
Total Gross Patient Revenue	\$1,706,903	\$1,790,204	\$2,134,616	\$1,905,189	\$1,798,083
Deductions From Revenue					
Discounts and Allowances	(\$852,846)	(\$632,610)	(\$1,125,782)	(\$823,617)	(\$816,054)
Total Deductions From Revenue	(\$852,846)	(\$632,610)	(\$1,125,782)	(\$823,617)	(\$816,054)
Net Patient Revenue	\$854,057	\$1,157,594	\$1,008,834	\$1,081,572	\$982,029
Other Operating Revenue	\$53,850	\$51,716	\$51,196	\$51,288	\$52,600
Total Operating Revenue	907,907	1,209,310	1,070,029	1,132,860	1,034,635
Operating Expenses					
Salaries and Wages	\$1,200,365	\$1,230,625	\$1,182,615	\$1,091,367	\$1,129,240
Fringe Benefits	\$189,079	\$233,976	\$245,542	\$280,636	\$236,456
Contract Labor	\$0	\$0	\$0	\$0	\$0
Physicians Fees	\$69,279	\$70,817	\$98,915	\$87,003	\$70,129
Purchased Services	\$13,823	\$14,588	\$15,775	\$13,725	\$13,724
Supply Expense	\$18,946	\$14,832	\$13,146	\$11,127	\$17,580
Utilities	\$1,128	\$980	\$1,872	\$982	\$981
Repairs and Maintenance	\$14,685	\$20,459	\$14,155	\$15,198	\$14,148
Insurance Expense	\$16,739	\$15,114	\$15,114	\$15,637	\$14,998
All Other Operating Expenses	\$107,416	\$82,628	\$94,038	\$136,187	\$101,264
Bad Debt Expense (Non-Governmental Providers)					
Leases and Rentals	\$3,737	\$3,482	\$2,404	\$4,382	\$2,559
Depreciation and Amortization	\$8,622	\$9,622	\$9,622	\$9,622	\$9,545
Interest Expense (Non-Governmental Providers)					
Total Operating Expenses	\$1,645,809	\$1,697,004	\$1,693,201	\$1,665,247	\$1,610,624
Net Operating Surplus/(Loss)	(\$738,102)	(\$487,695)	(\$623,172)	(\$532,387)	(\$575,989)
Total Net Surplus/(Loss)	(\$738,102)	(\$487,695)	(\$623,172)	(\$532,387)	(\$575,989)
Change in Unrealized Gains/(Losses) on Investments	0	0	0	0	0
Increase/Decrease in Unrestricted Net Assets	(\$738,102)	(\$487,695)	(\$623,172)	(\$532,387)	(\$575,989)
Operating Margin	-81.32%	-40.33%	-58.24%	-46.99%	-55.67%
Total Profit Margin	-81.32%	-40.33%	-58.24%	-46.99%	-55.67%
EBIDA	-80.26%	-39.53%	-57.34%	-46.15%	-54.75%

Actual 12/31/2021	Actual 11/30/2021	Actual 10/31/2021	Actual 9/30/2021	Actual 8/31/2021	Actual 7/31/2021	Actual 6/30/2021	Actual 5/31/2021
\$1,967,053	\$1,622,638	\$1,896,739	\$1,419,718	\$1,520,956	\$1,481,938	\$1,448,630	\$1,308,890
\$357,797	\$254,659	\$230,626	\$375,846	\$171,175	\$234,229	\$343,674	\$181,892
\$2,324,849	\$1,877,297	\$1,927,365	\$1,795,564	\$1,692,131	\$1,716,167	\$1,792,304	\$1,470,752
(\$1,025,029)	(\$833,465)	(\$859,090)	(\$801,974)	(\$757,972)	(\$782,101)	(\$814,085)	(\$791,578)
(\$1,025,029)	(\$833,465)	(\$859,090)	(\$801,974)	(\$757,972)	(\$782,101)	(\$814,085)	(\$791,578)
\$1,299,820	\$1,043,832	\$1,068,275	\$993,590	\$934,159	\$934,067	\$978,219	\$769,173
\$55,210	\$50,360	\$54,717	\$51,015	\$56,240	\$54,422	\$46,757	\$59,125
1,355,030	1,094,192	1,122,992	1,044,605	990,399	988,489	1,024,977	828,299
\$1,165,634	\$1,157,127	\$1,211,905	\$1,142,100	\$1,137,088	\$1,123,497	\$1,061,614	\$940,167
\$155,260	\$157,402	\$200,885	\$181,343	\$137,188	\$171,689	\$149,134	\$184,159
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$52,499	\$73,092	\$35,691	\$39,947	\$52,985	\$65,959	\$148,371	\$114,821
\$13,553	\$15,431	\$14,885	\$11,585	\$14,504	\$11,526	\$15,910	\$13,208
\$16,630	\$18,225	\$20,033	\$15,849	\$14,325	\$25,074	\$21,967	\$15,954
\$985	\$997	\$652	\$1,326	\$1,873	\$1,543	\$2,404	\$1,933
\$14,375	\$21,438	\$15,128	\$19,156	\$16,272	\$16,937	\$18,834	\$16,580
\$15,527	\$15,527	\$15,527	\$14,844	\$14,844	\$14,844	\$13,611	\$13,611
\$119,107	\$94,760	\$127,049	\$107,037	\$95,119	\$140,054	\$63,557	\$82,775
\$3,864	\$3,844	\$3,693	\$2,635	\$4,755	\$3,252	\$4,093	\$4,022
\$9,763	\$10,523	\$10,371	\$11,086	\$11,086	\$11,123	\$12,936	\$12,937
\$1,567,196	\$1,668,367	\$1,655,700	\$1,546,906	\$1,500,019	\$1,585,497	\$1,508,431	\$1,389,867
(\$212,166)	(\$474,175)	(\$532,707)	(\$502,301)	(\$509,620)	(\$597,009)	(\$483,454)	(\$571,568)
(\$212,166)	(\$474,175)	(\$532,707)	(\$502,301)	(\$509,620)	(\$597,009)	(\$483,454)	(\$571,568)
0	0	0	0	0	0	0	0
(\$212,166)	(\$474,175)	(\$532,707)	(\$502,301)	(\$509,620)	(\$597,009)	(\$483,454)	(\$571,568)
-15.66%	-43.34%	-47.44%	-48.09%	-51.46%	-60.40%	-47.17%	-69.01%
-15.66%	-43.34%	-47.44%	-48.09%	-51.46%	-60.40%	-47.17%	-69.01%
-14.94%	-42.37%	-46.51%	-47.02%	-50.34%	-59.27%	-45.91%	-67.44%

Patient Statistics

MEMORIAL HOSPITAL OF SWEETWATER COUNTY

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ROCK SPRINGS, WY

Eleven months ended May 31, 2022

Current Month				STATISTICS	Year-To-Date			
Actual	Budget	Positive/ (Negative)	Prior		Actual	Budget	Positive/ (Negative)	Prior
05/31/22	05/31/22	Variance	Year 05/31/21		05/31/22	05/31/22	Variance	Year 05/31/21
Outpatient Statistics:								
4,577	4,047	530	4,611	Clinic Visits - Primary Care	55,015	45,756	9,259	46,371
446	470	(24)	561	Clinic Visits - Specialty Clinics	5,230	5,732	(502)	5,656
Productivity Statistics:								
69.18	64.25	4.93	63.99	FTE's - Worked	34.73	64.25	(29.52)	71.39
73.72	70.60	3.12	72.11	FTE's - Paid	71.58	70.60	0.98	77.84

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
CASH DISBURSEMENT SUMMARY FOR MAY 22**

PAYMENT SOURCE	NO. OF DISBURSEMENTS	AMOUNT
OPERATIONS (GENERAL FUND/KEYBANK)	408	7,122,835.70
CAPITAL EQUIPMENT (PLANT FUND)	3	56,842.59
CONSTRUCTION IN PROGRESS (BUILDING FUND)	2	224,340.26
PAYROLL MAY 12, 2021	N/A	1,553,150.40
PAYROLL MAY 26, 2021	N/A	1,476,065.98
TOTAL CASH OUTFLOW		<u>\$7,404,018.55</u>
CASH COLLECTIONS		5,215,676.91
INCREASE/DECREASE IN CASH		-\$2,188,341.64

**PLANT FUND CASH DISBURSEMENTS
FISCAL YEAR 2022**

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002441	7/18/2021	CERNER CORPORATION	16,897.05	CERNER		
002442	7/15/2021	CARDINAL HEALTH	5,480.86	ORTHO WORKSTATION WITH ID TIPMASTER		
002443	7/15/2021	MEDIPINES CORP	9,758.91	NON-INVASIVE GAS EXCHANGE MONITORS		
002444	7/22/2021	KRISTI CLARK	694.71	CERNER		
002445	7/22/2021	ROCK SPRINGS WINNELSON CO	27,277.65	HOT WATER HEATER EXCHANGER		
002446	7/22/2021	STAXI CORPORATION	22,028.26	WHEELCHAIRS		
002447	7/22/2021	DELL COMPUTER CORPORATION	164,734.80	DESKTOPS AND MONITORS		
002448	7/29/2021	CARDINAL HEALTH	78,730.00	ORTHO VISION AUTOMATED BLOOD BANK SYSTEM		
JULY TOTALS					325,602.24	325,602.24

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002449	8/5/2021	ENTRY SYSTEMS INC.	8,940.00	REPLACE LOADING DOCK DOOR		
002450	8/5/2021	P3 CONSULTING LLC	7,500.00	HMM/HTML5		
002451	8/12/2021	CERNER CORPORATION	35,823.72	CERNER		
002452	8/12/2021	DNV GL USA, INC.	10,685.40	SYNERGY LIFE		
002453	8/12/2021	VARIAN MEDICAL SYSTEMS, INC	5,144.50	STEREOTACTIC CONE SYSTEM		
002454	8/19/2021	CERNER CORPORATION	104,421.95	CERNER		
002455	8/19/2021	KARL STORZ ENDOSCOPY-AMER	12,464.00	ENT SCOPE		
002456	8/19/2021	VYAIRE MEDICAL 211 INC.	24,999.00	CERNER INTERFACE TO CARDIOPULMONARY (VYAIRE)		
002457	8/26/2021	RESPIRONICS	15,000.00	CERNER INTERFACE TO SLEEP LAB (PHILLIPS)		
AUGUST TOTALS					224,976.57	550,580.81

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002458	9/9/2021	CERNER CORPORATION	18,939.52	CERNER		
002459	9/9/2021	DNV GL USA, INC.	6,240.00	SYNERGY LIFE		
002460	9/9/2021	TRI-ANIM HEALTH SERVICES INC	6,299.98	PARAPAC ADULT VENT		
002461	9/16/2021	CERNER CORPORATION	104,421.95	CERNER		
002462	9/16/2021	KRISTI CLARK	2,300.00	CERNER		
002463	9/16/2021	P3 CONSULTING LLC	10,000.00	CERNER INTERFACE FOR REV CYCLE & REFUNDS		
002464	9/23/2021	CERNER CORPORATION	76,792.62	CERNER		
002465	9/23/2021	CONVERGENCE, INC.	521,150.43	REPLACE NETWORK SWITCHES		
002466	9/30/2021	R & D SWEEPING & ASPHALT MAI	4,906.00	CONCRETE SEAL AND REPLACE		
002467	9/30/2021	DNV GL USA, INC.	1,176.21	SYNERGY LIFE		
SEPTEMBER TOTALS					752,306.71	1,302,887.52

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002468	10/7/2021	GE PRECISION HEALTHCARE LLC	122,390.00	ULTRASOUND MACHINE		
002469	10/7/2021	TELEFLEX MEDICAL INC.	271.30	NEPTUNE HEATED HUMIDIFIERS		
002470	10/14/2021	CERNER CORPORATION	135,705.33	CERNER		
002471	10/14/2021	DELL COMPUTER CORPORATION	15,525.20	DESK TOPS AND MONITORS		
002472	10/14/2021	DNV GL USA, INC.	26,160.00	SYNERGY LIFE		
002473	10/14/2021	TELEFLEX MEDICAL INC.	4,000.00	NEPTUNE HEATED HUMIDIFIERS		
002474	10/14/2021	HIGH DESERT CONSTRUCTION, IN	287,897.00	WATERLINE REPLACEMENT		
002475	10/28/2021	CERNER CORPORATION	123,392.62	CERNER		
OCTOBER TOTALS					715,341.45	2,018,228.97

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002476	11/11/2021	CERNER CORPORATION	45,162.83	CERNER		
002477	11/18/2021	CONVERGEONE, INC.	12,288.00	FY21-63 REPLACE NETWORK SWITCHES		
002478	11/18/2021	DNV GL USA, INC.	6,480.00	SYNERGY LIFE		
002479	11/18/2021	STRYKER MEDICAL	26,673.74	ED GURNEYS (17)		
002480	11/24/2021	AVANOS MEDICAL, LLC	26,132.56	AVANOS CONTRAK CENTRAL ACCESS SYSTEM		
002481	11/24/2021	CERNER CORPORATION	191,077.69	CERNER		
002482	11/24/2021	SCOTTCARE CORPORATION	14,788.00	SCOTTCARE TELEREHAB MONITORING		
002483	11/24/2021	STRYKER MEDICAL	137,490.26	ED GURNEYS (17)		
002484	11/24/2021	SIEMENS HEALTHCARE DIAGNOS	18,556.16	UNIPOC AND EDM INTERFACE WITH CERNER		
002485	11/24/2021	MARTIN-RAY LAUNDRY SYSTEM	2,780.00	LARGE WASHER MOTOR		
NOVEMBER TOTALS					481,429.24	2,499,658.21

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002486	12/2/2021	CDW GOVERNMENT LLC	30,650.30	CERNER - END USER COMPUTER EQUIPMENT		
002487	12/2/2021	HOLOGIC, INC.	19,200.00	CERNER - END USER COMPUTER EQUIPMENT		
002488	12/2/2021	KARL STORZ ENDOSCOPY-AMERI	15,049.50	CERNER - END USER COMPUTER EQUIPMENT		
002489	12/9/2021	CDW GOVERNMENT LLC	34,576.35	CERNER - END USER COMPUTER EQUIPMENT		
002490	12/9/2021	CERNER CORPORATION	4,173.23	CERNER		
002491	12/16/2021	CERNER CORPORATION	191,077.69	CERNER		
002492	12/22/2021	CDW GOVERNMENT LLC	37,005.30	CERNER - END USER COMPUTER EQUIPMENT		
002493	12/22/2021	CERNER CORPORATION	425,967.42	CERNER		
002494	12/22/2021	DUDE SOLUTIONS INC.	6,126.00	WORKHUB		
002495	12/22/2021	STAPLES	153,586.93	HOSPITAL FURNITURE		
002496	12/30/2021	WASATCH CONTROLS (HARRIS A-	4,574.00	PHARMACY RENO		
DECEMBER TOTALS					921,986.72	3,421,644.93

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002497	1/6/2022	CDW GOVERNMENT LLC	1,130.30	CERNER END-USER COMPUTER EQUIPMENT		
002498	1/6/2022	CERNER CORPORATION	4,040.65	CERNER		
002499	1/6/2022	COVIDIEN SALES LLC, DBA GIVE	4,500.00	COVIDIEN 980 VENTILATORS (3)		
002500	1/6/2022	GE PRECISION HEALTHCARE LLC	19,200.00	GE ULTRASOUND MACHINE		
002501	1/13/2022	KARL STORZ ENDOSCOPY-AMERI	13,434.15	VIDEO CYSTOSCOPE		
002502	1/13/2022	TURF EQUIPMENT & AGRONOMIC	26,514.00	SIDEWALK SNOW REMOVAL VEHICLE		
002503	1/13/2022	VISIONEX, LLC	13,000.00	VIDEO CYSTOSCOPE		
002504	1/27/2022	MEDTRONIC, USA	36,725.75	PT EYE SYSTEM/THYROID LOCATOR		
002505	1/27/2022	SYSCO INTERMOUNTAIN FOOD	38,102.33	FOOD SERVICE LINE		
JANUARY TOTALS					156,647.18	3,578,292.11

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002506	2/10/2022	CERNER CORPORATION	36,560.15	CERNER		
002507	2/17/2022	APPLIED STATISTICS & MANAGEI	25,000.00	MD STAT SOFTWARE		
002508	2/17/2022	CDW GOVERNMENT LLC	17,245.50	CERNER END-USER COMPUTER EQUIPMENT		
002509	2/17/2022	COVIDIEN SALES LLC, DBA GIVE	4,500.00	COVIDIEN 980 VENTILATORS (3)		
002510	2/17/2022	CERNER CORPORATION	191,077.69	CERNER		
FEBRUARY TOTALS					274,383.34	3,852,675.45

CHECK NUMBER	DATE	PAYER	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002511	3/11/2022	CERNER CORPORATION	9,516.37	CERNER		
002512	3/11/2022	KARL STORZ ENDOSCOPY-AMER	1,527.16	VIDEO CYSTOSCOPE		
002513	3/11/2022	PHILIPS HEALTHCARE	127,282.98	PHILIPS BPIQ ELITE DIAGNOSTIC ULTRASOUND SYSTEM		
002514	3/11/2022	ST+B ENGINEERING (SPACEK TIM	28,584.90	HVAC UPGRADE		
002515	3/24/2022	CERNER CORPORATION	191,077.69	CERNER		
002516	3/24/2022	WASATCH CONTROLS (HARRIS A	15,200.00	BUILDING AUTOMATION		
002517	3/31/2022	CDW GOVERNMENT LLC	18,084.80	CERNER END-USER COMPUTER EQUIPMENT		
002518	3/31/2022	CERNER CORPORATION	17,093.75	CERNER MDR VIDEO TOUCH 4K		
MARCH TOTALS					408,367.65	4,261,043.10

CHECK NUMBER	DATE	PAYER	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002519	4/8/2022	CDW GOVERNMENT LLC	1,130.30	CERNER END-USER COMPUTER EQUIPMENT		
002520	4/8/2022	CERNER CORPORATION	13,530.13	CERNER		
002521	4/14/2022	CERNER CORPORATION	219,160.19	CERNER		
002522	4/21/2022	B BRAUN MEDICAL INC.	133,306.72	DIALYSIS MACHINES		
002523	4/21/2022	HILL-ROM	10,054.96	MEDICAL IMAGE PROJECT		
APRIL TOTALS					377,182.30	4,638,225.40

CHECK NUMBER	DATE	PAYER	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
002524	5/13/2022	B BRAUN MEDICAL INC.	405.00	DIALYSIS MACHINES		
002525	5/13/2022	CERNER CORPORATION	49,659.35	CERNER		
002526	5/23/2022	LANGUAGE LINE SERVICES	6,778.24	INTERPRETER ON WHEELS		
MAY TOTALS					56,842.59	4,695,067.99

**CONSTRUCTION IN PROGRESS (BUILDING FUND) CASH DISBURSEMENTS
FISCAL YEAR 2022**

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
001122	7/8/2021	PLAN ONE/ARCHITECTS	14,699.53	MEDICAL IMAGING RENO		
001123	7/8/2021	ST+B ENGINEERING (SPACE TI	82,507.79	HVAC PROJECT		
001128	7/9/2021	GROATHOUSE CONSTRUCTION,	209,015.00	HVAC PROJECT		
001129	7/9/2021	GROATHOUSE CONSTRUCTION,	1,057,454.00	HVAC PROJECT		
WF DEBT	7/14/2021	WF DEBT SERVICE	111,433.37	WF DEBT SERVICE		
JULY TOTALS					1,475,109.69	1,475,109.69

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
001130	8/5/2021	CACHE VALLEY ELECTRIC CO.	1,538.30	MEDICAL IMAGING RENO		
001131	8/12/2021	PLAN ONE/ARCHITECTS	11,024.66	MEDICAL IMAGING RENO		
001131	8/12/2021	PLAN ONE/ARCHITECTS	17,998.75	SULENTICH REMODEL		
WF DEBT	8/17/2021	WF DEBT SERVICE	111,433.37	WF DEBT SERVICE		
AUGUST TOTALS					141,995.08	1,617,104.77

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
001132	9/2/2021	WESTERN ENGINEERS & GEOLO	3,124.25	BULK O2 PROJECT		
001133	9/9/2021	PLAN ONE/ARCHITECTS	2,204.93	MEDICAL IMAGING RENO		
001134	9/23/2021	INSULATION INC.	4,711.15	MEDICAL IMAGING RENO		
001135	9/23/2021	WESTERN ENGINEERS & GEOLO	4,268.75	HVAC PROJECT		
WF DEBT	9/30/2021	WELLS FARGO	111,578.01	WF DEBT SERVICE		
SEPTEMBER TOTALS					125,887.09	1,742,991.86

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
001136	10/7/2021	CACHE VALLEY ELECTRIC CO.	433.78	MEDICAL IMAGING RENO		
001137	10/7/2021	GROATHOUSE CONSTRUCTION,	161,221.00	HVAC PROJECT		
001138	10/7/2021	PLAN ONE/ARCHITECTS	2,204.93	MEDICAL IMAGING RENO		
001139	10/7/2021	GROATHOUSE CONSTRUCTION,	17,913.00	HVAC PROJECT		
001140	10/28/2021	CHEENEY LANDSCAPING, INC	9,610.00	WATER LINE REPLACEMENT		
WF DEBT	10/18/2021	WELLS FARGO	111,578.01	WF DEBT SERVICE		
OCTOBER TOTALS					302,960.72	2,045,952.58

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
001141	11/4/2021	GROATHOUSE CONSTRUCTION,	15,611.00	HVAC PROJECT		
001142	11/4/2021	GROATHOUSE CONSTRUCTION,	140,499.00	HVAC PROJECT		
001143	11/11/2021	PLAN ONE/ARCHITECTS	2,204.93	MEDICAL IMAGING RENO		
WF DEBT	11/16/2021	WELLS FARGO	111,578.01	WF DEBT SERVICE		
NOVEMBER TOTALS					269,892.94	2,315,845.52

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
001144	12/2/2021	INSULATION INC.	7,911.00	MEDICAL IMAGING RENO		
001145	12/2/2021	GROATHOUSE CONSTRUCTION,	46,725.00	HVAC PROJECT		
001146	12/2/2021	GROATHOUSE CONSTRUCTION,	420,520.00	HVAC PROJECT		
001147	12/9/2021	PLAN ONE/ARCHITECTS	2,808.45	CHEMO MIXING ROOM		
001147	12/9/2021	PLAN ONE/ARCHITECTS	2,204.93	MEDICAL IMAGING RENO		
001148	12/16/2021	CITY OF ROCK SPRINGS	889.00	SULENTICH REMODEL		
DECEMBER TOTALS					481,058.38	2,796,903.90

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
001149	1/5/2022	PLAN ONE/ARCHITECTS	2,808.45	MEDICAL IMAGING RENO		
001150	1/13/2022	INSULATION INC.	6,911.00	CHEMO MIXING ROOM		
001151	1/20/2022	GROATHOUSE CONSTRUCTION,	61,256.00	HVAC PROJECT		
001152	1/20/2022	GROATHOUSE CONSTRUCTION,	551,306.00	HVAC PROJECT		
WF DEBT	1/21/2022	WF DEBT SERVICE	28,716.64	WF DEBT SERVICE		
JANUARY TOTALS					650,998.09	3,447,901.99

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
001153	2/10/2022	PLAN ONE/ARCHITECTS	2,808.45	CHEMO MIXING ROOM		
001154	2/25/2022	GROATHOUSE CONSTRUCTION,	399,553.00	HVAC PROJECT		
001155	2/25/2022	GROATHOUSE CONSTRUCTION,	44,395.00	HVAC PROJECT		
WF DEBT	2/16/2022	WF DEBT SERVICE	28,716.64	WF DEBT SERVICE		
FEBRUARY TOTALS					475,473.09	3,923,375.08

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
001156	3/11/2022	PLAN ONE/ARCHITECTS	2,204.93	MEDICAL IMAGING RENO		
001157	3/24/2022	ST+B ENGINEERING (SPACHK TI	1,054.25	HVAC PROJECT		
001158	3/31/2022	WESTERN ENGINEERS & GEOLO	5,853.14	HVAC PROJECT		
WF DEBT	3/15/2022	WF DEBT SERVICE	71,246.93	WF DEBT SERVICE		
MARCH TOTALS					80,359.25	4,003,734.33

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
001159	4/8/2022	WASATCH CONTROLS (HARRIS .	161,975.00	BUILDING AUTOMATION		
001160	4/21/2022	CACHE VALLEY ELECTRIC CO.	27,909.00	MEDICAL IMAGING RENO		
001161	4/21/2022	PLAN ONE/ARCHITECTS	1,685.07	CHEMO MIXING ROOM		
001162	4/28/2022	WESTERN ENGINEERS & GEOLO	1,076.25	HVAC PROJECT		
WF DEBT	4/19/2022	WF DEBT SERVICE	85,833.33	WF DEBT SERVICE		
WF DEBT	4/18/2022	WF DEBT SERVICE	157,000.26	WF DEBT SERVICE		
APRIL TOTALS					435,558.91	4,439,293.24

CHECK NUMBER	DATE	PAYEE	AMOUNT	DESCRIPTION	MONTHLY TOTAL	FYTD TOTAL
001163	5/13/2022	WASATCH CONTROLS (HARRIS .	67,260.00	BUILDING AUTOMATION		
WF DEBT	5/17/2022	WF DEBT SERVICE	157,000.26	WF DEBT SERVICE		
MAY TOTALS					224,340.26	4,663,633.50

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
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Check Number	Date	Vendor Check Name	Amount	Description
186159	5/23/2022	BEST VERSION MEDIA LLC	774.40	Advertising
185908	5/5/2022	ROCKET MINER	215.11	Advertising
186117	5/13/2022	ROCKET MINER	784.25	Advertising
186216	5/23/2022	ROCKET MINER	24.44	Advertising
186121	5/13/2022	SCORPION HEALTHCARE LLC	6,240.86	Advertising
186218	5/23/2022	SCORPION HEALTHCARE LLC	2,849.00	Advertising
186134	5/13/2022	THE RADIO NETWORK	2,916.65	Advertising
EFT00000007488	5/13/2022	GREEN RIVER STAR	637.50	Advertising
EFT00000007491	5/13/2022	LAMAR ADVERTISING	1,648.00	Advertising
EFT00000007493	5/13/2022	ROCK SPRINGS SWEETWATER COUNTY AIRPORT	280.00	Advertising
186239	5/23/2022	TRUE COMMERCE, INC	110.40	Billing Services
186141	5/13/2022	VITALANT	3,720.91	Blind
186273	5/25/2022	CURRENT PROPERTIES, LLC	3,500.00	Building Lease
186015	5/5/2022	WAKEFIELD & ASSOCIATES, INC.	46,135.40	Collection Agency
185934	5/5/2022	CDW GOVERNMENT LLC	1,452.24	Computer Equipment
186056	5/13/2022	CDW GOVERNMENT LLC	1,403.85	Computer Equipment
186163	5/23/2022	CDW GOVERNMENT LLC	2,074.26	Computer Equipment
185967	5/5/2022	LIGHTNING ELIMINATORS & CONSULTANTS INC.	19,900.00	Consulting Fees
186164	5/23/2022	CERNER CORPORATION	732.00	Contract Maintenance
186179	5/23/2022	GE HEALTHCARE	306.00	Contract Maintenance
185954	5/5/2022	HARMONY HEALTHCARE IT	7,727.00	Contract Maintenance
186187	5/23/2022	INTOUCH HEALTH	7,248.00	Contract Maintenance
186090	5/13/2022	MCKESSON HEALTH SOLUTIONS	2,082.53	Contract Maintenance
185979	5/5/2022	NUANCE COMMUNICATIONS, INC	208.33	Contract Maintenance
186100	5/13/2022	NUANCE COMMUNICATIONS, INC	28,852.52	Contract Maintenance
186102	5/13/2022	ONESOURCE DOCUMENT MANAGEMENT SERVICES	1,575.00	Contract Maintenance
186106	5/13/2022	PHILIPS HEALTHCARE	611.70	Contract Maintenance
186111	5/13/2022	QUADRAMED	57,077.73	Contract Maintenance
186115	5/13/2022	RL DATIX	421.00	Contract Maintenance
186219	5/23/2022	SECHNIST TECHNOLOGY GROUP	1,024.00	Contract Maintenance
186122	5/13/2022	SIEMENS MEDICAL SOLUTIONS USA	9,543.33	Contract Maintenance
186221	5/23/2022	SIEMENS MEDICAL SOLUTIONS USA	6,958.37	Contract Maintenance
186124	5/13/2022	SOILERAN INC	5,400.00	Contract Maintenance
186240	5/23/2022	UNITED AUDIT SYSTEMS, INC.	1,457.50	Contract Maintenance
186142	5/13/2022	VOILGISTICS	324.00	Contract Maintenance
186016	5/5/2022	WASATCH CONTROLS	3,204.00	Contract Maintenance
186017	5/5/2022	WAYSTAR HEALTH	4,685.63	Contract Maintenance
186020	5/5/2022	WYODATA SECURITY INC.	1,515.00	Contract Maintenance
186145	5/13/2022	WYODATA SECURITY INC.	1,725.00	Contract Maintenance
EFT00000007480	5/5/2022	STATE FINE DC SPECIALTIES	670.00	Contract Maintenance
EFT00000007498	5/19/2022	ARRENDALE ASSOCIATES, INC	1,435.00	Contract Maintenance
W/T	5/13/2022	ORTHO PHREESIA FEE	7.40	Contract Maintenance
W/T	5/5/2022	OPTIMIS	200.00	Contract Maintenance
W/T	5/19/2022	CARE CLOUD	349.00	Contract Maintenance
W/T	5/20/2022	TRIZETTO	355.50	Contract Maintenance
W/T	5/4/2022	ZENITH	420.42	Contract Maintenance
W/T	5/20/2022	TRIZETTO	5,519.22	Contract Maintenance
W/T	5/9/2022	SIEMENS EDI	9,017.12	Contract Maintenance

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
5/31/2022

185944	5/5/2022	ELWOOD STAFFING SERVICES, INC	5,434.40	Contract Personnel
186067	5/13/2022	ELWOOD STAFFING SERVICES, INC	3,254.61	Contract Personnel
185945	5/5/2022	FAVORITE HEALTHCARE STAFFING, INC.	48,600.76	Contract Personnel
186069	5/13/2022	FAVORITE HEALTHCARE STAFFING, INC.	16,940.86	Contract Personnel
185948	5/5/2022	FOCUSONE SOLUTIONS LLC	200,119.40	Contract Personnel
186074	5/13/2022	FOCUSONE SOLUTIONS LLC	63,162.03	Contract Personnel
186178	5/23/2022	FOCUSONE SOLUTIONS LLC	177,768.03	Contract Personnel
186282	5/25/2022	FOCUSONE SOLUTIONS LLC	43,416.35	Contract Personnel
185963	5/5/2022	KRUCIAL STAFFING , LLC	22,655.36	Contract Personnel
185900	5/5/2022	NURSE ASSIST INC	693.00	Contract Personnel
185992	5/5/2022	SARAH ROTH	180.00	Contract Personnel
186217	5/23/2022	SARAH ROTH	390.00	Contract Personnel
185995	5/5/2022	SOLJANT HEALTH	77,966.25	Contract Personnel
186125	5/13/2022	SOLJANT HEALTH	44,746.25	Contract Personnel
186065	5/13/2022	DELTA DENTAL	32,825.01	Dental Insurance
185955	5/5/2022	HENRY SCHEIN INC	71.00	Dialysis Supplies
186001	5/13/2022	HENRY SCHEIN INC	140.50	Dialysis Supplies
186182	5/23/2022	HENRY SCHEIN INC	140.50	Dialysis Supplies
EFT00000007490	5/13/2022	HENRY SCHEIN INC	132.62	Dialysis Supplies
186186	5/23/2022	HSM ENTERPRISES	250.00	Education Material
186007	5/5/2022	UNIVERSITY OF UTAH ARMED	1,000.00	Education Material
EFT00000007479	5/5/2022	MY EDUCATIONAL RESOURCES	182.00	Education Material
185956	5/5/2022	HMR STAFFING	10,000.00	Employee Recruitment
186062	5/13/2022	HOLIDAY INN - ROCK SPRINGS	178.00	Employee Recruitment
186184	5/23/2022	HOLIDAY INN - ROCK SPRINGS	1,424.00	Employee Recruitment
185961	5/5/2022	KAYLA TREVINO	5,000.00	Employee Recruitment
186110	5/13/2022	PUBLISHING CONCEPTS, INC.	1,050.00	Employee Recruitment
EFT00000007494	5/13/2022	SST TESTING +, INC.	305.00	Employee Recruitment
186012	5/5/2022	VISION SERVICE PLAN - WY	6,815.41	Employee Vision Plan
185932	5/5/2022	CAREFUSION SOLUTIONS, LLC	21,381.00	Equipment Lease
186077	5/13/2022	GE HEALTHCARE FINANCIAL SERVICES	10,692.03	Equipment Lease
185993	5/5/2022	SHADOW MOUNTAIN WATER CO, WY	1,083.94	Equipment Lease
186220	5/23/2022	SHADOW MOUNTAIN WATER CO, WY	835.57	Equipment Lease
186241	5/23/2022	US BANK EQUIPMENT FINANCE	2,127.55	Equipment Lease
EFT00000007481	5/5/2022	TIMEPAYMENT CORP	2,628.23	Equipment Lease
EFT00000007504	5/19/2022	TIMEPAYMENT CORP	2,628.23	Equipment Lease
185942	5/5/2022	DFA DAIRY BRANDS CORP., LLC	182.05	Food
186064	5/13/2022	DFA DAIRY BRANDS CORP., LLC	417.12	Food
186170	5/23/2022	DFA DAIRY BRANDS CORP., LLC	281.99	Food
185946	5/5/2022	F B MCFADDEN WHOLESALE	3,114.35	Food
186070	5/13/2022	F B MCFADDEN WHOLESALE	821.15	Food
186175	5/23/2022	F B MCFADDEN WHOLESALE	2,368.50	Food
186099	5/13/2022	NICHOLAS & CO INC	8,161.82	Food
186002	5/5/2022	SYSO INTERMOUNTAIN FOOD	7,575.98	Food
186132	5/13/2022	SYSO INTERMOUNTAIN FOOD	5,375.81	Food
186234	5/23/2022	SYSO INTERMOUNTAIN FOOD	529.33	Food
186144	5/13/2022	WESTERN WYOMING BEVERAGES INC	758.07	Food
EFT00000007486	5/13/2022	COCA-COLA BOTTLING COMPANY HIGH COUNTRY	767.00	Food
186071	5/13/2022	FED EX	517.71	Freight

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
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5/31/2022

186176	5/23/2022	FED EX	287.15	Freight
185987	5/5/2022	RED HORSE OIL COMPANIES INC	806.11	Fuel
EFT000000007496	5/13/2022	WWS - ROCK SPRINGS	4,275.05	Garbage Collection
W/T	5/5/2022	FURTHER FLEX ADM FEE	217.75	Group Health
W/T	5/4/2022	FURTHER FLEX 5/4/22	1,078.28	Group Health
W/T	5/25/2022	FURTHER FLEX 5/25/22	1,963.87	Group Health
W/T	5/11/2022	FURTHER FLEX 5/11/22	2,492.58	Group Health
W/T	5/18/2022	FURTHER FLEX 5/18/22	2,855.46	Group Health
W/T	5/20/2022	BLUE CROSS BLUE SHIELD 5/13/22	79,262.72	Group Health
W/T	5/27/2022	BLUE CROSS BLUE SHIELD 5/20/22	106,527.01	Group Health
W/T	5/6/2022	BLUE CROSS BLUE SHIELD 4/29/22	159,731.72	Group Health
W/T	5/13/2022	BLUE CROSS BLUE SHIELD 5/10/22	248,998.30	Group Health
186237	5/23/2022	GUEST RELATION	499.00	Guest Relation
185990	5/5/2022	ABBOTT NUTRITION	57.36	Hospital Supplies
186035	5/13/2022	AESCLAP INC	432.59	Hospital Supplies
186152	5/23/2022	AMAZON.COM CREDIT PLAN	603.55	Hospital Supplies
186040	5/13/2022	APPLIED MEDICAL	750.00	Hospital Supplies
186155	5/23/2022	APPLIED MEDICAL	552.00	Hospital Supplies
185925	5/5/2022	B BRAUN MEDICAL INC.	476.10	Hospital Supplies
186157	5/23/2022	B BRAUN MEDICAL INC.	600.00	Hospital Supplies
186043	5/13/2022	BARD PERIPHERAL VASCULAR INC	1,912.05	Hospital Supplies
186156	5/23/2022	BAYER HEALTHCARE LLC	2,822.40	Hospital Supplies
186045	5/13/2022	BECTON DICKINSON	217.50	Hospital Supplies
186158	5/23/2022	BECTON DICKINSON	734.70	Hospital Supplies
185928	5/5/2022	BIOMET SPORTS MEDICINE	2,000.00	Hospital Supplies
185929	5/5/2022	BOSTON SCIENTIFIC CORP	3,171.04	Hospital Supplies
186048	5/13/2022	BOSTON SCIENTIFIC CORP	2,382.91	Hospital Supplies
186161	5/23/2022	BOSTON SCIENTIFIC CORP	222.76	Hospital Supplies
185931	5/5/2022	CARDINAL HEALTH/V. MUELLER	15,708.32	Hospital Supplies
186054	5/13/2022	CARDINAL HEALTH/V. MUELLER	95.81	Hospital Supplies
186167	5/23/2022	CONE INSTRUMENTS	454.34	Hospital Supplies
185935	5/5/2022	CONMED CORPORATION	60.00	Hospital Supplies
186061	5/13/2022	COOK MEDICAL INCORPORATED	2,263.80	Hospital Supplies
186057	5/13/2022	CSG, LLC	1,233.26	Hospital Supplies
186172	5/23/2022	DIAGNOSTICA STAGO INC	543.16	Hospital Supplies
185943	5/5/2022	DJ ORTHOPEDICS, LLC	154.98	Hospital Supplies
186066	5/13/2022	DJ ORTHOPEDICS, LLC	52.28	Hospital Supplies
186173	5/23/2022	EDGE PHARMACEUTICALS, LLC	2,281.07	Hospital Supplies
186078	5/13/2022	GENERAL HOSPITAL SUPPLY CORPORATION	226.00	Hospital Supplies
185952	5/5/2022	GYNEX CORP	259.90	Hospital Supplies
185958	5/5/2022	J & J HEALTH CARE SYSTEMS INC	1,292.50	Hospital Supplies
185962	5/5/2022	KCI USA	124.47	Hospital Supplies
186231	5/23/2022	LEICA BIOSYSTEMS RICHMOND	140.10	Hospital Supplies
186088	5/13/2022	MARKET LAB, INC	925.90	Hospital Supplies
185970	5/5/2022	MCKESSON MEDICAL-SURGICAL	841.12	Hospital Supplies
186196	5/23/2022	MCKESSON MEDICAL-SURGICAL	27.68	Hospital Supplies
186197	5/23/2022	MEDELA LLC	569.60	Hospital Supplies
186200	5/23/2022	MEDTRONIC, USA	426.00	Hospital Supplies
186098	5/13/2022	NEOTECH PRODUCTS, INC	87.00	Hospital Supplies

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
5/31/2022

186206	5/23/2022	NEOTECH PRODUCTS, INC	87.00	Hospital Supplies
185981	5/5/2022	OLYMPUS AMERICA INC	129.99	Hospital Supplies
186101	5/13/2022	OLYMPUS AMERICA INC	522.63	Hospital Supplies
185982	5/5/2022	OWENS & MINOR 90005430	1,263.07	Hospital Supplies
186104	5/13/2022	OWENS & MINOR 90005430	10,730.56	Hospital Supplies
186207	5/23/2022	OWENS & MINOR 90005430	3,714.17	Hospital Supplies
186114	5/13/2022	RADIOMETER AMERICA INC	777.21	Hospital Supplies
186214	5/23/2022	RESPIRONICS	178.00	Hospital Supplies
186130	5/13/2022	STERIS CORPORATION	629.54	Hospital Supplies
186230	5/23/2022	STERIS CORPORATION	272.56	Hospital Supplies
186133	5/13/2022	TELEFLEX LLC	1,300.00	Hospital Supplies
186235	5/23/2022	TELEFLEX LLC	683.00	Hospital Supplies
186003	5/5/2022	TELEFLEX MEDICAL INC.	145.00	Hospital Supplies
186005	5/5/2022	TRI-ANIM HEALTH SERVICES INC	1,237.88	Hospital Supplies
186135	5/13/2022	TRI-ANIM HEALTH SERVICES INC	855.91	Hospital Supplies
186238	5/23/2022	TRI-ANIM HEALTH SERVICES INC	234.70	Hospital Supplies
186137	5/13/2022	UNETIXS INC	1,047.20	Hospital Supplies
186009	5/5/2022	UTAH MEDICAL PRODUCTS INC	292.13	Hospital Supplies
186139	5/13/2022	UTAH MEDICAL PRODUCTS INC	252.02	Hospital Supplies
186011	5/5/2022	VERATHON INC.	480.00	Hospital Supplies
186143	5/13/2022	WAXIE SANITARY SUPPLY	354.68	Hospital Supplies
EFT00000007477	5/5/2022	BREG INC	673.85	Hospital Supplies
EFT00000007478	5/5/2022	HARDY DIAGNOSTICS	2,080.01	Hospital Supplies
EFT00000007484	5/13/2022	BREG INC	275.40	Hospital Supplies
EFT00000007485	5/13/2022	BSN MEDICAL INC	59.80	Hospital Supplies
EFT00000007489	5/13/2022	HARDY DIAGNOSTICS	133.71	Hospital Supplies
EFT00000007495	5/13/2022	STRYKER INSTRUMENTS	32,555.60	Hospital Supplies
EFT00000007500	5/19/2022	BREG INC	8.96	Hospital Supplies
EFT00000007501	5/19/2022	HARDY DIAGNOSTICS	673.90	Hospital Supplies
EFT00000007503	5/19/2022	STRYKER INSTRUMENTS	244.85	Hospital Supplies
EFT00000007506	5/19/2022	ZOLL MEDICAL CORPORATION	1,113.84	Hospital Supplies
185969	5/5/2022	MASIMO AMERICAS, INC.	220.00	Hospital Supplies
186089	5/13/2022	MASIMO AMERICAS, INC.	1,860.00	Hospital Supplies
186195	5/23/2022	MASIMO AMERICAS, INC.	2,052.00	Hospital Supplies
185973	5/5/2022	MERCURY MEDICAL	94.52	Hospital Supplies
186013	5/5/2022	VYAIRE MEDICAL	144.00	Hospital Supplies
186242	5/23/2022	VYAIRE MEDICAL	1,666.67	Hospital Supplies
186103	5/13/2022	OSSIO, INC.	6,558.00	Implant Supplies
186004	5/5/2022	TREACE MEDICAL CONCEPTS, INC.	11,290.00	Implant Supplies
186008	5/5/2022	PROVIDENT LIFE & ACCIDENT	27,806.48	Insurance Premiums
W/T	5/17/2022	PERSHING BROKERAGE	5,130.48	Investments
186037	5/13/2022	ALLERMETRIX INC	1,657.00	Laboratory Services
186202	5/23/2022	METABOLIC NEWBORN SCREENING	5,713.52	Laboratory Services
186280	5/25/2022	SUMMIT PATHOLOGY	25,248.12	Laboratory Services
186154	5/23/2022	ANAEROBE SYSTEMS	25.30	Laboratory Supplies
186044	5/13/2022	BECKMAN COULTER, INC	1,877.69	Laboratory Supplies
185927	5/5/2022	BIOFIRE DIAGNOSTICS, LLC	14,079.99	Laboratory Supplies
186046	5/13/2022	BIOMERIEUX, INC.	12,744.81	Laboratory Supplies
185930	5/5/2022	CARDINAL HEALTH	932.82	Laboratory Supplies

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
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186053	5/13/2022	CARDINAL HEALTH	113,061.16	Laboratory Supplies
186162	5/23/2022	CARDINAL HEALTH	1,164.25	Laboratory Supplies
186055	5/13/2022	CARESFIELD LLC	244.93	Laboratory Supplies
185947	5/5/2022	FISHER HEALTHCARE	2,325.77	Laboratory Supplies
186073	5/13/2022	FISHER HEALTHCARE	10,606.82	Laboratory Supplies
186177	5/23/2022	FISHER HEALTHCARE	6,935.21	Laboratory Supplies
185971	5/5/2022	MEDI BADGE INC.	217.88	Laboratory Supplies
186091	5/13/2022	MEDIVATORS REPROCESSING SYSTEM	131.39	Laboratory Supplies
186107	5/13/2022	PIPETTE.COM	523.00	Laboratory Supplies
185985	5/5/2022	R&D SYSTEMS INC	74.00	Laboratory Supplies
186113	5/13/2022	R&D SYSTEMS INC	72.85	Laboratory Supplies
186128	5/13/2022	STATLAB MEDICAL PRODUCTS	471.09	Laboratory Supplies
186136	5/13/2022	TYPENEX MEDICAL, LLC	33.35	Laboratory Supplies
EFT00000007483	5/13/2022	BIO-RAD LABORATORIES	2,147.18	Laboratory Supplies
EFT00000007499	5/19/2022	BIO-RAD LABORATORIES	16,152.63	Laboratory Supplies
EFT00000007502	5/19/2022	MARTIN-RAY LAUNDRY SYSTEMS	30.09	Laundry Supplies
185941	5/5/2022	CROWLEY FLECK ATTORNEYS	352.50	Legal Fees
186150	5/20/2022	JOSEPH WHISONANT AND THE	37,000.00	Legal Fees
186138	5/13/2022	USI INSURANCE SERVICES WYOMING	180,857.00	Liability Insurance
186246	5/23/2022	U S NUCLEAR REGULATORY COMM	4,900.00	License & Taxes
186021	5/5/2022	WYOMING STATE BOARD OF PHARMACY	340.00	License & Taxes
185978	5/5/2022	NEW YORK LIFE INSURANCE COMPANY	2,344.84	Life Insurance
186039	5/13/2022	ALL PRO TURBO LINING & STORAGE	150.00	Maintenance Supplies
186034	5/13/2022	A & B HOME IMPROVEMENTS	13,920.00	Maintenance & Repair
185918	5/5/2022	AARCO COMPACTOR & BAKER SERVICES LC	900.00	Maintenance & Repair
185933	5/5/2022	CANNER COMMERCIAL SERVICE	1,604.57	Maintenance & Repair
186059	5/13/2022	COLLINS DOOR AND HARDWARE (LAFORCE, LLC)	340.00	Maintenance & Repair
185950	5/5/2022	GOODWAY TECHNOLOGIES CORPORATION	440.00	Maintenance & Repair
186183	5/23/2022	HIGH SECURITY LOCK & ALARM	102.49	Maintenance & Repair
186109	5/13/2022	P M AUTO GLASS, INC.	421.00	Maintenance & Repair
185983	5/5/2022	PARTSSOURCE	261.69	Maintenance & Repair
186105	5/13/2022	PARTSSOURCE	153.65	Maintenance & Repair
186208	5/23/2022	PARTSSOURCE	779.95	Maintenance & Repair
186108	5/13/2022	PLAN ONE/ARCHITECTS	695.00	Maintenance & Repair
186129	5/13/2022	STEALTH TECHNOLOGIES	92.00	Maintenance & Repair
186229	5/23/2022	STEALTH TECHNOLOGIES	92.00	Maintenance & Repair
186232	5/23/2022	SWEETWATER PLUMBING & HEATING	250.25	Maintenance & Repair
186224	5/23/2022	SPECIALTY WATER TECHNOLOGIES INC	276.86	Maintenance & Repair
186225	5/23/2022	SPECTRUM MICROSCOPE SERVICES	482.00	Maintenance & Repair
186042	5/13/2022	BARB ACCESS SYSTEMS	922.95	Maintenance Supplies
186160	5/23/2022	BLOEDOWN LUMBER	179.48	Maintenance Supplies
185936	5/5/2022	CODALE ELECTRIC SUPPLY, INC	79.09	Maintenance Supplies
186058	5/13/2022	CODALE ELECTRIC SUPPLY, INC	878.47	Maintenance Supplies
186166	5/23/2022	CODALE ELECTRIC SUPPLY, INC	2,329.69	Maintenance Supplies
185951	5/5/2022	GRAINGER	383.50	Maintenance Supplies
186080	5/13/2022	GRAINGER	192.96	Maintenance Supplies
185957	5/5/2022	HOME DEPOT	922.05	Maintenance Supplies
186083	5/13/2022	HOME DEPOT	1,108.57	Maintenance Supplies
186097	5/13/2022	NAPA AUTO PARTS	58.98	Maintenance Supplies

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GENERAL FUND DISBURSEMENTS
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185989	5/5/2022	ROCK SPRINGS WINNELSON CO	284.35	Maintenance Supplies
EFT00000007492	5/13/2022	ROBERT I MERRILL COMPANY	2,144.00	Maintenance Supplies
EFT00000007505	5/19/2022	ULINE, INC	503.50	Maintenance Supplies
186030	5/10/2022	MHSC-FOUNDATION	1,080.42	MHSC Foundation
186263	5/24/2022	MHSC-FOUNDATION	1,077.92	MHSC Foundation
185937	5/5/2022	COMMUNICATION TECHNOLOGIES, INC	2,323.00	Minor Equipment
186236	5/23/2022	TERMINIX OF WYOMING	125.00	Monthly Pest Control
186052	5/13/2022	BROWN INDUSTRIES INC	3,269.24	Non Medical Supplies
185972	5/5/2022	MEDLINE INDUSTRIES INC	1,696.22	Non Medical Supplies
186092	5/13/2022	MEDLINE INDUSTRIES INC	1,423.84	Non Medical Supplies
186199	5/23/2022	MEDLINE INDUSTRIES INC	322.32	Non Medical Supplies
185977	5/5/2022	MNEQUIP.COM, LLC	4,163.44	Non Medical Supplies
186223	5/23/2022	SMILEMAKERS	135.93	Non Medical Supplies
186068	5/13/2022	ENCOMPASS GROUP, LLC	307.05	Office Supplies
186198	5/23/2022	MEDICAL ARTS PRESS	82.99	Office Supplies
185996	5/5/2022	STANDARD REGISTER COMPANY	1,921.07	Office Supplies
186226	5/23/2022	STANDARD REGISTER COMPANY	83.46	Office Supplies
185997	5/5/2022	STAPLES BUSINESS ADVANTAGE	3,243.92	Office Supplies
186126	5/13/2022	STAPLES BUSINESS ADVANTAGE	1,473.58	Office Supplies
186227	5/23/2022	STAPLES BUSINESS ADVANTAGE	3,347.85	Office Supplies
186006	5/5/2022	UNITED AD LABEL	61.45	Office Supplies
186022	5/5/2022	YOUNG AT HEART SENIOR CITIZENS CENTER	1,970.00	Other Employee Benefits
186165	5/23/2022	CJ SIGNS	627.50	Other Purchased Services
185966	5/5/2022	QUICK RESPONSE TAXI	90.60	Other Purchased Services
186087	5/13/2022	QUICK RESPONSE TAXI	60.00	Other Purchased Services
186193	5/23/2022	QUICK RESPONSE TAXI	259.00	Other Purchased Services
186120	5/13/2022	SANTA FE TRAIL RESTAURANT	627.49	Other Purchased Services
EFT00000007476	5/5/2022	AIRGAS INTERMOUNTAIN INC	336.03	Oxygen Rental
EFT00000007482	5/13/2022	AIRGAS INTERMOUNTAIN INC	141.26	Oxygen Rental
EFT00000007497	5/19/2022	AIRGAS INTERMOUNTAIN INC	8,094.24	Oxygen Rental
186245	5/23/2022	PATIENT REFUND	843.30	Patient Refund
186033	5/10/2022	UNITED WAY OF SWEETWATER COUNTY	244.62	Payroll Deduction
186266	5/24/2022	UNITED WAY OF SWEETWATER COUNTY	244.62	Payroll Deduction
186028	5/10/2022	CIRCUIT COURT 3RD JUDICIAL-GR	421.34	Payroll Garnishment
186260	5/24/2022	CIRCUIT COURT 3RD JUDICIAL-GR	367.68	Payroll Garnishment
186029	5/10/2022	DAVID G. PEAKE	3,484.62	Payroll Garnishment
186261	5/24/2022	DAVID G. PEAKE	3,484.62	Payroll Garnishment
186262	5/24/2022	DISTRICT COURT THIRD JUDICIAL DIST	960.60	Payroll Garnishment
186031	5/10/2022	STATE OF WYOMING DFS/CSES	2,232.78	Payroll Garnishment
186264	5/24/2022	STATE OF WYOMING DFS/CSES	2,232.78	Payroll Garnishment
186023	5/10/2022	SWEETWATER CIRCUIT COURT-RS	343.70	Payroll Garnishment
186024	5/10/2022	SWEETWATER CIRCUIT COURT-RS	421.75	Payroll Garnishment
186025	5/10/2022	SWEETWATER CIRCUIT COURT-RS	322.44	Payroll Garnishment
186026	5/10/2022	SWEETWATER CIRCUIT COURT-RS	350.10	Payroll Garnishment
186027	5/10/2022	SWEETWATER CIRCUIT COURT-RS	422.89	Payroll Garnishment
186255	5/24/2022	SWEETWATER CIRCUIT COURT-RS	346.53	Payroll Garnishment
186256	5/24/2022	SWEETWATER CIRCUIT COURT-RS	276.22	Payroll Garnishment
186257	5/24/2022	SWEETWATER CIRCUIT COURT-RS	76.36	Payroll Garnishment
186258	5/24/2022	SWEETWATER CIRCUIT COURT-RS	320.63	Payroll Garnishment

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
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186259	5/24/2022	SWEETWATER CIRCUIT COURT-RS	528.40	Payroll Garnishment
186032	5/10/2022	TREASURER STATE OF MAINE	172.00	Payroll Garnishment
186265	5/24/2022	TREASURER STATE OF MAINE	172.00	Payroll Garnishment
W/T	5/24/2022	PAYROLL 11	1,500,000.00	Payroll Transfer
W/T	5/10/2022	PAYROLL 10	1,500,000.00	Payroll Transfer
186267	5/25/2022	CARDINAL HEALTH PHARMACY MGMT	838,936.38	Pharmacy Management
186185	5/23/2022	HOLIDAY INN EXPRESS - LONE TREE HOSPITALITY, LLC	199.36	Physician Recruitment
186201	5/23/2022	DR. MELINDA POYER	10,000.00	Physician Retention
185938	5/5/2022	COMPHEALTH, INC.	19,897.36	Physician Services
186268	5/25/2022	COMPHEALTH, INC.	28,232.11	Physician Services
186018	5/5/2022	WEATHERBY LOCUMS, INC	10,982.91	Physician Services
185920	5/5/2022	ADVANCED MEDICAL IMAGING, LLC	18,508.00	Physician Services
185960	5/5/2022	JOHN A. ILIYA, M.D.	16,100.00	Physician Services
186277	5/25/2022	LOCUM TENENS.COM	10,816.47	Physician Services
186010	5/5/2022	UTAH PULMONARY ASSOCIATES, LLC	12,708.00	Physician Services
186140	5/13/2022	UTAH PULMONARY ASSOCIATES, LLC	12,708.00	Physician Services
185148	5/20/2022	UTAH PULMONARY ASSOCIATES, LLC	12,708.00	Physician Services
185976	5/5/2022	MPLT HEALTHCARE, LLC	39,360.00	Physician Services
186278	5/25/2022	MPLT HEALTHCARE, LLC	25,865.60	Physician Services
186014	5/5/2022	DR. WAGNER VERONESE	5,333.28	Physician Services
186210	5/23/2022	DR. PREETPAL GREWAL	1,758.91	Physician Services
186171	5/23/2022	DEPARTMENT OF EDUCATION	5,000.01	Physician Student Loan
186270	5/25/2022	DEPARTMENT OF EDUCATION	20,625.00	Physician Student Loan
186271	5/25/2022	DEPARTMENT OF EDUCATION	1,666.67	Physician Student Loan
186274	5/25/2022	GRANITE STATE MANAGEMENT & RESOURCES	666.67	Physician Student Loan
186275	5/25/2022	GREAT LAKES	1,666.67	Physician Student Loan
186276	5/25/2022	GREAT LAKES EDUCATION LOAN SERVICES	1,000.00	Physician Student Loan
186269	5/25/2022	MOHELA	1,666.67	Physician Student Loan
186281	5/25/2022	US DEPARTMENT OF EDUCATION	2,500.00	Physician Student Loan
186075	5/13/2022	FRONT RANGE MOBILE IMAGING, INC.	11,520.00	Professional Service
185975	5/5/2022	MOUNTAIN STATES MEDICAL PHYSICS	7,237.15	Professional Service
186279	5/25/2022	P3 CONSULTING LLC	3,006.25	Professional Service
185906	5/5/2022	RADIATION DETECTION COMPANY	10.05	Radiation Monitoring
185974	5/5/2022	MERRY X-RAY	116.33	Radiology Film
186093	5/13/2022	MERRY X-RAY	115.52	Radiology Film
185964	5/5/2022	LANTHEUS MEDICAL IMAGING, INC	5,487.89	Radiology Material
186086	5/13/2022	LANTHEUS MEDICAL IMAGING, INC	3,463.33	Radiology Material
186191	5/23/2022	LANTHEUS MEDICAL IMAGING, INC	3,463.33	Radiology Material
186204	5/23/2022	DR. MICHAEL BOWERS	240.00	Reimbursement - CME
185991	5/5/2022	DR. SAMER KATTAN	335.00	Reimbursement - CME
185921	5/5/2022	DR. ALICIA GRAY	317.15	Reimbursement - CME
185924	5/5/2022	DR. BANU SYMINGTON	820.00	Reimbursement - CME
185926	5/5/2022	DR. BENJAMIN JENSEN	4,062.00	Reimbursement - CME
185965	5/5/2022	DR. LAWRENCE LAURIDSEN	1,999.00	Reimbursement - CME
185968	5/5/2022	DR. LUCY RYAN	1,673.44	Reimbursement - CME
186194	5/23/2022	DR. LUCY RYAN	240.00	Reimbursement - CME
185994	5/5/2022	DR. SIGSNEE DUCK	82.00	Reimbursement - CME
186222	5/23/2022	DR. SIGSNEE DUCK	1,210.96	Reimbursement - CME
186019	5/5/2022	DR. WILLIAM SARETTE	240.00	Reimbursement - CME

MEMORIAL HOSPITAL OF SWEETWATER COUNTY
GENERAL FUND DISBURSEMENTS
5/31/2022

186244	5/23/2022	DR. WILLIAM SARETTE	1,424.35	Reimbursement - CME
186188	5/23/2022	ISRAEL STEWART, DO	1,200.00	Reimbursement - CME
186228	5/23/2022	STARLA LEETE	700.00	Reimbursement - CME
185999	5/5/2022	STEVEN CROFT, M.D.	4,250.96	Reimbursement - CME
186051	5/13/2022	BRAD KOWALSKI	1,962.97	Reimbursement - Education & Travel
186189	5/23/2022	DR. JACOB JOHNSON	5,273.40	Reimbursement - Education & Travel
185959	5/5/2022	DR. JANENE GLYN	1,790.27	Reimbursement - Education & Travel
186190	5/23/2022	DR. JANENE GLYN	1,292.40	Reimbursement - Education & Travel
186149	5/20/2022	DR. WAGNER VERONESE	798.58	Reimbursement - Education & Travel
186181	5/23/2022	GERRY JOHNSTON	577.90	Reimbursement - Education & Travel
185917	5/2/2022	JORDAN WUOLLE	33.63	Reimbursement - Education & Travel
186084	5/13/2022	JULIE NORDWALL	259.29	Reimbursement - Education & Travel
186192	5/23/2022	LAURI ARONSON	225.00	Reimbursement - Education & Travel
186205	5/23/2022	MONTE GARRETT	253.08	Reimbursement - Education & Travel
186209	5/23/2022	PHILIP FLAKE	444.60	Reimbursement - Education & Travel
186215	5/23/2022	NORIN SNOWBERGER	236.53	Reimbursement - Education & Travel
185935	5/5/2022	CLAUDIA MORENO	191.76	Reimbursement - Payroll
186079	5/13/2022	GIMA ELKINS	50.00	Reimbursement - Payroll
185953	5/5/2022	HARLEE LEUIS	100.00	Reimbursement - Payroll
W/T	5/24/2022	AGB 5/12/22	185,840.86	Retirement
W/T	5/9/2022	AGB 5/9/22	196,103.20	Retirement
186127	5/13/2022	STATE OF WYO.DEPT.OF REVENUE	871.69	Sales Tax Payment
186094	5/13/2022	MHSC MEDICAL STAFF	1,500.00	Scholarship
186203	5/23/2022	MHSC MEDICAL STAFF	3,000.00	Scholarship
186047	5/13/2022	BITTER CREEK SPEECH AND DEBATE	300.00	Sponsorship
186049	5/13/2022	BOY SCOUT TROOP 4	300.00	Sponsorship
186050	5/13/2022	BOY SCOUTS OF AMERICA-CROSSROADS OF THE WEST COUNCIL	500.00	Sponsorship
186076	5/13/2022	GARY'S FOUNDATION INC	100.00	Sponsorship
186085	5/13/2022	KD FOUNDATION	500.00	Sponsorship
186119	5/13/2022	R.S. CHAMBER OF COMMERCE	2,100.00	Sponsorship
186233	5/23/2022	WOLVES BOOSTER CLUB BANNER PROGRAM	500.00	Sponsorship
186095	5/13/2022	MOBILE INSTRUMENT SERVICE	283.00	Surgery Equipment
185922	5/5/2022	ALI MED INC	679.13	Surgery Supplies
186036	5/13/2022	ALI MED INC	269.96	Surgery Supplies
186151	5/23/2022	ALI MED INC	458.39	Surgery Supplies
185940	5/5/2022	CONMED LINVATEC	141.40	Surgery Supplies
186060	5/13/2022	CONMED LINVATEC	125.80	Surgery Supplies
186062	5/13/2022	COVIDIEN SALES LLC, DBA GIVEN IMAGING	840.27	Surgery Supplies
186168	5/23/2022	COVIDIEN SALES LLC, DBA GIVEN IMAGING	840.27	Surgery Supplies
186063	5/13/2022	CR BARD INC	1,077.50	Surgery Supplies
186169	5/23/2022	CR BARD, INC	195.00	Surgery Supplies
186123	5/13/2022	SMITH & NEPHEW INC.	440.64	Surgery Supplies
186000	5/5/2022	STRYKER ENDOSCOPY	713.23	Surgery Supplies
186131	5/13/2022	STRYKER ENDOSCOPY	765.10	Surgery Supplies
186001	5/5/2022	STRYKER ORTHOPAEDICS	189.00	Surgery Supplies
EFT00000007487	5/13/2022	COOPER SURGICAL	242.56	Surgery Supplies
185919	5/5/2022	ACADEMY OF LYMPHATIC STUDIES	416.58	Surgery Supplies
185949	5/5/2022	GE HEALTHCARE INC	1,845.00	Surgery Supplies
186180	5/23/2022	GE HEALTHCARE INC	1,041.00	Surgery Supplies

Memorial Hospital of Sweetwater County
County Voucher Summary
as of month ending May 31, 2022

Vouchers Submitted by MHSC at agreed discounted rate	
July 2021	\$5,878.09
August 2021	\$0.00
September 2021	\$0.00
October 2021	\$46,738.87
November 2021	\$0.00
December 2021	\$0.00
January 2022	\$80,567.35
February 2022	\$0.00
March 2022	\$0.00
April 2022	\$0.00
May 2022	\$0.00
County Requested Total Vouchers Submitted	<u>\$133,184.31</u>
Total Vouchers Submitted FY 22	\$133,184.31
Less: Total Approved by County and Received by MHSC FY 22	\$133,184.31
Total Vouchers Pending Approval by County	<u><u>\$0.00</u></u>

FY22 Title 25 Fund Budget from Sweetwater County	\$273,488.00
Funds Received From Sweetwater County	<u>\$133,184.31</u>
FY22 Title 25 Fund Budget Remaining	\$140,303.69
Total Budgeted Vouchers Pending Submittal to County	<u><u>\$0.00</u></u>

FY22 Maintenance Fund Budget from Sweetwater County	\$938,440.00
County Maintenance FY22 - July	\$304,298.79
County Maintenance FY22 - August	\$28,620.00
County Maintenance FY22 - September	\$0.00
County Maintenance FY22 - October	\$16,421.89
County Maintenance FY22 - November	\$0.00
County Maintenance FY22 - December	\$28,357.08
County Maintenance FY22 - January	\$104,052.50
County Maintenance FY22 - February	\$79,411.89
County Maintenance FY22 - March	\$19,275.82
County Maintenance FY22 - April	\$358,002.03
County Maintenance FY22 - May	\$0.00
	<u>\$938,440.00</u>
FY22 Maintenance Fund Budget Remaining	<u><u>\$0.00</u></u>

MEMORANDUM

To: Board of Trustees
From: Wm. Marty Kelsey
Subject: Chair's Report...June Building and Grounds Committee Meeting
Date: June 28, 2022

Medical Imaging Renovation...the fire doors are scheduled to be installed in early July. When this task is completed...the project is completed.

Pharmacy Chemo Mixing Room...staff has decided on one of the three options; however, some design modifications are necessary. Mr. Wheatley stated that the team decided to place the exhaust on the inside of the building.

Dr. Sulentic's Office...work should begin on or about August 1st. A small change order associated with flooring needs to be executed.

Building Automation System...work is continuing. Project is approximately 35% completed.

Bulk Oxygen and Landscaping...work is progressing. Discussion occurred regarding the buried utility lines.

Lightning Arrest System...this project is encountering some potentially difficult issues. First, it has been determined that the installer must be UL certified. There are relatively few of them in our region. Still no contract price. Original cost estimates ranged between \$150,000 and \$180,000. Now, the cost could potentially be up to \$400,000. I asked Mr. Horan to expand his search for a contractor to the Salt Lake City and Billings areas. It may be necessary to re-evaluate this project from a risk management perspective. It may be prudent to not proceed with the project taking into account insurance coverages, cost of the project, and potential severe damage to certain types of Hospital equipment.

Special Purpose Tax/SLIB Funding...the County did not include the Hospital's lab project in the SPT proposal. Staff is looking into making a SLIB application. Matching funds are required and there is some indication that the County may be willing to

provide matching funds. We will know more after the July 19th Commissioner's meeting.

For more detailed information, refer to the B & G meeting minutes in the packet.

MEMORIAL HOSPITAL OSTEOPATHIC CENTER
Building and Grounds Committee Meeting
June 21, 2022

The Building and Grounds Committee met in regular session via Zoom on June 21, 2022 at 3:30 PM with Mr. Marty Elsey presiding.

In Attendance: Mr. Marty Elsey *Trustee - Chair*
Mr. Ed Cardoni – *Trustee*
Ms. Irene Richardson *CEO*
Ms. Kami Love *CFO*
Mr. Jim Horan *Facilities Director*
Mr. Perry Johnston *Facilities Supervisor*
Mr. Bill Heatley, *PlanOne Architects*

Mr. Elsey called the meeting to order.

Mr. Elsey asked for a motion to approve the agenda. Mr. Cardoni made a motion to approve the agenda. Ms. Richardson seconded motion passed.

Mr. Elsey asked for a motion to approve the minutes from the May 17, 2022 meeting. Mr. Cardoni made a motion to approve the minutes. Ms. Richardson seconded motion passed.

Maintenance Metrics

No discussion.

Old Business – Project Review

Medical Imaging Renovation

Mr. Johnston said the fire doors will be installed July 10 – 11. They were delivered two weeks ago and the install has been scheduled with Roathouse to return for the installation. The rest of the project is completed.

Pharmacy Chemo Mixing Room

Mr. Heatley said they just recently met with staff to discuss pros and cons of the three options. An option was decided on and they will be making a few minor revisions to the design and meet again in the next couple of days. Mr. Elsey asked if the decision had been made to exhaust inside or outside the building. Mr. Heatley said it is more economical to exhaust inside the building and actually cost prohibitive to put outside the building and have to cover it up the unsightly materials recommendations from staff at the next meeting.

Dr. Sulentic Office

Mr. Heatley said A Pleasant Construction submitted a change order for flooring and that material has been ordered. The flooring will be the last of the material that needs to be delivered before they can begin. They are scheduling an August 1 start date and working with Dr. Sulentic to pin

down the schedule for his patients and workflow. Mr. Elsey asked about the change order. Ms. Love said due to the cost of the change order 63077 Ms. Richardson and herself approved it.

Building Automation System

Mr. Johnston said IC Davs have been upgraded and then they will move to Med Surg and O. Vaughn's has been busy so Harris is doing what they can until Vaughn's can come back in August to complete the Davs. He would estimate they are about 235-40 complete.

Bulb Oxygen

Mr. Horan said the hospital must provide the barricades for the temporary tank and the temporary system must be integrated into our alarm system. There have been several conversations with theylie Construction and Western Engineers regarding the buried utility lines and the safety and risk being managed. There is a lot of coordination happening.

Lightning Arrest System

Mr. Horan said Lightning Eliminators has advised we have a FL listed installer do this project. Our local authority is also requiring a yoming licensed electrician. The local contractor is looking into becoming FL certified. The out of state contractor is FL certified and is willing to get a yoming license. Lightning Eliminators is working with both contractors. The original proposal was about 100,000. The newest proposal is now as much as 400,000 because of the change in yoming license requirements and certified installers. Mr. Cardoni said we may need to look at the risk versus cost of this project. Mr. Elsey agreed and asked if we should get a second opinion or at least expand our range of where we are looking for specialty contractors. Mr. Elsey asked how much we have already paid for this project. Ms. Love reported we have paid 100,000 to Lightning Eliminators. Mr. Horan will expand the search for contractors.

Special Purpose Capital Projects

Ms. Richardson reported we will not have a project placed on the SP allot in November. We will be moving the laboratory expansion project to the SLI application. We are also looking at the MO entrance and the Surgery Suite and Central Sterile project as additional SLI projects. During the year-end presentation to the County Commissioners this morning the Commissioners mentioned they may be able to help with the matching funds as required by SLI using their ARPA and PIL funds. We will be attending the July 1 Commissioner meeting to discuss and request the matching funds. Ms. Love shared the timeline of the SLI process and the matching fund requirements. She said we are still waiting on the final application to be released but we have been meeting internally to get the information together so we are ready to apply.

Mr. Cardoni said the County has reserve funds if their ARPA funds can't be used to match SLIB.

Capital Projects

Ms. Love said Mr. Heatley has been onsite to look at the O Shower project.

New Business

No new business was discussed.

Other Business

The next meeting will be held July 1, 2022 at 3:30 p.m. Mr.elsey adjourned the meeting at 4:14 p.m.

Submitted by Tami Love

DRAFT

MEMORANDUM

To: Board of Trustees
From: Wm. Marty Kelsey
Subject: Chair's Report...Compliance Committee Meeting...June, 2022
Date: June 28, 2022

Overtime Audit...the audit for overtime is coming along nicely. It should be completed by the end of July. No significant findings of non-compliance. The Hospital's policy for non-exempt employees does not provide for "compensatory time" in lieu of paid overtime. Compensatory time is allowed by law for governmental employers. I just wondered why the Hospital does not allow for that option. It can present additional record keeping challenges and I did not indicate that the Hospital should allow for this option.

Cybersecurity was discussed. The IT Department provided a report on the status of cybersecurity. Cybersecurity will be audited this year.

Insurance audit was discussed. The Hospital's property insurance company reviewed issues concerning risk management and safety.

Fair Warning Reports...Fair warning reports are part of the old (legacy) system and will be phased out. Fair Warning is being replaced by P2Sentinal. Another new report is Synergi. This will be used to detect HIPAA violations and other related patient issues. Several reports of co-worker "snooping" were reported and are being investigated.

A report was provided regarding "standing items" covering several topics including, among others, hotline reports, fraud, misconduct, and regulatory changes. Nothing of major significance was reported.

Irene suggested it is time to do a major training on HIPAA. Suzan concurred.

For additional detail, please refer to the Compliance Committee minutes in the Board Packet.



**Board Compliance Committee Meeting
Memorial Hospital of Sweetwater County
June 27th, 2022**

Present via Zoom: Irene Richardson, *CEO*, Suzan Campbell, *In House Counsel*, April Prado, *Foundation & Compliance*, Marty Kelsey, *Trustee-Chair*
Absent: Kandi Pendleton, *Trustee*

Minutes

Call to Order

The meeting was called to order at 9:02 am by Marty Kelsey.

Agenda

The June 27, 2022 agenda was approved as written, Irene made the motion and Suzan seconded it. Motion carried with no discussion.

Meeting Minutes

The meeting minutes from May 23rd, 2022 were presented. Irene made the motion to approve the minutes as written and Suzan seconded. Motion carried with no discussion.

Old Business

a. Overtime Audit

The overtime audit timeline was presented for discussion. Marty stated that it looked good and that it appears we are covering our bases. Suzan explained that the first part is what the Department of Labor would look at if they were onsite and the second part is items that herself, Irene and Tami had decided on as a facility. Marty questioned the word “should” in #4, stating that he thought it was mandatory. He then asked about the hospital’s policy on “comp. time”. He stated that he knows we don’t have one and asked if this was deliberate or just something that we haven’t done. Irene answered that the hospital hasn’t discussed it but that it is something that could be looked at. Marty went on to further explain comp time and stated that there are rules and regulations to it. He also said that he isn’t suggesting that we do this, just asking out of curiosity. Irene added that she doesn’t recall this being previously addressed but it is something they could look at. Marty also added that our policy about non-exempt employees needed cleaned up and Suzan stated that it had been and the policy was in for approval. Marty said that non-exempt vs exempt employees is a hard decision to make and often a grey area. Irene stated that it definitely is and that the hospital has criteria in place that must be met for exempt employees. She continued that that we have to error on the side of caution with this process especially with overtime; and we do all we can to make sure we are doing it correctly. Marty asked for clarification on the dates of the audit and Suzan stated that originally it had been September 1st but she asked April to move it to July 31st.

New Business

a. IT Cybersecurity Report

Suzan presented an email from T.J. the IT Director. She had reached out to T.J. to see what they are doing in their department as far as cybersecurity is concerned. The email was very detailed and covers a lot of items. Marty stated that it looks like he knows what he is doing and is aware of the issues at hand. He then asked for any questions. Irene asked for clarification that the cybersecurity audit will take place after the overtime audit. Suzan said yes that is correct. Marty

also asked if T.J. brought any concerns that he had to Suzan. Suzan said that they had only been emailing and that she would be meeting with him soon and also that IT is doing the best to address any issues as fast and the best that they can.

Standing Items-Reports

a. Standing Items Report

The standing item report was presented for review. Suzan added to section B, subsection c. Physical Plant audit, stating that the written report had been submitted and that there was only one compliance issue found. This was with cybersecurity and will be addressed in the next audit. She stated that the other issues found were mostly with risk management and hospital safety. These issues were reported to the proper chain of command and did not need reviewed here. Suzan also added Lab and Dialysis surveys had been onsite. She said that those reports don't go to this committee but wanted the committee to know that she was aware that the surveyors were here.

b. HIPAA Monitoring/Fair Warning Report

The HIPAA Incident Report was submitted for review. Suzan first clarified that Fair Warning is now only used for our legacy system (our old system) and was used for internal flagging. She explained the process was the system notifying us, report entered/ investigated, sent to HR, HR sent to supervisor, supervisor review and decision on corrective action, sent back to HR, finalized in the reporting system. Suzan continued that she had spoke to Amber in HR this morning and additional cases have been closed but after this report was generated. She also said that a hospital wide email will be going out to employees about HIPAA as well as more training for employees. She then explained that two other systems are in place and will be appearing on this report. The first is P2Sentinal; this will be replacing Fair Warning. This program is set up different but still does internal flagging. We are currently working to get the information we need from their specialists and reports. The last program being used is Synergi. This one is set up to capture the patient HIPAA violations-like if the wrong patient information was released to another patient. Suzan reported that we have not received any of these reports. Suzan talked to Leadership about these types of occurrences and how these are the more concerning and need to be entered. She added that it would be great if we are not having any but we also need to make sure they are being reported if we are having them. Marty asked Suzan for better clarification on the programs. Suzan stated that the same report will be submitted to this Board but now we could potentially have three reporting systems listed. Fair Warning will be mostly disappearing as it is just monitoring our legacy system. Synergi, which is our Quality reporting system and is utilized for external flagging. She again talked about the importance of these ones and if they are happening, getting them reported. And lastly P2Sentinel, which will replace Fair Warning and is monitoring our new system, Cerner. Marty added that moving forward it would be P2Sentinel and Synergi. Suzan stated yes.

Additional Comments

Marty asked for additional comments and or questions. Irene asked about HIPAA training and how it would be done. Suzan responded that our last big training was done in 2018 and through COVID we have relied on Net Learning. Irene stated that it may be time to do another big training and Suzan agreed. Marty asked that the minutes be out by the end of the week and April said they would be out later today.

Next Meeting

The next meeting will be on **July 25th, 2022 @9:00 am**. Marty added that he was not sure what Board Members would continue to be on this committee as the new Board President would decide that.

Adjournment

The meeting adjourned at 9:31 am

Respectfully Submitted,

April Prado, Recording Secretary

DRAFT

Minutes
Governance Committee Meeting
June 16, 2022

Present: Taylor Jones, Barbara Sowada, and Irene Richardson

Call to Order: Irene Richardson called the Zoom meeting to order at 11:00 am

Agenda was created during the meeting

Minutes had been previously approved

Old Business – Slate of Officers for FY 23 was revised. Revised slate is Barbara Sowada, President; Taylor Jones, Vice President; Kandi Pendleton, Secretary; and Ed Tardoni, Treasurer. Committee received no other nominations by the June 15th deadline. Voting will take place at the July meeting, at which time Committee assignments will be announced.

New Business

1. Board education. Decided that iProtean videos for July are the three short videos on Diversity, Equity, and Inclusion.
2. Mental health service needs were discussed. No action taken.

The meeting was adjourned at 12:00 pm.

Next meeting is Thursday, July 21, 2022, at 11:00 am by Zoom.

Respectfully submitted,

Barbara J. Sowada, Ph.D.

Contract Check List

This check list summarizes the purpose, cost and other contract provisions contained in the contract and assures that the contract has been reviewed by both the CEO and In-House Legal Counsel.

1. Name of Contract: **CERNER P2 SENTINEL HIPAA COMPLIANCE SOFTWARE**
2. Purpose of contract, including scope and description: **add-on to Cerner for HIPAA compliance tracking software. P2Sentinel is Cerner's audit tracking software and this add-on is an enhancement to P2Sentinel for HIPAA compliance. Will allow us to implement 5 policies for monitoring such as self-access, family access (same last name) excessive chart opens. Will also provide reports and audit trail capabilities.**
3. Effective Date: **When signed by CEO implementation is 90 days from effective date**
4. Expiration Date: **One year from effective date. Have to renew annually.**
5. Termination provisions: **none in this Sales Order** Is this auto-renew? **no**
6. Monetary cost of the contract: **\$16,200.00 year** Budgeted? **NO**
7. Jurisdiction/Choice of Law provision checked and changed to Wyoming if able to so. This is covered in Cerner MSA not this Sales Order
8. Any confidentiality provisions? **No**
9. Indemnification clause present? **No**
10. Is this contract appropriate for other bids? **No have to use Cerner compatible programs.**
11. Is County Attorney review required? **No**

Contract Check List

This check list summarizes the purpose, cost and other contract provisions contained in the contract and assures that the contract has been reviewed by both the CEO and In-House Legal Counsel.

Any contract equal to or greater than \$50,000.00 This excludes service agreements (regardless of the dollar amount) attached to Board approved capital equipment. The service agreements attached to this equipment can be signed and approved by the CEO and reported to the Board at the next Board meeting after approval.

1. Name of Contract: **FIBERTECH**
2. Purpose of contract, including scope and description: **HOSPITAL WINDOW WASHING SERVICE**
3. Effective Date: **July 1 2022**
4. Expiration Date: **June 30, 2023**
5. Rights of renewal and termination: **not addressed in this letter agreement** Is this auto-renew **No**
6. Monetary cost of the contract and is the cost included in the department budget? **\$30,582.00**
7. Jurisdiction/Choice of Law provision checked and changed to Wyoming if able to so. **Wyoming company**
8. Any confidentiality provisions? **No**
9. Indemnification clause present? **No**
10. Is this contract appropriate for other bids? **No other local companies provide commercial window washing services**
11. In-house Counsel Reviewed: **Yes**
12. Is County Attorney review required? **No**

Contract Check List

This check list summarizes the purpose, cost and other contract provisions contained in the contract and assures that the contract has been reviewed by both the CEO and In-House Legal Counsel.

Any contract equal to or greater than \$25,000.00 This excludes service agreements (regardless of the dollar amount) attached to Board approved capital equipment. The service agreements attached to this equipment can be signed and approved by the CEO and reported to the Board at the next Board meeting after approval.

1. Name of Contract: **FRONTRANGE MOBILE IMAGING**
2. Purpose of contract, including scope and description: **Front Range Mobile Imaging is increasing prices for PET/CT scans by 10%. This is amendment to MSA.**

3. Effective Date: **June 1, 2022**

4. Expiration Date: **under same terms as the MSA**

5. Rights of renewal and termination: **under same terms as the MSA** Is this auto-renew? **NA**

6. Monetary cost of the contract and is the cost included in the department budget? **If our Nuc Med technologists are trained and capable of performing PET scans FRMI doesn't need to send one of their technologists to staff the coach so they give us a discount. Our current rate is \$1000 per procedure scans 1-6 and \$900 per procedure for scans 7 and above per day of service. With the 10% increase the new cost will be \$1026 for procedures 1-6 and \$826 for procedures 7 and above.**

7. Jurisdiction/Choice of Law provision checked and changed to Wyoming if able to so. **Wyoming**

8. Any confidentiality provisions? **In MSA**

9. Indemnification clause present? **IN MSA**

- 10. Is this contract appropriate for other bids? **No**
- 11. In-house Counsel Reviewed: **Yes**
- 12. Is County Attorney review required? **No**

Contract Check List

This check list summarizes the purpose, cost and other contract provisions contained in the contract and assures that the contract has been reviewed by both the CEO and In-House Legal Counsel.

Any contract equal to or greater than \$50,000.00 This excludes service agreements (regardless of the dollar amount) attached to Board approved capital equipment. The service agreements attached to this equipment can be signed and approved by the CEO and reported to the Board at the next Board meeting after approval.

1. Name of Contract: **MARTINRAY LAUNDRY SYSTEMS**
2. Purpose of contract, including scope and description: **preventative maintenance program for the hospital laundry equipment**
3. Effective Date: **July 1, 2022**
4. Expiration Date: **June 30, 2023**
5. Rights of renewal and termination: **Not in this renewal** Is this auto-renew? **No**
6. Monetary cost of the contract and is the cost included in the department budget? **\$12800.00**
7. Jurisdiction/Choice of Law provision checked and changed to Wyoming if able to so. **Not addressed in this renewal**
8. Any confidentiality provisions? **NO**
9. Indemnification clause present? **No**
10. Is this contract appropriate for other bids? **This is the only laundry maintenance provider in the area**
11. In-house Counsel Reviewed: **Yes**
12. Is County Attorney review required?

Contract Check List

This check list summarizes the purpose, cost and other contract provisions contained in the contract and assures that the contract has been reviewed by both the CEO and In-House Legal Counsel.

1. Name of Contract: **PRESS GANEY CULTURE OF SAFETY SURVEY SOW's.**

Purpose of contract, including scope and description: **two separate SOW's under the April 1, 2020 Press Ganey MSA for culture of safety survey to be conducted between July 1 2022 and June 30 2023. And a separate SOW for a combined Workforce Engagement and Culture Survey in 2024. Surveys have to be initiated by the end of the ninth month of the SOW term.**

2. Effective Date: **SOW E- July 1, 2022 and SOW F-July 1 2024.**

3. Expiration Date: **SOW E- June 30, 2023 and SOW F-June 30, 2025.**

5. Termination provisions: **None in SOW's** Is this auto-renew? **NO**

6. Monetary cost of the contract: **SOW E-\$11500.00 SOW F-\$15225.00**
Budgeted? **YES**

7. Jurisdiction/Choice of Law provision checked and changed to Wyoming if able to so. **Not addressed in the SOW's**

8. Any confidentiality provisions? **Not addressed in the SOW's**

9. Indemnification clause present? **Not addressed in the SOW's**

10. Is this contract appropriate for other bids? **Quality did solicit and received four additional bids for surveys. Selected Press Ganey.**

11. Is County Attorney review required? **NO**

Contract Check List

This check list summarizes the purpose, cost and other contract provisions contained in the contract and assures that the contract has been reviewed by both the CEO and In-House Legal Counsel.

1. Name of Contract: **R1 RCM INC.**
2. Purpose of contract, including scope and description: **One-time contract with a RI under an MSA with accompanying Statement of Works (SOW) to work with HIM to clean up a backlog of up to 3000 professional charts, 100 same day surgery charts, and 100 charts for observation coding/facility.**
3. Effective Date: **May 31, 2022**
4. Expiration Date: **when completed but no more than three months**
5. Termination provisions: **SOW terminates three months from May 31, 2022**
Is this auto-renew? **NO**
6. Monetary cost of the contract: **the pricing is a one-time fee of \$20,725.**
Budgeted? **YES**
7. Jurisdiction/Choice of Law provision checked and changed to Wyoming if able to so. **No governing law is Delaware**
8. Any confidentiality provisions? **Yes Article 4 page 2**
9. Indemnification clause present? **Yes Article 10 page 8**
10. Is this contract appropriate for other bids? **NO**
11. Is County Attorney review required? **No**

Contract Check List

This check list summarizes the purpose, cost and other contract provisions contained in the contract and assures that the contract has been reviewed by both the CEO and In-House Legal Counsel.

1. Name of Contract: **SweetwaterNow**
2. Purpose of contract, including scope and description: **Digital advertising includes Top Billboard banner on SweetwaterNow.com; Birth Page sponsorship on SweetwaterNow.com and Facebook; sponsored content (budgeted \$960 less than last year) on SweetwaterNow.com and Facebook all at a reduced rate (see contract). Recurring Contract Discount: If Advertiser cancels contract prior to agreed-upon end date and received a long-term contract discount, they will be invoiced for the difference between the discounted rate and full rate, from the beginning of the contract to the cancellation month.**
3. Effective Date: **Aug. 1, 2022**
4. Expiration Date: **One year after effective date.**
5. Rights of renewal and termination. **Advertiser (MHSC) has the right to terminate this contract by written notice to SweetwaterNow within 60 days of termination date. Is this auto-renew? NO**
6. *Monetary cost of the contract and is the cost included in the department budget?* **Annual costs include top Billboard banner ad at \$22,800; Birth Page sponsorship, \$12,000; and Sponsored Content, \$5,040. Total is \$39,840 - a slight decrease (\$960) compared to 2021-22. It will be billed at \$3,320 per month in one invoice. Budgeted? YES**
7. Jurisdiction/Choice of Law provision checked and changed to Wyoming if able to so. **Not addressed.**
8. Any confidentiality provisions? **NO**

- 9. Indemnification clause present? **NO**
- 10. Is this contract appropriate for other bids? **NO**
- 11. Is County Attorney review required? **NO**