

**MINUTES FROM THE REGULAR MEETING
MEMORIAL HOSPITAL OF SWEETWATER COUNTY
BOARD OF TRUSTEES**

May 29, 2024

The Board of Trustees of Memorial Hospital of Sweetwater County met in regular session on May 29, 2024, at 2:00 p.m. with Dr. Barbara Sowada, President, presiding.

CALL TO ORDER

Dr. Sowada welcomed everyone and called the meeting to order.

Dr. Sowada requested a roll call and announced there was a quorum. The following Trustees were present: Judge Nena James, Mr. Marty Kelsey, Ms. Kandi Pendleton, Mr. Craig Rood, and Dr. Barbara Sowada.

Officially present during the meeting: Ms. Irene Richardson, Chief Executive Officer; Mr. Geoff Phillips, Legal; Dr. Brianne Crofts, Medical Staff President.

Pledge of Allegiance

Dr. Sowada led the attendees in the Pledge of Allegiance.

Mission and Vision

Ms. Pendleton read aloud the mission and vision statements.

Mission Moment

Ms. Richardson shared a story from an MRI patient regarding their good experience.

AGENDA

Dr. Sowada and Mr. Kelsey requested changes to the Agenda: 1) Move Executive Session to the beginning of the meeting, 2) Remove the Investment Policy approval item due to requirement to review and no approval needed because there were no changes. The motion to approve the changes to the agenda as requested was made by Judge James; second by Ms. Pendleton. Motion carried.

EXECUTIVE SESSION

The motion to go into executive session at 2:05 p.m. to discuss personnel, litigation and information classified as confidential by law was made by Ms. Pendleton; second by Judge James. Motion carried. Dr. Sowada said she estimated the session would last approximately 90 minutes.

RECONVENE INTO REGULAR SESSION

The motion to leave the executive session and return to the regular session at 3:56 p.m. was made by Judge James; second by Mr. Rood. Motion carried.

APPROVAL OF MINUTES

The motion to approve the minutes of the May 1, 2024, regular meeting as presented was made by Ms. Pendleton; second by Judge James. Motion carried.

COMMUNITY COMMUNICATION

There were no comments.

OLD BUSINESS

Medical Staff Bylaws

Mr. Phillips said we will resume work on the medical staff bylaws.

NEW BUSINESS

Board of Trustees Policy – Investment Policy

Mr. Kelsey said the policy has been reviewed and there were no changes so there is no action required.

Performance Improvement & Patient Safety (PIPS) Plan

Dr. Quickenden reviewed the minor changes to the plan. She also pointed out a calendar was included. Dr. Sowada directed questions to be e-mailed to Dr. Quickenden. Dr. Quickenden said the PIPS Goals should be ready next month and will be brought forward for Board review and approval.

CHIEF EXECUTIVE OFFICER REPORT

Ms. Richardson provided an update on person-centered care culture activity. She said she hopes to have the strategic plan reporting in place soon. Ms. Richardson reported on critical access hospital status progress. The goal is to be certified in late fall. Ms. Richardson said the master plan work continues with a plan to report to the Building and Grounds Committee in June. Dr. Sowada attended the Wyoming Hospital Association (WHA) CEO and Trustee meeting in May. Ms. Richardson invited Trustees to attend the WHA Annual Meeting in late August in Casper. Ms. Richardson said she will present the Hospital's annual report to the County Commissioners on June 18. She thanked Human Resources for the fun Hospital Week festivities. We were honored to recognize our service award recipients. The next Town Hall meetings are the week of July 24. Ms. Richardson will attend the American Hospital Association Regional Policy Board meeting in Denver in June. The WHA Board Retreat is in Jackson in June. Ms. Richardson thanked the Board for all of their support.

PRESIDENT OF THE MEDICAL STAFF REPORT

Dr. Crofts reported the Medical Staff awarded scholarships. She said she traveled to Kansas City and learned about some useful updates from Cerner that will be helpful to physicians. Dr. Crofts said Oracle bought Cerner and they will have access to AI technology to use in a clinical setting. She said there are goals around addressing physician burnout. Dr. Crofts said an electronic health record (EHR) can be useful but also cumbersome. She said a Medical Executive Committee goal is to improve collaboration between providers so specialty providers are going over to the family medicine clinic regularly to discuss topics.

COMMITTEE REPORTS

Buildings & Ground Committee

Mr. Kelsey said the chair report and minutes are in the packet. Dr. Sowada congratulated Ms. Richardson on the nice groundbreaking ceremony for the lab expansion and renovation project.

Compliance Committee

Ms. Pendleton said they did not meet.

Quality Committee

Ms. Pendleton said the information is in the synopsis in the packet. She said there is a lot of good information and she encourages everyone to review.

Governance Committee

Dr. Sowada said they are bringing forward a board policy regarding non-board members being members of board committees.

Human Resources Committee

Ms. Pendleton said they did not meet.

Finance & Audit Committee

Mr. Kelsey asked Mr. Rood to report.

Capital Expense: Mr. Rood said the Committee recommended the approval of two capital expenditures. The motion to approve a request for water control valves for \$58,516.50 was made by Mr. Rood; second by Mr. Kelsey. Motion carried. The motion to approve a request for storage for the DaVinci for \$58,810 was made by Mr. Rood, second by Mr. Kelsey. Motion carried.

Bad Debt: The request will be preliminary due to the timing of the meeting. The motion to approve the net bad debt and recoveries as presented of \$1,680,420.85 made by Mr. Rood, second by Judge James. Motion carried.

Foundation Board

Mr. Rood said the Board of Directors will meet later that night. Ms. Richardson reported we hope to have a new director in the next month.

Executive Oversight & Compensation Committee

Dr. Sowada said committee information was discussed in executive session.

Joint Conference Committee

Dr. Sowada said they did not meet.

CONTRACT REVIEW

Contracts Approved By The CEO Since Last Board Meeting

There was no discussion.

GOOD OF ORDER

Dr. Sowada asked for any feedback on The Governance Institute online four-hour orientation program. Ms. Pendleton said she thought it was really good and thinks every new trustee should review it, just not right after they appointed. Judge James said there was a lot of good information. Dr. Sowada said it was a really good refresher for her. Ms. Pendleton noted the concerns that boards don't have time for strategic planning. She also found the list of board committees interesting.

Dr. Sowada noted the July meeting was moved to Monday, July 1. She said the July meeting is when we choose the slate of officers and also make committee assignments for the upcoming fiscal year. She asked everyone to forward their input to Dr. Sowada and Mr. Kelsey.

EXECUTIVE SESSION

The motion to go into executive session at 4:28 p.m. to discuss personnel, litigation and information classified as confidential by law was made by Ms. Pendleton; second by Judge James. Motion carried.

RECONVENE INTO REGULAR SESSION

The motion to leave the executive session and return to the regular session at 4:34 p.m. was made by Ms. Pendleton; second by Judge James. Motion carried.

ACTION FOLLOWING EXECUTIVE SESSION

Pursuant to the notice provided in the agenda, the Board of Trustees held discussions and action was taken.

The motion to grant clinical privileges and appointments to the Medical Staff as discussed in executive session was made by Ms. Pendleton; second by Judge James. Motion carried.

Credentials Committee Recommendations to the Board of Trustees for Granting Clinical Privileges and Granting Appointment to the Medical Staff from May 4, 2024 & May 23, 2024

1. Initial Appointment to Associate Staff (1 year)
 - Dr. Jared Tyler, Anesthesiology
 - Dr. Sima Nekoui, Neurology
2. Initial Appointment to Consulting Staff (1 year)
 - Dr. Jumana Alshaikh, Tele-Neuro (U of U)
 - Dr. Matt Jensen, Tele-Neuro (U of U)
 - Dr. Brian Johnson, Tele-Neuro (U of U)
 - Dr. Robert Kadish, Tele-Neuro (U of U)
 - Dr. Kyle Mahoney, Tele-Neuro (U of U)
 - Dr. Clark Moser, Tele-Neuro (U of U)
 - Dr. Mateo Paz Soldan, Tele-Neuro (U of U)
 - Dr. William Kamens, Tele-Psychiatry (QLER)

- Dr. Eric Emery, Tele-Psychiatry (QLER)
- Dr. Natasha Nazari, Tele-Psychiatry (QLER)
- 3. Reappointment to Active Staff (2 year)
 - Dr. Mary Murphy, Radiology
 - Dr. Chandra Yeshlur, Pediatrics
- 4. Reappointment to Consulting Staff (2 year)
 - Dr. Dipayan Chaudhuri, Cardiovascular Disease (U of U)
 - Dr. Richard Jennis, Tele-Radiology (VRC)
- 5. Reappointment to Non-Physician Provider Staff (2 year)
 - Todd Bader, LPC (Southwest Counseling)
- 6. New Business
 - Dr. Jeff Wheeler – CPEP Assessment/Reappointment Date
 - Dr. Samer Kattan – DaVinci Robotic Assisted Surgery Privileges
 - Dr. Ahmad Bashirimoghaddam – Keeping Privileges to Work as Locums Hospitalist
 - Dr. Mansour Khaddr – Category Change to Active Staff

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 4:35 p.m.

Dr. Barbara Sowada, President

Attest:

Ms. Kandi Pendleton, Secretary