

**MINUTES FROM THE REGULAR MEETING
MEMORIAL HOSPITAL OF SWEETWATER COUNTY
BOARD OF TRUSTEES**

April 3, 2019

The Board of Trustees of Memorial Hospital of Sweetwater County met in regular session on April 3, 2019, at 2:00 PM with Mr. Richard Mathey, President, presiding.

CALL TO ORDER

Mr. Mathey called the meeting to order and announced a quorum was present. The following Trustees were present: Mr. Marty Kelsey, Mr. Taylor Jones, Mr. Richard Mathey, Dr. Barbara Sowada, and Mr. Ed Tardoni.

Officially present: Ms. Irene Richardson, Chief Executive Officer; Dr. Lawrence Lauridsen, Medical Staff President; Mr. Jim Phillips, Legal Counsel (*arrived later in the meeting*); and Mr. Jeff Smith, Sweetwater County Board of County Commissioners Liaison.

Mr. Mathey led the audience in the Pledge of Allegiance. Mr. Jones read aloud the mission and vision statement.

APPROVAL OF AGENDA

The motion to approve the agenda as presented was made by Mr. Jones; second by Dr. Sowada. Motion carried.

APPROVAL OF MINUTES

The motion to approve the minutes of the March 6, 2019, regular meeting as presented was made by Mr. Jones; second by Mr. Tardoni. Dr. Sowada abstained from the vote. Motion carried. The motion to approve the minutes of the March 11, 2019, special workshop as presented was made by Mr. Jones; second by Mr. Tardoni. Dr. Sowada and Mr. Kelsey abstained from the vote. Motion carried.

COMMUNITY COMMUNICATION

Dr. Sowada shared two compliments from patients in the community. She said it was rewarding to hear.

Ms. Richardson announced the University of Utah (U of U) recently bestowed an honor on one of our local physicians. Dr. Melinda Poyer received the outstanding clinical leadership award at the recent University of Utah Affiliate Network Leadership Symposium. Ms. Richardson thanked Dr. Poyer for all she does for our community. The audience watched a short video tribute produced by the U of U. Dr. Poyer said she appreciates the opportunity to serve and said she appreciates this incredible honor.

OLD BUSINESS

Board Meetings and Workshops

Mr. Mathey said we have consensus on fewer meetings but we have not finalized the schedule. The Board will meet with the Foundation Board April 25 and the Medical Staff May 28. Mr. Mathey said we will review the rest of the year's schedule at those meetings. He said he will miss the May Board meeting.

NEW BUSINESS

Social Media Policy

Mr. Tardoni reviewed the policy in the meeting packet. He reported the Human Resources Committee sent it to the Board with a do-pass recommendation. The yellow highlights are changes to the existing policy. There was discussion of using personal devices during work time.

Insurance Renewal

Mr. Mathey said we are not quite ready for Board action so this item was deferred.

Neurology Privileges

Ms. Suzan Campbell, Chief Legal Executive and General Counsel, said this is to grant privileges for neurology services. She said Dr. Prachi Pawar, neurologist, reviewed and gave her approval. Approval has been given by the Credentials Committee and the Medical Executive Committee. We do not have neurology currently listed as a specialty. We will formalize the specialty listing prior to offering those services. The motion to approve the neurology privileges as presented was made by Dr. Sowada; second by Mr. Jones. Motion carried.

Residents in Training Policy

Mr. Mathey said the Board will continue to review and discuss this policy at the next meeting.

CHIEF EXECUTIVE OFFICER REPORT

Ms. Richardson reported she held a "State of the Strategic Plan" Retreat March 11. Updates were provided on each pillar in the strategic plan. Ms. Richardson will provide highlights at the May 1 Board meeting. Ms. Richardson reported we are working on a blood draw procedure with the police department and it is undergoing physician review. Ms. Deb Sutton, Public Relations and Marketing Director, is trying to coordinate a county-wide open meetings law presentation. Ms. Richardson said we are still evaluating the pros and cons of critical access status. We continue review of ambulance service opportunities. Ms. Richardson said we have met with a number of vendors on developing a new website. We are doing some great things in the Clinic. Ms. Leslie Taylor, Clinic Director, will present updates to the Board in a couple of months. Ms. Richardson provided a physician recruitment update. She thanked Commissioner Smith, the Board of County Commissioners, and Mr. Robb Slaughter, County Treasurer, for their work to distribute the special purpose tax funds. She reviewed a statutory change effective July 1 regarding sixth cent tax money.

Building and Grounds Committee

Mr. Horan, Facilities Director, reviewed the information provided in the meeting packet. Mr. Tardoni asked Mr. Horan to share information from a presentation he recently made to the City of Rock Springs on a local suicide prevention program. Mr. Horan said Wyoming ranks among the top four states in suicides. A local church has partnered with Southwest Counseling and other groups to provide support to suicide survivors. The group meets on the first Monday of every month at the Rock Springs Library on C Street at 6:00 p.m. Mr. Horan thanked the Board for their support. Mr. Tardoni commended Mr. Horan on his efforts.

Foundation Board

Mr. Jones asked Ms. Marshall to report. She said March was really busy. The Foundation Board approved the purchase of an ultrasound and PICC system. The Foundation Golf Classic will be held in Green River Sunday, August 18. Ms. Marshall said she has been asking for a donor wall since she arrived at the Hospital and she will have six bids later in the month for review. She thanked the Board for meeting in April so she can show the bids to them. Ms. Marshall said she looked at the Foundation structure and strategy created years ago and is excited to show it to the Board of Trustees later in the month. She said we need collaboration and support of working together. Ms. Marshall reported 96 employees are currently contributing to the employee campaign. She continues to work on grant opportunities. Ms. Kelly Sugihara, employed through a successful cancer grant, is doing a great job. Ms. Marshall said her work within our community and surrounding counties is phenomenal and she is making an impact. Through a grant opportunity, we hope to implement free sunscreen stations in local parks and water parks. The motion to commend the employees of MHSC for their support of the Foundation was made by Mr. Jones; second by Mr. Kelsey. Motion carried.

Compliance Committee

Dr. Sowada said the Committee met at the end of March. She said everything is moving along well. Mr. Mathey said the Code of Conduct policy is an excellent piece of work. He will place approval under "Old Business" for the May meeting.

Governance Committee

Mr. Mathey said the Committee met last month. One of their jobs is to come up with a slate of officers for the next year. He and Dr. Sowada are making the following recommendation now and the election will be held in July:

President:	Mr. Taylor Jones
Vice President:	Mr. Richard Mathey
Secretary:	Mr. Ed Tardoni
Treasurer:	Mr. Marty Kelsey

Mr. Mathey said turnover at the position of President is healthy for an institution. The bylaws say no one may hold the office more than three years.

Joint Conference Committee

Mr. Mathey reported the Committee did not meet last month. They will meet when the Medical Staff Bylaws are ready for review.

CONTRACT REVIEW

Contract Consent Agenda

Ms. Campbell asked for any questions on the contracts included in the meeting packet. Dr. Sowada asked about continuity and care for our patients with rotating providers in the GammaWest agreement. Ms. Tasha Harris, Director of the Cancer Center, said our ultimate goal is consistency and continuity for our patients. We are exploring some good options. The motion to authorize the CEO to sign the agreements as presented on behalf of MHSC was made by Mr. Kelsey; second by Mr. Jones. Motion carried.

Contracts Approved By CEO Since Last Board Meeting

Ms. Campbell said the checklists for the contracts approved by the CEO since the last meeting were available in the packet.

MEDICAL STAFF REPORT

Dr. Lauridsen thanked Ms. Richardson and the Hospital on behalf of the Medical Staff for the upcoming Doctors' Day celebration. The General Medical Staff met March 26. The Medical Executive Committee (MEC) met March 18. The Bylaws Committee meeting is pending.

GOOD OF THE ORDER

Mr. Mathey said he is so happy for Dr. Poyer and her award.

Commissioner Smith said we have cleared all hurdles except County Legal Counsel regarding the voucher system for the maintenance fund. He said we will continue to work on it. Commissioner Smith said the Board of County Commissioners wholeheartedly supports the Hospital continuing to look into ambulance service.

EXECUTIVE SESSION

The motion to go into Executive Session for the reasons noted on the agenda with exception of W.S. 16-4-405(xi) was made by Mr. Jones; second by Dr. Sowada. Motion carried.

RECONVENE INTO REGULAR SESSION

The motion to return to open session at 5:33 p.m. was made by Mr. Jones; second by Mr. Kelsey. Motion carried. Mr. Phillips was no longer in attendance.

ACTION FOLLOWING EXECUTIVE SESSION

Approval of Privileges

The motion to approve the March 12, 2019, Credentials Committee Recommendations as follows for appointment to the Medical Staff was made by Mr. Jones; second by Dr. Sowada. Motion carried.

1. Initial Appointment to Consulting Staff (1years)
 - Dr. Christopher Hull, Dermatology (U of U)
2. Reappointment to Active Staff (2 years)
 - Dr. David Dansie, Family Practice
 - Dr. Michael Bowers, Family Practice
3. Reappointment to Consulting Staff (2 years)
 - Dr. Donald Nicell, Tele Radiology (VRAD) *
 - Dr. David Massinople, Cardiology (Heart and Lung Institute) *

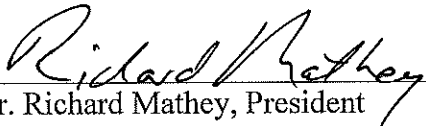
The motion to approve the waiver of certification as discussed for the time period recommended by the MEC was made by Mr. Jones; second by Dr. Sowada. Motion carried.

The motion to authorize the CEO to accept the USI quote for renewal of MHSC insurance on April 12, 2019, unless authorization is revoked prior to April 12, 2019, was made by Mr. Jones; second by Mr. Kelsey. Motion carried.

The motion to authorize the CEO to sign the contracts of two physicians as discussed was made by Mr. Jones; second by Dr. Sowada. Motion carried.

ADJOURNMENT

There being no further business to discuss, the motion was made, second and carried to adjourn.


Mr. Richard Mathey, President

Attest:


Mr. Ed Tardoni, Secretary