

**MINUTES FROM THE SPECIAL MEETING
MEMORIAL HOSPITAL OF SWEETWATER COUNTY
BOARD OF TRUSTEES
AND MHSC FOUNDATION BOARD**

October 17, 2018

The Board of Trustees of Memorial Hospital of Sweetwater County met in special session with the Hospital Foundation Board of Directors on October 17, 2018, at 6:00 PM with Mr. Richard Mathey, President, presiding.

CALL TO ORDER

Mr. Mathey called the meeting to order and announced a quorum. The following Trustees were present: Mr. Taylor Jones, Mr. Richard Mathey, Dr. Barbara Sowada, and Mr. Ed Tardoni. Excused: Mr. Marty Kelsey.

Mr. Mathey welcomed the Foundation Board of Directors and said he enjoys the opportunities to meet. Present: Ms. Dianne Blazovich, Ms. Becky Costantino, Ms. Teresa Noble, Mr. Charlie Van Over, and Mr. Fred Von Ahrens. Dr. Jake Johnson arrived later in the meeting.

Officially present: Ms. Irene Richardson - Chief Executive Officer, Ms. Tami Love – Chief Financial Officer, and Ms. Tiffany Marshall – Foundation Director.

FOUNDATION BOARD UPDATE

Mr. Van Over thanked the Board for meeting. He said he feels the meetings are very beneficial. Mr. Van Over said the golf tournament in August made about \$6,700 and reported people had a great time. Mr. Van Over was pleased to announce Vaughn's donated a furnace and air conditioning system valued in excess of \$10,000 to the Waldner House. He said it is nice to have community partners like Vaughn's. The Foundation purchased four iPads for use in Dialysis and dictation software for Radiology. Mr. Van Over said the Foundation will have further discussion later that night on other items for donation to the Hospital. Mr. Van Over said that thanks to Ms. Marshall's ability to get a \$5,000 grant we were able to have the Paint the Town Pink event October 5. He said it was well-attended. A "Shredding for the Cure" fundraiser is scheduled for the upcoming Saturday. All donations will go to the Foundation. Mr. Van Over said it's time to dig in and get going for the Red Tie Gala. Save the date cards are out and he said he's sure it will be a great time. Mr. Mathey shared a personal experience with Vaughn's and said he is grateful for them. Mr. Tardoni also shared a positive personal experience involving Vaughn's.

FOUNDATION DIRECTOR UPDATE

Ms. Marshall reported 82 employees have elected to participate in the employee campaign. We are trending to reach our goal. She said it is not as good as two years ago but numbers are better than last year. She said staff will begin seeing rewards. Ms. Marshall reported 179 people attended the Paint the Town Pink Ladies' Night Out event. She submitted a grant for an "Unmasking Cancer" event next year and said she hopes representatives from both Boards are able to attend. Ms. Marshall submitted an RFP to the Helmsley Foundation for some radiology equipment. She worked with others for hours and hours in her office on the request for \$1.76M. We will hear by 12/1 if we are invited to apply for the grant. The Helmsley Foundation had three requirements to apply and we only meet two of the three, however they

encouraged us to apply. Ms. Marshall said we received a \$5,000 donation from Williams. It will be split up for different Hospital needs. Ms. Marshall reported she is working on employee engagement items. She said a kickball event was not well-attended but the attendees were a fun group. Ms. Marshall said she is trying again to find an employee to help with the Waldner House. A Foundation Associate position will be for 20 hours a week with their main priority the Waldner House. This person will also help with Foundation projects and efforts. Ms. Marshall said she is excited to receive applications. Ms. Marshall referenced a packet of information she e-mailed to both Boards twice and she distributed a hard copy of the information at the meeting. One item in the packet was a calendar of events. Ms. Marshall reviewed the events and invited everyone to participate. Another item in the packet were examples of donor walls. Ms. Marshall asked for feedback. She said it will be located near the fireplace on the left through the main entrance. Ms. Blazovich asked that her selection be included in the choices. She said they want something that looks like art not just squares or something. Everyone agreed they want it to be something easy to be maintained. Ms. Noble asked about the cost. Ms. Marshall said if the group will narrow down the choices to two or three, she will go out to get quotes. Ms. Marshall reported Hospital Human Resources has implemented BRAVO and one of the groups is about recognition. Ms. Marshall said she has been fighting for years to do it but kept getting shut down. One of the reasons she was shut down is the idea it is a popularity contest. Ms. Marshall said we want to implement a quarterly recognition and bring to the combined Boards to evaluate the submissions. She said identifying information would be redacted. Dr. Sowada said employees should recognize each other and it should be peer groups. She said she would not stand in the way of what the Boards decide. Ms. Marshall said employees will nominate each other. We want to remove the final decision from staff so there is no perception of favoritism. She said there will be four categories with four people selected per quarter. Mr. Mathey said this will be brought to the next Trustee meeting for a vote. Ms. Marshall said she will forward the program to Mr. Mathey and the Trustees for review.

CHIEF EXECUTIVE OFFICER UPDATE

Ms. Richardson reported she is conducting Town Hall meetings each day that week at noon. She has been reviewing the strategic plan. Town Hall meetings are scheduled each quarter: October, January, April, July. She said they have been well-attended so far. Ms. Richardson thanked everyone for attending the recent Medical Staff dinner. She hopes to host another one in the spring. Ms. Richardson invited everyone to attend the upcoming Halloween community trick-or-treat event October 31, Hospital 125th Birthday Celebration November 8, and holiday community event November 30. Ms. Richardson reported we had a successful audit. We ended the year with a \$16K loss compared to an \$8M loss the year before. She said Ms. Love and her staff did an excellent job with the audit. Ms. Richardson said we are looking at about a \$700K gain year-to-date. We are on our way to meeting the goals of our budget. Ms. Richardson reviewed the strategic plan process and highlighted the plan goals. She invited both Boards to participate in moving forward together.

HOSPITAL BOARD UPDATE

Mr. Mathey said the Board voted on the Bank of the West matter at the October meeting. Mr. Mathey said he was the sole no vote due to a procedural reason. He said his view was that it should not have been voted upon. A debate that took place by Board members should have been repeated in public and then voted on at a later meeting. Mr. Jones said it was discussed in a public meeting. Mr. Tardoni said he and Mr. Jones started debating via e-mail. Mr. Mathey said that was in violation of public meeting law so he was trying to rectify it.

Mr. Mathey asked for a motion to go into executive session to discuss a jury verdict award. The motion to move into executive session as requested was made by Mr. Jones; second by Mr. Tardoni. Motion carried.


The Board reconvened into open session at 7:27 PM.

ADJOURNMENT


The Foundation Board of Directors thanked Mr. Mathey and the Trustees for the opportunity to meet.

There being no further business to discuss, the meeting adjourned.

The next joint meeting is scheduled Thursday – January 24, 2019, at 6:00 PM. Dinner will be provided at 5:30 PM.


Mr. Richard Mathey, President

Attest:


Mr. Ed Tardoni, Secretary