

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**February 5, 2025**

**2:00 p.m.**

Hospital Classrooms 1, 2 & 3

**AGENDA**

- |  |   |
|--|---|
| I. Call to Order   | Barbara Sowada  |
| A. Roll Call   |   |
| B. Pledge of Allegiance  |   |
| C. Mission and Vision  | Barbara Sowada  |
| D. Mission Moment  | Irene Richardson, <i>Chief Executive Officer</i>              |
| II. Agenda <i>(For Action)</i>   | Barbara Sowada  |
| III. Minutes <i>(For Action)</i>   | Barbara Sowada  |
| A. January 8, 2025 Regular Meeting   |   |
| B. January 8, 2025 Special Meeting   |   |
| C. January 28, 2025 Special Meeting  |   |
| IV. Community Communication  | Barbara Sowada  |
| V. Old Business  | Barbara Sowada  |
| A. Employee Health Plan <i>(Still in progress – will bring in March)</i>   | Ann Marie Clevenger, <i>Chief Nursing Officer</i>             |
| VI. New Business <i>(Review and Questions/Comments)</i>                    | Barbara Sowada  |
| A. Employee Policies <i>(For Review)</i>                                   | Amber Fisk, <i>Human Resources Director</i>                   |
| 1. Access to Personnel File  |   |
| 2. Dress Code  |   |
| B. CAH Policies Consent Agenda <i>(For Action)</i>                         | Kari Quickenden, <i>Chief Clinical Officer</i>                |
| 1. Parenteral Nutrition - TPN and PPN - Protocol (w/form # 800530)         |   |
| 2. Pharmacy Controlled Drugs: Abuses and Losses, 15-12 (MM.01.01.03, EP 5) |   |
| VII. Senior Leader Reports   |   |
| A. Chief Clinical Officer  | Kari Quickenden   |
| B. Chief Experience Officer  | Cindy Nelson  |
| C. Chief Financial Officer   | Tami Love   |
| D. Chief Nursing Officer   | Ann Marie Clevenger   |
| VIII. Chief Executive Officer Report                                       | Irene Richardson  |
| IX. President of the Medical Staff Report                                  | Dr. Alicia Gray, <i>Medical Staff Services Chief of Staff</i> |
| X. Committee Reports   |   |
| A. Joint Conference Committee  | Barbara Sowada  |
| B. Building & Grounds Committee  | Craig Rood  |
| C. Compliance Committee  | Kandi Pendleton   |
| D. Governance Committee  | Marty Kelsey  |

*Mission: Compassionate Care For Every Life We Touch  
Vision: To be our community's trusted healthcare leader.*

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| E. Quality Committee   | Barbara Sowada                          |
| F. Human Resources Committee   | Kandi Pendleton                         |
| G. Finance & Audit Committee   | Marty Kelsey                            |
| 1. Capital Expenditure Requests <i>(For Action)</i>                                    |   |
| 2. Information Services Report   |   |
| 3. Bad Debt <i>(For Action)</i>  |   |
| 4. Finance & Audit Committee Meeting Information                                       |   |
| H. Foundation Board  | Craig Rood                              |
| 1. Ratify Foundation Board of Directors Member <i>(For Action)</i>                     |   |
| I. Executive Oversight and Compensation Committee                                      | Barbara Sowada                          |
| XI. Contracts  | Suzan Campbell, <i>In-House Counsel</i> |
| A. Consent Agenda <i>(For Information, No Action Needed)</i>                           |   |
| 1. Press Ganey Patient Safety Organization Participation and Confidentiality Agreement |   |
| XII. Good of the Order   | Barbara Sowada                          |
| XIII. Executive Session (W.S. §16-4-405(a)(ix))  | Barbara Sowada                          |
| XIV. Action Following Executive Session  | Barbara Sowada                          |
| XV. Adjourn  | Barbara Sowada                          |

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