

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
REGULAR MEETING OF THE BOARD OF TRUSTEES**

May 7, 2025

2:00 p.m.

Hospital Classrooms 1, 2 & 3

AGENDA

- I. Call to Order Barbara Sowada
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Mission and Vision Nena James
 - D. Mission Moment Irene Richardson, *Chief Executive Officer*
- II. Approval of Agenda *(For Action)* Barbara Sowada
 - A. Requests for Consent Agenda items to be removed to New Business
(If not removed, no questions/discussion)
 - B. Requests for Senior Leader or Board Committee Reports to be removed to New Business
(if not removed, no questions/discussion)
- III. Community Communication Barbara Sowada
- IV. New Business
 - A. Infection Preventionist Appointment Letter *(For Approval)* Ann Marie Clevenger, *Chief Nursing Officer*
 - B. Infection Prevention Annual Update Barbara MacDonald, *Infection Prevention*
- V. Old Business Barbara Sowada
 - A. Quarterly Progress Report on Strategic Plans and Goals
 - B. Behavioral Health Plan *(Still in progress)* Irene Richardson
 - C. Professional Practice Review Plan *(For Review)* Stephanie Mlinar, *Director of Quality*
 - D. CAH - Employee Health Plan *(For Review)* Ann Marie Clevenger
 - E. Patient Safety
- VI. Consent Agenda *(For Action)* Barbara Sowada
 - A. Approval of Meeting Minutes
 - B. Approval of Capital Expenditure Requests
 - C. Approval of Bad Debts
 - D. Suspend Policies, Standards, Plans, Procedures/Processes, Guidelines and Forms *(PolicyStat ID 16797170, Active Status)*
 - E. Policies from the Governance Committee Marty Kelsey
 - 1. Policy for Development, Approval, and Oversight of Policies and Governance Documents at Memorial Hospital of Sweetwater County
 - 2. MHSC Policy & Governance Document Approval Matrix
 - 3. Policies, Standards, Plans, Procedures/Processes, Guidelines and Forms *(PolicyStat ID 17862888, Draft Status)*

*Mission: Compassionate Care For Every Life We Touch
Vision: To be our community's trusted healthcare leader.*

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
REGULAR MEETING OF THE BOARD OF TRUSTEES**

May 7, 2025

2:00 p.m.

Hospital Classrooms 1, 2 & 3

AGENDA

- | | |
|---|---------------------|
| VII. New Business Continued <i>(For Review and Questions/Comments)</i> | Barbara Sowada |
| A. CAH – Plan of Care & Scope of Services | Marty Kelsey |
| B. BOT – Memorial Hospital of Sweetwater County Meeting Guidelines | Marty Kelsey |
| C. BOT – Senior Leadership Plan: Filling CEO Absences & Vacancies;
Filling Senior Leader Absences & Vacancies; Identifying & Developing
Internal Senior Leaders | Marty Kelsey |
| VIII. Reports | |
| A. Chief Executive Officer and Guests Verbal Reports | |
| 1. Chief Executive Officer Report | Irene Richardson |
| 2. Medical Staff Services Chief of Staff Report | Dr. Alicia Gray |
| 3. County Commissioner Liaison Report | Taylor Jones |
| B. Senior Leader and Board Committee Reports | |
| 1. Senior Leader Written Reports | |
| a. Chief Clinical Officer | Kari Quickenden |
| b. Chief Experience Officer | Cindy Nelson |
| c. Chief Financial Officer | Tami Love |
| d. Chief Nursing Officer | Ann Marie Clevenger |
| 2. Board Committee Written or Verbal Reports | |
| a. Joint Conference Committee | Barbara Sowada |
| b. Building and Grounds Committee | Craig Rood |
| 1) For your information – No change to Charter | |
| c. Compliance Committee | Kandi Pendleton |
| d. Governance Committee | Marty Kelsey |
| e. Quality Committee | Barbara Sowada |
| f. Human Resources Committee | Kandi Pendleton |
| g. Finance and Audit Committee | Marty Kelsey |
| h. Foundation Board Report | Craig Rood |
| i. Executive Oversight and Compensation Committee | Barbara Sowada |
| IX. Education | |
| A. A Foundation In Infection Prevention PowerPoint & Quiz | |
| X. Good of the Order | Barbara Sowada |
| XI. Executive Session (W.S. §16-4-405(a)(ix)) | Barbara Sowada |
| XII. Action Following Executive Session | Barbara Sowada |
| XIII. Adjourn | Barbara Sowada |

*Mission: Compassionate Care For Every Life We Touch
Vision: To be our community's trusted healthcare leader.*