

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY
REGULAR MEETING OF THE BOARD OF TRUSTEES**

June 4, 2025

2:00 p.m.

Hospital Classrooms 1, 2 & 3

AGENDA

- I. Call to Order Barbara Sowada
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Mission and Vision Barbara Sowada
 - D. Mission Moment Irene Richardson, *Chief Executive Officer*
- II. Approval of Agenda *(For Action)* Barbara Sowada
 - A. Requests for Consent Agenda items to be removed to New Business
(If not removed, no questions/discussion)
 - B. Requests for Senior Leader or Board Committee Reports to be removed to New Business
(if not removed, no questions/discussion)
- III. Community Communication Barbara Sowada
- IV. Old Business Barbara Sowada
 - A. Quarterly Progress Report on Strategic Plans and Goals
 - B. CAH – Plan of Care & Scope of Services *(For Action)* Marty Kelsey
 - C. Professional Practice Review Plan *(Under Development)*
 - D. Patient Safety
- V. Consent Agenda *(For Action)* Barbara Sowada
 - A. Approval of Meeting Minutes
 - B. Approval of Bad Debt
 - C. BOT – Memorial Hospital of Sweetwater County Meeting Guidelines Marty Kelsey
 - D. BOT – Senior Leadership Plan: Filling CEO Absences & Vacancies;
Filling Senior Leader Absences & Vacancies; Identifying & Developing
Internal Senior Leaders Marty Kelsey
 - E. CAH - Employee Health Plan Ann Marie Clevenger, *Chief Nursing Officer*
 - F. CAH Policies Kari Quickenden, *Chief Clinical Officer*
 - 1. Sterile Preparations: Redispensing Unused Compounded Sterile Preparations, 22-06-20
(Previously 22-27)
 - 2. Sterile Preparations: Transporting Compounded Sterile Preparations to Patient Care and
Procedural Areas, 22-06-19 *(Previously 22-26)*
 - 3. Sterile Preparations: Final Verification of Preparations, 22-06-18 *(Previously 22-25)*
 - 4. Sterile Preparations: Aseptic Technique, 22-06-05 *(Previously 22-17)*
 - 5. Pharmacy: Sterile Preparations: Sterile Compounding Procedures, 22-06-01 *(Previously 22-18)*
 - 6. Pharmacy: Sterile Preparations: Hand Hygiene and Garbing, 22-06-03 *(Previously 22-19)*
 - 7. Pharmacy: Hazardous Drugs: Preparing Parenteral Medications, 22-06-02 *(Previously 19-07)*
 - 8. Pharmacy: Hazardous Drugs: Preparing Non-Sterile Medications, 22-05-02 *(Previously 19-08)*

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- 9. Pharmacy: Sterile Preparations: Intrathecal Medications 22-06-09 (*Previously 22-35*)
- 10. Pharmacy: General Storage of Medications, 09-01
- 11. Pharmacy: Compounding - General: Radiopharmaceuticals 22-01-07
- 12. Partial And Crushed Tablets, 11-14
- 13. Pharmacy: Administration: Administration of Medications – Pediatric Patients, 13-07
- 14. Pharmacy: Administration: Administration of Medications - General, 13-01
- 15. Medication Reconciliation
- 16. Administration of Medications by Provider Type (MM.06.01.01 EP 1-9)
- 17. Study Participant Screening & Enrollment CTO 003-21v2
- 18. Clinical Trials Research Related Individual Conflict of Interest

G. Requests from the Credentials Committee

- 1. Invasive Health Questions
- 2. Health Statement Form

VI. New Business (*For Review and Questions/Comments*)

Barbara Sowada

A. Credentialing Policy

Kerry Downs, *Medical Staff Services Director*

VII. Reports

A. Chief Executive Officer and Guests Verbal Reports

- 1. Chief Executive Officer Report
- 2. Medical Staff Services Chief of Staff Report
- 3. County Commissioner Liaison Report

Irene Richardson

Dr. Alicia Gray

Taylor Jones

B. Senior Leader and Board Committee Reports

1. Senior Leader Written Reports

- a. Chief Clinical Officer
- b. Chief Experience Officer
- c. Chief Financial Officer
- d. Chief Nursing Officer

Kari Quickenden

Cindy Nelson

Tami Love

Ann Marie Clevenger

2. Board Committee Written or Verbal Reports

- a. Building and Grounds Committee
- b. Compliance Committee
- c. Governance Committee
- d. Quality Committee
- e. Human Resources Committee
- f. Finance and Audit Committee
- g. Foundation Board Report
- h. Executive Oversight and Compensation Committee

Craig Rood

Kandi Pendleton

Marty Kelsey

Barbara Sowada

Kandi Pendleton

Marty Kelsey

Craig Rood

Barbara Sowada

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- | | |
|--|---|
| i. Joint Conference Committee | Barbara Sowada |
| VIII. Contracts | Suzan Campbell, <i>In-House Counsel</i> |
| A. Advanced Medical Imaging <i>(For Action)</i> | |
| B. Genesa Reimbursement Group MSA with Accompanying SOW <i>(For Information, No Action Needed)</i> | |
| C. Renewal of CQ Medical Service Agreement <i>(For Information, No Action Needed)</i> | |
| IX. Education | |
| A. Walk In Clinic Discussion | Ann Marie Clevenger |
| | Misty Cozad, <i>Practice Manager</i> |
| X. Good of the Order | Barbara Sowada |
| A. Discussion Regarding Committee Assignments | Kandi Pendleton |
| B. Discussion Regarding July and September Meeting Dates | Barbara Sowada |
| XI. Executive Session (W.S. §16-4-405(a)(ix)) | Barbara Sowada |
| XII. Action Following Executive Session | Barbara Sowada |
| XIII. Adjourn | Barbara Sowada |

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