

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**October 2, 2024**

**2:00 p.m.**

**Classrooms 1, 2 & 3**

**AGENDA**

- |       |                                                                                          |                                                                                                      |
|-------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| I.    | Call to Order                                                                            | Barbara Sowada                                                                                       |
|       | A. Roll Call                                                                             |                                                                                                      |
|       | B. Pledge of Allegiance                                                                  |                                                                                                      |
|       | C. Mission and Vision                                                                    | Marty Kelsey                                                                                         |
|       | D. Mission Moment                                                                        | Irene Richardson, <i>Chief Executive Officer</i>                                                     |
| II.   | Agenda <i>(For Action)</i>                                                               | Barbara Sowada                                                                                       |
| III.  | Minutes <i>(For Action)</i>                                                              | Barbara Sowada                                                                                       |
|       | A. September 4, 2024 Regular Meeting                                                     |                                                                                                      |
|       | B. September 16, 2024 Special Meeting                                                    |                                                                                                      |
| IV.   | Community Communication                                                                  | Barbara Sowada                                                                                       |
|       | A. WHA Awards Recognition & Photos                                                       | Ann Marie Clevenger, <i>Chief Nursing Officer</i><br>Lena Warren, <i>Community Outreach Director</i> |
|       | B. Auxiliary Grant Presentation                                                          |                                                                                                      |
| V.    | Old Business                                                                             | Barbara Sowada                                                                                       |
|       | A. Medical Staff Bylaws <i>(Remains under review/development, no request for action)</i> |                                                                                                      |
|       | B. Scope of Services <i>(For Action)</i>                                                 | Ann Marie Clevenger, <i>Chief Nursing Officer</i>                                                    |
| VI.   | New Business <i>(Review and Questions/Comments)</i>                                      | Barbara Sowada                                                                                       |
|       | A. CAH Policies Consent Agenda <i>(For Action)</i>                                       | Kari Quickenden, <i>Chief Clinical Officer</i>                                                       |
|       | 1. Pharmacy: Controlled Drugs: Anesthesia, 15-11                                         |                                                                                                      |
|       | 2. Medication Administration                                                             |                                                                                                      |
| VII.  | Senior Leader Reports                                                                    |                                                                                                      |
|       | A. Chief Clinical Officer                                                                | Kari Quickenden                                                                                      |
|       | B. Chief Financial Officer                                                               | Tami Love                                                                                            |
|       | C. Chief Nursing Officer                                                                 | Ann Marie Clevenger                                                                                  |
|       | D. Chief Executive Officer Report                                                        | Irene Richardson                                                                                     |
| VIII. | President of the Medical Staff Report                                                    | Dr. Brianne Crofts, <i>Medical Staff President</i>                                                   |
| IX.   | Committee Reports                                                                        |                                                                                                      |
|       | A. Human Resources Committee                                                             | Kandi Pendleton                                                                                      |
|       | B. Finance & Audit Committee                                                             | Marty Kelsey                                                                                         |
|       | 1. Information Services Report                                                           |                                                                                                      |
|       | 2. Bad Debt <i>(For Action)</i>                                                          |                                                                                                      |
|       | 3. Finance & Audit Committee Meeting Information                                         |                                                                                                      |

*Mission: Compassionate Care For Every Life We Touch  
Vision: To be our community's trusted healthcare leader.*

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| C. Foundation Board                                                                     | Craig Rood                                               |
| D. Executive Oversight and Compensation Committee                                       | Barbara Sowada                                           |
| E. Joint Conference Committee                                                           | Barbara Sowada                                           |
| F. Building & Grounds Committee                                                         | Craig Rood                                               |
| G. Compliance Committee                                                                 | Kandi Pendleton                                          |
| H. Governance Committee                                                                 | Marty Kelsey                                             |
| I. Quality Committee                                                                    | Barbara Sowada                                           |
| X. Contract Review                                                                      | Suzan Campbell, <i>In-House Counsel &amp; Compliance</i> |
| A. Contract Consent Agenda <i>(For Action)</i>                                          |                                                          |
| 1. Ovation Health                                                                       |                                                          |
| B. Contracts Approved by CEO Since Last Board Meeting <i>(FYI – No action required)</i> |                                                          |
| 1. QLER New Exhibit B to Original Agreement                                             |                                                          |
| XI. Good of the Order                                                                   | Barbara Sowada                                           |
| XII. Executive Session (W.S. §16-4-405(a)(ix))                                          | Barbara Sowada                                           |
| XIII. Action Following Executive Session                                                | Barbara Sowada                                           |
| XIV. Adjourn                                                                            | Barbara Sowada                                           |

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