

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**June 6, 2023**

**2:00 p.m.**

**Classrooms 1, 2 & 3**

**AGENDA**

- |       |                                                                                       |                                                        |
|-------|---------------------------------------------------------------------------------------|--------------------------------------------------------|
| I.    | Call to Order                                                                         | Barbara Sowada                                         |
|       | A. Roll Call                                                                          |                                                        |
|       | B. Pledge of Allegiance                                                               |                                                        |
|       | C. Mission and Vision                                                                 | Taylor Jones                                           |
|       | D. Mission Moment                                                                     | Irene Richardson, <i>Chief Executive Officer</i>       |
| II.   | Agenda <i>(For Action)</i>                                                            | Barbara Sowada                                         |
| III.  | Minutes <i>(For Action)</i>                                                           | Barbara Sowada                                         |
| IV.   | Community Communication                                                               | Barbara Sowada                                         |
| V.    | Old Business                                                                          | Barbara Sowada                                         |
|       | A. Employee Policies <i>(Remains under review/development, no request for action)</i> |                                                        |
|       | 1. Workplace Violence Prevention Program                                              |                                                        |
|       | B. Employee Policy – Workplace Violence Prevention Policy <i>(For Action)</i>         | Geoff Phillips, <i>Legal Counsel</i>                   |
|       | C. Board Policy – CEO Evaluation <i>(For Action)</i>                                  | Barbara Sowada                                         |
| VI.   | New Business <i>(Review and Questions/Comments)</i>                                   | Barbara Sowada                                         |
|       | A. Employee Policy –Non-Discrimination and Anti-Harassment <i>(For Review)</i>        | Kandi Pendleton                                        |
|       | B. Board Policy - Success/Talent Management Plan <i>(For Review)</i>                  | Barbara Sowada                                         |
|       | C. Credentials Committee <i>(For Action)</i>                                          | Kerry Downs, <i>Director of Medical Staff Services</i> |
|       | 1. Pathology Privilege Form                                                           |                                                        |
| VII.  | Chief Executive Officer Report                                                        | Irene Richardson                                       |
| VIII. | Committee Reports                                                                     |                                                        |
|       | A. Quality Committee                                                                  | Taylor Jones                                           |
|       | B. Human Resources Committee                                                          | Kandi Pendleton                                        |
|       | C. Finance & Audit Committee                                                          | Ed Tardoni                                             |
|       | 1. FY24 Capital and Operating Budgets <i>(For Action)</i>                             |                                                        |
|       | 2. Capital Expenditure Requests <i>(For Action)</i>                                   |                                                        |
|       | 3. Bad Debt <i>(For Action)</i>                                                       |                                                        |
|       | 4. I.S. Report                                                                        |                                                        |
|       | 5. Finance & Audit Committee Meeting Information                                      |                                                        |
|       | D. Building & Grounds Committee                                                       | Marty Kelsey                                           |
|       | E. Foundation Board                                                                   | Taylor Jones                                           |
|       | F. Compliance Committee                                                               | Kandi Pendleton                                        |
|       | G. Governance Committee                                                               | Barbara Sowada                                         |
|       | H. Executive Oversight and Compensation Committee                                     | Barbara Sowada                                         |
|       | I. Joint Conference Committee                                                         | Barbara Sowada                                         |

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- IX. Contract Review Suzan Campbell, *In House Counsel*  
    A. Contracts Approved by CEO since Last Board Meeting (*For Your Information*)  
        1. Spectra Laboratories  
        2. ARUP Laboratories
- X. Board Education Barbara Sowada  
    A. Wyoming Statutes Title 18 Chapter 8
- XI. Medical Staff Report Dr. Brianne Crofts, *Medical Staff President*
- XII. Recognition & Appreciation Barbara Sowada
- XIII. Good of the Order Barbara Sowada
- XIV. Executive Session (W.S. §16-4-405(a)(ix)) Barbara Sowada
- XV. Action Following Executive Session Barbara Sowada
- XVI. Adjourn Barbara Sowada